

**SUPERVISOR'S MINUTE BOOK "2020"**

Audubon County, Iowa

**Thursday, January 2, 2020**

**Attending: Todd Nelsen, Gary VanAernam, Rick Thompson, Joni Hansen**

Clerk to the Board Joni Hansen called meeting to order

**Motion to appoint Rick Thompson as Chairman and Todd Nelsen as Vice-Chairman**

Approved agenda with addition of Supervisor Board appointments. Approved minutes of December 31, 2019 mtg

**Set 2020 regular meeting dates for each Tuesday at 8:30 a.m.**

Approved CH holidays for 2020

Approved Audubon County Advocate as legal newspaper

**Set 2020 mileage reimbursement rate at 50.5 cents/mile**

Approved Board of Supervisors as 2020 Safety Directors

Approved paying local Medical Examiner \$750/yr and \$200/call to the Medical Examiner Investigator

**Approved Resolution 2020-1 (construction evaluation resolution)**

Approved distribution of Supervisors/Boards/Committees (see minutes)

Meeting adjourned

**Tuesday, January 7, 2020**

**Attending: Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen,**

**Deb Umland, Mike Blum, Miranda Bills, Chris Hemmingsen, Virginia Mennenoh, Mitch Rydl, Deb**

**Campbell, Kent Grabill, Jami Schleimer, Sam Wendl. Rick Thompson ABSENT**

Approved agenda with addition of Recorder's staff. Approved minutes of January 2, 2020 meeting

Custodial update and PT Cramer will be back on regular schedule

Assessor Umland updated on upcoming conference board meeting

Approved claims

BOS update: EMA, ACED upcoming meetings

**Approved Resolution 2020-2 (civil service mileage 57.5 cents/mile per IRS)**

**Accept/file Recorder's, Sheriff's and Auditor's December month-end reports/Sheriff's quarterly report**

**Accept Carolyn Bruun's letter of resignation effective January 16, 2020**

Board discussed with Recorder Bills about her advertising for FT deputy

**Accept/file MMP update for Scott Halbur ID#59617**

Zoning Administrator Hemmingsen gave update and FY21 budget request. Region XII would do update \$15,000 and Board agreed to the updating of Comprehensive Plan

SR update: Lincoln 12 and Cameron 7 work, cutting trees, ICAP claim denied on sign. County will discontinue using snow fence in rural areas as not cost effective

**Approved UPV to JEO for GR 15 & 17 project**

Auditor discussed FY19 adjusting journal entries report from State Auditor. Nelsen signed state required report

Board discussed draft of Victim Witness resolution received from Atty

Board discussed FY19 adjusting journal entries report with Treasurer Campbell

Board recessed at 12:30 p.m. and reconvened at 1:05 p.m.

Weed Commissioner Grabill reviewed budget, \$1/hr for himself and .50 cents and .60 cents for Olds. Stated

spraying trees, will need tires for tractor, needs new laptop, requested new bobcat but Board stated might not be in new budget

Rydl reviewed SR budget. Trading 4 graders and keeping 1 and 2 new graders will need snow equipment. Would also like to trade 4 pickups and requesting new low boy semi-trailer. Pay increases discussed. Changing field entrances policy. Board stated rural basic fund is capped & pickups may be eliminated. No verbal promises made

**Tuesday, January 14, 2020**

**Attending: Rick Thompson, Todd Nelsen, Becky Marten, John Hansen, Chris Erlandson, Phil Mennenoh,**

**Gary Riesgaard, Mitch Rydl, Jamie Schleimer, Derek Assman, Doug Sorensen, Cara Morgan, George Parris,**

**Sarah Jennings, Gary Van Aernam ABSENT**

Approved agenda and minutes of January 7, 2020 meeting

### Tuesday, January 14, 2020 cont'd

Custodial report: approx. cost \$1500 to have steam traps checked/repared. Control board for generator needs replaced at approx. \$4200 and Board gave approval to proceed with both repairs  
IT Erlandson reported his supervisor would like to meet with Board for IT review on January 21<sup>st</sup> at 9 a.m.  
Board discussed exceeding rural basic cap and proper procedure to follow. New store coming into Shopko bldg..  
Thompson reported on WESCO meeting and still looking for landfill director  
EMA Mennenoh discussed county levying for his budget instead of allocations. County needs hazard mitigation clean-up contract. Board set budget review for January 16 at 9 a.m. on his budgets  
VA Director Riesgaard stated he will resign July 1, 2020 and discussion held on hiring procedure and need for federal schooling. Discussed current grant, hours worked by director  
Derek Assman of Ziegler CAT presented financial quote for purchase of 4 motor graders & will start contract process  
Doug Sorensen discussed tiling issues with Rydl from previous repair and requested new tiling be done  
SR: Rydl presented liability claim report, crews doing bridge work, M55, tree cutting, bridge inspector meeting  
**Approved utility permit for Mediacom 1969 190<sup>th</sup> Street**  
Board will meet 1 p.m. January 21 for possible budget review with SR. Meeting with ICAP personnel Jan 28, 2020 on Chambers combine/bridge incident  
Project Director Cara Morgan of E-W Nishnabotna Watershed Management & Flood Resiliency and JEO George Parris presented plan and much discussion held. Will adopt at next meeting. Auditor will prepare resolution  
**Reappointed Virginia Mennenoh and Mike Smith to 5-year terms on Planning and Zoning Commission**  
**Approved 2019 gross wages (see minutes)**  
*Accept/file MMP annual update Jerry Schultes ID#60937*  
*Accept/file MMP updates: Alan Jensen #61526, Pheasant Ave Farms LTD #58382, Triple K Snyder Inc-Home #62061, Triple K Snyder Inc-S #60957, Handlos Home E #59727, Handlos 4A King Farm #61964, Steffes East-6A #61952*  
*Accept/file Clerk of Courts December 2019 fees*  
Approved agreement for Provision of Court-Interpretation Services  
Approved Notice of Publication set public hearing Jan 28, 2020 at 10 am FY 20 budget amendments  
Atty Jennings discussed Recorder hiring FT deputy and will write opinion. Discussion of Angie Baylor raise/duties. Jennings stated any duties done by Baylor other than victim witness will be paid at \$18/hr.  
**Approved Resolution 2020-03 (Angie Baylor raise as Victim/Witness Coordinator & Legal Assistant)**  
Board recessed at 12:55 p.m.  
Board reconvened at 3 p.m. and worked on budgets

### Wednesday, January 15, 2020 Special Meeting

**Attending: Rick Thompson, Todd Nelsen, Joni Hansen, Gary Riesgaard, Bob Nelson, Teresa Murray, Deb Campbell. Gary VanAernam ABSENT**

Approved agenda

Gary Riesgaard reviewed his VA budget. Discussed grant available and services available  
Bob Nelson and Teresa Murray discussed PHN budget. Reductions in staff upcoming, upcoming changes with Medicare, grant money available. Nelsen questioned why projected revenues aren't reduced if census is down and also asked to reduce wages to 3% increase and resubmit  
Deb Campbell reviewed the treasurer's budget. Increase in wages for her 2 deputies. Would like as-needed person

### Thursday, January 16, 2020 Special Meeting

**Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Diana Munch, Becky Marten, Phillip Mennenoh, Bruce Haag, Gary Olsen, Connie Esbeck, Miranda Bills, Todd Johnson, Tiffany Henkle and Sarah Jennings**

Approved agenda with addition of Recorder and Attorney budget reviews

Mennenoh presented EMA & E911 budgets. State strongly suggests county have Hazmat contract in place. EMA vehicle needs new tires, possible drive train in future. Asking \$30,000 for new Tahoe vehicle, also need for UHF radio system for vehicle. E911 budget requests increased funding for radios and towers  
Sheriff Johnson/Tiffany Henkle presented Sheriff's budget. Purchased 2 vehicles last year and BOS had approved 1 and are requesting 3 vehicles and drug dog in new budget. E911 board would like to see Mennenoh have new vehicle and also new tower in plan. Presently new deputy candidates are not certified

#### Thursday, January 16, 2020 cont'd

Recorder Bills presented budget. Supervisors discussed lack of communication on hiring process of FT deputy in place of PT. Much discussion held on the resignation and hiring of employees in this office  
Atty Jennings reviewed her budget. Increased wages of employees discussed  
Discussion on compensation board recommendations/meetings and frustration of comp board with cutting recommendations without consultation. Discussion held on Sups honoring other board's decision.  
Auditor discussed need to roll-up budget prior to meeting with dept heads so BOS knows fund balance.

#### Tuesday, January 21, 2020

**Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Chris Erlandson, Phil Mennenoh, Todd Johnson, Deb Umland, Miranda Bills, Mitch Rydl, Deb Campbell, Kent Grabill, Bob Nelson, Shane of IP Pathways, Tiffany Henkle, Gail Richardson, Jessie Wheeler, Katie Wheeler, Rick Reavis and Vernie Venteicher**

Approved agenda with addition of MMP update and budget hearing date  
Custodial update by J Hansen, snow removal, CH closing notifications  
Approved minutes of January 14, 2020, January 15, 2020 and January 16, 2020 meetings  
IT Erlandson discussed laptop for the Board

Dept head meeting: Shane of IP Pathways presented evaluation of Erlandson. Discussed closing CH due to weather, payment of lodging expenses on credit cards and incident reviews. Incident review committee is Mitch Rydl, Bob Nelson, Todd Nelsen and Miranda Bills

**Motion to approve Treasurer's semi-annual report and investment report after presented by Campbell**

Gail Richardson, Jessie and Katie Wheeler presented Library reviews for Audubon and Exira libraries

SR update: Rydl discussed purchase of 4 new motor graders, snow removal, burning brush piles, ICAP meeting, motor grader training

**Motion to approve 5-year contract with Ziegler for purchase of 4 new motor graders**

Approved claims

**Approved Resolution 2020-4 (approved E-W Nishnabotna River Watershed Management & Flood Resiliency Plan)**

**Accept/file MMP updates: Ed Wiederstein ID#58869, Reischl Farms LLC-C Reischl ID#60480, Dan & Brad Jorgensen ID#60478, K Grabill ID#58071, AMVC RE LLS, Nelsen Site ID#58248, G Hansen-Albertsen Site ID#62166**

Treasurer Campbell discussed property in Hamlin that County holds tax sale certificate on, inquired as to status of clean-up and if DNR testing required

BOS update: 4<sup>th</sup> Judicial district meeting, landfill meeting

Rick Reavis of Mediacom introduced himself as contact for this area for business accounts

Auditor Frederiksen discussed budget amendment, future TIF projects, and process to follow for budgeting

Recorder Bills met to review her budget amendment request

Board instructed Recorder, VA, Treasurer, Sheriff's office to refigure budget requests for 2.5% increase in salaries  
Vernie Venteicher discussed budgets, compensation board recommendations, landfill

#### Friday, January 24, 2020

**Attending: Rick Thompson, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Diana Munch, Mitch Rydl. Gary VanAernam ABSENT**

Approved agenda

Rydl discussed school bus getting stuck and insurance doesn't allow SR to pull vehicle out with SR equipment

Board and Eng Rydl watched Dept of Management webinar on budget process

Auditor discussed budget timeline, due dates for publications, public hearings, hiring agreements, pay increases, approval being given via telephone by Supervisor and not approved at a meeting. No copy of hiring agreement referenced to by Attorney

Rydl discussed Sec Roads budget at present time and cutting items from budget by timing of purchase. Time 21 money county receives all goes to bridges and culverts. Nelsen stated still need to buy rock

**Tuesday, January 28, 2020**

**Attending:** Rick Thompson, Todd Nelsen, Gary VanAernam, Joni Hansen, Becky Marten, John Hansen, Chris Erlandson, Todd Johnson, Miranda Bills, Mitch Rydl, Peggy Smalley, Ron Mullenger, Connie Esbeck, Bruce Haag

Approve agenda with addition of MMP updates and attorney update

Custodial update and discussed replacing 71 steam traps & getting estimate. Repairing generator today

Approved minutes of January 21, 2020 and January 24, 2020 meetings

BOS update: ACED mtg, airport authority board, 4<sup>th</sup> judicial district and upcoming PHN meeting

***Approved Resolution 2020-5 (Joshua Degase, FT Deputy Sheriff hiring)***

***Approved Resolution 2020-6 (Andrew Klein, As-needed Deputy Sheriff hiring)***

Sheriff discussed changes coming regarding radios they use

***Accept/file MMPs J Meiners-Harold ID#67024, R Bruch ID#58536, B Klocke ID#66574, D Wittrock ID#58183, Handlos-Rudolph ID#57972, L Handlos-Wegner ID#64333***

Recorder turned in Carolyn Bruun's credit card

***Approve Resolution 2020-7 (Lisa Rosenbeck, FT Deputy Recorder)***

Opened public hearing of FY20 budget amendment, no written or oral comments received

***Approved Resolution 2020-8 (resolution adopting budget amendment for FYE June 20, 2020)***

***Approved Resolution 2020-9 (Budget amendment FYE 6-30-2020 appropriations)***

Rydl gave SR update: discussed EFT options for payments and to discuss with Auditor & Treasurer, possibility of purchasing land to stockpile rock on and advised to contact County Attorney. Also discussed replacement of box culvert and also field entrances. Crews cleaning snow

**Approve deletion #1128, MAC floor jack**

Conservation Haag and board members met with Board to discuss proposed salary increases. Much discussion on salary increases and proposed cabins and income they would generate

**Tuesday, February 4, 2020**

**Attending:** Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Mitch Rydl, Steve Lewis, Dave Brand, Lora Anthofer

Approved agenda with addition of Recorder's report of fees. Approved minutes of January 28, 2020 minutes

Custodial update: discussed quote for replacement of steam traps

Approved claims

BOS update: ACED, New Opportunities updates

***Approved Resolution 2020-10 (Gus Construction bid bridge replacement)***

SR update: pulling rock onto road, paving construction costs reviewed, granular costs, bridge const costs 2011-2018

NRCS members reviewed O&M Watershed reports, discussed how they try to address critical repair projects with county funding. Also discussed E-W Nishnabotna watershed meetings

***Accept/file Auditor's month-end reports, Recorder's January report of fees***

***Accept/file MMP update for Terry Sunberg ID#60469***

Recessed at 12:27 p.m. and reconvened at 1 p.m.

Approved IDPH semi-annual report

**Friday, February 7, 2020**

**Attending:** Rick Thompson, Todd Nelsen, Gary VanAernam, Budget Director Lisa Frederiksen

Approved agenda

Reviewed current version for FY21 budget. Direction given to zero out any levy for MH fund. Auditor cautioned to be aware of maximum levy amts each year before reserves get too low to recover enough revenue for expenses

Board reviewed levy rates and rural basic expenses. Uniform patrol expenses 20/80 between GB & Rural Basic

Board directed Lisa to remove 1 of 3 sheriff vehicle purchases (\$50,000), \$30,000 equipment purchase from roadside, \$125,000 of equipment from SR, \$120,000 from PHN basic funds, \$24,000 from Cons (possibly moving bldg. to REAP fund) and incorporate another \$15,000 revenue into current years camping revenues

Board and Budget Director discussed rural basic levy rate

**Tuesday, February 11, 2020**

**Attending: Rick Thompson, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Phil Mennenoh, Bob Nelson, Teresa Murray, Deb Umland, Deb Campbell, Tiffany Henkle, Gary Riesgaard, Chris Hemmingsen, Mike Blum. Todd Nelsen ABSENT**

Approved agenda

Custodial update given and discussed replacement of steam traps. **Board approved quote \$8600 from Carroll Control for replacement**

Approve minutes of February 4, 2020 meeting

BOS update: Farm Bureau, Heart of Iowa, WESCO, upcoming landfill and Region XII meetings

Dept meeting held with discussion of personal items being purchased on county credit cards (no sales tax), ISAAC

no longer using Kingston and now using Group Benefits Partners as agency for Wellmark

Chris Hemmingsen, Zoning Administrator discussed need for Board of Adjustment meeting

***Accept/file Clerk's January report of fees***

***Approved/signed 3-year lease for office space***

**Approved deletion of Attorney asset #0286, paper cutter and transfer to Sheriff's office**

Amended agenda to approve appointment of Board of Adjustment member. Discussed Board with Mike Blum

**Reappointed Jerry Kelly to Board of Adjustment for 5-yr term ending 12-31-2024**

Auditor reviewed budget with Board

**Motion to approve 1<sup>st</sup> tier canvass for Audubon Special School election for 1 p.m. on March 10, 2020**

**Motion to approve 2<sup>nd</sup> tier canvass for Audubon Special School election for 1 p.m. on March 17, 2020**

**Friday, February 14, 2020**

**Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Teresa Murray**

Approved agenda

Murray reviewed cuts in PHN budget, discussion on status, options for Medicare/Medicaid, offered \$98,500 out of GB (versus \$120,000 removed prior wk) and \$40,500 out of Gen Supplemental

Nelsen contacted Eng over cell phone to discuss status of budget cuts. Eng requested Aud Twp 10 project of \$600,000 added to budget and \$80,000 for preliminary design work for future TIF project. Discussion on paid legal bills/advertising/amending urban renewal project, etc

Additional discussion on budget notice explanations for increased needed taxpayer dollars, discussed Sheriff's FY21 budget to add to explanatory notes

Auditor will implement new budget requests/changes, notes and present at next mtg

**Tuesday, February 18, 2020**

**Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Mitch Rydl, Chris Hemmingsen, Bruce Haag, Peggy Smalley, Ron Mullenger, Connie Esbeck**

Approved agenda with addition of Northern Natural Gas and City of Kimballton utility permits

Custodial update: updated on continuing education attended with approval of Supervisors

Approved minutes of February 11, 2020 and February 14, 2020 meetings

Approved claims

BOS update: Region XII and ACED meetings

Auditor discussed TIF debt and levying when asked about schools having bonds and how figured

**Approved updated AP claim policy (CW-15)**

SR: Reviewed budget cuts from SR & roadside, discussed bridge design costs for TIF projects, LE20, GR3 and LE10, discussed budget coding with Auditor, blading roads and service work

***Approved Northern Natural Gas utility permit 320<sup>th</sup> St, Sec 15 & 22; Approved City of Kimballton utility permit for M66 north of US Hwy 44, Sec 19 & 20***

Bruce Haag and members of Cons board discussed possibility of using TIF funds for future trail maintenance and resurfacing projects. Road repairs, using REAP money for construction of bldg. Discussed wage increases

**Tuesday, February 25, 2020**

**Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, Becky Marten, LaVerne Deist, Mitch Rydl, Chris Hemmingsen, Eddie Bajric, Sarah Jennings, Bob Josten/telephone**

Approve agenda with addition of Access Systems. No Custodial update

Approve minutes of February 18, 2020 meeting

**Approve Class C/Sunday Sales Native Wine License Danish Countryside Vines & Wines**

**February 25, 2020 cont'd**

**Approve deletion of PHN asset #0635, Nakajma typewriter**

***Accept/file MMP update for Kirkman Farms LLP-Calf Ranch ID#67006***

***Approved Resolution 2020-11 (\$200,000 TIF funds to conservation)***

LaVerne Deist discussed property taxes increase with purchase of gravel, roads being graveled, extra money being raised, increase in valuations, new equipment purchased by Sec Rds, compensation board recommendations

Sec Rds: repairs to pickup, flood plain participation, bridge on 280<sup>th</sup> St west of Hwy 71 has been closed

TC to Bob Josten on amending TIF plan and school bond. Can proceed after July 1 with amendment. Discussed using TIF funding for T-Bone trail road maintenance

Bajric of Access Systems discussed new phone system for CH. Rewiring project needs to be done first Auditor reviewed budget

Atty Jennings reviewed Notice to exceed rural basic levy and Board instructions

**Set Public Hearing on maximum asking and approve Public Notice for March 10, 2020 at 10 am**

**Tuesday, March 3, 2020**

**Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Diana Munch, Joni Hansen, John Hansen, Gary Jones, Teresa Murray, Miranda Bills, Mitch Rydl, Chris Hemmingsen, Bob Josten/telephone**

Approved agenda with addition of Recorder's month-end and floating holiday

Custodial update: Hansen discussed replacement of traps and contractor called away due to emergency

Approved minutes of February 25, 2020 meeting and approved minutes of February 7, 2020 meeting

Gary Jones gave a HIPAA update, stated GAP analysis done and risk assessment report will be coming

Approved claims

***Accept/file MMP update for Southwest Iowa Egg Corp ID#61192***

BOS update: ACED and New Opportunity meetings

Recorder Bills discussed her as-needed position

***Approve Resolution 2020-12 (Carolyn Bruun, as-needed Recorder Clerk, \$17/hr)***

Sec Rds: costs of projects in upcoming amendment, Oakfield 1 bridge replacement project, hauling rock, crushing concrete, tube work, 2 crews would be working on bridges near R Coglon

TC to Bob Josten on economic development grants, he will prepare resolution

TC to Ken Bourma of DNR on requirements for flood plain management. Unavailable

**Approve fiscal sponsor agreement for competitive grants Spring 2020 form**

Diana Munch discussed floating holidays and differences between employee handbook and union agreement in regards to Civil Clerk

***Accept/file Recorder's February month-end***

**Tuesday, March 10, 2020**

**Attending: Rick Thompson, Todd Nelsen, Diana Munch, Joni Hansen, John Hansen, Kent Grabill, Gary Riesgaard, Deb Umland, Teresa Murray, Miranda Bills, Mitch Rydl, Chris Hemmingsen, Deb Campbell, Todd Johnson, LaVerne Deist, Ryan Berven, Andrea DeAngelo, Dennis Carter, Steve Schmitz, Ashley Madsen, Jack Middleton, Kimberly Dickey, Bo MaGee, Laura Bacon. Gary VanAernam ABSENT**

Approve agenda with addition of Tyler Amendment

Custodial Hansen stated trap replacement nearly complete, discussed elevator inspection, pipes in mechanical room

BOS update: DCAT, WESCO and upcoming Landfill and PHN meetings

Approved minutes of March 3, 2020 meeting

**Approved deletion of PHN glucometers #0788 and #0789**

***Accept/file Clerk of Court's February report of fees***

Dept mtg: upcoming ISAC meetings, questioned if have plan for county to deal with coronavirus

Sheriff discussed PT dispatcher and as-needed deputy positions, LEA channels for radio system, equip needed on leased tower, new dispatch com center out of E911 budget

***Approved Resolutions 2020-13 (Katelyn Trevino PT dispatcher)***

***Approved Resolution 2020-14 (Hilaree Walter as-needed Deputy Sheriff \$21/hr)***

Public Hearing on FY21 budget-proposed maximum property dollars. No oral/written comments/objections.

LaVerne Deist asked amt budgeted for rock, tax increase, possibility of not rocking some roads. Deist stated he felt public is not aware that increasing tax levy is for purchase of more rock. Hearing closed

***Approved Resolution 2020-15 (approval of FY21 maximum property tax dollars)***

***Approved Resolution 2020-16 (setting public hearing on 2020 amendment consolidated urban renewal area/plan)***

**Tuesday, March 10, 2020 cont'd**

Board instructed Auditor to send out notices to schools with the urban renewal area  
SR update: closed GR15 & 17 bridges, low boy trailer, bridge work, rocking shoulders, crushing concrete, road blading

Group Benefits Partners reviewed ISAC group benefits program FY21 and discussed changes to be made

***Accept/file Auditor's February month-end financial reports***

***Approved amendment with Tyler Technologies for subscription license and services agreement 11-27-19***

Board recessed at 12:35 p.m. and reconvened at 1 p.m.

Board met with reps with NextEra. Discussed proposed new wind turbines and transmission line. Route proposed for location, could it be buried, how placement is decided. Middleton stated participation by landowners is voluntary and guidelines to follow set by Iowa Utilities Board and Code of Iowa. Schmitz stated cities and counties can have their own ordinance and Nelsen stated Audubon County has that. Discussion regarding 1-mile halo to city limits and Middleton stated anyone can file objection whether they are landowner or not

Board convened as Board of Canvassers for first tier canvass for special Audubon School election. Board will hold second tier canvass on March 17, 2020 to count votes from Audubon School voters in Guthrie County

**Tuesday, March 17, 2020**

**Attending: Rick Thompson, Gary VanAernam, Lisa Frederiksen, Diana Munch, Joni Hansen, John Hansen, Phil Mennenoh, Robert Nelson, Gary Riesgaard, Todd Johnson, Kim Johnson, Amanda Kommes, Suzanne Conner, Teresa Murray, Miranda Bills, Deb Umland, Chris Erlandson, Tiffany Henkle, Melissa Thygesen, Mitch Rydl/Chris Hemmingsen via telephone and Todd Nelsen/TELEPHONE**

Approve agenda with addition of Robert Nelson and CH hours

Custodial update: trap replacement complete and elevator inspector will be coming

Approved minutes of March 10, 2020 meeting

PHN Administrator Nelson and EMA Director Mennenoh met with Board and Dept heads to update on Coronavirus and need to minimize exposure. How to implement restrictions, notices, entrances to building and testing. Hospital Adm Cooner reviewed hosp procedures.

Motion to amend agenda to add Emergency Declaration

***Approved COVID-19 Audubon County Emergency Declaration***

Board will meet Wednesday, March 18 at 4 p.m. to discuss emergency operations

SR update/telephone: trailer, shoulder work, bridge work, Paulsen will take truck home due to pour site reporting

***Approved utility permit for Northern Natural Gas, Section 6, Audubon Township***

Auditor discussed budget, informed that time frame has been extended for submission of budgets

Sheriff & Thygesen discussed hiring 5<sup>th</sup> dispatcher

**Approved hiring additional FT dispatcher for Sheriff's office**

IT Erlandson discussed working from home or coming into CH, Board will report back

Approved claims. Accepted bid of \$40 for typewriter stand from D Munch

BOS update: ISAC meeting

***Accept/file MMP annual updates: AMVC RE LLC-S Fork, ID#63613; K Kjergaard-Jensen Farm Pork ID#62686; L Handlos-Irlmeier Site ID#68002; H Kjergaard-Lauritsen ID#62651***

Board convened as Board of Canvassers to canvass results of Audubon special school election-2<sup>nd</sup> tier from March 3, 2020 election to count votes from Audubon School voters in County of Guthrie. Official results will be forwarded to Audubon School

Board recessed at 1:07 p.m. and reconvened at 3:50 p.m.

TC to Todd Nelsen and closing of CH was discussed with Mennenoh, Bob Nelson and Kim Johnson.

**Motion to close Courthouse to public and keep doors locked until further notice, the public may call in and make appointments**

**March 17, 2020 – COVID-19 AUDUBON COUNTY EMERGENCY DECLARATION MADE**

**Wednesday, March 18, 2020**

**Attending: Rick Thompson and Gary VanAernam. Todd Nelsen VIA TELEPHONE. Others present: Joni Hansen, Phil Mennenoh, Robert Nelson, Teresa Murray, Todd Johnson, Deb Umland, John Hansen, Courtney Nelson, Amanda Kommes and Miranda Bills**

Approved agenda

EMA Director Mennenoh updated Board on emergency operations, explained 8 different plans EMA follows

**Wednesday, March 18, 2020 cont'd**

Mennenoh stated we are now at Level 11. PHN Nelson has been appointed Public Information Officer and will be sending news releases to public. Mennenoh stated he is working on obtaining more PPE supplies. Also discussed FEMA and that everything needs to be tracked for reimbursement  
Discussion held on employees reporting to work. Thermometer station set up in CH  
Board discussed IT work hours on Tuesday and Thompson will contact Bruce Haag

**Thursday, March 19, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen VIA TELEPHONE, Lisa Frederiksen, Diana Munch, Teresa Murray, Bob Nelson, Phil Mennenoh, Deb Umland, Miranda Bills, Sarah Jennings via phone, Amanda Kommes and Courtney Nelson**

Approved agenda

Board reviewed EMA FMLA policies and requirements rec'd from Renee VonBokern

Auditor addressed employee concerns over leave allowances, running offices on shifts/skeleton crews. Employees requesting paid leave without using their current sick or paid time off banks for such

EMA Mennenoh issued notice that FEMA will not reimburse/provide assistance for wages unless it is for backfill, OT or volunteer hours

***Motion/approved that FT employees receive 80 hrs paid leave and half-time employees 40 hrs for purpose of precautionary limiting of dept staff and thereby reducing exposure contact among employees due to COVID-19***

Auditor will implement new hour bank for next weeks payroll. Board will reassess in April

Deputy Auditor Munch shared info on Access company coming March 27 to instruct/clean IT equipment in offices

Discussion on IT contract and hours to makeup

**Tuesday, March 24, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen via telephone, Joni Hansen, John Hansen, Todd Johnson, Teresa Murray, Mitch Rydl, Deb Campbell and Bob Josten via phone**

Approve agenda. Custodial update, asked that Covid sick leave be considered for PT custodian

***Approved Resolution 2020-17 (hiring Mathew Fett as FT deputy sheriff – 70% of Sheriff's salary)***

Approved minutes of March 17, 2020, March 18, 2020 and March 19, 2020 meetings

BOS update: E-W Nishnabotna Watershed, ACED, Juvenile and Region-XII meetings

***Accept/file MMP for Lawrence-Doris Handlos-Muhr ID# 65707***

Discussed budget timelines. Eng Rydl stated DOT budget due April 15. Dept head mtg next week on pay increases

***Motion to approve publication date of April 10, 2020 for public notice and April 21, 2020 10 am for public hearing on FY21 budget***

Board discussed URA scheduled at 1 p.m. and placed call to Bob Josten

Sec Rd: scheduling of work assignments with virus concerns, rec'd CAT financial documents, bridge construction ongoing, N36 pre-con mtg at later date, spotting rock, tree removal, rocking shoulders of F32 east, culvert work  
Treasurer Campbell discussed property tax deadline extension to April 15, how is affecting money coming in

***Motion to approve FY19 audit extension letter to State Auditor***

***Motion to clarify sick Covid leave to include regular PT emp on prorated basis***

Board recessed at 10:25 a.m.

Board reconvened at 10:56 a.m.

Bob Josten/phone stated all schools notified for URA consultation mtg. Possibility of electronic mtg and then no need for 1 p.m. meeting

**Tuesday, March 31, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Teresa Murray, Gary Riesgaard, Phil Mennenoh, Deb Umland and via zoom: Mitch Rydl, Deb Campbell, Courtney Nelson, Miranda Bills, Chris Hemmingsen, Chris Erlandson and Sarah Jennings via telephone**

Approve agenda with addition of EMA Mennenoh and approve resolution with CAT/Sec Rds  
Custodial update: water leak has been repaired and updated Board on boiler

Board contacted IT Erlandson on Zoom meetings. Also contacted Atty as to who needed to be listed for electronic meetings and she advised they only need to list people there in person

Approved minutes of March 24, 2020 meeting  
BOS update: EMA meeting



**Tuesday, March 31, 2020 cont'd**

Teresa Murray discussed PHN budget, stated SHE would like to leave as is for now. Auditor Frederiksen discussed possibility of amending after the Board knows what the 28E agreement with Guthrie County requires  
Dept head meeting: lowering wage increases discussed, Auditor reviewed again the lowered adoption/appropriation amount needing to be done/entered into the budget software prior to final budget hearing. Memo to be sent out  
EMA Mennenoh updated on EOC meeting. Listed staff, He requested help/mutual aid to assist with FEMA documentation and EMA board OK with this.

***Motion/approve EMA Board's decision to borrow Sec Rds employee Chris Hemmingsen for FEMA work***

***Approved UPV for GR15 & 17 projects to JEO for invoice 115472***

***Approved utility permit for Windsteam at 1910 190<sup>th</sup> St***

Employees bridge work, 4 motor graders from CAT received, cleaning ditches, spotting rock, alternating time for social distancing

***Approved Resolution 2020-18 (CAT motor grader agreement)***

Board called Renee VonBokern on final policy for Emergency FMLA changes and left message

**Tuesday, April 7, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Chris Erlandson, Teresa Murray, Deb Umland, Phil Mennenoh, and via Zoom: Mitch Rydl, Chris Hemmingsen, and Bob Josten via telephone**

Approve agenda with addition of Sheriff's report

Custodial update: boiler, asked Custodian to track any extra supplies to do with COVID-19

Approve minutes of March 31, 2020 meeting. Approved claims

***Accept/file Recorder's, Clerk of Court, Auditor's month end reports and Sheriff's quarterly report***

**Set canvass date for Primary Election for June 9, 2020 at 1 p.m.**

**Approved FY21 renewal election with Group Benefit Partners**

Teresa Murray discussed PHN budget and stated they need to replace copy machine in PH, budget money available  
Board discussed 4<sup>TH</sup> Judicial District letter on access to CH during closure. Clerk of Court Johnson said access would be necessary for the courts

Public Hearing on 2020 Urban Renewal Plan Amendment. No oral or written comments received

***Approved Resolution 2020-19 (2020 amendment to urban renewal plan for Aud Co Cons Urban Renewal Area)***

Eng Rydl stated he would prepare map needed by Dept of Management

SR update: road use tax funding and local systems funding to be less, bridge work, spotting rock, 2.5% pay increases

Dept heads requested additional sick leave to use for COVID-19. Board had given 80 hrs FT emp and 40 hrs PT. If depleted would need to use sick leave and then if depleted would be eligible for FLMA

Board discussed FY21 budget changes received to date. Called Heather Toft on MEI training (left message)

EMA Director Mennenoh updated Board

**Tuesday, April 14, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, John Hansen, Chris Erlandson, Gary Riesgaard, Deb Campbell and via Zoom: Lexi Christensen, Mitch Rydl, Chris Hemmingsen and via telephone Dave Lake**

Approve agenda. Approved minutes of April 7, 2020 meeting

Custodial update and stated he is painting back stairwell on top floor

**Approved hiring of James Miller as Veterans Affairs Director to replace Gary Riesgaard**

Auditor discussed domain change regarding county website. Website needs to be secure for elections. Annual fee is \$185 and possibility will be reimbursed by SOS. Quote rec'd from Spinternet \$870-\$1015 to change domain to ia.gov. Will be discussed with ACED and Secretary of State's office.

***Accept/file MMP updates for Dan & Bill Christensen ID#68467 and Greenflash RE LLC-Jorgensen ID#64571***

Exira City Clerk Christensen and Treasurer Campbell discussed request of tax abatement by City of Exira for parcel in Exira, formerly owned by Joann Thompson. Also discussed parcel in Hamlin

***Approved abatement of taxes to the City of Exira on parcel #051104010442***

**Approved map prepared by Mitch Rydl for URA plan**

Discussed NFIP enrollment materials and placed call to Ken Bouma with Iowa DNR, left message

SR: road use tax funding less, local systems funding be down 30-40%, culvert and bridge work, bridge inspection audit coming up, timesheet signatures discussed, 2.5% wage increase for Chris Hemmingsen, Corey Buck to receive same increase as union and also increase on anniversary date

**Tuesday, April 14, 2020 cont'd**

Sheriff questioned as to whether Board was going to issue directive on wearing face masks due to COVID-19 and they will follow recommendation of Public Health Administrator  
Board reviewed work-at-home policy from Marshall County and felt unnecessary to approve policy  
TC to Dave Lake as to equipment being damaged while working from home, stated would be covered by county insurance. No new policy necessary

**Tuesday, April 21, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Becky Marten, John Hansen, Deb Umland and via Zoom: Mitch Rydl, Chris Hemmingsen, Miranda Bills**

Approve agenda and minutes of April 14, 2020 meeting

Custodial update: Court is getting new jury room furniture, table in that room will be moved somewhere

Approve claims

*Accept/file MMP update for Rohe Pork, LLC ID#68538*

Approved FY2019 cost allocation plan

Approved 3<sup>rd</sup> qtr 2020 substance abuse prevention report

*Approve Resolutions 2020-20 (Becky Marten hr rate) and 2020-21 (Joni Hansen hr rate)*

Public hearing on FY21 budget held. No comments received

*Approved Resolution 2020-22 (Elected officials pay FY21)*

*Approved Resolution 2020-23 (adopting budget and certifying taxes for FYE 6-30-2021)*

Discussed NFIP enrollment materials, discussed with Assessor ag buildings and homes in flood plan

SR update: discussion regarding payment of proofs of publications by zoning and SR for URA, culvert and bridge work, bridge inspections, spotting rock, blading and digging ditches

*Approved UPV for JEO for GR15&17; approved DOT FY20 amendment; approved DOT FY21 budget and 5-yr plan; approved utility permit for Guthrie Co REC at 2845 Pheasant Ave*

**Tuesday, April 28, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Phil Mennenoh, Bob Nelson, Chris Erlandson, Deb Campbell and via Zoom: Mitch Rydl, Chris Hemmingsen, Courtney Nelson**

Approved agenda with addition of SR utility permits. Approve minutes of April 21, 2020 meeting

Custodian reports painting the Supervisors room and jury room

**Approved Class C liquor license for Doug's Agri-Hall Bar**

Mennenoh and PHN Nelson discussed timeframe of reopening CH. Should be opened with stipulations

Treasurer stated her office will work by appointment only and also procedure for up-coming tax sales

Discussed amending TIF ordinance and stated Bob Josten has been contacted

Discussed NFIP enrollment materials, Nelsen will contact Ken Bouma of DNR

*Approved utility permits for MidAmerican Energy at 1277 & 1255 Goldfinch; approved utility permit for MidAmerican Energy at 130<sup>th</sup> E of Pheasant Ave*

SR update: LE10, GR15 & 17 completed, culvert and bridge work, started bridge inspections, spotting rock, blading and digging ditches. Will start summer hours Monday, May 4 (6 am to 4:30 p.m.). Roadside doing controlled burns and burning ditches. Discussed boring tile line under road near 300<sup>th</sup> St and options available

Auditor reviewed ending balances, will send memo to Departments asking if budget amendment needed

**Tuesday, May 5, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Phil Mennenoh, Teresa Murray, Chris Erlandson, Deb Campbell and via Zoom: Robert Gast, Mitch Rydl, Chris Hemmingsen, Sarah Jennings and Courtney Nelson**

Approved agenda with addition of Clerk of Courts and Recorder reports, 3 MMP updates, reopening of CH

Custodial update stated concerns over some of the stone on exterior of building

Board discussed reopening CH with Bob Gast of Court systems. Stated Court will resume trials in July. Will reconsider reopening CH at end of May

Approved minutes of April 28, 220 meeting. BOS update on ACED meeting

Approved claims

*Accept/file MMP updates: Keno Farms VIII-Dove Finisher Farm, ID#69332. D Gleason-Gleason Farms-Home ID#61327; Gleason Farms Inc ID#66867; Charles Hansen-home ID#62063*

**Tuesday, May 5, 2020 cont'd**

Atty Jennings discussed victim witness service dog on hold due to COVID-19 and therefore would use extra funds available to move her offices into space now occupied by PH. Atty stated 28E agreement between Treasurer and DOT must be followed

***Approved Resolution 2020-24 (interfund operating transfers)***

Board asked PHN Murray questions on budget due to dept no longer offering services

***Accept/file Auditor's April financial reports, Clerk of Court and Recorder's report of fees***

EMA Mennenoh discussed purchase/funding of different vehicle. FEMA will reimburse portion of cost

Discussed NFIP enrollment materials, talked with Bouma of DNR, will complete form and return to Bouma

***Approved utility permit for MidAmerican Energy at 140<sup>th</sup> St & Pheasant***

SR update: bridge maintenance, spotting rock, dump truck had blow tire and caught on fire and insurance company notified. No injuries

IT Erlandson discussed quote from Aureon for phone and internet service, still working on rewiring quote

**Tuesday, May 12, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Gary Riesgaard, Jamie Miller, Deb Umland, Phil Mennenoh, Robert Nelson, Teresa Murray, Miranda Bills, Todd Johnson, Chris Erlandson, Deb Campbell and via Zoom: Bruce Haag, Mitch Rydl, Sarah Jennings and Courtney Nelson**

Approved agenda with addition of handbook revision. Approved minutes of May 5, 2020 meeting

Custodial update: working on replacing sink in PHN office, jury room table to SR, moving doors upstairs (Atty)

BOS update: ACED and Iowa Workforce Development meetings

Dept head mtg: discussion of office space when PHN downsizes and atty requested 3 rooms for her office use, possibility of moving EMG, election room storage and relocating VA discussed

IT Erlandson reviewed 2 quotes for phones and internet service received from Counsel and Aureon

PHN Nelson and Bruce Haag discussed reopening of campground at Littlefield and protocols to be followed

SR: TC from NextEra on collection lines and whether they would be placed in center of road or ditch, bridgework, dust control, ditch cleaning, spotting rocks

***Approve Resolution 2020-25 (DOT 5-yr plan revisions)***

**Approved revision of Section 5.1, Group Medical Insurance as submitted**

**Tuesday, May 19, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, John Hansen, Chris Erlandson and via Zoom: Mitch Rydl, Chris Hemmingsen, Kimberly Dickey, Bo MaGee and Steve Schmitz**

Approved agenda with addition of public health meeting and Workforce Development 28E agreement

Custodian Hansen discussed jury room table

IT Erlandson discussed software needed. **Approved SQL licensing software for sequel server**

Approved minutes of May 12, 2020 meeting. Approved claims

BOS update: DCAT, Partnership for Families, New Opportunities, Landfill, Region XII Substance Abuse program and approved Lisa Frederiksen as Board's authorized signatory for online transmittals

**Approved TASC COBRA Premium collection form**

***Accept file MMP updates: Clark Family Farms of Iowa ID#65342; Joey Schon-Audubon site #64318***

***Accepted resignation of David Erickson from SR maintenance dept effective May 28, 2020***

SR update: bridge maintenance, spotting rock, patching. Adjuster working on claim for dump truck

Kimberly Dickey and Bo MaGee of NextEra updated Board on status of work, currently doing survey work, asked if County would be opposed to some underground collection lines being placed in right-of-way. Discussion held on proposed route for 38 miles of lines. 2-mile halo surrounding City of Audubon discussed and Steve Schmitz stated there is a safety issue with overhead transmission lines over homes.

Thompson will forward Workforce Development 28E information to other Board members to review

**Tuesday May 26, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Bob Nelson, Teresa Murray, Phil Mennenoh, Deb Campbell, Miranda Bills, Kim Johnson, Deb Umland and via Zoom: Sarah Jennings, Mitch Rydl and Chris Hemmingsen**

Approved agenda with addition of Madsen MMP update and deletion of PHN assets

**Tuesday, May 26, 2020 cont'd**

Custodian update: door into VA office is not ADA compliant and would like to correct problem and room upstairs is compliant. EMA Mennenoh is willing to let VA have the upstairs office. Todd Nelsen stated that Keeper of the CH should also have input on office space needs/usage

Discussion of reopening CH on June 3 with public making appointments. Clerk of Court Johnson stated courts would reopen when guidelines have been met

**Motion to place ad in paper stating CH would have soft opening June 3-June 15**

**Motion to move June 2 meeting to Wednesday, June 3 due to election**

**Approved Workforce Development 28E agreement.** Instructed Clerk to scan and email to Region XII

***Approved utility permit for Herbers Seed***

SR update: skeleton crew on rainy days, working on field entrances, bridge work. Staff back to normal June 15<sup>th</sup>  
PHN Nelson and Murray discussed exempt and non-exempt positions. PHN handbook states OT will be paid and not take in comp time. Nelson stated that OT will continue. Auditor stated timesheets should show time actually worked and HR VonBokern should be consulted on exemption questions and all should follow Fair Labor Standards  
Hemmingsen stated FEMA will not reimburse CT but would reimburse paid time. COVID-19 sick time discussed  
***Accept/file MMP update for Phil Madsen-Madsen (Barn ID#64624***

**Approved deletion of PHN assets #651(refrigerator), #2155 (freezer), #2476 (vaccine refrigerator) #668, 669, 540 (office chairs)**

EMA Mennenoh discussed his position being exempt/non-exempt. His Board needs to meet concerning this. Also stated depts should go to him when reordering COVID supplies

Board viewed upstairs office spaces/square footage arrangements. Murray again repeated she and Nelson refuse to give up their current additional individual office spaces received when SR moved to new building

**Wednesday, June 3, 2020**

**Attending: Rick Thompson, Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Becky Marten, Hilaree Walter, Lisa Sorensen, Deb Umland, Gary Riesgaard, Jamie Miller and via Zoom-Mitch Rydl**

Approved agenda with reopening of CH. Approve minutes of April 28, 2020 meeting

***Accept/file Recorder's May month-end***

Lisa Sorensen, former PHN discussed her exit with Board, management experience, personnel issues, future recommendations. Stated she felt PHN could have been saved

Treasurer discussed protective counter shields. Each dept to pay for own COVID expenses

Amend agenda to add Treasurer's month-end reports

Lengthy discussion on 3<sup>rd</sup> floor office space, CVAD requirements, potential for shared space of all depts

BOS update: ACED meeting, New Opportunities, EMA-E9151, WESCO, Region 12 and landfill meetings

Approved claims

Nelsen will contact Heather Toft on MEI grant

Assessor discussed purchase of desk/June arrival date

Discussed claims submitted by SWC and approved claims as minimally over budget

VA Riesgaard and Miller discussed their budget standing. Aware of concerns and feel they can stay within budget

Richard Baker reappointed to 3-year term on VA Board

SR update: bridge m/a, hauling rock, cleaning ditches, patching N36, budget and road use tax funds, FEMA funds and will be testing more employees with CDL's due to federal laws. Hwy 71 N resurfacing discussed

***Approved utility permits for WesTel, Audubon Twp, Sec 28-29-31-32-33-34; Mid-American at 140<sup>th</sup> & Pheasant East; MidAmerican at 140<sup>th</sup> & Oriole East.***

***Approved UPVs for JEO for N36 project and JEO for GR 15 & 17 projects***

**Approved deletion of PHN bulletin boards #633,634,641, 643. Wooden desks #0149, 0650, 0719, 0799. #2963 computer desk, #913 file cabinet, #0947 5-draw shelf, #0672 computer table, #2369 HP printer from PHN to VA. #916 desk from PHN to VA dept**

***Accept/file Auditors and Treasurer's month-end reports***

Discussion held on completion of state audit, Nelsen will contact State Auditor Krueger on concerns

Canvass results of Primary Election at noon on Tuesday, June 9

**Tuesday, June 9, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Becky Marten, John Hansen, Gary Riesgaard, Jamie Miller, Deb Umland, Phil Mennenoh, Robert Nelson, Teresa Murray, Miranda Bills, Todd Johnson, Deb Campbell, Amanda Kommes, Angie Baylor, Dave Lake and via Zoom-Mitch Rydl, Chris Hemmingsen, Courtney Nelson**

Approved agenda with addition of MidAmerican utility permit. Approved minutes of June 3, 2020 meeting

Custodial update discussed air conditioner on lower floor

Discussed MEI training application and papers from Clerk of Court on reopening of CH

Sheriff discussed hiring FT dispatcher

**Approve Resolution 2020-26 (hiring Melissa Grover, FT dispatcher @ \$13.55)**

Reviewed incident report happening on CH front steps involving member of public

**Accept/file Clerk of Courts May report of fees**

Dept head mtg: reopening of CH on June 15 with social distancing and requiring masks. Zoom meetings and possibility of recorded meetings. Office space on 3<sup>rd</sup> floor and PHN Nelson does not want to share office space due to HIPAA issues. Treasurer's office asked difference in PHN office and Treas office for privacy. Angie Baylor stated that if Atty did not have consultation room could affect their grant

**Approved office space: Atty-SE corner of 3<sup>rd</sup> floor, Atty staff-Jeanne Schwab's office; VW room-old atty staff office; VA-old atty space; EMA office-old VA room; Old EMA office-election storage room**

BOS update: EMA, ACED, DCAT, phone demonstration, WESCO meetings, landfill meeting today

**Motion to renew 3-yr contract with Cost Advisory Services, Inc for cost allocation services**

Discussed State Auditor draft

**Approved FY19 state audit draft**

**Approved ALL invoices will be required to have original signatures as of June 15, 2020 as previously required**

**Approved utility permit MidAmerican on Oriole Ave between 130<sup>th</sup> and 140<sup>th</sup>**

SR: Nelsen talked with B Josten and need to have hearing on whole amt and then proceed with obtaining credit line.

Rydl will contact Josten after talking with JEO. Nelsen will call S Gerlach. Doing bridge work, ditch cleaning,

patching, hauling rock to stockpile, bridge inspections, fixing blow-outs. SR will reopen on June 15<sup>th</sup>. Have located new trailer and working with insurance adjuster on truck claim

TC to Robert Gast of 4<sup>th</sup> Judicial District, left message

**Approved continuation of Zoom meetings until further notice**

EMA Mennenoh gave update, applying for grant to be used for CH rewiring costs

MEI training applications soon be opening and Toft will continue with application

Dave Lake/Community Insurance reviewed coverage for county

Recess and reconvene at noon for election canvass

Reconvened at 12:55 as BOS. Gast called back and let the Board know he would like ad for reopening of CH saying that the Courts would reopen on July 13<sup>th</sup>

**Motion to reopen the CH on June 15 following social distancing guidelines and placing ad in newspaper**

**Board convened as Board of Canvassers to canvass June 2, 2020 Primary Election and will forward results to the Secretary of State and the Auditor's office**

**Tuesday, June 16, 2020 meeting**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, John Hansen, Deb Campbell, Bob Nelson, Teresa Murray, Dave Lake, Amanda Kommes, Lisa Rosenbeck and via Zoom Mitch Rydl and Chris Hemmingsen**

Approved agenda with addition of Public Health and to remove PHN 28 E agreement from agenda

Custodian reported he had covered water fountains, checking on UV light for CH

Approved minutes of June 9, meeting

**Approved MEI training for Heather Toft**

BOS update: Thompson discussed polling place for fall election, ACED, Landfill meetings

Treasurer discussed employee wages

**Approved Resolution 2020-27 (Amanda Kommes, 76% of Treasurer's wage)**

**Approved Resolution 2020-28 (Courtney Nelson 76% of Treasurer's wage)**

**Approved claims**

PHN Nelson and T Murray discussed Patty Clark's be as-needed for up to 3 days/wk with no benefits

**Accept/file MMPs: D Robinson #62115; D Lauritsen-Home Place #62130; Vanole Inc-VanAernam site #64747**

**Tuesday, June 16, 2020 mtg cont'd**

**Approved deletion of Assessor asset #721, wooden desk**

**Approved deletion of motor grader assets #80, 86 and 82**

**Approved utility permit for Nishnabotna Valley REC at Crane Ave, N of Hwy 44**

SR update: bridgework Oakfield 1, patching, ditch cleaning, haling rock, selling old truck and trailer

Rydl stated Bob Josten is preparing documents to send to Auditor. Hemmingsen stated NextEra is progressing but nothing finalized

Dave Lake discussed insurance renewal

**Approved ICAP/IMWCA insurance renewal**

Motion to amend agenda to extend FLEX deadline, discuss customer service concerns with Amanda Kommes

**Motion to extend FLEX deadline for 2019 Health Care FSA, HRA and Dependent Care FSA**

Treasurer Deputy Kommes discussed ability to refuse service if customer not wearing mask. Board stated that if we are requiring public to wear masks then employees should also wear masks

Discussion on allotment of COVID-19 sick days. L Rosenbeck stated she hadn't used all COVID sick leave as when home she was doing Recorder's work. Motion died due to lack of second on allowing additional COVID leave

**Tuesday, June 23, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Becky Marten, Phil Mennenoh, Robert Nelson, Suzanne Gerlach by telephone, Miranda Bills, Chris Erlandson and via Zoom-Mitch Rydl and Chris Hemmingsen**

Approved agenda with addition of MMP and deletion of 28E agreement

Approved minutes of June 16, 2020 meeting

BOS update: Partnership for Families, Heart of Iowa, letter from atty on Iowa Utilities Board rule changes

Board opened bids on desk. **Approved bid of \$210 from Janell Bluml for assessor's wooden desk**

**Accept/file MMP update for Steve Huegerich-Cumberland ID#63970**

**Approve Resolution 2020-29 (outstanding warrants for more than 1 year)**

**Approve Resolution 2020-30 (appropriations resolutions beginning 7-1-20)**

Conference call with Suzanne Gerlach of PFM on issuance of bonds, fund spending, revenues available.

Townships/school districts for 46 wind towers, need for short term line of credit to establish debt

**Approved Resolution 2020-31 (Lisa Rosenbeck 70% of Recorder's wage)**

COVID policy discussed, each dept have own requirements

**Approved Resolution 2020-32 (resolution date for public hearing on general obligation urban renewal area)**

**Approved deletion of SR assets #51-2001 Mach dump truck, #13-1990 IH truck trailer, #22-1969 Load King trailer, #1194 chipping hammer**

Rydl discussed proposed RUT income, bridgework, ditch cleaning, patching, grading roads, URP proposals and costs for 3 bridges

**Approved Resolution 2020-33 (Hemmingsen, Schleimer, Grabill, Buck wages)**

EMA Mennenoh discussed SR requests disinfectant handheld wands. **Board directed him to obtain light for CH**

IT Erlandson reviewed bid for rewiring CH. **Board approved bid for rewiring CH from SCI Communications in amount of \$43,022.44.** He recommended Aureon for new telephone system

Reviewed Bob Josten request for parcel listing for new TIF/ordinance-whether or not to include land parcels which wind turbines occupy as was done in previous urban renewal areas. No discussed held

**Tuesday, June 30, 2020 meeting**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Bob Nelson, Teresa Murray, Calla Poldberg, Janell Bluml, Suzanne Gerlach via telephone and via Zoom-Mitch Rydl and Chris Hemmingsen**

Approved agenda with addition of deletion of Recorder's desk.

Custodial update discussed UV light ordered for CH

Approved minutes of June 23, 2020 meeting

BOS update: New Opportunities

**Accept file MMP updates: Anthofer Family Farms-D Anthofer ID#68601, Clayburg Site-Kyler Oswald and R Clayburg ID#69085**

**Approve Resolution 2020-34 (VA appropriation from PHN)**

**Approved FY21 2.5% wage increase for Custodian John Hansen and \$15/hr for PT Custodian Bill Cramer**

**Approved deletion of Recorder's black desk #2358/transferred to VA office**

**Tuesday, June 30, 2020 cont'd**

Nelsen discussed call from Kent Grabill on hay being baled on parcel of ground Rydl will contact party  
Discussion held on exclusion of ground under wind towers and how handled previously. Auditor & Bluml discussed prior years

**Motion to NOT follow past precedence of including ground under the wind turbines**

PHN Nelson discussed agreement with Guthrie County to provide HHA and HCA services to Audubon Co residents. Stated Atty had reviewed agreement. Is an agreement/contract instead of 28E agreement as originally proposed because there was money involved.

**Motion to approve agreement with Guthrie County to provide HHA and HCA services 7-1-20 thru 6-30-21  
Approved UPV design proposals for GR3, LE10 and LE20**

**Approve deletion of roadside laptop #1412**

SR: bridge maintenance, spotting rock, state auditor doing inventory. Nelsen discussed TC from resident of Hamlin with request for vacation of alley. Rydl will review alleys and report back. Replacement of dump truck and semi-tractor and road closure signs near Exira for 4<sup>th</sup> of July

**Tuesday, July 7, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, John Hansen, Deb Campbell, Chris Erlandson, Mitch Rydl, Todd Johnson and via Zoom – Chris Hemmingsen**

Approved agenda with addition of Recorder's and Clerk's reports, Region XII appt, deletion of Recorder's chairs  
Custodial update given and stated he has been cleaning and disinfecting

Approved minutes of June 30, 2020 meeting

Approved claims

BOS update: upcoming mtgs for Safety, ACED, WESCO, Landfill and Region XII

*Accept/file Auditor's, Recorder's, Clerk of Court's month end reports and Sheriff's 4<sup>th</sup> quarter report of fees*

**Motion to reappoint Laurie Gilbert to Region XII Regional Housing Authority Board of Directors for term through 9-30-2021**

**Approved deletion of Recorder's Asset #2330 (3-tier stand/desk), Chairs #236-237-535; Treasurer humidifier #0257 and Atty assets #971-972-973-974 wooden chairs**

**Approve/file MMP updates: D Gleason-Gleason Farms (E) #5766; JEM Investments LLC #64782 and D Robinson-Klocke #64023**

Discussed COVID leave for new hires and will address next week

**Approved Resolution 2020-35 (Payroll Deductions Resolution)**

**Approved Resolution 2020-36 (Economic Development)**

**Approved Resolution 2020-37 (Tourism Allocation)**

**Approved Resolution 2020-38 (Interfund Operating Transfers)**

**Approved Resolution 2020-39 (Concerning Non-Discrimination in Employment)**

**Approved engagement letter with PFM for services**

Treasurer Campbell discussed tax sales. June sale suspended, discussed sale procedure, all depending on Governor  
IT Erlandson discussed proposed contract with Aureon for internet and phone service system

**Motion to approve the Aureon bid for contract for internet and phone system services**

Discussed report/recommendation for resuming jury trials in Iowa from court system

Sec Rds: rejuvenator on roads, bridge work, culverts, ditch cleaning, spotting rock, upcoming Eng conference, safety meetings and projects. Discussed equipment that will need to be purchased in upcoming year

**Approved utility permits for overhead electric lines on Oriole Ave between 120-130<sup>th</sup> St; approved an updated Aureon utility permit for F37 area**

Sheriff Johnson discussed House File 2502 regarding weapons in CH

**Tuesday, July 14, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Deb Umland, Phil Mennenoh; Teresa Murray, Deb Campbell, Mitch Rydl, Miranda Bills, Todd Johnson, Chris Erlandson, via telephone-Robert Gast and Heather Toft and via Zoom-Chris Hemmingsen**

Approve agenda with addition of Nyhart Agreement, deletion of SR asset, approve utility permit, road classification, ordinances and drug dog funds

Custodial update discussed UV light received for sanitizing

Approved minutes of July 7, 2020 meeting

BOS update: ACED, WESCO, Fair Board meetings, landfill meeting today

**Tuesday, July 14, 2020 cont'd**

Discussed Court requirements with Custodian, placed call to Robert Gast of 4<sup>th</sup> Judicial District and he informed Board whatever the County was requiring for signage in Court area was OK, Courtroom would be jury box  
Dept Heat mtg: new phone system, reviewing ordinances, PHN preparing Vicious Dog Ordinance, weapons in building signage and wearing masks in building. Extensive discussion by Sheriff on Figure 8 races and questioned social distancing

***Accept/file MMPS updates: D Lauritsen-Jensen Farm #62131 and Sunburst Farms LLC #63968***

***Approved Nyhart Service Agreement for GASB 75 Actuarial report***

***Approve/disapproved Homestead, Military and BPTC tax credits***

SR update: process for changing classification of road from Level B to Level A. Ditch cleaning, grading roads, spotting rock and seeding. Rydl discussed water dispenser to use as water fountain

***Approved utility permit with West Central Iowa Rural Water Assn in Viola Township***

***Approved deletion of SR asset #1394 2-way radio***

Opened Public Hearing on loan agreement and issuance of bonds not to exceed \$10,000. No comments rec'd

***Motion to approve Resolution 2020-40 (authorize loan agreement/issue bonds not to exceed \$10,000)***

***Approved Region XII CP2104 local planning and administrative assistance contract***

Sheriff informed Board of purchase of new drug dog and training started. He will need funds for the purchase of dog transferred to drug dog fund

Auditor discussed unemployment claim and Thompson signed form (MH Advocate)

Board emailed Atty Jennings on weapons signage on CH doors

Board called Heather Toft regarding application for MEI training

**Tuesday, July 21, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Amanda Kommes, Phil Mennenoh, Deb Campbell, Mitch Rydl, Todd Johnson, Tyler Thygesen, Mike Blum and Aaron Petersen**

Approve agenda with addition of dispatcher resignation, approving partially funded stated credits on taxpayers

Custodial update discussed removing firearm signage on CH doors

Approved minutes of July 14, 2020 meeting

Deputy Treasurer Kommes discussed CDL testing and how other counties handling such. BOS stated if Treasurer's office not ready to reopen for CDL testing at this time then would re-evaluate in a month

Approved claims

***Approved Treasurer's semi-annual report***

BOS update: Juvenile Justice and landfill meetings

Auditor Frederiksen and Sheriff Johnson discussed budget and funding/past precedence, donations for drug dog

***Motion to expend insurance proceeds first and then additional needed monies to pay bills for drug dog to come out of drug dog fund***

EMA Mennenoh, EMA board members Johnson and Thygesen, discussed need for different vehicle for EMA

Director. Mennenoh stated current vehicle doesn't function as needed and needs repairs. He needs mobile office and wants police package Tahoe at approx \$49,000. Grant not available. Board will review budget

Board opened bids for typewriter stand and both bids same so will ask bidders to resubmit bids

***Approved Resolution 2020-41 (Auditor staff to receive 2.5% increase in wages effective 7-1-20)***

***Accept/file MMP for Fett Farm ID#59766***

***Approved FY20 Substance Abuse Prevention annual report and 4<sup>th</sup> quarter expenses***

***Accepted resignation of Dispatcher Melissa Grover***

Aaron Petersen discussed mowing, making hay on ground owned by Landfill and County. He has been doing this for 8 yrs. He can not sell hay as has debris in it and has damaged his equipment. If he continues to mow the ground then Roadside would no longer be required to mow and spray that area. Eng Rydl commented on weather station on property and Board will also check with Atty and get back to Petersen

SR update: culvert work, erosion control, bridgework, field entrances, grading roads, spotting rock. Discussed low water crossing in Sharon Twp, reviewed bridge and farm-to-market funding, repairs needed for dozer

***Approved IDOT Agreement for AU10 bridge replacement***

***Approved any shortage due to partially funded state credits be passed on to taxpayers***



**Tuesday, July 28, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Becky Marten, John Hansen, Todd Johnson, Deb Campbell, Miranda Bills, Chris Erlandson, Mitch Rydl, Mike Brooks, Sara Slater, Drug Dog Mechi and by Zoon: Courtney Nelson and Sarah Jennings**

Approved agenda with discussion and payment of gov. Domain billing

Custodial update: removing cloth couch in BOS room due to COVID requirements and will be put up for bids. Atty wants to move her air conditioner in her present office to her new office. After lengthy discussion Board felt not necessary. No promises made. Hansen discussed re-asphalting south drive, will discuss at budget time

BOS update: no meetings, VanAernam reminded all of "Last Lap of Year" at fairgrounds on Friday, July 31<sup>st</sup>

Sara Slater/Economic Development discussed new signage, projects and grant application

**Approval given by BOS to sponsor tourism for grant application**

Approved minutes off July 21 meeting

Sheriff met with Board on hiring FT dispatcher

***Approved Resolution 2020-43 (hiring Lisa Powell, FT dispatcher)***

Discussion with Sheriff and Auditor on drug dog funding, past precedence and new policy to allow banking dog replacement costs before paying other drug dog expenses out of fund. Auditor set 009 to track costs

Canine handler Michael Brooks presented Mechi to BOS, 5 months old, currently in training

**Bids for typewriter stand opened and motion to award high bidder Janell Bluml stand**

Treasurer presented investment report for review. Discussed CDL training, Covid precautions, DOT's cautions

Lengthy discussion with Attorney Jennings by Zoom on pay increase for H Walter. Other CH employees expressed concerns on this increase, setting wages, etc. Jennings stated she had promised Walter this raise when hiring.

Comparable wages discussed. Jennings very irritated

***Approved Resolution 2020-42 (Hilaree Walter \$19/hr)***

***Approved Drug Dog Policy #-0030 (allowing balance of \$10,000 for future replacement of dog, balance in excess for training, equipment, supplies use)***

Sec Rds update: bridge work, hauling rock, culvert work, bridge surveys, bridge inspections done monthly. Repairs being made to #65. Discussed upcoming project on ME16 at 200 St East of Robin and South of F32

**Tuesday, August 4, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Diana Munch, Joni Hansen, John Hansen, Ashley Madsen, Amanda Kommes, Phil Mennenoh, Deb Campbell, Mitch Rydl, Todd Johnson, Melissa Thygesen, Sarah Jennings, Hilaree Walter and via Zoom – Bob Gast, Teresa Murray, Suzanne Gerlach and Chris Hemmingsen**

Approve agenda with addition of Recorder's report of fees, Sanitarian billing, non-audit comments, Windstream authority and lactation room

Custodial update discussed moving Attorney's office on Wednesday

Approved minutes of July 28, 2020 meeting. Approved claims. No BOS update

Board was questioned on whether their approval had been given to take control of public access hallway and install third security door for county attorney. Board stated they were not aware and had NOT given permission

***Accept/file Recorder's July report of fees***

BOS and PHN office were in agreement to return billing for Sanitarian services back to PHN

Board reviewed state auditor non-report comments and had all departments listed initial their referenced comments  
EMA Mennenoh discussed funding for EMA vehicle and will discuss further at August 18 meeting

Amanda Kommes stated Treasurer's office would resume CDL skill testing on August 11, all DL by appointment

Atty Jennings and 4<sup>th</sup> Judicial District Court Administrator Bob Gast discussed access to lactation room. Lengthy discussion with CH personnel on permission prior to making changes. Board questioned Jennings about placement of door, etc. Gast stated door shouldn't be locked and according to law should be unhindered access. Jennings stated will always be one of her staff members present to grant access.

Board asked Atty Jennings to discuss land surrounding landfill in 2 weeks

Atty stated she needs to move phone lines for HER office by Wed or office would be shut down. Board will call Windstream to get authority for changes. Supervisor Nelsen questioned why Hilaree Walter had mileage expense to Council Bluffs since they had also paid for training here in Audubon and Atty said was for actual case training  
Gerlach of PHM gave financial update. Will prepare sub-district cash flows. Discussed certifying bonds, etc Board instructed Gerlach to go with Oct 2021 instead of Jan 2022 to lock in bonds

SR update: bridge m/a, work on 280<sup>th</sup> St, field entrances, design work on low water crossing and grading, quote from High Quality Striping for line painting accepted

**Tuesday, August 11, 2020**

**Attending:** Rick Thompson, Gary VanAernam, Joni Hansen, Chris Erlandson, Miranda Bills, Bob Nelson, Teresa Murray, Phil Mennenoh, Deb Campbell, John Hansen, Deb Umland, Mitch Rydl, Todd Johnson, Kent Grabill, Jon Hayes, Tevin from Access and Hilaree Walters. Todd Nelsen ABSENT

Approved agenda and minutes of August 4, 2020 meeting

BOS update: upcoming meetings for New Opportunities, landfill and Wesco

*Accept/file Auditor's July month-end financial reports*

Recorder Miranda Bills submitted her resignation letter as ADA Coordinator, will accept at next meeting

*Accept/file MMP's Amelia-Clark family farms ID#65543; B Blomme-Cottonwood ID#63260; B Weber ID#62423; L Handlos-Multi-Pig ID#61060*

Sheriff presented 2 new Tahoe quotes with trades (Christiansen Motors \$60,942; Derry Bros \$58383.56 and Young Chev \$59378)

**Approved purchase of two 2021 Tahoe's from Pat Kaiser's Christiansen Motors \$60942 with trade-ins**

Dept head mtg: Covid update, storm damage, lactation room (door to be moved)

PHN dept discussed CARES Act, BOS to prepare resolution

No custodial update. BOS asked him to contact contractors on moving atty door

**Approved transfer asset #450-452 & 455 (wooden chairs) to Recorder**

**Approved deletion Sheriff assets #2482 & #2483 AED batteries**

**Approve 2021 contract for Substance Abuse Prevention**

Sec Rds update: spraying organic crops, bridge maint GR7, LE8, cleaning up trees, survey work

Kent Grabill discussed spraying road ditches with Jon Hayes. Will try to work with county

*Approved AU 10 final plans*

*Approved utility permit for Marne Elk Horn at 2281 Bluebird Ave*

Tevin of Access Systems discussed with Board and IT Erlandson services his company can provide with IT equipment, print management, phones and document management

Hilaree Walter of Atty's office discussed Equitable Sharing Agreement and Certification

**Approved chairman to sign Equitable Sharing Agreement and Certification Report**

**Approved retracting previous motion**

**Tuesday, August 18, 2020**

**Attending:** Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Todd Johnson, Doug Sorensen, Chris Erlandson, Bob Nelson, Teresa Murray, Phil Mennenoh, Mitch Rydl, Kent Grabill, Sam Wendl, Hilaree Walter and via Zoom, Susanne Gerlach

Approve agenda

Custodial update: waiting on contractor for estimate of moving Atty door, discussed contacting Fire Dept on access to keys if needed

Sheriff had talked to HR consultant Renee Von Bokern on K9 fund policy and she suggested using memo for clarification. Board inquired to year of Tahoes for trade-in and if could be option for EMA

**Approved to rescind K9 policy**

Auditor/BOS discussed Sheriff contacting Von Bokern instead of going through Auditor's office

**Board assured others that NO business done outside of meeting**

Doug Sorensen discussed flashers being available to deputies for roadside emergency/hazards. Board stated Sec Rds usually handles putting up signage

EMA Mennenoh discussed purchase of new vehicle and was suggested to him to purchase trade-in from Sheriff's Dept. Also discussed storm/wind damage. Has applied for disaster funds for individual assistance, FEMA #4557

Approved minutes of August 11, 2020 meeting

Clerk of Court Johnson discussed lactation room, alternate location for jury selection if needed. **Board will move door in Atty hallway**, possible use of Agri-Hall for jury selection, to call Steve Randeris for availability

IT Erlandson told Board rewiring has started, working evenings

Approved claims

Roadside Grabill stated Lyle Christensen has been contracted to do spraying of trees along roads

**Approved Roadside right-of-way letter to be sent to landowner**

BOS update: upcoming meetings; DCAT, Partnership for Children, Juvenile, Public Health. Attended New Opportunities, landfill and Wesco meetings

*Accept/file Clerk of Court's July report of fees*

**Tuesday, August 18, 2020 cont'd**

***Accepted resignation of Miranda Bills as ADA Coordinator***

***Motion to move County Attorney's security door in hallway upstairs back approx. 6' to allow access to lactation \*\*\*\*\*room/tornado shelter. Expenses to be paid out of 51 instead of atty's budget***

SR update; bridgework, M66 shoulder work, AU10 plans due, Oakfield 1 and N36 to begin soon. Discussion held regarding bridge railings and liability issues

PHN Nelson and Murray discussed CARES Act, Hemmingsen submits to FEMA for supplies. Wages go through CARES Act, money received is based on population

***Approved Resolution 2020-44 (reimbursement from Iowa Covid-19 government relief fund)***

EMA Mennenoh stated he had delivered PPE supplies to schools

Eng Rydl and S Wendl met with board and moved into closed session

Rydl will contact Von Bokern, options discussed and will discuss further at next meeting

S Gerlach of PFM joined/Zoom, discussed proposals from banks

***Motion that Audubon Co enter into loan agreement with Exchange State Bank to purchase \$300,000 general obligation urban renewal bond anticipation project note, series 2020 at 1.00% interest rate***

Meeting on September 8 regarding ratings

***Motion to approve Chairman to sign Equitable Sharing Agreement and Certification Report from Attorney***

Board inquired with H Walter as to 2.5% pay increase versus \$1.00, she will present copy of her employment letter she received and Board to discuss next week

**Tuesday, August 25, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelson, Lisa Frederiksen, Joni Hansen, Becky Marten, Lawrence Handlos, Tim Wahlert, Barb Jacobsen, Chris Erlandson, Deb Campbell, Mitch Rydl and Sarah Jennings. Kim Johnson and Bob Gast via telephone and Chris Hemmingsen via Zoom**

Approved agenda

Handlos questioned assessment of Waspy's and said he had been referred to City. Mayor Jacobsen said discussion held on Audubon City TIF area. Auditor Frederiksen explained TIF, offered to help with future TIF questions

Eng Rydl discussed with Handlos & Wahlert needing utility permit for placing tubes

Approved minutes of August 18, 2020 meeting. BOS update – SW Iowa Juvenile Board

Board contacted Clerk of Court Johnson via telephone on use of Agri-Hall as alternate jury selection location

**Approved letter of support for tourism bird watching stations along T-Bone trail**

Board and Eng Rydl worked on information for the PFM bond

TC from Bob Gast/4<sup>th</sup> Judicial District on contract with Fairboard. County to sign contract not court system

SR update: advertising for mechanic's position, N36 in progress, AU10 plans submitted, Oakfield 1, M55 shoulders

***Approved utility permit for Windstream at 1247 Falcon Avenue***

***Approved Resolution 2020-45 (Issue general obligation road improvements bond project note for \$300,000)***

Atty Jennings discussed use of land surrounding landfill, will prepare document. Advised Board to avoid multi-year agreements, posting and content of agendas and all Boards to be notified of this

Jennings discussed pay increase for her staff and her oversight on \$1/hr + 2.5% cost of living increase not being on resolution. Much discussion on pay increases, PHN employee Murray stated her opinion

Board worked on survey information for PFM. TC to S Gerlach and she will follow-up and TC to Atty on pending litigation for survey

**Tuesday, September 1, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelson, Joni Hansen, Becky Marten, John Hansen, Chris Erlandson, Jamie Miller, Phil Mennenoh, Deb Campbell, Mitch Rydl, Hilaree Walter and via Zoon Sarah Jennings**

Approved agenda

Custodial update: drilling for new wiring and his concerns. IT Erlandson had contacted company and Chris also updated Board on statement of work

B Marten clarified bills being coded as expenses for COVID, lack of depts compliance

Approved claims

EMA Mennenoh discussed agreement with SR on installation of street signs/markers

***Motion/Approved 28E agreement for county rural address markers and street sign maintenance***

**Tuesday, September 1, 2020 cont'd**

Approved minutes of August 25, 2020 meeting

Discussed post office inquiry on possibility of putting locking mailbox in front of CH

Approved deletion of Sheriff's assets: #2254 APC backup, #0782 Panasonic transcriber, #2292 tower/CH camera/antenna

*Accept/file MMP Lawrence Handlos-Arnold #67383 and Newell Pig 11 LLP #61310*

Discussed Attorney Clerk Hilaree Walter's pay increase

*Approved Resolution 2020-46 (Hilaree Walter \$19.45)*

*Approved utility permit for Kommes for Quail Ave and Littlefield Drive*

*Approved Resolution 2020-47 (hiring Terry Caniglia \$18.30 Grade 1 Equipment Operator A)*

Sec Rds: discussed buying supplies locally, gravel from new pit south of Atlantic, dust complaint due to N36 construction, progress on N36, Oakfield 1 work, cleaning ditches, M66 shoulder work, low water crossing and markings on highway from Exira to Elk Horn

Walter and Erlandson left at this time

Motion to move into closed session at 11:34 am and back to open session at 11:53 am

**Tuesday, September 8, 2020**

**Attending:** Rick Thompson, Gary VanAernam, Todd Nelsen, Diana Munch, Joni Hansen, John Hansen, Jamie Miler, Todd Johnson, Phil Mennenoh, Deb Campbell, Mitch Rydl, Deb Umland, Miranda Bills, Kim Johnson and via Zoom – Bob Nelson and Teresa Murray

TC to Atty Jennings on agenda. Motion to approve agenda

Custodian discussed progress on wiring project. Boiler ready when needed

Approved minutes of September 1, 2020 meeting

BOS update: upcoming ACED, landfill, Region XII and WESCO meetings

*Accept/file Recorder's August report of fees, Auditor's August financial reports*

*Accept/file MMP updates: L Handlos-Bruch #71333; Zaiger SW #62467; Shaw #64099; Andersen #62468; Tessman #65436; B Klocke formerly Anthofer #67953; Currituck LLC #57969; NJO LLC #64957*

Dept head meeting: Wellness assessment discussed w/good participation. All happy with current mail box situation, possibility of COVID-19 vaccine

*Approved MidAmerican utility permit in Leroy 16*

SR update: discussed 3 different concepts for LE11 bridge, N36 update, Oakfield 1, SH9 design work, ditch cleaning, resume regular hours and receiving applications for mechanic position

Clerk of Court Johnson discussed using Agri-Hall for jury selection, need for contract between county and Fairboard

**Motion to approve use of Agri-Hall for court jury selection**

Board to contact Dave Lake on insurance coverage when using Agri-Hall and states rental form would be sufficient

**Approved publication of Annual Cash Financial Report**

*Approve Resolution 2020-48 (assignment funds for July allocations to Fairboard and to EMA)*

Board recessed at 11:10 a.m. and reconvened at 12:58 p.m.

Board listened to PFM discussion regarding ratings

Adjourned at 2:08 p.m.

**Wednesday, September 9, 2020 special meeting**

**Attending:** Rick Thompson, Gary VanAernam, Todd Nelsen and Joni Hansen

Approved agenda

*Accept and file resignation of County Attorney Sarah Jennings effective September 28, 2020*

**Tuesday, September 15, 2020**

**Attending:** Todd Nelsen, Gary VanAernam, Lisa Frederiksen, Joni Hansen, John Hansen, Jason Carlstrom, Miranda Bills, Todd Johnson, Chris Erlandson, Mitch Rydl, Bo McGee and via Zoom – Rich Thompson, Kimberly of Next Era and via telephone Bob Josten and Sarah Jennings

Approved agenda. Approved claims and minutes of September 8 and September 9<sup>th</sup> meeting

Custodian discussed progress of drilling for new wiring and moving door into Attorney's office hallway

Sheriff questioned procedures being followed by wiring men, fire prevention block, concerns regarding E911

IT Erlandson stated some work couldn't be done at night and if not CH would need to shut down for 2 weeks

Jason Carlstrom introduced his self and stated he would be available for County Attorney position

Board discussed procedure to appoint attorney, placing ad in paper, various questions on vacancy

**Tuesday, September 15, 2020 cont'd**

BOS update: ACED, WESCO, upcoming Juvenile and 4<sup>th</sup> Judicial District

*Accept/file Clerk of Courts August report of fees*

Discussed Waspy's request on taxes and Nelsen updated Board on meeting, email from Mayor, no action taken

*Motion to accept resignation letter of Samuel Wendl, Mechanic II effective September 30, 2020*

*Approved Resolution 2020-49 (hiring Corey Baier as Grade 6, Mechanic II \$23.01)*

*Approved deletion cell phone booster #1267 Sec Rds*

SR update: Wendl would be available as independent contractor, BUILD grants, quote for shop furnace, condition of roads after rain, progress on N36, Oakfield 1, possible purchase of new truck\

McGee of Next Era gave update, easements are 100% voluntary and 95% signed for 40 miles of transmission line.

Explained that costs can go up as much as 10x if lines buried and % of power lost if buried. On schedule

TC to R Josten on adoption of resolution and questions regarding ratings for S&P. Recommended resolution

*Motion/approved Resolution 2020-50 (GO urban renewal/county road improvements bond)*

*Approve/sign Fiscal Sponsor Agreement for competitive grants, fall 2020.*

TC to Atty on ad for publication

*Approve ad for publication of County Attorney vacancy*

**Tuesday, September 22, 2020**

**Attending:** Todd Nelsen, Gary VanAernam, Joni Hansen, Becky Marten, John Hansen, Phil Mennenoh, Deb Campbell, Miranda Bills, Chris Erlandson, Mitch Rydl, Kim Johnson and via Zoom: Rick Thompson, Todd Johnson and Chris Hemmingsen

Approve agenda and minutes of September 15, 2020 meeting

Custodial update discussed new wiring project, concerns

BOS update: special meetings, SWI Juvenile, Heart of Iowa

*Approved engagement agreement with Ahlers & Cooney P.C.*

Instructed Auditor's office to post agenda for special meeting on Thursday, September 24, 2020

*Approved rental agreement with Audubon County Agricultural Society and Audubon County for use as jury selection site*

*Approve deletion of 35 EMA assests (see minutes – mostly radios/DP supplies)*

*Accept/file MMP update for Scott Opperman-Bluebird #69531*

*Motion/approve Wes Tel utility permit for Quail and 330<sup>th</sup> Street*

SR update: estimate for heat north office and estimate for 2 power washers, N36 project update

Clerk of Court Johnson rec'd Agri-Hall rental agreement, stated would be helpful if interim attorney be from within 4<sup>th</sup> Judicial District

**Thursday, September 24, 2020 Special Meeting**

**Attending:** Todd Nelsen, Gary VanAernam, Brenna Bird, Lisa Frederiksen, and via Zoom: Rick Thompson, Vanessa Strazdas, David Wiederstein, Sarah Jennings and Todd Johnson

Approved agenda

Guthrie County Atty Bird reviewed her application/qualifications

Board contact Strazdas and Wiederstein both of Cass Co to discuss their qualifications

Personal comments made by Nelsen and Thompson

Resolution prepared by County Attorney office

*Motion/approved Resolution 2020-51 (appointment of acting county attorney to Brenna Bird)*

**Tuesday, September 29, 2020**

**Attending:** Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Twillman, Phil Mennenoh, Deb Campbell, Mitch Rydl and via telephone: Suzanne Gerlach

Approve agenda and minutes of September 22, 2020 meeting

Twillman, asst Guthrie Co Atty, introduced his self to Board and he will be assisting Brenna Bird

*Approved changing location of Board meetings to Law Library through November 10 due to election*

BOS update: Heart of Iowa, Revolving Loan Fund, New Opportunities, Valley Business Park

*Approve deletion asset #1180 10-ton Porta-Power ram*

*Approve UPV for JEO for N36 project*

**Tuesday, September 29, 2020 cont'd**

SR update: N36 done, Oakfield 1 done, Sharon 9 low water crossing, M66 shouldering done, blading, field entrance work, Rydl asked about COVID sick time for new employees and BOS will discuss at next meeting, bridge replacements and posted bridges

Treasurer Campbell and Auditor Frederiksen discussed bank accts and wiring money to ASB as requested by Sue Brandt. ASB cannot accept payment and will proceed to check with Exchange State Bank

***Accept/file MMP updates for Larry & Kyle Hinners Site #65590, Rose Acre Farms #61163, Sunburst Valley Farms-Moonlight #64179***

EMA Mennenoh discussed CARES act money, more discussion to follow

TC to Suzanne Gerlach, reviewed submitted bids. Northland Securities, Inc awarded bid

***Approved Resolution 2020-52 (sale/issuance of GO bonds)***

Auditor Frederiksen discussed paying and coding of bills to be pd out of line of credit, money transferred 1x/mo

**Tuesday, October 6, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Kim Johnson, Sara Slater, Mitch Rydl, Kent Grabill, Phil Mennenoh, Robert Nelson, Teresa Murray, Brenna Bird and via telephone: Bob Josten and Todd Argotsinger**

Approve agenda and minutes of September 24 and September 29, 2020 meetings

Custodian discussed moving upstairs door in attorney hallway

TC to Brenna Bird on access of meeting via Zoom and questions on hiring process for attorney, landfill contract, COVID sick leave hours

Approved claims

Sara Slater gave tourism report, discussed bike ride, grant applied for

***Motion/approve use of unused meeting funds to put toward grant as matching funds if awarded***

BOS: upcoming ACED meeting

Roadside Grabill stated helping Conservation repair elk fence and they had been removing trees, weeds along CRP ground, stated he would be willing to be 100% roadside

**Motion to approve Weed Commissioner's annual report**

SR update: N36 complete, Sharon 9, Audubon 10, shoulder work, spotting rock, discussed rock buying, staggering hours/shifts, bridge inspections, bridge replacements and culverts

***Accept/file MMP updates for Green Flash II, Inc #60791***

***Accept/file Recorder's and Auditor's month end reports***

**Motion to remove Sarah Jennings name off of phone bill for cell phone during interim term for attorney**

Board spoke with Todd Argotsinger regarding vacancy for Attorney position via telephone

EMA Mennenoh and Nelson and Murray from PHN discussed CARES Act money, appropriation. PHN first priority, EMA 25% and Sheriff 25% for salary. Will be December before know what money is available, federal money won't pay wages

Board and Auditor Frederiksen reviewed transfers/following resolution

***Motion/Approved Resolution 2020-53 (interfund operating transfers)***

Atty Bird notified Board can interview applicants before October 19 if they choose

Clerk of Court Johnson stated appointment will need to be made to Judicial Magistrate Appointing Commission before 12/31/20

**Motion to extend application deadline for attorney position to October 19, 2020**

**Tuesday, October 13, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, John Hansen, John Twillmann, Chris Erlandson, Barbara Johnson, Robert Nelson, Teresa Murray, Deb Campbell, Miranda Bills, Deb Umland, Phil Mennenoh, Todd Johnson and Mitch Rydl via Zoom**

Approved agenda and minutes of October 6, 2020 meeting

Custodial update: desk deleted from asset list, moving forward with relocation of 3<sup>rd</sup> floor door

BOS update: ACED, Region XII, WESCO, upcoming revolving loan, DCAT, Valley Business Park, Landfill

**Approve deletion of Assessor asset #2427, Microsoft Surface Pro 3**

Barbara Johnson on behalf of Children's Nest requested support as adjustments made due to COVID. She requested Board consider allocation in new budget as surrounding counties give allocations to non-profit child care centers

Dept head meeting: interim atty contacts and possible sites for PHN COVID vaccinations

***Motion to approve the 2021 Flex Renewal plan***

**Tuesday, October 13, 2020 cont'd**

***Accept/file MMP updates: Hatteras LLC #60813; Berg Sow LLC #58065; Roanoke LLC #62111. L Handlos-Ranch South #64829***

***Accept/file Clerk of Court Sept report of fees, Sheriff's 3<sup>rd</sup> qtr report of fees***

IT Erlandson updated on wiring project, hopefully completed this week with extra help

**Approved JE correction for TIF UR amendment for publication billing**

Treasurer Campbell and Eng Rydl discussed TIF coding. Rydl updated TIF projects – GR3, LE10 and upcoming projects F32 East and F32 West

***Approved utility permit for MidAmerican at 1800 mile of 180<sup>th</sup> street***

Sec Rds: finished Sharon 9 280<sup>th</sup> St, digging ditches, AUD 10 bridge, blading, spotting and stockpiling rock, N36 open and repair of guard rail

**Friday, October 16, 2020 Special Meeting**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Chris Swensen, Clinton Fichter, Jason Carlstrom, Chuck Stolz, John Hansen, Brenna Bird and John Twillmann**

Approved agenda

Board conducted interviews for attorney position with Chris Swensen, Clinton Fichter, Jason Carlstrom and Chuck Stolz. Board discussed applicants after each interview

Custodian Hansen stated having trouble regulating heat in court room

Chair recessed meeting at 12:05 pm and reconvened at 1 pm

Board conducted interviews with Brenna Bird and John Twillmann to work through 28E agreement

**Tuesday, October 20, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Deb Campbell, Randy Blohm, Teresa Murray, Chris Hemmingsen and via telephone – Sam Kauffman**

Approved agenda and minutes of October 13, 2020 and October 16, 2020 meetings. Discussed 24 hr notice

Custodian update and discussed checking of boiler

BOS update: ACED, Revolving Loan Fund, Valley Business Park, Region XII, Landfill, upcoming SWI Juvenile

**Approved claims**

Randy Blohm and Treasurer Campbell discussed old gas station property in Hamlin. Much discussion including Teresa Murray on clean up process, removing asbestos, capping water line. County holds certificate to property

***Motion to assign tax sale certificate and approve abatement of taxes from 2009-1<sup>st</sup> half of 2019 to Randy Blohm for Parcel #0550810420420***

**Approved deletion of VA assets: desk, #0584-calculator, #0350-IBM typewriter/cart, #2263-wheeled chair, #2430-Dell C1765nf printer, #2145 Dell LCD monitor**

Chris Hemmingsen gave Sec Rd report: getting snow plows ready

***Motion/approve MidAmerican utility permit for Hwy 44 and Hwy 71***

TIF update discussed with Hemmingsen, Auditor, Treasurer on paying for projects, line of credit, TIF revenues

Auditor reminded Board an Ordinance is required to be prepared for Urban Renewal Agreement

***Motion to appoint Sam Kauffman, Robert D Nelsen and Mary Lee Jensen to 6-yr terms on Judicial Magistrate Nominating Committee with terms expiring 12-31-26***

***Motion/accept/file H&S Farming Construction permit application amendment ID#70066***

Discussed TC Thompson received from Lavonne Schroeter on Brayton Power Plant

John Twillmann, Asst County Atty, is drafting lease regarding hay near landfill

**Tuesday, October 27, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, John Hansen, Jotham Arber, Deb Campbell, Robert Nelson, Teresa Murray, Kent Grabill, Deb Umland, Rodney Petersen, Mitch Rydl, Brenna Bird, Lisa Frederiksen and Chris Hemmingsen via Zoom**

Approved agenda and approved minutes of October 20, 2020 meeting

Custodian Hansen discussed drilling for new wiring

BOS update: SWI Juvenile and upcoming New Opportunities

**Approved changing meeting/claim date from November 3 to November 4 due to election**

**Approved November 10 at 1 pm to canvass votes of November 3<sup>rd</sup> General Election**

***Accept/file MMP updates: N&J Smith Farms LLC ID#65042 and ALKAJA LLC, formerly Lange Hog ID#65042***

***Approved Public Notice for H&S Farming Site ID#70066***

**Tuesday, October 27, 2020 cont'd**

**Motion/approved interest invoice for November**

J Arber of Guthrie County Health Services gave update/reviewed new format for Audubon services. Will review 28E agreement when up for renewal. Also free radon tests available.

Treasurer Campbell discussed abating delinquent taxes on Iowa Interstate Railroad property. Assessor Umland discussed buildings on leased land

***Motion/approved to abate taxes IA Interstate Railroad parcels #050521330801, 0505521330803, 050521330804, 051104012801, 051104012802***

Rodney Petersen discussed building on property next to Mel's Diner in Brayton and also adjoining lot and county holds certificate for this property

**Motion to reappoint Kent Grabill as Audubon County Weed Commissioner**

Sec Rds: cost of hauling rock and amt available with budgeted funds. Reviewed 5-yr bridge plan, discussed Federal funding being cut and bridges qualifying for funding. Audubon has 192 bridges and 133 meet funding standards Working on Sharon 8 and 10 bridges, hauling rock to stockpile, spotting rock

Discussion held regarding coding of administrative TIF expenses, further discussed at 11/10/20 meeting

County Atty Bird explained process regarding possible litigation of closed sessions at public meeting, reviewed COVID sick leave granted to employees and ending date for usage. County will now receive 9% of jail costs, hay lease on property near landfill discussed. Background checks in public meeting discussed and requirements for moving into closed session. Nelsen had talked to Mike Galloway and if applicant is licensed and lives within county that limits ability to enter into 28E agreement. Bird stated whomever is appointed has 10 days to qualify after their appointment and takes the oath. Auditor stated Galloway had said we can't enter into a 28E agreement mid-term but that in 2 yrs could be placed on ballot to approve

Board reviewed background check of Jason Carlstrom

**Special Meeting Wednesday, October 28, 2020**

**Attending: Rick Thompson and Joni Hansen. Gary VanAernam and Todd Nelsen via telephone**

Approved agenda

***Approved Resolution 2020-54 (updated for interfund operating transfers)***

**Wednesday, November 4, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, John Hansen, Chris Erlandson, Mona Petersen, Deb Campbell and Mitch Rydl**

Approved agenda and minutes of October 27 and October 28 meetings

Custodian Hansen stated rewiring project nearly finished. Approx 2 wks before upstairs door can be moved

Approved claims

Erlandson discussed state requirement for Auditor's office to migrate to .gov website. Windows update policy

**Motion to approve website change to .gov**

**Approved ad for publication regarding appts to various Boards**

**Approved deletion Recorders Brother's fax machine #2293**

***Accept/file Recorder's October report of fees***

Petersen addressed Board on assignment of certificate regarding parcels in Brayton

***Accept/file MMP updates: Matthew Halbur #59813; L/D Handlos-Ranch #60990; Double D Pork LLC #61130***

***Approved GASB 75 Actuarial Preliminary for Finalization***

**Approved end date of December 31, 2020 for county granted COVID sick leave to expire**

Treasurer discussed assignment of 2 parcels in Brayton

***Approved assignment of 2 parcels in town of Brayton (#051119210510 and #051119210520) to Rodney Petersen and he is responsible for current year taxes***

**Jason Carlstrom withdrew application for Attorney so no interview held**

Board recessed at 9:50 am and reconvened at 10:30 am

Sec Rds: Sharon 8-10 bridgework, tree removal, blading roads, spotting rock, reviewed map of proposed roadway that could possibly eliminate 2 bridges. Called B Josten regarding ordinance needed

***Approved utility permits with Guthrie County REC at 3374 Quail Ave; utility permit for Regional Water for 2964 Heron Place; Approved UPV to JEO for N36 project***



**Wednesday, November 4, 2020 Special Meeting**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Lisa Frederiksen, Deb Campbell, Teresa Murray and Brenna Bird via Zoom**

Approved agenda

Brenna Bird stated she had tried to contact Mike Galloway. Nelsen stated Galloway said Board had 2 options: appoint a candidate or have special election. Bird stated AG office said could extend time to appoint. She would be able to continue filling in if no candidate selected. Bird instructed as to what should be on agenda/special meeting. Auditor questioned whether negative references were discussed in open meeting. Teresa Murray voiced concern over someone that has no experience

**Friday, November 6, 2020**

**Attending Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Christopher Swensen, Clint Fichter, Chuck Stolz, Brenna Bird, Lisa Frederiksen, Deb Campbell**

Approved agenda

Board held 2<sup>nd</sup> interview with Christopher Swensen. Stated he was not in favor of drugs

Board held 2<sup>nd</sup> interview with Clinton Fichter. Stated he was against drug legalization

Board held 2<sup>nd</sup> interview with Chuck Stolz. He asked Board where they saw the Attorney office going in future.

Stolz stated he was absolutely against legalization of drugs

Board discussed applicants. Thompson stated he wanted someone with experience. Nelsen stated it is different when hiring an elected official rather than an Engineer or IT position

Attorney Bird reviewed process of appt of attorney, would have 10 days following selection to establish residency.

Stated her office will help with transition

***Motion to offer County Attorney position to Christopher Swensen at salary of prior County Attorney***

**TC to Swensen and he accepted position**

**Tuesday, November 10, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Becky Marten, Dennis Carter, Ed Wiederstein, Deb Campbell, Janell Bluml, Lexi Christensen and Mitch Rydl. Via Zoom: Robert Nelson, Kim Johnson and Chris Hemmingsen. Via telephone: Nate Rogers and Bob Josten**

Approved agenda and minutes of November 4<sup>th</sup> and November 6<sup>th</sup> meetings and also November 4<sup>th</sup> special meeting  
No custodial update

Carter and Wiederstein gave update on Historical Society and work completed at Nathaniel Hamlin Park. Stated most of income comes from donations. Requesting in new budget year a one-time request of \$15,000 due to loss of income due to cancellations of festivals due to COVID

TC to Nate Rogers of IP Pathways on IT position previously held by Chris Erlandson. Looking for replacement

PHN Nelson stated he hoped all depts had contingency plan ready if staff out due to COVID

Dept head mtg: contingency plans were discussed, mask mandates and enforcements. Will contact HR Von Bokern

BOS update: WESCO mtg, upcoming DCAT, Partnership for Families, landfill, Region XII and ACED

***Motion to approve/disapprove Family Farm Applications***

***Accept/file Clerk of Court's October report of fees, Auditor's month-end reports***

Treasurer & Lexi Christensen discussed abatement of taxes for parcel in Exira

***Motion to approve abatement of taxes on Parcel #051104009014***

***Approved State Court Administration plan to upgrade Courtroom digital audio video system***

Discussed and reviewed month-end reports received from Auditor's Office

SR update: nearing completion of guardrail project, closure of Audubon 10 bridge, hauling rock from Ft Dodge, wearing of masks, staggering hours, meeting with JEO

***Approved utility permit for MidAmerican; Approved Falcon Avenue Survey Proposal***

Auditor Frederiksen stated Bob Josten had called and discussed proposed ordinance for the URA

TC to Josten and discussed options for ordinance

**Motion to set special meeting for November 23, 2020 at 9 am to approve Resolution appointing Attorney**

Board recessed meeting until 2 p.m.

Board reconvened as Board of Canvassers at 2 p.m.

Board along with Auditor Clerk Becky Marten canvassed election results from General Election held in Audubon County on November 3, 2020. No provisional ballots.

Board instructed Auditor to forward Abstract of Votes and Election Canvass Summary for all offices

**Tuesday, November 17, 2020**

**Attending:** Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, John Twillman, Doug Sorensen, Deb Campbell, Lexi Christensen and Mitch Rydl. **Via Zoom:** Kim Johnson and Chris Hemmingsen. **Via telephone:** Jennifer of Simmering-Corey, Renee Von Bokern and Brenna Bird

Approved agenda and minutes of November 10, 2020 meeting

Custodian stated boiler inspected and walls being repaired now that rewiring completed

**Approved claims**

BOS update: ACED meeting, upcoming Valley Business Park, Juvenile, Heart of Iowa and Partnership for Families

Discussed website domain regarding ACED and county to pay current bill

Twillman, Asst Guthrie County Attorney, discussed resolution on Landfill and stated Landfill Board needs to approve resolution and then county will prepare what needs to be done

**Approved Public Notice setting hearing date of November 24 at 10 am for URA Ordinance**

***Approved Master Matrix scoring of 445 for H&S Farming ID#70066, recommended approval of permit app***

TC to Simmering-Cory on status of recodification of ordinances, stated they were ready to go to draft review and will be getting back to us

Treasurer and Lexi Christensen discussed abatement of taxes on Parcel in Exira

**Approved abatement of taxes on Parcel #051104016094 in Exira**

***Approved utility permit for water for Marvin Sontag at 2207 330<sup>th</sup> Street, Brayton, IA; approved utility permit for Heartland Divide II Geo boring***

TC to R Von Bokern and Brenna Bird and discussed mask mandate. Eng can develop rules for his dept. Dept heads can instruct employees when to wear masks, work rules and they can be verbal as long as applied to all equally.

HR Von Bokern states Engineer reports to Board. Bird stated new employees to receive 2 wks COVID sick leave and Federal Law for FSCRA leave should be followed

Sec Rds: Audubon 10 letting today, JEO working on plans for projects, bridgework, field entrances, building up roads, spotting rock and upcoming SIMS meeting, bridge funding process and requirements. Now down to 175 bridges since some have been replaced with culverts and low water crossings. Roadside doing controlled burns and getting ready to burn tree piles and cutting more trees.

Thompson inquired to sharp intersection near Raymond Coglons and Eng said intersection is wider now than it was before and only option might be to extend the tube

**Monday, November 23, 2020 Special Meeting**

**Attending:** Rick Thompson, Gary VanAernam, Lisa Frederiksen, Chris Swensen, Jeanne Meaike and Angie Baylor. **ABSENT** Todd Nelsen.

Approved agenda

***Approved Resolution 2020-55 (Christopher Swensen, hiring County Attorney)***

**Tuesday, November 24, 2020**

**Attending:** Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, Chris Swensen, Bill Cramer, Jamie Miller, Teresa Murray, Todd Johnson, Melissa Thygesen and Mitch Rydl. **Via Zoom:** Chris Hemmingsen and **Via telephone** Renee Von Bokern

Approved agenda and minutes of November 17, 2020 meeting

No custodial update but PT Custodian Cramer inquired as to COVID sick leave. TC to HR Von Bokern and she explained Federal program. Discussion held on other PT employees and their leave. VA Miller stated he had worked from home. Von Bokern stated County had gone above and beyond the Federal program and if employees needed to be gone due to COVID and didn't have enough leave they were to apply for unemployment and that is where Federal money comes from. No action taken

**Approved UR TIF debt certification**

Discussed claim correction with Hemmingsen on construction permit mileage and she explained that there is money allocated for planning and zoning expenses

Board reviewed Tourism invoice and corrected invoice will be coming

Sheriff reviewed Letter of Understanding on dispatcher hours as will be short staffed until early January and this would only be a temporary change

**Motion to approve Sheriff's Letter of Understanding on dispatcher hours/pay**

BOS update: Valley business park, SWI Juvenile and Heart of Iowa

Public Hearing on URA Ordinance. No objections

***Approved URA Ordinance 2020-1 (1-2-3 readings)***

**Tuesday, November 24, 2020 cont'd**

***Approved Resolution 2020-56 (bridge replacement AU10, FHWA #66410 on 300<sup>th</sup> St)***

**Approved notice to bidders for fuel letting**

Sec Rds: bridge work, field entrances, stockpiling rock, blading. Discussed local option sales tax revenue, cost sharing of Eastside Drive in Exira, intersection near R Coglon and possibly widening. Status of MidAmerican fiber installation

**Tuesday, December 1, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, John Hansen, Chris Swensen, Doug Sorensen and Miranda Bills. Via Zoom: Mitch Rydl, Chris Hemmingsen and Teresa Murray. Via telephone Gary Bateman of IP Pathways**

Approved agenda and approve minutes of November 23, 2020 and November 24, 2020

Nothing new on Custodial update

TC to Bateman of IP Pathways on replacement of Chris Erlandson. Should be solved in couple weeks and can use IT support in meantime

Recorder Bills inquired on status of wiring project and available IT person

Approved claims

BOS update: discussed videos used for promotion of Valley Business Park

**Approved Molly's Class B Native Wine Permit**

Sec Rds: bridgework, field entrances, spotting rock, hauling to stockpile, Falcon Ave realignment and damage to 300<sup>th</sup> street from installation of fiber optic line. Sorensen inquired as to responsibility of repair of hole dug in intersection. County is responsible

Murray of PHN stated received \$69,678.33 for COVID money and COVID vaccinations would be done in 3 phases starting with health care workers, care facilities and then public. Working with hospital and State instructs distribution guidelines

Board discussed working on budgets and who would attend Planning and Zoning meeting

**Tuesday, December 8, 2020**

**Attending: Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Jamie Miller, Chris Swensen, Hilaree Walter, Doug Sorensen, Phil Mennenoh, Deb Campbell, Miranda Bills, Mitch Rydl, Tami Andersen, Penny Schmidt, Larry Kleckner, Lou Buckner, Shawn Bohlmann, Robert Nelson, Todd Johnson. Via Zoom – Teresa Murray and via telephone Gary Bateman and Elizabeth Opie**

Approve agenda and minutes of December 1, 2020 meeting

Custodian update and discussed heat in courtroom and thermostats in building

VA director Miller discussed updating VA policies. Nelsen stated for VA to update and then bring to Board for approval. Auditor reviewed changes to VA position with hours/state funding

Dept mtg held: TC to IP Pathways and discussed SCI invoice. Mennenoh stated he would like to make BOS room as Emergency Operations Center. Upcoming budget amendment, COVID stimulus money being receipted properly. PHN Nelson stated money to be used for salaries and direct COVID expenses and backup will be required for state auditors. Murray stated she has final submitted draft and would recode revenue. Should cover Patty Clark's and Teresa Murray's OT

Kleckner, Buckner, Bohlmann of Audubon City, Andersen and Schmidt of Landfill and Eng Rydl discussed Kleckner and Buckner hooking on to city water line as wells low. Much discussion held

Atty Swensen and Hilaree Walter discussed switching attorney cell phone from Jennings's name to Swensen's

PHN Nelson brought information regarding COVID expenses

BOS update: revolving loan fund

Sec Rds: AUD10 pre-con mtg, road closing sign damage, decks on bridges, ditch work, field entrances, spotting rock, hauling to stockpile in Audubon, design work M66

***Accept/file Recorder's November report of fees; Auditor's November month-end reports***

TC to Elizabeth Open on ISAC renewal

Board reports to not pay Aureon invoices until IP Pathways reviews. Repairs of south door of building discussed with Sheriff and declined paying out of Room & Board fund as repairs made to handicapped door. Also discussed recoding of commissary claim

**Tuesday, December 15, 2020**

**Attending:** Rick Thompson, Gary VanAernam, Todd Nelsen, Joni Hansen, John Hansen, Chris Swensen, Troy Hofmockel, Doug Sorensen, Phil Mennenoh and Mitch Rydl. Via telephone – Dan Powers

Approved agenda and minutes of December 8, 2020 meeting

Hansen discussed repairs needed to radiator for generator

Hofmockel of IP Pathways discussed status of wiring project, is functional but has several deficiencies

**Approved claims**

BOS update: upcoming meeting, New Opportunities, Landfill, WESCO and safety meetings

*Accept/file Clerk of Court's November report of fees*

No bids received for wooden cabinet

*Approved Resolution 2020-57 (new TIF fund – "Wind 2")*

Board discussions: noise from windtowers, MOU for Enhanced Security Services between OCIO and State and local entities. TC to Dan Powers of OCIO and explained grants. IP Pathways will review

**Motion to approve Chairman to sign MOU for Enhanced Security Services between OCIO and Audubon Co**

Copy of resolution approved by Landfill was given to Attorney Swensen for review

Board toured building to view wiring that has been completed

Eng Rydl and EMA Mennenoh discussed 28E agreement between Audubon EMA and Board regarding installation of 911 signs. Mennenoh is currently busy and requests more time

Sec Rds: Proposed 3% price increase for Schildberg granular material, snow removal, digging ditches, blading, hauling to stockpile, bridgework, new requirements for CLD's and thinks CDL policy needs updating

**Tuesday, December 22, 2020**

**Attending:** Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, John Hansen, Chris Swensen, Doug Sorensen, Troy of IP Pathways, Jerry Brown, Todd Johnson, Mitch Rydl

Approve agenda and minutes of December 15, 2020 meeting

Custodian stated generator repairs complete. Will move Atty door mid January. Discussed steam traps, lactation rm

BOS: Valley Business Park, Juvenile Detention, E911, EMA and Public Health meetings

**Approved Darrell's Place Class C liquor license renewal effective 1/2/2021**

Approved deletion of VA asset old wooden cabinet. Approved transfer of Lanier 528 copier from PHN to Cons

*Approved Resolution 2020-58 (FY20 Hungry Canyons dues coding changed)*

Brown of SCI met with Board to discuss CH wiring project. Lack of communication between SCI and prior IT person. SCI will make needed repairs to correct items and will come back when finished for approval.

Sec Rds: 2 fuel bids rec'd. tree removal and burning, bridge work, discussion on seal coating of roads and bridge funding and traffic counts of roads and DOT requirements.

*Approved awarding SR fuel bid to Agriland FS*

*Approved Windstream utility permit for 265<sup>th</sup> and Mockingbird subject to Eng approval/telephone pedestal*

**Tuesday, December 29, 2020**

**Attending:** Rick Thompson, Gary VanAernam, Todd Nelsen, Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Chris Swensen, Doug Sorensen, Todd Johnson and Mitch Rydl

Approved agenda with addition of minutes. No BOS update

Custodian discussed snowblower and traps that had been replaced and now are not working

*Approved Resolution 2020-59 (recoding Sheriff commissary bill to room & board fund)*

Approved minutes of December 22, 2020 meeting

*Attorney Swensen administered oaths of office to Sheriff Todd Johnson, Auditor Lisa Frederiksen, Supervisor Doug Sorensen and Supervisor Rick Thompson*

*Accept/file MMPs for L Handlos-King ID#61964, Dan/Brad Jorgensen ID#60478, D Carter-Pheasant Ave Farms LTD ID#58382, K Grabill ID#58071 and A Jensen #61526*

**Motion to appoint Ron Mullenger to Conservation Board for 5-yr term ending 12-31-2025**

**Motion to appoint Jim Tinker and Joe Rasmussen to 6-yr term on Judicial Magistrate Board**

**Motion to appoint Mike Blum to 5 yr term on Board of Adjustment**

Sec Rds: discussed snowstorm and that crews will be out from 6 am to 6 p.m. Cutting trees

**No action taken on request by Rob Sand regarding PIE submissions**

Board discussed carious meetings they attend and frequency of the meetings

**Motion to appoint Jeanne Schwab to Board of Health for 3 yr term ending 12-31-2023**

Budget work done

**SUPERVISOR'S MINUTE BOOK 2018**

**January 2, 2020**

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Clerk Joni Hansen. Present were Todd Nelsen, Gary VanAernam and Rick Thompson. Others present were Joni Hansen.

Joni Hansen, Clerk to the Board, called the meeting to order. Motion-Nelsen Second-VanAernam to appoint Rick Thompson as Chairman of the Board and Todd Nelsen as Vice-Chairman. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the agenda with the addition of Supervisor Board appointments. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the December 31, 2019 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to set the 2020 regular meeting date for each Tuesday at 8:30 a.m. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the Courthouse 2020 Holiday closing dates as follows: Memorial Day – May 25, Fourth of July – July 3, Labor Day – September 7, Veteran's Day – November 11, Thanksgiving Day – November 26, Friday after Thanksgiving – November 27, Christmas Eve Day – December 24, Christmas Day – December 25 and New Year's Day – January 1, 2021. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Audubon County Advocate Journal as the legal newspaper. Vote-all in favor. Motion-VanAernam Second-Nelsen to set the 2020 mileage reimbursement rate at 50.5 cents per mile. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the Board of Supervisors as 2020 Safety Directors. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve \$750.00 annually for the Medical Examiner and \$200.00 per call to the Medical Examiner Investigator. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2020-1 as follows. Vote-all in favor.

**RESOLUTION 2020-1**

**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF AUDUBON COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Dated at Audubon County, Iowa, this 2<sup>nd</sup> day of January, 2020.

/s/ Rick Thompson  
Chairman, Board of Supervisors

ATTEST:

By: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve the following distribution of Supervisors Boards/committees. Vote-all in favor.

**Gary VanAernam:** Audubon County Security Committee; Adult Correction Services; Juvenile Emergency Service; Audubon County Emergency Management Board; Audubon County E911 Board; Region XII County of Government Policy Committee; New Opportunities Inc.; Decategorization Board-Governance Board Alternate; REAP Committee; Assessor's Conference Board; Audubon County Safety Committee; Audubon County Hazard Mitigation Planning Committee; Tourism Board

**Todd Nelsen:** Cherokee Citizens Advisory Board; Synergy Center Board; Decategorization Board-Local Planning Group and Governance Board; Audubon County Hazard Mitigation Planning Committee; REAP Committee; Audubon Co. Economic Development; CABEDA (I-80/HWY 71 Business Park) Board; Hungry Canyon-Loess Hills; Assessor's Conference Board; HIPAA; SW DHS Services Area Advisory Board; Audubon County Safety Committee; Heart of Iowa Community Services Regional Board (MH) alternate; Region XII Revolving Loan Fund Committee and East and West Nishnabotna Watershed Coalition.

**Rick Thompson:** WESCO, Audubon County Landfill Commission, Audubon County Enterprise Zone Board; Region XII Council of Government L.E.O. Board; M&M Divide RC&D Board; DHS Cluster Board; Region XII Council of Government Policy Council; Assessor's Conference Board; Audubon County Hazard Mitigation Planning Committee; REAP Committee; Audubon County Board of Health; Audubon County Safety Committee; Southwest Iowa Sheltered Workshop County Board; Heart of Iowa Community Services Regional Board (MH).

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 10:19 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

**SUPERVISOR'S MINUTE BOOK 2020**

**January 7, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Vice-Chairman Todd Nelsen. Present: Gary VanAernam Absent: Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Deb Umland, Mike Blum, Miranda Bills, Chris Hemmingsen, Virginia Mennenoh, Mitch Rydl, Deb Campbell, Kent Grabill, Jami Schleimer and Sam Wendl.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Recorder's staff. Vote-all in favor. John Hansen gave the custodial update and stated that Bill Cramer will be going back to his regular hours. Deb Umland discussed her upcoming conference board meeting with the Supervisors. Motion-VanAernam Second-Nelsen to approve the minutes of the January 2, 2020 meeting. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$623,767.52. Vote-all in favor.

Board of Supervisor update: Upcoming EMA and ACED meetings. Motion-Nelsen Second-VanAernam to approve Resolution 2020-2 as follows. Vote-all in favor.

**RESOLUTION 2020-2**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that the allowable reimbursement rate for Civil Service mileage be set at 57.5 cents per mile, per IRS, effective 1-1-2020.

Dated at Audubon this 7th day of January, 2020, with the vote thereon being as follows:

Ayes: Nelsen, VanAernam

Nays: None

/s/ Todd Nelsen

Vice-Chairman, Board of Supervisors

ATTEST:

By: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's December Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Sheriff's Quarterly Report. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Auditor's December month-end reports. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept the Recorder's Deputy, Carolyn Bruun, letter of resignation, effective January 16, 2020. Vote-all in favor. The Board asked Recorder, Miranda Bills, if the Board made the decision as to whether or not her deputy's position would be part-time or full-time as they saw that she was advertising for a full-time Deputy. Bills stated that she had checked with the county attorney and was told that it was the Recorder's decision. Presently waiting on written opinion by attorney.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Scott Halbur, ID#59617. Vote-all in favor.

Chris Hemmingsen, Zoning Administrator, met with the Board and gave an update and also a FY21 budget request. She stated that the Comprehensive Plan for the county needs updated as it hasn't been done since 2003. Region XII would handle the update for a cost of \$15,000.00 which would include new zoning maps and updating the zoning ordinances. The Board agreed that they should move forward with updating the Comprehensive Plan as it is needed.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a UPV to JEO for the GR 15 & 17 project. Vote-all in favor. Weekly activity: Lincoln 12 and Cameron 7 work and cutting trees on M66 up to 190<sup>th</sup> St. Rydl discussed an ICAP claim that had been denied regarding a sign that had blown down. Rydl told claimant to talk to Dave Lake our agent. Discussion was held on discontinuing the use of snow fence in rural areas as Rydl doesn't think it is cost effective and the savings throughout the years of little snow would be more that the cost of plowing snow.

Auditor Lisa Frederiksen discussed with the Board the FY19 Adjusting Journal Entries report from the State Auditor. Nelsen signed the report required by the State after reviewing with Frederiksen.

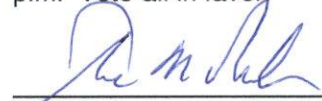
The Board discussed the draft of the Victim Witness resolution received from the attorney. The Board discussed the FY19 Adjusting Journal Entries report with Treasurer Deb Campbell. The Vice-Chair recessed the meeting at 12:30 p.m. The Board reconvened at 1:05 p.m.

The Board met with Kent Grabill, Weed Commissioner, to review his budget. Kent stated that he is more of a manager and doesn't receive much overtime. He has put in his budget a \$1.00 per hour increase (a 4.55% increase) for himself and also a .50 increase and additional .60 increase for employee Cory Buck. Nelsen stated that a 2.5% increase for Kent would be .55 per hour. When reviewing the budget, Grabill stated that he has been spraying more trees, will need tires for the tractor and a new laptop. The telephone increase would be for tablet data. Grabill also requested to trade the wheeled Bobcat for a new tracked

Bobcat. Two quotes were presented and the cost would be approximately \$30,000.00 with trade. Nelsen stated that they would have to see what the compensation board recommends regarding raises and that if there would be cuts, that possible they would have to hold off on the Bobcat trade.

Mitch Rydl reviewed the Secondary Road budget. He stated they would be trading in four graders and would be keeping one. Two of the new graders would need new snow equipment. He would also like to sell four of the pick-ups and replace with two standard pick-ups and two with flat-beds at the GM government price. He also is requesting to buy a new low boy semi-trailer. Rydl discussed the cost of purchasing rock and getting it delivered to the county, the cost of asphaltting roads and putting down rejuvenator and how it prolongs the life of the road and also bridge and culvert work in the new budget. It was stated that the union employees would be receiving a .50 per hour increase per the union contract; Shawn Paulsen would be receiving \$23.06 per hour per union contract and that Chris Hemmingsen would receive a 4% increase to go to \$20.50 per hour (actually when calculated is a 4.8% increase). Rydl discussed that they are considering changing the policy on field entrances so that the landowner would be responsible for the cost and installation of a new field entrance. The landowner would be able to buy the tube from the county, have it privately installed and then the county would inspect it to assure it was done correctly. Rydl also stated they would allow one entrance per forty acre tract. Rydl stated they have a new tracing system in the budget as the current one isn't working correctly and that the new software would be more accurate and that the monthly fee would be less. Nelsen stated that he didn't know if the transfer could come out of rural basic as that fund is capped. Nelsen stated that if cuts had to be made that they might have to consider taking the new pick-ups out. Nelsen discussed TIF budgeting and that they should rely on the Auditor's knowledge of TIF budgeting. No verbal promises were made.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 4:08 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Vice-Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor



Claims Listing Report  
AUDUBON COUNTY  
12/18/2019 through 01/07/2020

Vendor	Description	Amount
911 CUSTOM	HOLSTERS/SHERIFF	278.90
ACE HARDWARE	CH CUST SUPPLIES	404.13
AMAZON CAPITAL SERVICES	SR OFFICE SUPPLIES	644.31
ARCADIA LIMESTONE CO	SR GRAN MTRL	2,071.10
ARNOLD MOTOR SUPPLY	SR OIL/PARTS/TOOL/PAINT/CUST	1,323.20
ASHCRAFT, ALAN	GRAND JURY REIMB	34.50
AUDUBON CITY LIBRARY	3RD QTR ALLOCATION	7,050.00
AUDUBON CO AIRPORT AUTHORITY	3RD QTR ALLOCATION	11,038.72
AUDUBON CO ECONOMIC DEVE	3RD QTR ALLOCATION	7,611.75
AUDUBON CO MEMORIAL HOSP	LAB TESTS/INMATE/SHER	399.63
AUDUBON CO SHERIFF	COMPLETED JAIL SENTENCE/SHER	717.54
AUDUBON CO SOLID WASTE MGMNT, COMMISS	3RD QTR ALLOCATION	12,626.25
AUDUBON COUNTY	EMP HRA/DEC FOR JAN	28,722.00
AUDUBON DENTAL CENTER	INMATE DENTAL/SHERIFF	665.00
AUDUBON DIESEL LLC	SR FILTER/PARTS	89.54
AUDUBON FAMILY HEALTH CARE	INMATE OFFICE VISIT/SHER	138.72
AUDUBON FOOD LAND	JAIL MEALS/JAIL SUPP/SHERIFF	3,054.68
AUDUBON STATE BANK	BUSINESS CHECKS/TREAS	44.00
BAUER, BRIAN	GRAND JURY REIMB	30.90
BETHANY CEMETERY	VET GRAVE REIMB	200.00
BLOCKER, RENE	GRAND JURY REIMB	30.90
BOHLMANN & SONS SANITATION	SR DISPOSAL SERV	279.00
BOWEN CEMETERY	VET GRAVE REIMB	60.00
BRAYTON CITY CLERK	SR JAN RUT REIMBS	393.95
BRIGGS HEALTHCARE	MED SUPP/PHN	181.26
CENTRAL IA DISTR INC	CH CUSTODIAL SUPP	461.14
CHAPMAN, ROBERT	SR SAFETY SHOE	130.00
CHARM-TEX INC	WASHCLOTHS/JAIL	179.60
CLARK SERVICE AND EXHAUST LLC	VEH LABOR/SHER	17.50
COUNSEL	SR COPIER MA	366.06
D & J SUPPLY	SR TIRE REPAIR	1,167.40
DELL MARKETING LP	DP SUPPLIES	734.26
DOLLAR GENERAL CORP	CH CUST SUPPLIES	35.90
DOUGLAS TOWNSHIP CEMETERY	VET GRAVE REIMB	5.00
DREES HEATING & PLUMBING INC	CH ELEC/PLBG SUPP/LABOR	2,314.00
EBENEZER LUTHERAN CEMETERY	VET GRAVE REIMB	70.00
ELMQUIST WELDING & RPR INC	SR PARTS	12.24
EXIRA CEMETERY ASSOC, %SHELLEY R DAVIS -	VET GRAVE REIMB	1,935.00
EXIRA CITY	3RD QTR ALLOCATION	3,525.00
FASTENAL CO	SR BOLTS	634.14
FIDLAR TECHNOLOGIES INC	QTRLY AVID HOSTING/RECORDER	1,750.00
FIRST NATIONAL BANK OMAHA	NOTARY STAMP/COMM/ATTY	74.75
GUST, ASHLEE	GRAND JURY REIMB	34.50
GUST, KENNEL KELI	GRAND JURY REIMB	30.90
GUST, ROBERT	SR INS REIMBS	266.20
HAMANN TRUCKING LLC	SR GRAN HAULING	177,773.58
HAMLIN LUTHERAN CEMETERY	VET GRAVE REIMB	145.00
HANSEN REPAIR	TIRE RPRS/LABOR/SHERIFF	44.00

Vendor	Description	Amount
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/ST/PTA REIMB/PHN	1,205.00
HENDERSON PRODUCTS INC	SR EQUIP ASSET	17,968.00
HEUSS, STACIE	GRAND JURY REIMB	35.40
HOLIDAY INN AIRPORT	MTG LODGING/SHERIFF	366.24
HOLY TRINITY CEMETERY	VET GRAVE REIMB	90.00
HOUSBY MACK INC	SR PARTS	6,555.30
IA HEALTH CARE ASSOC, IA CENTER OR ASSIST	CONF REG/PHN	520.00
IA STATE ASSN OF ASSESSORS	2020 DUES/ASSR	665.00
IA STATE UNIV-CTRE	SR ENG TRAINING	100.00
IA WEED COMMISSIONERS CONF, C/O MEGAN C	RS WEED COMM TRAINING	140.00
IMMANUEL LUTHERAN CEMETERY	VET GRAVE REIMB	655.00
IMWCA	SR WORK COMP	4,136.00
INMAN, KATHY	INS PREMIUM REIMB/SHER	160.00
IRLMEIER, SANDRA KAY	GRAND JURY REIMB	42.60
IRON SHOP	SR LABOR/TIRES/REPAIR	3,800.77
ISAC-GROUP HEALTH PROGRAM	HRA HEALTH DEC FOR JAN	79,189.00
JENNINGS, SARAH	DUES/REG/ATTY	270.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
KESSLER FUNERAL HOMES INC	MED EXAM SERVICES	550.00
KIMBALL MIDWEST	SR CHAINS/CUST/PARTS	750.68
KIMBALLTON CITY CLERK	3RD QTR ALLOCATION	1,175.00
KIST, STEVEN E	GRAND JURY REIMB	30.90
LANDMANDS BANK	SAFE DEPOSIT BOX RENT/SHER	30.00
LINCOLN TWP CEMETERY	VET GRAVE REIMB	50.00
LUCCKOCKS GROVE CEMETERY	VET GRAVE REIMB	10.00
LYNN CO CONSERVATION, ATTN: EMILY OSTRAN	IAN MEMBERSHIP/CONS	20.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	327.99
MARTIN MARIETTA MATERIALS	SR GRAN MRTL	46,511.17
MEDIACOM	CABLE TV/SHERIFF	128.70
MEDICAP PHARMACY #8051	INMATE SUPP/SHERIFF	11.06
MENNENOH, PHILIP	NOV TELE REIMB/EMA	50.00
MIDAMERICAN ENERGY CO	SR ELECTRIC	2,045.74
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE REIMB	1,000.00
MUNCH, DIANA L	ELEC MLG REIMB	41.82
MURRAY, TERESA	ADM/PHN MLG REIMB	184.11
NATIONWIDE	RS TORT INS	2,171.26
NELSON LAND IMPROVEMENT INC	WATERSHED RPRS REIMB	1,039.00
NELSON, JEANNE	GRAND JURY REIMB	37.20
OAK HILL CEMETERY	VET GRAVE REIMB	235.00
OAKFIELD BAPTIST CEMETERY	VET GRAVE REIMB (5)	25.00
OAKFIELD CEMETERY	VET GRAVE REIMB	250.00
OBERMEIER, BRIDGET ANN	GRAND JURY REIMB	36.30
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHERIFF	411.47
PATTISON SAND COMPANY LLC	SR GRAN MRTL	119,022.65
PITNEY BOWES INC	CH POSTAGE METER RENTAL	150.00
PLEASANT HILL CEMETERY	VET GRAVE REIMB	80.00
POLK COUNTY TREASURER, POLK CO MEDICAL	MED EXAM REVIEW	284.77
POWERPLAN	SE PARTS	550.38

12/18/2019 through 01/07/2020

Vendor	Description	Amount
PRODUCTIVITY PLUS ACCOUNT	SR PARTS/TOOLS	486.36
REGISTER MEDIA	ADV/SHERIFF	208.35
RISDEN, CHRISTOPHER SCOTT	GRAND JURY REIMB	30.90
SCHAEFFER'S SPECIALIZED LUBR	SR OIL	378.24
SCHMIDT, ROGER ALLEN	GRAND JURY REIMB	30.90
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHREDDING/ELEC/AUD	40.00
SEVENTH DAY ADVENTIST CEMETERY	VET GRAVE REIMB	15.00
SIMMERING-CORY &, IOWA CODIFICATION	ORDINANCE RECODING REIMB	2,500.00
SMITH IMPROVEMENTS LLC, JASON SMITH	ELEC WORK/SHERIFF	101.33
SMITH, LEAH ANN	GRAND JURY REIMB	36.30
SMOUSE, ERIN MELISSA	GRAND JURY REIMB	39.00
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR/WELDING	3,266.74
SPRAYER SPECIALTIES INC	RS PARTS/LABOR NON VEH	5,755.00
ST JOHN'S CEMETERY WEST	VET GRAVE REIMB	230.00
ST JOHN'S LUTHERAN CEMETERY	VET GRAVE REIMB	175.00
ST PATRICKS CEMETERY	VET GRAVE REIMB	310.00
STATE MEDICAL EXAMINER'S OFFIC	MED EXAMINER FEES	2,181.00
STONE PRINTING OFFICE PRODUCTS	DP/OFF SUPP/SHERIFF	234.95
SWENSEN, ROGER	GRAND JURY REIMB	38.10
TESSMAN, DALE DAROLD	GRAND JURY REIMB	39.00
THOMSON REUTERS WEST PYMT CTR	PRINT CHGS/ATTY	24.15
THYGESSEN, CALISE J	GRAND JURY REIMB	30.90
TOFT, HEATHER	MEI REIMB	200.00
TYLER TECHNOLOGIES	SR DATA SERVICE	37,411.50
UMB BANK N.A., ATTN: DIANA VAN VLEET	BOND ADM FEE	300.00
UMLAND, DEBRA	MLG REIMB/ASSR	74.88
UNPLUGGED WIRELESS LLC	PROGRAMMING/PHN	845.50
UPS	SHIPPING/SHERIFF	17.88
US CELLULAR	RS CELL PHONE	731.29
VERIZON WIRELESS	TELE/SHERIFF	597.97
VIOLA TOWNSHIP CEMETERY	VET GRAVE REIMB	75.00
VORM, SARA ANN	GRAND JURY REIMB	30.90
WANNINGER, JOHN JESSE	GRAND JURY REIMB	30.90
WEGNER, DALE	SR INS REIMBS	123.71
WESSEL, AMANDA SUE	GRAND JURY REIMB	31.80
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	SR PHONE	100.00
WESTON, DOUGLAS	SUPP INS REIMB	214.50
WILLIAMS WELDING INC	RS PARTS NON VEH	80.40
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,731.46
YOUTH SHELTER CARE OF NORTH CE	NOV SHELTER CARE	979.65
	<b>GRAND TOTAL</b>	<b>623,767.52</b>

Claims Listing Report  
AUDUBON COUNTY  
12/18/2019 through 01/07/2020

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	51,590.58
0002 GENERAL SUPPLEMENTAL FUND	55,729.04
0006 JAIL COMMISSARY	145.10
0011 RURAL SERVICES BASIC FUND	43,872.01
0012 RURAL SERVICES SUPPLEMENTAL FUND	11,038.72
0020 SECONDARY ROAD FUND	449,807.61
0034 NW AUDUBON/WIND TIF FUND	300.00
4000 EMERGENCY MGMT SERVICES FUND	205.33
4010 E-911 SURCHARGE FUND	620.73
4100 CO ASSESSOR AGENCY	10,458.40
<b>GRAND TOTAL</b>	<b>623,767.52</b>

**SUPERVISOR'S MINUTE BOOK 2020**

**January 14, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Todd Nelsen, Becky Marten, John Hansen, Chris Erlandson, Phil Mennenoh, Gary Riesgaard, Mitch Rydl, Jamie Schleimer, Derek Assman, Doug Sorensen, Cara Morgan, George Parris, Sarah Jennings. Gary VanAernam absent.

Chairman Thompson called meeting to order. Motion-Nelsen Second-Thompson to approve agenda. Vote-all in favor. Motion-Nelsen Second-Thompson to approve January 7, 2020 minutes. Vote-all in favor.

Custodian Hansen reported it would be approximately \$1500 to have steam traps checked and repaired and also reported on voltage control board for generator that needs replaced at approximately \$4200. Board gave their approval to proceed with both repairs.

IT Chris Erlandson reported that his supervisor at IP Pathways would like to meet with the Board at next Department head meeting for IT review. Board stated they would meet with him on January 21 at 9 a.m.

Board discussed exceeding rural basic cap and proper procedure to follow. Nelsen reported that at ACED meeting they stated a new store will be coming into the former Shopko building. Thompson reported on WESCO meeting and that the landfill is still looking for a new director.

Phil Mennenoh discussed whether the county could levy for his budget money instead of allocation for his EMA/E911 budgets. He also stated the County needs a Hazard Mitigation clean-up contract. Board will meet for budget review on Thursday, January 16 at 9 a.m. with Phil.

Gary Riesgaard stated he has notified his Veteran Commission Board that he will resign July 1, 2020. Discussion was held on the hiring procedure and need for federal schooling required. A school will be held in June in Atlanta, GA. He discussed the current grant and a requirement is that Director work 20 hrs per week. Also stated approximately 450 veterans in the county receive some form of VA funding.

Derek Assman of Ziegler CAT presented the financial quote for the purchase of four 2019 motor graders for the Secondary Road Department. Two of the graders will come with wings and trade-in will include three used graders. Assman explained the proposal and informed the Board a credit application might need to be done. The graders are being readied for delivery and he will start the process of completing the contract.

Doug Sorensen discussed with Rydl tiling issues from a previous job by the county and requested a new tile be placed. Rydl will try to schedule for spring/summer. Rydl presented a liability claim report to the Supervisors. Crews doing bridge work, M66, tree cutting. Schleimer will be attending meeting on revamping motor grader training. Rydl told of meetings attended on Federal changes to rules/regulations of bridge inspections.

Motion-Nelsen Second-Thompson to approve utility permit for Mediacom 1969 190<sup>th</sup> Street. Vote-all in favor. Board will meet at 1 p.m. on Tuesday, January 21 for possible budget review with Secondary Roads. Meeting with ICAP personnel will be January 28 on the Chambers combine/bridge incident.

Cara Morgan, project director and George Parris of JEO presented the East-West Nishnabotna Watershed Management and Flood Resiliency Plans. Much discussion was held and Morgan expressed how much JEO had contributed to this project and also they had received much public input and involvement. Also stated that hazard mitigation can use documents within book as references. Board will adopt this East-West Nishnabotna Watershed plan at next meeting. Resolution will be prepared by Auditor's office.

Motion-Nelsen Second-Thompson to reappoint Virginia Mennenoh and Mike Smith to 5 year terms on the Planning and Zoning Commission. Telephone call was made to Christopher Nelsen to see if he would be interested in serving on this commission.

Motion-Nelsen Second-Thompson to approve 2019 gross wages are follows. Vote-all in favor.  
Cretsinger, Jonathan \$180.00; Goans, Karen \$568.32; Fett, Jason \$775.00; Reischl, Christopher \$792.01; Larsen, Corey \$920.25; Dentlinger, Megan \$1,217.46; Turner, Kenedee \$1,279.70; Fransen, Thomas \$1,522.50; Dentlinger, Steve \$1,596.81; Schultes, Ellie \$2,054.39; Paulsen, Camryn \$2,063.25; Hansen Jr, John \$3,080.00; Thompson, David \$4,320.00; Michael, Brett \$5,188.78; Buck, Cory \$5,696.00; Walter, Hilaree \$6,480.00; Boldt, Paulette \$6,743.05; Thorn, Todd \$6,863.00; Mennenoh, Philip \$7,198.94; Jensen, Michael \$7,463.78; Jessen, Dwight \$8,772.09; Wahlert, Christine \$9,126.21; Doherty, Amanda \$9,396.58;

Pottebaum, Dale \$13,051.14; Cramer, William \$13,865.03; Lebeck, Catherine \$14,969.68; Olds, Corey \$15,334.00; Strandell, Amy \$17,236.65; Marten, Becky \$19,848.85; Riesgaard, Gary \$20,429.64; Fountas, Shamus \$21,375.07; Phippen, Shelby \$24,635.86; Murray, Sarah \$26,225.46; Hardy, Brandon \$27,219.84; Hansen, Joni \$27,358.08; Anthony, Faith \$28,094.26; Bruun, Carolyn \$28,926.77; Vanaernam, Gary \$29,337.24; Thompson, Rick \$29,437.24; Nelsen, Todd \$30,087.28; Nelson, Courtney \$30,211.90; Mcleran, Matthew \$30,874.12; Lafoy, Penny \$32,033.53; Wegner, Dale \$32,522.21; Kommes, Amanda \$32,720.62; Sorensen, Lisa \$33,769.87; Weston, Douglas \$36,275.30; Baylor, Angela \$36,496.00; Steffes, Debra \$38,678.80; Palmer, Jacob \$38,927.87; Fishback, Michelle \$40,050.92; Murray, Teresa \$40,193.24; Gust, Robert \$40,272.41; Bruck, Tyler \$40,341.27; Hemmingsen, Christena \$40,349.90; Rattenborg, Joel \$41,256.34; Henkle, Tiffany \$41,269.10; Wanninger, Louis \$41,320.30; Kohout, Tony \$41,358.05; Jacobsen, Theodore \$41,784.18; Chapman, Robert \$41,990.33; Wittrock, Brian \$42,233.06; Riesgaard, Dustin \$42,293.57; Christensen, Dalton \$42,523.06; Sorensen, Lawrence \$42,834.04; Gardner, Thomas \$42,933.28; Spunaugle, Jon \$42,945.25; Sorensen, Charles \$42,971.83; Steffes, Edward \$42,975.92; Steffensen, Eric \$42,980.03; Sampson, James \$43,287.05; Erickson, David \$43,431.22; Grabill, Kent \$43,707.68; Munch, Diana \$45,340.84; Hansen, Richard \$45,441.74; Thygesen, Melissa \$45,943.57; Paulsen, Shawn \$46,438.46; Blumi, Janell \$46,792.14; Wendl, Samuel \$48,972.59; Bills, Miranda \$50,199.76; Campbell, Debbie \$50,274.16; Schleimer, Jami \$51,000.00; Nelson, Robert \$51,808.80; Haag, Bruce \$52,477.48; Frederiksen, Lisa \$56,872.78; Brooks, Michael \$57,111.27; Tibbets, Nathan \$57,277.18; Clark, Patricia \$57,479.77; Umland, Debra \$58,477.78; \$Rokke, Jason \$58,844.87; Beane, David \$60,575.30; Johnson, Todd \$66,532.00; Jennings, Sarah \$86,263.74; Rydl, Mitchel \$102,863.32 **Total Wages: 2,985,530.01**

Motion-Nelsen Second-Thompson to accept and file the MMP annual update for Jerry Schultes ID#60937 Vote-all in favor. Motion-Nelsen Second-Thompson to accept/file MMP updates for: Alan Jensen #61526, Pheasant Ave Farms LTD #58382, Triple K Snyder Inc-Home #62061, Triple K Snyder Inc-South #60957, Handlos Home East #59727, Handlos 4A King Farm #61964, Handlos Steffes East-6A #61952. Vote-all in favor.

Motion-Nelsen Second-Thompson to accept and file Clerk of Courts December 2019 fees. Vote-all in favor. Motion-Nelsen to approve agreement for Provision of Court-Interpretation Services. Vote-all in favor.

Motion-Nelson Second-Thompson to approve Notice of Publication setting the public hearing for January 28, 2020 at 10 a.m. for FY20 budget amendment. Vote-all in favor.

Attorney Jennings visited with the Board concerning the hiring of Recorder's full-time deputy. She will consult Recorder and will write an opinion on this. Discussion was also held on the Resolution of the full-time victim witness coordinator position. Jennings stated that if Angie Baylor does any duties in the office that are not related to the victim witness program she will be paid at the \$18.00/hr rate.

Motion-Nelsen Second-Thompson to approve Resolution 2020-03:

**RESOLUTION 2020-03**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that effective December 3, 2019, Angie Baylor, be employed as full-time County Attorney Victim/Witness Coordinator and Legal Assistant, whose current wage is \$18/hour at 40 hours per week, shall receive a wage of \$22 per hour at 40 hours per week in so far as the activities done therein are in compliance with the grant contract signed by the County Attorney and the Attorney General's Office to reflect the receipt of federal VOCA monies to fund this additional portion of the victim/witness coordinator's salary.

Dated at Audubon County, Iowa this 14<sup>th</sup> day of January, 2020.

/s/ Rick Thompson  
Chairperson, Board of Supervisors  
Audubon County, Iowa

ATTEST: /s/ Becky Marten, Clerk  
Audubon County Auditor Clerk

Vote-all in favor.

Motion-Nelsen Second-Thompson to recess at 12:55 p.m.

Board reconvened at 3 p.m. and worked on budgets.

Motion-Nelsen Second-Thompson to adjourn at 3:58 p.m.

Rick Thompson  
Chairman, Audubon Co. Board of Supervisors

Attest: Becky Marten, Clerk  
Audubon County Deputy Auditor

**SUPERVISOR'S MINUTE BOOK 2020**

**January 15, 2020**

The special meeting of the Board of Supervisors was called to order at 9:38 a.m. by Chairman Thompson. Present were Todd Nelsen. Absent: Gary VanAernam. Others present were Joni Hansen, Gary Riesgaard, Bob Nelson, Teresa Murray and Deb Campbell.

Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor.

Gary Riesgaard, VA Director, reviewed his budget and discussed the grant available for the veteran's and what services are available from the State Trust Fund for the veteran's.

Bob Nelson and Teresa Murray reviewed the Public Health Board budget and stated that there would likely be many reductions in the upcoming year. They will be meeting with the State regarding upcoming changes with Medicare. Murray stated grant money is still available but hard to get. Nelsen questioned why the projected revenues aren't reduced if the census is down. Nelsen asked for them to reduce wages to a 3% increase and resubmit.

Deb Campbell, Treasurer, reviewed her budget with the Board and explained the increase in wages for her two Deputies, stating she is trying to get them closer to other deputies. Campbell also stated that she would like an as-needed person for her office for the days that they do CDL testing.

There being no further business, Motion-Nelsen Second-Thompson to adjourn the meeting at 1:56 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2020

January 16, 2020

The special meeting of the Board of Supervisors was called to order at 9:30 a.m. by Chairman Thompson. Present were Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Becky Marten, Phillip Mennenoh, Bruce Haag, Gary Olsen, Connie Esbeck, Miranda Bills, Todd Johnson, Tiffany Henkle and Sarah Jennings.

Motion-VanAernam Second-Nelsen to approve the agenda with addition of Recorder and Attorney budget reviews. Vote-all in favor.

E-911 and EMA director Phil Mennenoh presented his EMA and E-911 budgets. He said State strongly suggests that Audubon County have a Hazmat contract in place. Phil has looked into this and Tri-County could provide this at approximately \$8000/year and FEMA would reimburse the County. He stated that if the County stays with the older EMA vehicle it would need tires and possible drive train in future. He is presently asking for \$30,000 for Tahoe vehicle which also would be used as his portable office during disasters and grant would be available for half of this cost. There is also maintenance to be done on the current hazard mitigation plan. Also there is a need for new UHF radio system for vehicle. Board instructed Phil to publish budget with the \$30,000 but this might need to be taken out at later date.

In discussing the E-911 budget he said all old frequencies will be gone by fall and he is requesting increased funding for radios and towers needed in near future. No verbal promises made for the EMA and E-911 budgets at this time.

Conservation Director Bruce Haag and Board members Gary Olsen and Connie Esbeck discussed \$20,000 under buildings they have requested as they are needing a shop in which to build cabins and they hope to have first cabin done by next spring. No verbal promises made at this time.

Sheriff Johnson and Tiffany Henkle presented Sheriff's budget for review. The Sheriff stated they purchased 2 vehicles last year and the BOS had approved 1. In new budget they are requesting 3 vehicles and also a drug dog next fall. Johnson stated vehicles are 2013 and two 2015 with 96,000-126,000 miles on them. Supervisors Nelsen questioned if any of these Tahoe vehicles would work for EMA-E911 director Mennenoh. Johnson stated that the E911 Board would really like to see Mennenoh have a new vehicle. Johnson also stated they are in the planning for a new tower with no location or figures at present time. Meeting will be held about tower and would like to lease. At present time deputy candidates are not certified. No verbal promises made at this time.

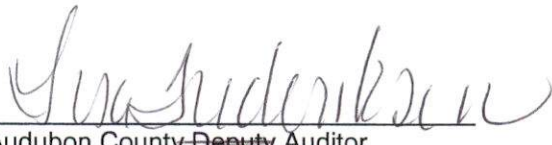
Miranda Bills presented her proposed Recorder's budget. Supervisors discussed lack of communication on the hiring of a full-time deputy versus part-time deputy. Board wants in writing an attorney opinion on this matter. Bills said she had gone ahead and offered this FT position previous day. Board also questioned why they were not informed of the resignation back in November and that placement of funds in an amendment notice does not constitute approval/appropriation of requested funds. Much discussion held concerning this matter. No verbal promises made for presented budget/amendment.

Attorney Sarah Jennings reviewed her budget. She is budgeting for raising her new employee \$1.00/hour to \$19 at 6 month evaluation and then another \$1.00/hour July 2020 to \$20/hr. No verbal promises made. Discussion on attorney opinion on deputies of elected officials.

Discussion on compensation board recommendations/meetings and frustration the comp board has with their recommendations being cut without any consultation. Discussion held on the Supervisors honoring other board's decisions. Discussion was held with Budget Director Frederiksen on need to roll up budget prior to meeting with department heads so BOS knows fund balances. Future changes after department review are preferably only rolled up one time versus multiple times. At present time still waiting on Supervisors 12/31/19 budget import file.

There being no further business meeting adjourned.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor



01/08/2020 through 01/21/2020

Vendor	Description	Amount
ACE HARDWARE	DP SUPPLIES	324.35
AGRILAND FS INC	FUEL/SHERIFF	1,159.07
AGRILAND FS INC 73	SR FUEL	14,417.26
AMAZON CAPITAL SERVICES	DESK SCREEN STANDS/TREAS	287.73
ARCADIA LIMESTONE CO	SR SNOW MTRL	3,798.71
AUDUBON CITY	GEN-RELIEF UTILITIES	100.00
AUDUBON CO ADVOCATE JOURNAL	BOS MINUTES/BOARD ADV	336.14
AUDUBON CO MEMORIAL HOSP	INMATE TEST/SHERIFF	1,881.03
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	525.00
AUDUBON FAMILY HEALTH CARE	INMATE EXAM/SHERIFF	138.72
AUDUBON FOOD LAND	JAIL MEALS/COMM SUPP/SHERIFF	3,859.74
BAKER, RICHARD M	VA MTG REIMB	50.00
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	156.00
BOLDT, PAULETTE KAY	HCA/HMK MLG REIMB/PHN	13.77
BUSINESS CARD	SPYPOINT ANNUAL FEE/SHERIFF	123.60
BW GAS & CONVENIENCE RETAIL	FUEL/ASSR	24.88
CASS CO HEALTH SYSTEM	NEW EMP TEST/ATTY	202.00
CENTRAL IA DISTR INC	CH CUST SUPP	200.95
CENTURYLINK	TELE/E911	14.00
CHRISTOFFERSON PUMPING LLC, DUANE CHRI:	PUMP 4 TANKS/CONS	350.00
CLARK SERVICE AND EXHAUST LLC	SR TIRE REPAIR	20.00
CLARK, PATRICIA	ADM/PHN MLG REIMB	69.87
CORPORATE OFFICE	2020 INITIAL FLEX FUNDING	604.00
COUNSEL	M/A COPIER/PHN	59.29
DATAMAXX APPLIED TECHNOLOGIES	OMINXX CLOUD RENEWAL/SHER	284.00
ELMQUIST ELECTRIC INC	RS SAFETY GEAR	20.00
EXIRA CITY	SR WATER	94.53
FASTENAL CO	SR PARTS	522.38
FIRST NATIONAL BANK OMAHA	PUBLICATIONS/PHN	80.39
FOUNTAS, SHAMUS	SR SAFE GEAR	130.00
GALLS LLC	APPAREL/SHERIFF	800.43
GRAHAM TIRE STORM LAKE	TIRES/SHERIFF	140.00
GUTHRIE COUNTY REC	ELECTRICITY/CONS	4,558.06
HANSEN'S M&M SERVICES	ARCMAP UPDATES/E911	693.75
HEALTHPRO HERITAGE AT HOME LLC	PTA VISITS REIMB/PHN	1,090.00
HEART OF IA COMMUNITY SERVICES	3RD QTR REIMB	42,300.75
HINNERS, KYLE	VA MTG/MLG REIMB	63.13
HOUSBY MACK INC	SE PARTS	6,690.58
IA HEALTH CARE ASSOC, IA CENTER OR ASSIST	IHCA CERTIFICATION/PHN	825.00
IA PRISON INDUSTRIES	JAIL SUPP/SHERIFF	352.41
IA STATE ASSN OF COUNTIES	ISAC MTG REG/TREAS	380.00
IA STATE UNIV-CTRE	SR ENG TRAINING	370.00
IOWA DEPARTMENT OF TRANSPORTAT	SR SNOW MTRL/SIGN POSTS	798.18
IP PATHWAYS	SR DATA SERVICE	10,368.62
IRON SHOP	VEH RPRS/LABOR/CONS	2,332.81
JENNINGS, SARAH	TELE REIMB/ATTY	757.75
JOHN DEERE FINANCIAL	SR PARTS	67.88
KESSLER FUNERAL HOMES INC	VA FUNERAL REIMB	1,800.00

01/08/2020 through 01/21/2020

Vendor	Description	Amount
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	111.18
MAINSTAY SYSTEMS INC	IA SYSTEM PC M/A/SHERIFF	237.00
MARNE-ELK HORN TELEPHONE CO	TELE/E911	145.40
MEDSHRED	NEEDLE DISPOSAL/PHN	60.00
MIDAMERICAN ENERGY CO	SR ELECTRIC	2,524.94
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	1,065.00
MIDWEST WHEEL COMPANIES	SR PARTS	5,297.03
MURRAY, SARAH	HCA/HMK MLG REIMB/PHN	43.86
NELSON, ROBERT J	ADM/PHN/BT MLG REIMB	151.47
NELSON, ROGER B	VA RENT REIMB	425.00
NEW OPPORTUNITIES INC	GEN RELIEF REIMB	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	683.85
OLSEN, FRANK	VA MTG/MLG REIMB	61.11
PENGUIN MANAGEMENT INC	E911 VOICE NOTIFICATION RENEWAL	2,796.00
POLK COUNTY TREASURER, POLK CO MEDICAL	MED EXAM NJA FEE	184.77
POWERPHONE INC	ONLINE TRAINING/SHERIFF	729.00
REGION XII COUNCIL OF GOVTS	TRANSIT SER/MLG REIMB	814.56
REMSBURG SERVICE INC	SR BLDG REPAIRS	383.53
SAFARILAND LLC	DIGIT PAD/SHERIFF	87.65
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	4,897.25
SECURE BENEFITS SYSTEMS	HRA ADM FEE/JANUARY	7,003.45
SORENSEN, LISA	ADM/PHN MLG REIMB	74.97
SOUTHWEST IOWA LAWYER LEAGUE, C/O BILL I	LAW SEMINAR REG/ATTY	250.00
STANARD & ASSOCIATES INC	EMP TESTS/SHERIFF	106.50
STATE HYGIENIC LAB - ACCT REC	WATER TEST/CONS	13.00
STOREY KENWORTHY	ACA FORMS/AUDITOR	16.75
STRANDELL, AMY	MTG MLG REIMB/ASSR	56.56
THE OFFICE STOP	SR OFFICE SUPPLIES	66.01
THOMSON REUTERS WEST PYMT CTR	PRINT CHG/ATTY	487.65
TOFT, HEATHER	MEI REIMB BT	200.00
TRUCK EQUIPMENT INC	SR PARTS	8,307.00
UMLAND, DEBRA	STAMP REIMB/ASSR	82.81
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICE	42.00
US CELLULAR	RS PHONES	908.79
VERIZON WIRELESS	TELE/PHN	55.25
WINDSTREAM IOWA COMMUNICATIONS	TELE/E911	11.29
WORTHINGTON AG PARTS	SR PARTS	156.80
ZIEGLER INC	SE PARTS/FILTERS	1,509.68
<b>GRAND TOTAL</b>		<b>145,608.87</b>

Claims Listing Report  
AUDUBON COUNTY  
01/08/2020 through 01/21/2020

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	34,700.87
0002 GENERAL SUPPLEMENTAL FUND	1,914.48
0006 JAIL COMMISSARY	207.41
0010 MH/DD SERVICES FUND	42,300.75
0011 RURAL SERVICES BASIC FUND	5,334.38
0020 SECONDARY ROAD FUND	49,658.26
4010 E-911 SURCHARGE FUND	3,660.44
4100 CO ASSESSOR AGENCY	224.83
5210 PAYROLL-MISCELLANEOUS	604.00
8500 HEALTH REIMBURSEMENT ACCOUNT	7,003.45
<b>GRAND TOTAL</b>	<b>145,608.87</b>

SUPERVISOR'S MINUTE BOOK 2020

January 21, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Thompson. Present: Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Chris Erlandson, Phil Mennenoh, Todd Johnson, Deb Umland, Miranda Bills, Mitch Rydl, Deb Campbell, Kent Grabill, Bob Nelson, Shane of IP Pathways, Tiffany Henkle, Gail Richardson, Jessie Wheeler, Katie Wheeler, Rick Reavis and Vernie Venteicher.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of MMP update and budget hearing date. Vote-all in favor. John Hansen gave the custodial update and discussed snow removal and courthouse closing notifications. Motion-Nelsen Second-VanAernam to approve the minutes of the January 14, 2020 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the January 15, 2020 meeting. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the January 16, 2020 meeting. Vote-all in favor. Chris Erlandson discussed the laptop for the Board.

The Department Head meeting was held and Shane of IP Pathways was present for an evaluation of IP Pathway employee of Chris Erlandson. Discussion was held regarding the closing of the courthouse due to weather, payment of lodging expenses on credit cards and incident reviews. The incident review committee for this year will be Mitch Rydl, Bob Nelson, Todd Nelsen and Miranda Bills.

Deb Campbell reviewed the Treasurer's Semi-Annual Report and the Investment Report. Motion-VanAernam Second-Nelsen to accept and place on file the Treasurer's Semi-Annual Report. Vote-all in favor.

Gail Richardson, Jessie Wheeler and Katie Wheeler presented the Library reviews for the past year for the Audubon and Exira libraries.

Mitch Rydl gave the Secondary Road update. Mitch discussed the trade of three motorgraders and the purchase of four new motorgraders. Motion-Nelsen Second-Thompson to approve a five year contract with Ziegler for four new motorgraders. Vote-all in favor. Rydl reviewed the work order status from 2013 through 2019 and debris removal from road right-of-way. Weekly update: snow removal during weekend, burning brush piles, ICAP meeting and motorgrader training that Mitch and Jami attended.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$145,608.87. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2020-4 as follows. Vote-all in favor.

**RESOLUTION 2020-4**

**WHEREAS**, Audubon County and its' participating jurisdictions have completed their portions of the East and West Nishnabotna River Watershed Management and Flood Resiliency Plan; and

**WHEREAS**, Audubon County has reviewed the recommendations of the East and West Nishnabotna River Watershed Management and Flood Resiliency Plan and it is the agreement of the priorities contained within;

**BE IT THEREFORE RESOLVED**, that the Board of Supervisors of Audubon County hereby adopts the East and West Nishnabotna River Watershed Management and Flood Resiliency Plan.

Passed and approved this 21st day of January, 2020.

Ayes: Thompson, VanAernam, Nelsen

Nays: None

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Rick Thompson

Chairman, Board of Supervisors

ATTEST:

By: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to accept and place on file MMP updates for Edward Wiederstein, ID#58869, Resichl Farms LLC – Chris Resichl (fka Burr Finishing), ID#60480, Dan and Brad Jorgensen, ID#60478, Kent Grabill, ID#58071, AMVC RE LLS, Nelsen Site, ID#58248, and Greg Hansen, Albertsen Site, ID#62166. Vote-all in favor.

Deb Campbell discussed property in Hamlin that the County holds a Tax Sale Certificate on and inquired as to the status of the clean-up of this property and if DNR testing is required. Nelsen gave Campbell the number to contact at the DNR.

Board of Supervisor update – 4<sup>th</sup> Judicial District meeting and Landfill meeting.

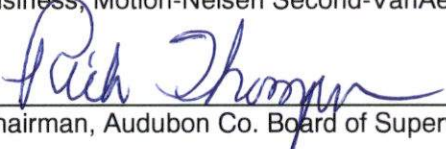
Rick Reavis of Mediacom introduced himself as the Mediacom contact for this area for business accounts.

Lisa Frederiksen discussed the budget amendment with the Board, future TIF projects for the budget and the process to follow for budgeting.

Miranda Bills met with the Board to review her budget amendment request. Bills stated that she intended to start her new deputy at 72% and then move her up to 75% in July. The Board instructed her to refigure her budget to reflect a 2.5% salary increase.

The Board contacted Gary Riesgaard, Deb Campbell and the Sheriff's office to refigure budget requests for salaries to reflect a 2.5% increase.

Vernie Venteicher discussed budgets, the compensation board and the landfill. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 4:00 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**SUPERVISOR'S MINUTE BOOK 2020**

**January 24, 2020**

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Thompson. Present were Todd Nelsen. Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Diana Munch and Mitch Rydl.

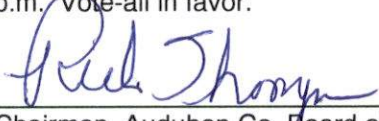
Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor.

Mitch Rydl discussed a school bus that had gotten stuck and that our insurance doesn't allow us to pull a vehicle out with our equipment. The Board and County Engineer Mitch Rydl watched a Department of Management webinar regarding the budget process.

Lisa Frederiksen discussed the budget timeline and due dates for publications and public hearings. Discussion was held regarding hiring agreements concerning pay increases and approval being given via the telephone to a department head by a Supervisor and not being approved at a meeting. Neither the Board nor the Auditor's office have a copy of the hiring agreement referenced to by the Attorney.

Rydl went over where he is sitting with his budget and where he thinks they might be at the end of June. He discussed how he might be able to cut items from his budget by the timing of his purchases. Mitch discussed the cost increases for the purchase of rock and also the cost of hauling the rock and the possibility of cutting back on other projects to keep the money in the rock budget. Rydl stated that the Time 21 money the county receives all goes to bridges and culverts. Nelsen stated that we need to continue buying rock which benefits the entire county. Rydl's plan is to spot rock as there isn't enough money to rock an entire mile with the current budget amendment.

There being no further business, Motion-Nelsen Second-Thompson to adjourn the meeting at 12:23 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**SUPERVISOR'S MINUTE BOOK 2020**

**January 28, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Thompson. Present: Todd Nelsen and Gary VanAernam. Others present were Joni Hansen, Becky Marten, John Hansen, Chris Erlandson, Todd Johnson, Miranda Bills, Mitch Rydl, Peggy Smalley, Ron Mullenger, Connie Esbeck and Bruce Haag.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of MMP updates and attorney update. Vote-all in favor. John Hansen gave the custodial update and discussed the cost of replacing the 71 steam traps and that he is getting an estimate. Hansen also stated that they would be repairing the generator today.

Motion-VanAernam Second-Nelsen to approve the minutes of the January 21, 2020 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the January 24, 2020 meeting. Vote-all in favor. Board of Supervisor update – ACED meeting, Airport Authority Board, Fourth Judicial District and upcoming Public Health meeting.

Todd Johnson met with the Board. Motion-VanAernam Second-Nelsen to approve Resolution 2020-5 as follows. Vote-all in favor.

**RESOLUTION 2020-5**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Joshua Degase be hired as a full time Deputy Sheriff for Audubon County effective February 10, 2020. His salary will start at 70% of the Sheriff's salary. This position will follow the union contract.

Dated at Audubon this 28th day of January, 2020, with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen Nays: None  
AUDUBON COUNTY BOARD OF SUPERVISORS ATTEST:  
/s/ Rick Thompson By: /s/Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2020-6 as follows. Vote-all in favor.

**RESOLUTION 2020-6**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Andrew Klein be hired as an As-Needed Deputy Sheriff for Audubon County effective January 30, 2020. His will be \$21.00 per hour and this position will follow the union contract.

Dated at Audubon this 28th day of January, 2020, with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen Nays: None  
AUDUBON COUNTY BOARD OF SUPERVISORS ATTEST:  
/s/ Rick Thompson By: /s/Joni Hansen, Deputy Auditor

Johnson discussed the changes coming regarding radios that they use.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP for Jody Meiners-Harold, ID#67024. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file MMP updates for Randy Bruch, ID#58536, Brian Klocke, ID#66574, Danny Wittrock, ID#58183, Handlos-Rudolph, ID#57972 and Lawrence Handlos-Wegner, ID#64333. Vote-all in favor.

Miranda Bills met with the Board and turned in Carolyn Bruun's credit card. Motion-Nelsen Second-VanAernam to approve Resolution 2020-7 as follows. Vote-all in favor.

**RESOLUTION 2020-7**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Lisa Rosenbeck be appointed full time Deputy Recorder effective January 31, 2020, unless sooner revoked, or when said Deputy ceases to perform said duties, and do hereby authorize and empower her to do all acts and things that may lawfully be done by her as Deputy Recorder.

The starting hourly wage will be \$17.00 per hour. Fringe benefits will follow the Audubon County Employee handbook. Employment subject to an indefinite introductory period, with possible raise to follow beginning July 1, 2020, at the sole discretion of the Recorder.

Dated this 28th day of January, 2020.

AUDUBON COUNTY BOARD OF SUPERVISORS ATTEST:  
/s/ Rick Thompson, Chairperson By: /s/Joni Hansen, Deputy Auditor

The Chairman opened the public hearing of the FY20 Budget Amendment at 10:00 a.m. No written or oral comments were received. Motion-VanAernam Second-Thompson to close the public hearing at 10:15

a.m. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Resolution 2020-8 as follows. Vote-all in favor.

**RESOLUTION 2020-8  
A RESOLUTION ADOPTING BUDGET AMENDMENT  
FOR FYE JUNE 30, 2020**

**WHEREAS**, Audubon County approved by a motion/vote the FY20 budget at the March 12, 2019 board meeting and signed the corresponding certification and subsequently amended on July 2, 2019; and

Whereas, Audubon County subsequently published and approved by a motion/vote the FY20 proposed budget amendment with a decrease of \$4,000.00 proposed expenditures in the manner set out by Iowa Code Section 331.435 on January 28, 2020,

**NOW, THEREFORE BE IT RESOLVED** by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434(5) the FY19 Audubon County budget amendment is hereby formally approved with a decrease of \$4000.00 in expenditures from the notice published.

Dated this 28th day of January, 2020.

AUDUBON COUNTY BOARD OF SUPERVISORS  
/s/ Rick Thompson, Chairperson

ATTEST:  
By: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2020-9 as follows. Vote-all in favor.

**RESOLUTION 2020-9**

**WHEREAS**, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2020, and had published the amendment according to the law, and

**WHEREAS**, it is now desired to amend the appropriations for the departments,

**NOW, THEREFORE, BE IT RESOLVED**, by the Audubon County Board of Supervisors that the appropriations be amended effective January 28, 2020 as follows:

Attorney (Dept 04 – Function 1100 -- Fund 0001) increase	\$ 39659
Recorder (Dept 07 -- Function 8110 -- Fund 0001) increase	\$ 7500
Recorder (Dept 07 -- Function 8110 -- Fund 0002) increase	\$ 8400
Nondepartmental (Dept 99 – Function 0300- Fund 1500) increase	\$ 700
Nondepartmental (Dept 99 – Function 9000 – Fund 1500) increase	\$ 2000
Nondepartmental (Dept 99 -- Function 0110 –Fund 2000) increase	\$ 700
Mental Health (Dept 60 – Function 4075 – Fund 0010) increase	\$ 3300
Mental Health (Dept 60 – Function 4413 -- Fund 0010) increase	\$ 2600
Sec Roads (Dept 20 – Function 0200 – Fund 0020) increase	\$ 20000
Sec Roads (Dept 20 – Function 7000 – Fund 0020) increase	\$ 2500
Sec Roads (Dept 20 – Function 7010 – Fund 0020) increase	\$ 20000
Sec Roads (Dept 20 – Function 7110 – Fund 0020) increase	\$ 873117
Sec Roads (Dept 20 – Function 7210 – Fund 0020) increase	\$ 100000

Passed and approved this 28th day of January, 2020 with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen  
/s/ Rick Thompson  
Chairperson, Audubon County  
Board of Supervisors

Nays: None  
Attest: /s/ Joni Hansen  
Audubon County Deputy Auditor

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve the deletion of asset #1128, MAC floor jack. Vote-all in favor. Rydl discussed EFT options for payments and the board advised that it would be the decision of the Treasurer and the Auditor. Rydl discussed the possibility of purchasing a small parcel of land to use to stockpile rock on. If this was north of town there would be a significant savings in the hauling of rock from the quarry in Fort Dodge both hauling from the pit and also out to the roads and that eventually they would be able to sell the site in Gray so they would not be tearing up the road in Gray when hauling rock. The Board advised that the County Attorney be contacted regarding this. Rydl discussed the replacement of a box culvert and also field entrances. His crews have been clearing snow.

Bruce Haag and some of his board members met with the Board to discuss proposed salary increases in his proposed budget. Haag gave the board copies of the Iowa's County Conservation System FY2020 Salary Survey and reviewed what the salary range was across the state. Bruce state that his board wants to stay with the proposed increases that were submitted. Nelsen stated that a smaller county doesn't always hit the state median and said they were trying to stay at a 2.5% wage increase. Discussion was also held regarding proposed cabins and the income they would generate.

Motion-Nelsen Second-VanAernam to adjourn at 12:11 p.m. Vote-all in favor.

Rick Thompson  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen  
Audubon County Deputy Auditor



SUPERVISOR'S MINUTE BOOK 2020

February 4, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Mitch Rydl, Steve Lewis, Dave Brand and Lora Anthofer.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Recorder's Report of Fees. Vote-all in favor. John Hansen gave the custodial update and discussed a quote he had received for the replacement of the steam traps. Motion-Nelsen Second-VanAernam to approve the minutes of the January 28, 2020 meeting. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$139,001.51. Vote-all in favor.

Board of Supervisor update: ACED and New Opportunities meetings.

Mitch gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve Resolution 2020-10 as follows. Vote-all in favor.

**RESOLUTION 2020-10**

**WHEREAS**, the Board of Supervisors, hereafter to as "the Board", believes the BROS-SWAP-C00R(54)—FE-05, hereafter referred to as "the project" is in the best interest of Audubon County, Iowa, and the residents thereof. The project is defined as bridge replacement of GR 15 & 17, FHWA #067450 & 067440 at the intersection of Mockingbird Ave. & 265<sup>th</sup> St., over a tributary to Davis Creek; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings and bidding/letting; and

**WHEREAS**, the Board finds this resolution appropriate and necessary to protect, preserve and improve the rights, privileges, property, peace, safety, health, welfare, comfort and convenience of Audubon County and its citizens, all as provided for in and permitted by Section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by the Board to accept the bid from Gus Construction Co., Inc. in the amount of \$527,745.10 and awards the associated contract(s) to the same;

**BE IT FURTHER RESOLVED** all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Audubon County, Iowa, that after receiving the necessary contract documents, including, but not limited to, the contractor's bond and certificate of insurance, Mitchel J. Rydl, P.E., the Audubon County Engineer for Audubon County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Audubon this 4th day of February, 2020.

Board of Supervisors

/s/ Rick Thompson

/s/ Gary VanAernam

/s/ Todd M. Nelsen

ATTEST:

By: /s/Joni Hansen, Deputy Auditor

Weekly update: graders are pulling rock up on the road. Rydl reviewed reports on paving construction costs paving costs, granular costs and bridge construction costs from 2011-2018.

Steve Lewis, Dave Brand and Lora Anthofer of the NRCS met with the Board and reviewed O & M Watershed reports and discussed how they try to address critical repair projects with the funding received from the county. Discussion was also held regarding the East and West Nishnabotna Watershed meetings.

Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's January month-end financial reports. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Terry Sunberg, ID#60469. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Recorder's January report of fees. Vote-all in favor.

The Vice-Chair recessed the meeting at 12:27 p.m. The Board reconvened at 1:00 p.m. Lisa Frederiksen reviewed the budget with the Board.

Motion-Nelsen Second-VanAernam to approve the IDPH Semi-Annual report. Vote-all in favor. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 2:44 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

01/22/2020 through 02/04/2020

Vendor	Description	Amount
ABILITY NETWORK INC	MYABILITY/DUES/PHN	715.42
ACE HARDWARE	CUST SUPP/SHER	20.96
AMAZON CAPITAL SERVICES	DP SUPP/ATTY	144.44
ARNOLD MOTOR SUPPLY	SR TOOLS/PARTS	140.27
AUDUBON CO MEMORIAL HOSP	INMATE EXAM/SHERIFF	1,030.62
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	185.28
AUDUBON COUNTY	FLEX HRA REIMB JAN-FEB	28,457.00
BENTLEY SYSTEMS INC	SR DATA SERVICES	1,065.00
BLUML, JANELL	MTG MLG REIMB/ASSR	34.34
BOHLMANN & SONS SANITATION	SR DISP SERVICE	78.00
BOOT BARN	RS SAFETY WEAR	244.00
BW GAS & CONVENIENCE RETAIL	SNOWBLOWER FUEL/CH	12.55
CARD SERVICES	DSL/CONF REG/CONS	382.35
CASS CO SHERIFF	SERVICE FEE/SHERIFF	34.00
CELLEBRITE USA, INC	UFED TOUCH RENEWAL/SHER	3,700.00
CINTAS	RS SAFETY	76.64
CITY SERVICE & PARTS	RS TOOLS	1,641.67
CLARK SERVICE AND EXHAUST LLC	VEH LABOR/SHERIFF	67.45
CONTINENTAL RESEARCH CORP	SR OIL	222.46
COUNSEL	M/A COPIER/ASSR	433.40
DIAGNOSTIC IMAGING ASSOCIATES	INMATE TESTS/SHERIFF	178.25
DOLLAR GENERAL CORP	OFF SUPP/PHN	43.45
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL/SHERIFF	81.10
FASTENAL CO	SR BOLTS	308.98
FIRSTLINE OUTDOOR POWER	RS PARTS, NON VEH	663.60
GRAHAM TIRE STORM LAKE	TIRES/SHERIFF	560.00
GUST, ROBERT	SR INS REIMBS	266.20
GUTHRIE CO SHERIFF	SERVICE FEE/SHERIFF	44.95
HANSEN EARTH MOVING INC	WATERSHED RPRS REIMB	500.00
HEALTHPRO HERITAGE AT HOME LLC	PT/OT/PTA VISITS/MLG REIMB/PHN	685.00
IA DEPT OF PUBLIC SAFETY	6-MONTH TERMINAL SERVICE/SHERIFF	1,956.00
IMAGETEK INC	DP LABOR REIMB/TREAS	90.00
INMAN, KATHY	INS REIMB/SHER	160.00
INTOXIMETERS INC	DRYGAS/SHERIFF	115.00
IP PATHWAYS	DEC BACKUP/SHERIFF	6,417.55
ISAC-GROUP HEALTH PROGRAM	EMP HRA REIMB DEC-JAN	78,463.00
JENNINGS, SARAH	LODGING/MTG/ATTY	241.92
JEO CONSULTING GROUP INC	SR ENG SERVICE	570.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	214.72
MARQUETTE COUNTY SHERIFF	SERVICE FEE/SHERIFF	30.00
MEDIACOM	CABLE TV/SHER	145.48
MEDICAP PHARMACY #8051	INMATE MEDS/SHER	3.40
MIDAMERICAN ENERGY CO	SR ELECTRIC	70.00
MID-STATES ORG CRIME INF CNTR	2020 MEMBERSHIP DUES/SHERIFF	100.00
MIKE'S WELDING INC	SR PARTS	37.82
NORSOLV SYSTEMS ENVIRON SERV	SR PARTS CLEANING	335.90
OPTIONS INK	SR SIGNS	123.10

01/22/2020 through 02/04/2020

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHER	679.54
PRODUCTIVITY PLUS ACCOUNT	SAW PARTS/CONS	1,358.38
PROJECT HARMONY, ATTN: STEPHANIE DOWEL	3 CONF REGS/ATTY	750.00
PUCK CUSTOM ENTERPRISES INC	SR PARTS	547.16
RASMUSSEN LUMBER CO	COURT DOOR RPRS	99.99
TASC	MAR-JUNE COBRA ADM FEE	123.36
THE OFFICE STOP	OFF SUPP/RECORDER	590.02
UPS	SHIPPING/SHER	21.47
VERIZON WIRELESS	TELE/SHERIFF	596.13
WEGNER, DALE	SR INS REIMBS	123.71
WELLMARK BC/BS	FLEX PROCESSING FEES	534.60
WINDSTREAM IOWA COMMUNICATIONS	TELE/VA	2,340.08
	<b>GRAND TOTAL</b>	<b>138,971.51</b>

SUPERVISOR'S MINUTE BOOK 2020

February 7, 2020

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman. Thompson Nelsen and VanAernam all present. Also present, Budget Director Frederiksen.

Motion-Nelsen Second VanAernam to approve agenda. Vote-all in favor.

Board began review of current version for FY21 Budget. Direction given to zero out any levy for the Mental Health fund. Caution given by Frederiksen to stay aware of the maximum levy amounts each year before the reserves get too low to recover enough revenue for annual expenses.

Board reviewed exceeding rural levy rates and rural basic expenses. Uniform patrol expenses were split 20/80 between general basic and rural basic funds as most urban areas either had their own patrol or had established reimbursement agreements with sheriff.

Board directed Lisa to remove 1 of 3 sheriff vehicle purchases (\$50,000), \$30,000 equipment purchase/trade-in from roadside, remove \$125,000 of equipment/truck purchases from secondary roads, \$120,000 from phn basic funds, \$24,000 from conservation basic fund (possibly moving building to REAP fund if Conservation Board is in agreement) and to incorporate another \$15,000 revenue into current years camping revenues as they have exceeded budgeted amount. Board questioned why secondary roads' reduction did not help rural basic levy rate—budget director explained this would only happen if the local effort transfer was decreased; board decided to wait on lowering transfer for now. Many rural constituents had commented that they would be willing for tax increase to have better roads/infrastructure.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:33 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

February 11, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Todd Nelsen Absent: Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Phil Mennenoh, Bob Nelson, Teresa Murray, Deb Umland, Deb Campbell, Tiffany Henkle, Gary Riesgaard, Chris Hemmingsen and Mike Blum.

Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and discussed the replacement of the steam traps. Motion-Thompson Second-Nelsen to approve a quote of \$8,600.00 from Carroll Control for the replacement of steam traps. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the minutes of the February 4, 2020 meeting. Vote-all in favor.

Board of Supervisor update: Farm Bureau, Heart of Iowa, WESCO, upcoming landfill and Region XII meetings.

The Department Head meeting was held. Discussion was held regarding no personal items are to be purchased through the county as employees should be paying sales tax and the county is exempt and also that ISAAC is no longer using Kingston and is now using Group Benefits Partners as an agency for Wellmark.

Chris Hemmingsen, Zoning Administrator, met with the Board and discussed the need for a Board of Adjustment meeting.

Motion-Nelsen Second-Thompson to accept and place on file the Clerk's January report of fees. Vote-all in favor.

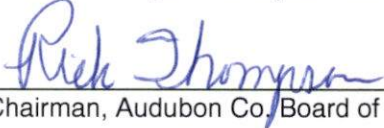
Motion-Nelsen Second-Thompson to approve and sign the three year lease for office space with Shelby County for Juvenile Court Services, subject to approval by all other involved counties. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the First Tier Canvass for the Special Audubon School Election for 1:00 p.m. on March 10, 2020, and the Second Tier Canvass for the Special Audubon School Election for 1:00 p.m. on March 17, 2020. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the deletion of Attorney asset #0286, paper cutter and transfer to Sheriff's office. Vote-all in favor.

Motion-Nelsen Second-Thompson to amend the agenda to approve appointment of a Board of Adjustment member. Vote-all in favor. Motion-Nelsen Second-Thompson to reappoint Jerry Kelly to the Board of Adjustment for a 5 year term ending December 31, 2024. Vote-all in favor. The Board discussed the Board of Adjustment with Mike Blum.

Lisa Frederiksen reviewed the budget with the Board. There being no further business, Motion-Nelsen Second-Thompson to adjourn the meeting at 12:17 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

**SUPERVISOR'S MINUTE BOOK 2020**

**February 14, 2020**

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Chairman Rick Thompson. Present: Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, and Teresa Murray.

Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor.

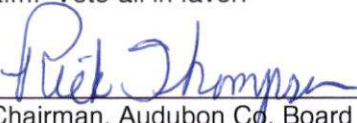
Teresa Murray met with Board to go over potential cuts that could be taken out of the FY21 budget. Discussion on status of public health and potential for having potential options for taking over Medicare & Medicaid. For now, \$98,500 was offered to be cut out of General Basic (versus the \$120,000 that was removed prior week) and \$40,500 out of General Supplemental.

Supervisor Nelsen contacted Engineer over cell phone to discuss status of budget cuts. Engineer then requested to have and Audubon Twp 10 project of \$600,000 added to the budget and another \$80,000 for preliminary design work for future TIF project to lock in a frozen base. Discussion on any paid legal bill or advertising for hearing on amending the urban renewal project could also be used to certify TIF debt/frozen base year for upcoming TIF projects prior to December 1.

Additional discussion on budget notice explanations for increasing needed taxpayer dollars. Went over the new projects needed in the sheriff's FY21 budget to add to the explanatory notes.

As Budget director, Auditor Frederiksen will implement the new budget requests/changes and notes to the budget and present to Board at next regular meeting.

There being no further business, Motion-Nelsen Second-Thompson to adjourn the meeting at 10:30 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2020

February 18, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Mitch Rydl, Chris Hemmingsen, Bruce Haag, Peggy Smalley, Ron Mullenger and Connie Esbeck.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Northern Natural Gas and City of Kimballton utility permits. Vote-all in favor.

John Hansen gave the custodial update and discussed continuing education for the renewal of his license and the Board instructed him to go ahead with the training.

Motion-Nelsen Second-Thompson to approve the minutes of the February 11, 2020 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the February 14, 2020 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$152,033.41. Vote-all in favor.

Board of Supervisor update: Region XII and ACED meetings.

Lisa Frederiksen discussed TIF debt and levying when asked about whether schools have bonds and how it is figured.

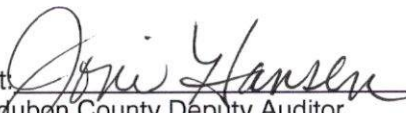
Motion-Nelsen Second-VanAernam to approve an updated AP claim policy (CW-15). Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a Northern Natural Gas utility permit for 320<sup>th</sup> St., Sec. 15 & 22, T78N-R35W. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a City of Kimballton utility permit for M66 North of US Hwy 44, Sec. 19 & 20, T78N-R36W. Vote-all in favor. Mitch Rydl and Chris Hemmingsen reviewed budget cuts from Secondary Roads and Roadside. Rydl also discussed bridge design costs for TIF projects, LE20, GR3 and LE10. Hemmingsen discussed budget coding with Lisa Frederiksen. Weekly update: service work and blading roads.

Bruce Haag and members of his board met with the Board to discuss the possibility of using TIF funds for future trail maintenance and resurfacing projects. Haag discussed the possibility of applying a rejuvenator on the trail to buy more time before having to resurface the trail, possibly five years down the road and also using REAP money for the building he would like to put up. Nelsen asked if Conservation would work with the Board regarding wage increases and to stay with the amount of increase that the other county employees would be getting.

Motion-Nelsen Second-VanAernam to adjourn the meeting at 12:22 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor



Claims Listing Report  
AUDUBON COUNTY  
02/05/2020 through 02/18/2020

Vendor	Description	Amount
ACE HARDWARE	DP SUPP/EMG MGT	431.11
AGRILAND FS INC	GENERATOR FUEL/EMG MGT	2,536.05
AGRILAND FS INC 73	SR FUEL	24,644.65
AMAZON CAPITAL SERVICES	RS OFF EQUIP	123.77
ANTHOFER, LORA LEE	TWP MTG REIMB	15.00
ARCADIA LIMESTONE CO	SR SNOW MTRL	3,409.24
ARLINGTON HEIGHTS CEMETE	VET GRAVES REIMB(158)	790.00
ARMENTROUT, DONALD	VA TRANSPORT	80.00
AUDUBON CITY	SR WATER	1,200.67
AUDUBON CO ADVOCATE JOURNAL	E911 BUDGET ADV	2,042.29
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	173.28
AUDUBON CO SOLID WASTE MGMNT, COMMISS	DISPOSAL ITEMS/CH	163.96
AUDUBON DIESEL LLC	SR PARTS	181.88
AUDUBON FOOD LAND	JAIL MEALS/COMM SUPP/SHERIFF	2,707.29
BAKER, RICHARD M	MTG REIMB/VA	50.00
BOHLMANN & SONS SANITATION	CH TRASH REMOVAL	201.00
BUSINESS CARD	FUEL/JAIL/ADM SUPP/SHERIFF	871.25
CAMPBELL, PAUL	TWP MTGS REIMB	45.00
CARROLL CO AUDITOR	DHS CLUSTER BD COST SHARE FY20	1,520.00
CCW ENTERPRISES INC.	DOOR REMOTES/SHERIFF	175.00
CENTRAL IA DISTR INC	JAIL CUSTODIAL SUPP	550.80
CENTURYLINK	TELE/E911	14.00
CERTIFIED TESTING SERVICES INC	SR ENG SERVICES	4,460.00
CHRISTENSEN, PAUL D	TWP MTG REIMB	30.00
CLARK, PATRICIA	ADM/PHN MLG REIMB	68.18
COUNSEL	M/A COPIER/PHN	57.06
CRAWFORD CO SHERIFF	SERVICE FEE/SHER	51.38
CRIME PREVENTION SPEC PROJECT, %CARROI	ANNUAL MARIJUANA TESTING FEE	200.00
D & J SUPPLY	SR TIRE REPAIR	101.20
DASH MEDICAL GLOVES	GLOVES/SHERIFF	71.90
DELL MARKETING LP	SR OFFICE EQUIP	178.79
DRAKE, DONNA	VA TRANSPORT REIMB	320.00
EAGLE PRESSURE WASHER SRVC LLC	SR BLDG REPAIR	68.18
ELECTRICAL ENGINEERING & EQUIP	CH GENERATOR LABOR	4,947.74
EXIRA CITY	SR WATER	215.97
FASTENAL CO	SR BOLTS/PARTS	96.01
FIRST NATIONAL BANK OMAHA	OFF SUPP/SER FEES/ATTY	81.49
FISHBACK, MICHELLE	FUEL REIMB/SHERIFF	65.29
GRABILL, KEITH	TWP MTG REIMB	30.00
GRABILL, SAMUEL	TWP MTG REIMB	30.00
GUTHRIE CO ENVIRONMENTAL HLTH	2ND QTR SANITARIAN REIMB	6,055.49
GUTHRIE COUNTY REC	ELECTRIC/CONS	4,718.65
HANSEN REPAIR	TIRE RPRS/SHERIFF	277.00
HANSEN, ROD	TWP MTG REIMB	30.00
HANSEN'S M&M SERVICES	ARCMAP/ARC VIEW/E911	730.50
HARRISON COUNTY SHERIFF	SERVICE FEES/COURT	53.78
HEALTHPRO HERITAGE AT HOME LLC	PT/PTA REIMB/PHN	805.00
HENKLE, TIFFANY	MEAL REIMB/SHERIFF	53.56

Vendor	Description	Amount
HINNERS, KYLE	VA MTG/MLG REIMB	63.13
IA PRISON INDUSTRIES	JAIL PILLOWS/SHERIFF	128.70
IACCVSO	VA SCHOOL REG	60.00
INLAND TRUCK PARTS COMPANY	SR PARTS	262.96
IP PATHWAYS	SR DATA SERVICE	562.48
JENNINGS, SARAH	AIRFARE DC/ATTY	1,133.34
JEO CONSULTING GROUP INC	SR ENG SERVICES	7,200.00
KASPERBAUER CLEANERS INC	CLEANING/SHERIFF	28.91
KLOCKE, BRAD	TWP MTG REIMB	15.00
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	166.65
MAPLE GROVE CEMETERY	VETERAN GRAVE REIMB (497)	2,485.00
MARNE-ELK HORN TELEPHONE CO	TELE/E911	145.20
MENNENOH, LINDA L	TWP MTG REIMB	15.00
MEYERS, GLEN	CHAPLAIN COURSE REIMB/SHER	75.00
MIDAMERICAN ENERGY CO	SR ELECTRIC	4,272.58
MIDWEST COMPLIANCE ASSOCIATES	HIPAA CONSULTING	1,000.00
MIDWEST WHEEL COMPANIES	SR PARTS, CUSTODIAL	885.79
MONONA COUNTY SHERIFF	SERVICE FEE/ATTY	105.90
MULLENGER, RON	TWP MTG REIMB	30.00
MURRAY, SARAH	HCA/HMK MLG REIMB/PHN	27.78
NEW OPPORTUNITIES INC	GEN RELIEF REIMB	1,325.00
O'HALLORAN INTERNATIONAL	SR PARTS	1,968.75
OLSEN, FRANK	VA MTG REIMB/TELE	50.00
OMAHA WORLD-HERALD	SUBSCRIPTION/SHERIFF	271.75
OSVALD, JOHN L	TWP MTG REIMB	60.00
RASMUSSEN LUMBER CO	LUMBER/SHERIFF	14.04
REMSBURG SERVICE INC	CH PLBG SUPPLIES	13.51
RYDL, MITCH	SR MILEAGE REIMBS	200.28
SCHLEIMER, JAMI	SR SAFETY GEAR	130.00
SECURE BENEFITS SYSTEMS	HRA FEES	6,119.94
SORENSEN, LISA	ADM/PHN MLG REIMB	81.31
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR/BOLTS/BRDG	1,207.59
STAR EQUIPMENT LTD	SR PARTS	420.95
STATE MEDICAL EXAMINER'S OFFIC	AUTOPSY FEE	2,025.00
STONE PRINTING OFFICE PRODUCTS	OFF/DP/CUST SUPP/SHERIFF	147.58
THE OFFICE STOP	OFF SUPP/ASSR	26.60
THOMSON REUTERS WEST PYMT CTR	PRINTING FEES/ATTY	487.65
TOFT, HEATHER	MEI REIMB/PR	200.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	6,403.99
UPS	SHIPPING/SHERIFF	25.28
VERIZON WIRELESS	TELE/PHN	96.42
VETTER EQUIPMENT - NAPA 1	WIPER BLADES/SHERIFF	29.98
WATCHGUARD VIDEO	CAMERA/SHERIFF	39,256.00
WEITL, HOWARD	TWP MTG REIMB	15.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	SR PHONE	100.00
WESTON, DOUGLAS	FEB SUPP INS REIMB	214.50
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	423.63

02/05/2020 through 02/18/2020

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ZIEGLER INC	SR PARTS/LABOR/FILTES/BLADES	6,298.33
ZINKE, RICHARD LEE	TWP MTG REIMB	15.00
	<b>GRAND TOTAL</b>	<b>152,033.41</b>

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	82,689.55
0002 GENERAL SUPPLEMENTAL FUND	4,576.27
0006 JAIL COMMISSARY	180.28
0011 RURAL SERVICES BASIC FUND	600.83
0020 SECONDARY ROAD FUND	55,278.87
0033 EQUITABLE SHARING-ATTORNEY	1,133.34
4000 EMERGENCY MGMT SERVICES FUND	331.17
4010 E-911 SURCHARGE FUND	951.74
4100 CO ASSESSOR AGENCY	171.42
8500 HEALTH REIMBURSEMENT ACCOUNT	6,119.94
<b>GRAND TOTAL</b>	<b>152,033.41</b>

SUPERVISOR'S MINUTE BOOK 2020

February 25, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, LaVerne Deist, Mitch Rydl, Chris Hemmingsen, Eddie Bajric and Sarah Jennings.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Access Systems. Vote-all in favor. John Hansen was unavailable as the steam traps were being replaced but had also informed the Board that the boiler inspection was up to date. Motion-Nelsen Second-VanAernam to approve the minutes of the February 18, 2020 meeting. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve a Class C/Sunday Sales Native Wine License for Danish Countryside Vines & Wines. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of PHN asset #0635, Nakajma typewriter. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file MMP update for Kirkman Farms LLP-Calf Ranch, ID#67006. Vote-all in favor.

Board of Supervisor update: Juvenile meeting in Council Bluffs and a NextEra meeting.

Motion-Nelsen Second-VanAernam to approve Resolution 2020-11 as follows. Vote-all in favor.

**RESOLUTION 2020-11**

**WHEREAS**, Conservation Board is preparing for construction of a new building in FY21; and

**WHEREAS**, REAP funds were being held for past several years to prepare for future trail resurfacing needs; and

**WHEREAS**, Conservation Board is willing to use REAP funds for the building construction if Board of Supervisors is agreeable to commit/include \$200,000 of future TIF monies towards future trail asphalt maintenance/resurfacing project needs

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors they will commit a minimum of \$200,000 TIF dollars and include the trail asphalt maintenance/resurfacing project(s) in the upcoming urban renewal amendment.

Dated this 18th day of February 2020.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Rick Thompson, Chairperson

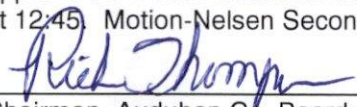
ATTEST: /s/ Joni Hansen, Deputy Audubon Co. Auditor

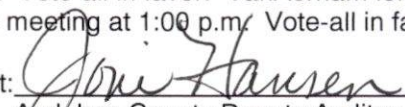
LaVerne Deist inquired as to how much property taxes would be increasing so they could purchase more gravel and discussion was held as to which roads were concentrated on. Deist also asked how much extra money they are raising. Nelsen explained that they are trying to maintain carryout and also trying to keep repairing and replacing bridges and culverts. Discussion was held regarding the increase in valuations and also that both the county and school would be asking for more. Deist questioned whether new equipment is being purchased for Secondary Roads and stated that when he served as a Supervisor they purchased one motor grader per year. Nelsen explained that they are financing new motor graders which helps with repairs by keeping them under warranty and also to lock in costs. Deist also stated that he was disappointed that the Compensation Board recommendation is always cut.

Mitch Rydl gave the Secondary Road update. Rydl discussed repairs made on a pickup that he had hoped to trade and also discussed flood plain participation. The Board placed a call to Bob Josten regarding the process for amending the TIF plan and also inquired as to the school bond. Josten informed the Board that service levies are exempt from the debt formula and that a new school levy would be exempt from the TIF calculations as they are above it. Josten told the Board that they could proceed after July 1 with the amendment. Discussion was also held regarding maintenance on the T-Bone Trail and using TIF funding for that. The information Josten needs to include that in the TIF will be forwarded to him so a draft of the amendment can be prepared. Rydl let the Board know that a bridge on 280<sup>th</sup> Street west of Hwy. 71 had been closed.

Eddie Bajric of Access Systems discussed new phone systems for the courthouse. The Board informed him that the rewiring project would need to be completed before purchasing a new phone system.

Lisa Frederiksen reviewed the budget with the Board. Sarah Jennings reviewed the Notice to exceed the rural basic levy and instructed the Board on what was required pursuant to Iowa Code Section 331.426(1)(E). Motion-Nelsen Second-VanAernam to set the Public Hearing on the maximum asking and approve the Public Notice for March 10, 2020 at 10:00 a.m. Vote-all in favor. VanAernam left the meeting at 12:45. Motion-Nelsen Second-Thompson to adjourn the meeting at 1:00 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2020

March 3, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Todd Nelsen and Gary VanAernam. Others present were Diana Munch, Joni Hansen, John Hansen, Gary Jones, Teresa Murray, Miranda Bills, Mitch Rydl, Chris Hemmingsen and Bob Josten via telephone.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Recorder month-end and floating holiday. Vote-all in favor.

John Hansen gave the custodial update and discussed the replacement of traps and that the contractor was called away for an emergency.

Motion-Nelsen Second-Thompson to approve the minutes of the February 25, 2020 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of the February 7, 2020 meeting. Vote-all in favor.

Gary Jones met with the Board for a HIPAA update. Jones stated that a GAP analysis had been done and that a Risk Assessment report will be coming.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$162,270.08. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file MMP update for Southwest Iowa Egg Corp, ID#61192. Vote-all in favor.

Board of Supervisor update: - ACED and New Opportunity meetings.

Miranda Bills met with the Board regarding the as-needed position in her office. Motion-Nelsen Second-VanAernam to approve Resolution 2020-12 as follows. Vote-all in favor.

**RESOLUTION 2020-12**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Carolyn Bruun be moved to the As Needed Clerk position in the Audubon County Recorder's office effective March 1, 2020. There will be no benefits for this position. The hourly wage will be \$17.00 for this position.

Dated this 3<sup>rd</sup> day of March, 2020.

/s/ Rick Thompson, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Mitch Rydl gave the Secondary Road update. Rydl discussed the costs of the projects in the upcoming proposed amendment. The Board placed a call to Bob Josten and discussed possible Economic Development grants. Josten will prepare a Resolution to set the public hearing and prepare a final draft of the proposed 2020 Amendment. Rydl updated the Board on the Oakfield 1 bridge replacement project. Weekly activity: hauling rock, crushing concrete and tube work. Rydl notified the Board that two crews would be working on the bridges near Raymond Coglon.


The Board placed a call to Ken Bouma of the DNR regarding requirements for the flood plain management. Bouma was unavailable.

Motion-Nelsen Second-VanAernam to approve the Fiscal Sponsor Agreement for Competitive Grants Spring 2020 form. Vote-all in favor.

Diana Munch discussed floating holidays and the differences between the employee handbook and the union agreement in regards to the Civil Clerk.

Motion-Nelsen Second-VanAernam to accept and place on file the Recorder's February month-end. Vote-all in favor.

Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:45 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Deputy Auditor

02/19/2020 through 03/03/2020

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPPLIES	196.00
AGRILAND FS INC	FUEL/CONS	988.72
AMAZON CAPITAL SERVICES	OFF SUPP/DP SUPP/SHERIFF	1,469.65
ARNOLD MOTOR SUPPLY	SR OIL/FILTERS/SAFETY	216.75
AUDUBON CITY	GEN RELIEF UTILITY	300.00
AUDUBON CO MEMORIAL HOSP	INMATE LAB TESTS/SHERIFF	266.32
AUDUBON CO SHERIFF	SERVICE FEE/SHER	181.61
AUDUBON COUNTY	FLEX HRA FEB FOR MARCH	30,833.00
B & B TILING, LLC	WATERSHED RPRS/DC 54-6	140.41
BAACK, STANLEY	TWP MTGS REIMB	30.00
BARCO	SR SIGNS	1,817.11
BLOHM INSPECT/ENV SRVCS INC	SR ENG SERVICES	450.00
BLUML, JANELL	MTG MLG REIMB/ASSR	64.64
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	357.00
BRAYTON CITY CLERK	SR RUT REIMBS	1,289.10
BROOKS, MICHAEL	MTG MEAL REIMB/SHERIFF	48.55
BUCK, CORY	RS TRAINING	40.00
CARD SERVICES	LODGING/SAFETY EQUIP/DSL/CONS	519.81
CASS CO HEALTH SYSTEM	NEW EMP EXAM/SHERIFF	444.00
CCW ENTERPRISES INC.	REMOTE SERVICE/SHER	75.00
CENTRAL IA DISTR INC	CH CUST SUPP	142.00
CENTRAL SQUARE LLC, TRITECH SOFTWARE S	E911 ANNUAL M/A FEE	8,577.32
CHRISTENSEN, DALTON	SR SAFETY GEAR	130.00
CITY SERVICE & PARTS	LUBES/CONS	56.97
CLARK SERVICE AND EXHAUST LLC	VEH RPRS/LABOR/SHERIFF	596.97
CORPORATE OFFICE	WKLY FLEX FUNDING	1,279.04
COUNSEL	M/A COPIER/ASSR	327.92
COUNTRY INN & SUITES, COUNCIL BLUFFS	MTG LODGING/SHERIFF	851.04
DELL MARKETING LP	TREAS DP SOFTWARE	687.75
DOLLAR GENERAL CORP	CUST SUPPLIES/CH	120.90
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL/SHERIFF	81.10
ELMQUIST ELECTRIC INC	SR SAFETY	5.00
ESBECK, CONNIE	2019 MTG MLG REIMB/CONS	74.74
EXIRA CITY	GEN RELIEF REIMB	100.00
FASTENAL CO	SR PARTS	259.53
GALLS LLC	SAFETY SUPP/CONS	226.70
GRIMM, DENNIS E	TWP MTGS REIMB	30.00
GUST, ROBERT	SR INS REIMBS	266.20
GUTHRIE CO SHERIFF	SERVICE FEE/SHER	98.40
HANSEN, JOHN	CONT ED REIMB	275.00
HANSEN, ROBERT C	TWP MTGS REIMB	45.00
HARDY, BRANDON	BOOTS/CLASS REIMB/CONS	170.00
HEALTHPRO HERITAGE AT HOME LLC	PT/PTA/MLG REIMB/PHN	180.00
IA DEPT OF AG & LAND, PESTICIDE BUREAU	RS TRAINING REIMBS	15.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	MMPI DEPUTY EVAL/SHER	300.00
IA PRISON INDUSTRIES	SR SIGNS/POSTS	3,455.50
IEMA, TREASURER	MEMBERSHIP/EMA	150.00
INMAN, KATHY	INS REIMB/MARCH	160.00

Claims Listing Report  
AUDUBON COUNTY  
02/19/2020 through 03/03/2020

Vendor	Description	Amount
IP PATHWAYS	JANUARY DP SUPPORT	6,308.75
IRON SHOP	HDWE/CONS	398.48
ISAC-GROUP HEALTH PROGRAM	EMP HRA REIMB FEB FOR MARCH	85,019.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
JESSEN, JANE	TWP MTGS REIMB	30.00
KERKHOFF, LINDA	TWP MTGS REIMB	30.00
KESSLER FUNERAL HOMES INC	GEN RELIEF FUNERAL REIMB	1,500.00
KILWORTH, LONN	TWP MTGS REIMB	45.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	248.05
MEDIACOM	CABLE/SHERIFF	145.48
MENNENOH, PHILIP	3 MONTHS TELE REIMB/EMA~	150.00
MICHAEL, BRETT P	MH ADV MLG REIMB	153.02
MIDAMERICAN ENERGY CO	SR ELECTRIC	25.42
MPH INDUSTRIES INC	WIRELESS REMOTE/SC/LABOR/SHERIFF	155.84
MULLENGER, RON	2019 MTG MLG REIMB/CONS	103.53
OLSEN, GARY	2019 MTG MLG REIMB/CONS	74.74
PALMER, JACOB	SR SAFETY GEAR	130.00
PITNEY BOWES PURCHASE POWER	CH DEPTS POSTAGE	1,597.90
POTTAWATTAMIE CO SHERIFF	SERVICE FEE/COURT	35.00
PRODUCTIVITY PLUS ACCOUNT	RS FUELS	1,440.21
RASMUSSEN LUMBER CO	BRIDGE RPRS/CONS	279.41
ROKKE, JASON	MTG MEAL REIMB/SHERIFF	56.38
SCHAEFFER MFG CO, DEPT 3518	SR OIL	423.00
SECRETARY OF STATE, NOTARY DIVISION	NOTARY RENEWAL/SHERIFF	30.00
SMALLEY, PEGGY J	2019 MTG MLG REIMB/CONS	96.46
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	13.00
STEFFES, DEBRA	MTG MEAL REIMB/SHERIFF	60.00
STONE PRINTING OFFICE PRODUCTS	OFF & DP SUPP/SHERIFF	197.54
THE AUTO CLINIC	VEH RPRS/LABOR/CONS	427.50
TIBBEN, DANIEL	TWP MTGS REIMB	30.00
TURNKEY CORRECTIONS, AMERICAN INST SUPI	INMATE CLOTHING/SHER	99.23
UNITYPOINT CLINIC-OCCUPATIONAL	NEW EMP TEST/RECORDER	126.00
UPS	SHIPPING/CONS	37.25
US CELLULAR	RS PHONE	896.51
VERIZON WIRELESS	TELE/SHERIFF	596.43
WALTER, JASON	2019 MTG MLG REIMB/CONS	26.77
WEGNER, DALE	SR INS REIMBS	123.71
WESTERN IA WIRELESS	SR PHONE	100.00
WESTON, DOUGLAS	MARCH SUPP INS REIMB	214.50
WINDSTREAM IOWA COMMUNICATIONS	TELE/VA	2,340.42
	<b>GRAND TOTAL</b>	<b>162,270.08</b>



**SUPERVISOR'S MINUTE BOOK 2020**

**March 10, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Todd Nelsen Absent: Gary VanAernam. Others present were Diana Munch, Joni Hansen, John Hansen, Kent Grabill, Gary Riesgaard, Deb Umland, Teresa Murray, Miranda Bills, Mitch Rydl, Chris Hemmingsen, Deb Campbell, Todd Johnson, LaVerne Deist, Ryan Berven, Andrea DeAngelo, Dennis Carter, Steve Schmitz, Ashley Madsen, Jack Middleton, Kimberly Dickey, Bo MaGee and Laura Bacon.

Motion-Nelsen Second-Thompson to approve the agenda with the addition of Tyler Amendment. Vote-all in favor.

John Hansen gave the custodial update and stated that the replacement of traps was nearly complete. Hansen also discussed the elevator inspection and the pipes in the mechanical room.

Board of Supervisor update: DCAT, WESCO and upcoming Landfill and PHN meetings.

Motion-Nelsen Second-Thompson to approve the minutes of the March 3, 2020 meeting. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the deletion of PHN glucometers, asset #0788 and 0789. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file the Clerk of Court's February Report of Fees. Vote-all in favor.

The Department Head meeting was held and upcoming ISAC meetings and if there was a plan if the county had to deal with the coronavirus.

Todd Johnson met with the Board to discuss part-time dispatcher and as-needed deputy positions.

Motion-Nelsen Second-Thompson to approve Resolution 2020-13 as follows. Vote-all in favor.

**RESOLUTION 2020-13**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Katelyn Trevino be hired as a part-time dispatcher/jailer for the Audubon County Sheriff's office effective upon receipt of a passing PCP. After completion of training, she will average a minimum of 24-28 hours per week. This position will follow the union contract for a part-time employee. The Starting hourly wage will be \$13.40 based on experience and then follow the union contract for pay increases as set.

Dated at Audubon this 10th day of March, 2020, with the vote thereon being as follows:

Ayes: Thompson, Nelsen

Nays: None

/s/ Rick Thompson, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-Thompson to approve Resolution 2020-14 as follows. Vote-all in favor.

**RESOLUTION 2020-14**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that Hilaree Walter be hired as an as-needed Deputy Sheriff for the Audubon County Sheriff's office effective March 10, 2020. Her base wage while working for the Sheriff's office will be \$21.00 per hour and this position will follow the union contract. Any hours worked for the Sheriff's office outside of her regular County Attorney office hours, which would collectively put her over the 40 hour work week, will be paid at 1.5 times her As-Needed Deputy wage and will come out of the Sheriff's office budget.

Dated at Audubon this 10th day of March, 2020, with the vote thereon being as follows:

Ayes: Thompson, Nelsen

Nays: None

/s/ Rick Thompson, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Sheriff Johnson also discussed that LEA channels for the radio system would be done October 31, 2020. New equipment on a higher leased tower is needed and could cost \$750,000.00. Johnson also stated that a new dispatch com center could come out of the E911 budget.

The Chairman opened the public hearing on the FY21 Budget-Proposed Maximum Property Dollars. No oral or written comments or objections had been received by the Auditor's office. LaVerne Deist asked what amount was budgeted for rock, how much taxes would increase and the possibility of not rocking some roads where there is no one living. Nelsen explained that the need to increase the transfer to secondary roads was to maintain the carryout and still have the money to purchase rock and work on bridges and culverts. Rydl stated that the changing more roads to Level B also reduces the funding the county receives from the road use tax. Deist stated that he felt that the public wasn't aware that they are planning on increasing the tax levy for the purchase of more rock. Motion-Nelsen Second-Thompson to close the public hearing at 10:22 a.m. Vote-all in favor. Motion-Thompson Second-Nelsen to approve Resolution 2020-15 as follows. Vote-all in favor.

**RESOLUTION 2020-15**

**APPROVAL OF FY21 MAXIMUM PROPERTY TAX DOLLARS**

**WHEREAS**, the Audubon County Board of Supervisors have considered the proposed FY21 county maximum property tax dollars for both General County Services and Rural County Services, and

**WHEREAS**, a notice concerning the proposed county maximum property tax dollars was published as required and posted on the county web site, and

**WHEREAS**, a public hearing concerning the proposed county maximum property tax dollars was held on March 10, 2020;

**NOW THEREFORE BE IT RESOLVED** by the Audubon County Board of Supervisors that the maximum property tax dollars for General County Services and Rural County Service for FY21 shall not exceed the following:

General County Services --- \$3,028,344: an increase of 8.58% from FY20 request

Rural County Services --- \$2,338,355: an increase of 35.22% from FY20 request

The Maximum Property Tax dollars requested in either

Dated this 10th day of March, 2020.

By: /s/ Rick Thompson  
Rick Thompson, Chairman  
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Nelsen Second-Thompson to approve Resolution 2020-16 as follows. Vote-all in favor.

**Resolution 2020-16**

Setting a date for a Public Hearing on 2020 Amendment to the Audubon County Consolidated Urban Renewal Area and Plan

**WHEREAS**, the Board of Supervisors of Audubon County, Iowa (the "County") has created the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area") and has approved an urban renewal plan for the Urban Renewal Area; and

**WHEREAS**, Chapter 403 of the Code of Iowa requires that, before a county approves any new urban renewal project or adds new property to an urban renewal area, a county must amend the existing urban renewal plan to describe the new property and to include that new project; and

**WHEREAS**, an amendment to the urban renewal plan for the Urban Renewal Area has been prepared which proposes to add new taxable property and describes new county road projects to be undertaken, along with a proposed economic development grant to Audubon County Economic Development; and it is necessary that a date be set for a public hearing on this proposal;

**NOW, THEREFORE, Be It Resolved** by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. This Board will meet at the County Courthouse, Audubon, Iowa, on April 7, 2020, at 10:00 a.m., at which time and place it will hold a public hearing on the proposed 2020 amendment to the Urban Renewal Area and plan

Section 2. Notice of the hearing shall be published, the same being in the form attached to this resolution, which publication shall be made in a newspaper of general circulation in Audubon County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the proposed 2020 Amendment is hereby referred to the County Planning and Zoning Commission for its review, and the consultation process which is required under that section of the urban renewal law shall be carried out.

Passed and approved March 10, 2020.

/s/ Rick Thompson, Chairperson  
Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy Auditor

The Board instructed the Auditor to send out notices to the schools within the urban renewal area.

Mitch Rydl gave the Secondary Road update. Weekly activity: Closed GR 15 & 17 bridges, low boy trailer, bridge work, rocking shoulders, crushing concrete and blading roads.

Ryan Bervan and Andrea DeAngelo of Group Benefits Partners reviewed the ISAC Group Benefits Program – FY2021 and discussed changes that will be made.

Motion-Nelsen Second-Thompson to accept and file the Auditor's February month-end financial reports. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve an Amendment with Tyler Technologies, Inc. for the Subscription License and Services Agreement dated November 27, 2019. Vote-all in favor. The Chairman recessed the meeting at 12:35 p.m. The Board reconvened at 1:00 p.m.

The Board met with representatives with NextEra to discuss the proposed new wind turbines and transmission line. Much discussion was held regarding the route for the proposed 43 miles of transmission line as to where it will be located, could it be buried and how they decide where it is to be placed. Jack

**SUPERVISOR'S MINUTE BOOK 2020**

**March 17, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam, Todd Nelsen via telephone. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, John Hansen, Phil Mennenoh, Robert Nelson, Gary Riesgaard, Todd Johnson, Kim Johnson, Amanda Kommes, Suzanne Cooner, Teresa Murray, Miranda Bills, Deb Umland, Chris Erlandson, Tiffany Henkle, Melissa Thygesen and Mitch Rydl/Chris Hemmingsen via telephone.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Robert Nelsen and courthouse hours. Vote-all in favor.

John Hansen gave the custodial update and stated that the replacement of traps is complete and that the elevator inspector will be coming up.

Motion-VanAernam Second-Thompson to approve the minutes of the March 10, 2020 meeting. Vote-all in favor.

Robert Nelson, Public Health Administrator, and Phil Mennenoh, Emergency Management Director, met with the Board and Department Heads to update the Board on the coronavirus and the need to minimize exposure. Much discussion was held as to how to implement restrictions, notices, entrances to the building and testing. Suzanne Cooner of the hospital gave information regarding procedures they are following at the hospital. Phil Mennenoh stated that we have been notified of being designated Level 1-Emergency Operations. Motion-VanAernam Second-Thompson to amend the agenda to add an Emergency Declaration. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the COVID-19 Audubon County Emergency Declaration as follows. Vote-all in favor.

**COVID-19 AUDUBON COUNTY EMERGENCY DECLARATION**

Date: March 17, 2020

Whereas COVID-19 is spreading across the globe as a pandemic.

Whereas COVID-19 is further spreading across the United States and Iowa.

Whereas the number of confirmed cases in Iowa are increasing.

Whereas the County of Audubon, Iowa has experienced significant disruption to services.

Whereas the County of Audubon, Iowa has become overwhelmed with the mitigation efforts and preparation to response of the arrival of COVID-19 virus.

Therefore the Audubon County Board of Supervisors has declared a state of emergency authorized under Iowa State Statute invoking mutual aid agreements and applying to the State of Iowa for assistance.

/s/Todd M. Nelsen

Dated: 3/17/20

/s/Rick Thompson

Dated: 3/17/20

/s/ Gary VanAernam

Dated: 3/17/20

The Board will meet Wednesday, March 18 at 4:00 p.m. to discuss Emergency Operations.

Mitch Rydl gave the Secondary Road update via telephone. Motion-Thompson Second-VanAernam to approve a utility permit for Northern Natural Gas in Sec. 6, Audubon Township. Vote-all in favor. Weekly activity: discussed trailer, crews doing shoulder work and bridge work. Rydl stated Shawn Paulsen will be taking a truck home to report directly to a pour site.

Lisa Frederiksen discussed the budget with the Board and informed them that the timeframe has been extended for submission of budgets.

Todd Johnson and Melissa Thygesen met with the Board to discuss the hiring of a 5<sup>th</sup> dispatcher as they have advertised for a part-time position and have not had good results. Motion-Nelsen Second-VanAernam to approve an additional full-time dispatcher position. Vote-all in favor.

Chris Erlandson asked the Board how they wanted him to proceed as to whether he should keep coming in to the courthouse or if he should work remotely. The Board will get back to him.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$78,735.25. Vote-all in favor.

Board of Supervisor update – ISAC meeting.

Motion-VanAernam Second-Thompson to accept the bid of \$40.00 for the typewriter stand from Diana Munch. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and file the MMP annual updates for AMVC RE LLC-South Fork, ID#63613; Kyle Kjergaard-Jensen Farm Pork, ID#62686; Lawrence Handlos-Irlmeier Site, ID#68002 and Holly Kjergaard-Lauritsen, ID#62651. Vote-all in favor.

Middleton of NextEra stated that participation by landowners is voluntary and that they have to follow guidelines set by the Iowa Utilities Board and the Code of Iowa. Steve Schmitz stated cities and counties can have their own wind ordinance and Todd Nelsen stated that Audubon County does have their own ordinance regarding wind towers. Discussion was also held regarding the one mile halo of the city limits of Audubon. NextEra representative Middleton stated that anyone can file an objection whether they are a landowner or not.

The Board convened as the Official Board of Canvassers for the first tier canvass held at 2:20 p.m. The Board canvassed the votes from the March 3, 2020 Special Audubon School election for the County of Audubon. The Board will continue with the second tier canvass to be held on March 17, 2020 to count the votes from the Audubon School voters in the County of Guthrie.

Motion-Nelsen Second-Thompson to adjourn the meeting at 2:29 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

The Board convened as the Board of Canvassers to canvass the results of the Audubon Special School Election-Second Tier at 1:00 p.m. The Board canvassed the votes from the March 3, 2020 Special Audubon School election to count the votes from the Audubon School voters in the County of Guthrie. The official results will be forwarded to the Audubon School.

The Chairman recessed the meeting at 1:07 p.m. The Board reconvened at 3:50 p.m. A phone call was made to Todd Nelsen and the closing of the courthouse was discussed with Phil Mennenoh, Bob Nelsen and Kim Johnson. Motion-VanAernam Second-Nelsen to close the courthouse to the public and keep the doors locked until further notice, the public may call in and make appointments.

Motion-VanAernam Second-Thompson to adjourn the meeting at 4:08 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

# COVID-19 Audubon County Emergency Declaration

Date: March 17, 2020

Whereas COVID-19 is spreading across the globe as a pandemic.

Whereas COVID-19 is further spreading across the United States and Iowa.

Whereas the number of confirmed cases in Iowa are increasing.

Whereas the County of Audubon, Iowa has experienced significant disruption to services.

Whereas the County of Audubon, Iowa has become overwhelmed with the mitigation efforts and preparation to response of the arrival of COVID-19 virus.

Therefore the Audubon County Board of Supervisors has declared a state of emergency authorized under Iowa State Statute invoking mutual aid agreements and applying to the State of Iowa for assistance.

Todd M. Nelson *Todd M Nelson via telephone*

Date: *3-17-20*

Rick Thompson *Rick Thompson*

Date: *3-17-2020*

Gary VanAernam *Gary VanAernam*

Date: *3-17-2020*

Claims Listing Report  
AUDUBON COUNTY  
03/04/2020 through 03/17/2020

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPPLIES	547.28
ADAMS COUNTY AUDITOR, REBECCA BISSELL	AUTOPSY/TOX REIMB	2,025.00
AGRILAND FS INC	FUEL/SHERIFF	753.32
AGRILAND FS INC 73	SR FUELS	19,387.55
AMAZON CAPITAL SERVICES	SR OFFICE EQUIP	24.98
ARMENTROUT, DONALD	VA TRANSPORTS REIMB	160.00
AUDUBON CHAMBER OF COMMERCE	WELLNESS PROGRAM	3,000.00
AUDUBON CITY	SR WATER	130.35
AUDUBON CO ADVOCATE JOURNAL	VA ADVERTISING	1,126.65
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	376.22
AUDUBON CO SOLID WASTE MGMNT, COMMISS	RS DISPOSAL	10.00
AUDUBON FOOD LAND	JAIL MEALS/COMM SUPP/SHERIFF	2,949.26
AUDUBON MEDIA CORPORATION	BUSINESS CARDS/SHER	40.00
AUDUBON STATE BANK	STOP PAYMENT FEE-SR	25.00
AXON ENTERPRISE, INC	SAFETY SUPP/SHERIFF	466.50
BAKER, RICHARD M	VA MTG REIMB	50.00
BLOHM INSPECT/ENV SRVCS INC	SR ENG SERVICE	1,350.00
BLOMME, LINDA	ELEC WKR REIMB	130.50
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	188.00
BOHLMANN, RICK	VA RENT REIMB	500.00
BORNHOLDT, DWAYNE	TWP MTG REIMB	30.00
BRUCK, TYLER	MEAL/PROGRAM SUPP REIMB/CONS	89.93
BUSINESS CARD	MOTEL/FUEL/MTG SUPP/SHERIFF	542.95
CASS CO SHERIFF	SERVICE FEE/SHERIFF	167.00
CENTRAL IA DISTR INC	CUST SUPP/SHERIFF	516.80
CENTRAL IOWA WATER INC	CH CUST/BOILER SUPP	15.00
CENTURYLINK	TELE/E911	14.00
CHRISTOFFERSON, TOM	TWP MTGS REIMB	60.00
CITY SERVICE & PARTS	SR PARTS/FILTERS/OIL	379.44
CLARK SERVICE AND EXHAUST LLC	SR TIRES	764.24
CLARK, PATRICIA	ADM/PHN MLG REIMB	69.19
COGLON, RAYMOND	LAND REIMB/SR	5,133.50
CORPORATE OFFICE	WKLY FLEX FUNDING	2,673.59
COUNSEL	M/A COPIER/PHN	33.22
D & J SUPPLY	SR TIRE REPAIR	22.90
DOLLAR GENERAL CORP	CH CUSTODIAL SUPP	35.90
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS/LABOR	179.37
EXIRA CITY	SR WATER	92.86
EXIRA FARM SERVICE	LABOR/VEH RPRS/CONS	258.46
FASTENAL CO	SR ASSET	439.25
FIRST NATIONAL BANK OMAHA	PHN DP SUPP	379.10
GIBSON, DON	ELEC WKR REIMB	130.50
GUTHRIE COUNTY REC	ELECTRIC/CONSERVATION	1,787.60
HANSEN REPAIR	VEH RPRS/LABOR/SHERIFF	230.00
HANSEN, STEVEN B	TWP MTGS REIMB	30.00
HANSEN'S M&M SERVICES	ARC MAP/VIEW UPDATES/ E911	730.50
HARDY, BRANDON	MTG MEAL REIMB/CONS	23.46
HAYS, JON	TWP MTGS REIMB	45.00

03/04/2020 through 03/17/2020

Vendor	Description	Amount
HINNERS, KYLE	VA MTG/MLG REIMB	63.13
HOEGH, BRUCE	TWP MTG REIMB	30.00
HOLLISTER, BRIAN	TWP MTGS REIMB	30.00
IA STATE ASSN OF COUNTIES	BOS REG FEE	630.00
ICEOO - KIM WALKER, MILLS CO ENG OFFICE	SR ADM TRAINING	25.00
IP PATHWAYS	SR DATA SERVICE	620.80
JENNINGS, SARAH	PRINTER REIMB/ATTY	964.99
JENSEN, DAVID A	TWP MTGS REIMB	75.00
JOHN DEERE FINANCIAL	RS SAW PARTS	60.60
KIMBALL MIDWEST	SR PARTS	9.74
KLEVER, GRANT	TWP MTGS REIMB	30.00
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	128.27
MARNE-ELK HORN TELEPHONE CO	TELE/E911	144.70
MARTEN, BECKY	ELEC WKR REIMB	145.00
MARTIN, PAMELA	VA TRANSPORT REIMB	80.00
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP/PHN	169.11
MCLERAN, MATTHEW	MTG MEALS/SHOES REIMB/CONS	153.97
MENARDS	WIRE/SAFETY SUPP/CONS	228.52
MICHAEL, BRETT P	MH ADV MLG/FEB	167.66
MIDAMERICAN ENERGY CO	SR ELECTRIC	3,103.68
MIDWEST COMPLIANCE ASSOCIATES	HIPAA CONSULTING SER	1,000.00
MIDWEST WHEEL COMPANIES	SR PARTS	333.27
MURRAY, SARAH	HCA/HMK MLG REIMB/PHN	13.64
NELSON, JAY	TWP MTG REIMB	30.00
NELSON, ROBERT J	IMM/ADM/PHN/BT MLG REIMB	90.90
NORTHERN SAFETY CO INC	RS SAFETY	84.70
O'HALLORAN INTERNATIONAL	SR PARTS	292.13
OLDS, COREY	SR SAFETY GEAR	18.01
OLSEN, FRANK	VA MTG/MLG REIMB	61.11
PHIPPEN, SHELBY	MTG MEAL REIMB/SHERIFF	59.08
PITNEY BOWES INC	POSTAGE METER RENT/CH	150.00
POLK COUNTY SHERIFF'S OFFICE	SERVICE FEE/ATTY	123.45
POSTMASTER	BRM PERMIT/ELEC	250.00
POWERPLAN	SR PARTS	2,538.03
RATTENBORG, JOEL	SR SAFETY GEAR	128.35
REMSBURG SERVICE INC	CH CUST SUPP	29.48
RIESGAARD, GARY N	MTG MLG REIMB/VA	61.61
RIESGAARD, JERRY	TWP MTGS REIMB	45.00
SCHNEIDER GEOSPATIAL, LLC, ATTN: ACCOUNT	SR DATA SERVICE	1,350.00
SCHULTES, LOUIS	TWP MTGS REIMB	30.00
SECRETARY OF STATE, NOTARY DIVISION	NOTARY RENEWAL/SHER	60.00
SECURE BENEFITS SYSTEMS	HRA FEES/CLAIMS REIMB	1,648.72
SHELBY CO AUDITOR	3RD QTR RENT REIMB/ UTIL JUV CRT	567.00
SLOTH, DUANE	TWP MTGS REIMB	30.00
SORENSEN, LISA	ADM/PHN MLG REIMB	86.36
SORNSON, GALEN	TWP MTG REIMB	30.00
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR/WELDING	1,249.33
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	13.00



Claims Listing Report  
AUDUBON COUNTY

03/04/2020 through 03/17/2020

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
STATE MEDICAL EXAMINER'S OFFIC	MED EXAM FEE REIMB	2,158.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/VA	42.23
THOMSON REUTERS WEST PYMT CTR	PRINTING FEE/ATTY	487.65
UMLAND, DEBRA	MTG MLG/PARKING REIMB/PHN	89.49
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	973.98
US RECORDS MIDWEST LLC	OFF SUPP/RECORDER	257.57
VERIZON WIRELESS	TELE/PHN	55.25
WALTER, HILAREE	MLG REIMB/ATTY	79.13
WENDL'S WEAPONS	GUN RANGE USE/SHERIFF	36.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	429.57
ZIEGLER INC	SR BLADES	8,785.17
	<b>GRAND TOTAL</b>	<b>78,760.25</b>

*see  
Void*  
78,735.25

Claims Listing Report  
AUDUBON COUNTY  
03/04/2020 through 03/17/2020

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	23,373.75
0002 GENERAL SUPPLEMENTAL FUND	3,183.59
0006 JAIL COMMISSARY	222.35
0010 MH/DD SERVICES FUND	167.66
0011 RURAL SERVICES BASIC FUND	2,528.16
0020 SECONDARY ROAD FUND	43,916.05
4010 E-911 SURCHARGE FUND	889.20
4100 CO ASSESSOR AGENCY	157.18
5210 PAYROLL-MISCELLANEOUS	2,673.59
8500 HEALTH REIMBURSEMENT ACCOUNT	1,648.72
	<hr/> <hr/>
GRAND TOTAL	78,760.25

SUPERVISOR'S MINUTE BOOK 2020

March 18, 2020

The special meeting of the Board of Supervisors was called to order at 4:00 p.m. by Chairman Rick Thompson. Present: Gary VanAernam and via telephone-Todd Nelsen. Others present were Joni Hansen, Phil Mennenoh, Robert Nelson, Teresa Murray, Todd Johnson, Deb Umland, John Hansen, Courtney Nelson, Amanda Kommes and Miranda Bills.

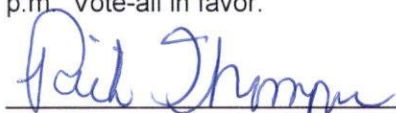
Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

Phil Mennenoh updated the Board regarding Emergency Operations and explained the eight different plans emergency management follows: agriculture, public safety, works and engineering, search and rescue, energy, hazardous materials, mass care and housing. He is also involved with Emergency Support Functions such as recovery, communications-radio, technology, 911 for public information and warning, and procedures for disaster information. Mennenoh stated we are now at Level II. Robert Nelson has been appointed the Public Information Officer and will be sending out news releases to the public. Mennenoh also handles Logistics and Management and is making requests to Homeland Security to order supplies and to handle resources that are available and stated he is working on getting more personal protective equipment. Todd Nelsen asked what Phil needs from the Board and was told by Phil that he may need someone to help at some point.

Discussion was held regarding all employees reporting to work and what other counties are doing. Mennenoh discussed what FEMA would reimburse and stated that backfill, overtime and volunteers, but everything needs to be tracked. A thermometer station has been set up in the courthouse for anyone who enters. The county website was discussed as to putting information on regarding COVID19 and who has administrative rights.

The Board will discuss IT work hours on Tuesday and Thompson will contact Bruce Haag.

There being no further business, Motion-VanAernam Second-Thompson to adjourn the meeting at 5:29 p.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Deputy Auditor

SUPERVISOR'S MINUTE BOOK 2020

March 19, 2020

The special meeting of the Board of Supervisors was called to order at 4:00 p.m. by Chairman Rick Thompson. Present: Gary VanAernam and via telephone-Todd Nelsen. Others present were Lisa Frederiksen, Diana Munch, Teresa Murray, Bob Nelson, Phil Mennenoh, Deb Umland, Miranda Bills, Sarah Jennings via phone, Amanda Kommes and Courtney Nelson.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

Board reviewed Emergency FMLA policy and another policy template received from Rene VonBokern.

Discussion over Emergency FMLA requirements/details; Auditor requested to address employees' concerns over leave allowances for running offices on shifts or skeleton crews to minimize employees in courthouse. Employees are requesting paid leave without using their current sick or paid-time-off banks for such.

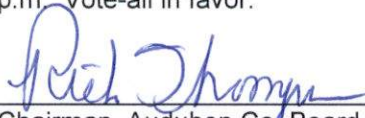
EMA director Phil Mennenoh issued notice to the Board that FEMA will not reimburse/provide assistance for wages unless it is for backfill, overtime or volunteer hours.

Motion-VanAernam Second-Nelsen to approve all full-time employees with immediate 80 hours of paid leave for the purpose of a precautionary limiting of department staff and thereby reducing exposure contact among employees due to COVID-19 virus; Half-time employees will receive 40 hours; this provision is to cover now through April 18, 2019. Vote-all in favor. Auditor will work immediately on implementing the new hour bank for next week's payroll/timesheets. Board will reassess in April.

Diana Munch shared information on Access company who will come next Friday to instruct/cleaning of IT equipment in offices.

Discussion on IT contract and hours to makeup.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 5:17 p.m. Vote-all in favor.

  
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Chairman, Audubon Co Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

March 24, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen via telephone, Joni Hansen, John Hansen, Todd Johnson, Teresa Murray, Mitch Rydl, Deb Campbell and Bob Josten via phone.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and asked that the Board consider corona sick leave for the part-time custodian.

Todd Johnson met with the Board regarding hiring a deputy which will put them at full staff. Motion-Nelsen Second-VanAernam to approve Resolution 2020-17 as follows. Vote-all in favor.

RESOLUTION 2020-17

BE IT HEREBY RESOLVED by the Audubon County Board of Supervisors, that Mathew Fett be hired as a full time Deputy Sheriff for Audubon County effective April 1, 2020. His salary will start at 70% of the Sheriff's salary. This position will follow the union contract.

Dated at Audubon this 24<sup>th</sup> day of March, 2020, with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen Nays: None

/s/ Rick Thompson  
Audubon County Board of Supervisors

/s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve the minutes of the March 17, 2020 meeting. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the March 18, 2020 meeting. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the minutes of the March 19, 2020 meeting. Vote-all in favor.

Board of Supervisor update: East/West Nishnabotna Watershed, ACED, Juvenile and Region XII.

Motion-Nelsen Second-Thompson to accept and file a MMP for Lawrence & Doris Handlos-Muhr, ID# 65707. Vote-all in favor.

The Board discussed the budget timelines. Mitch Rydl stated that his DOT budget is due April 15. The Board will have a department head meeting next week regarding pay increases. Motion-Nelsen Second-VanAernam to approve the publication date of April 10, 2020 for the public notice and April 21, 2020 at 10:00 a.m. for the public hearing on the FY21 budget. Vote-all in favor.

The Board discussed the URA scheduled at 1:00 and placed a call to Bob Josten.

Mitch Rydl gave the Secondary Road update and discussed how other counties are handling the corona virus regarding work and how he is scheduling work assignments. Weekly update: received CAT financial documentation, bridge construction is ongoing, N36 pre-con meeting will be at a later date, crews are maintaining roads, spotting rock, tree removal at Oakfield 1, rocking shoulders on F32 east and culvert work.

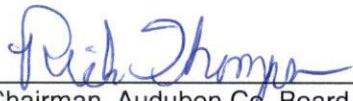
Deb Campbell discussed the property tax deadline extension to April 15 and how that affects the money coming in to the county.

Motion-Nelsen Second-VanAernam to approve the FY19 audit extension letter to the State Auditor. Vote-all in favor.

Motion-Nelsen Second-VanAernam to clarify sick corona leave to include regular part-time employees on a pro-rated basis. Vote-all in favor. The Board recessed at 10:25 a.m. The Board reconvened at 10:56 a.m.

Bob Josten returned a call to the Board regarding notice to the schools for the URA consultation meeting. Josten stated that they had all received notice and that the Board could try to accommodate by calling them due to having an electronic meeting and it would give them the ability to ask questions which then wouldn't require the 1:00 p.m. meeting.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:00 a.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

## SUPERVISOR'S MINUTE BOOK 2020

March 31, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Teresa Murray, Gary Riesgaard, Phil Mennenoh, Deb Umland and via Zoom - Mitch Rydl, Deb Campbell, Courtney Nelson, Miranda Bills, Mitch Rydl, Chris Hemmingsen and Chris Erlandson and Sarah Jennings via telephone.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Phil Mennenoh. Vote-all in favor. Motion-Nelsen Second-VanAernam to amend the agenda to approve resolution with CAT. Vote-all in favor.

John Hansen gave the custodial update and stated there had been a water leak and it had been repaired and he updated the Board on the boiler.

The Board called Chris Erlandson regarding the Zoom meeting. The Board called Sarah Jennings and asked who needed to be listed for electronic meetings and she advised that they only need to list people there in person.

Motion-VanAernam Second-Nelsen to approve the minutes of the March 24, 2020 meeting. Vote-all in favor.

Board of Supervisor update – EMA meeting

Teresa Murray discussed the PHN budget and stated she would like to leave as is for now. Lisa Frederiksen discussed the possibility of amending after the Board knows what the 28E Agreement with Guthrie County requires.

The Department Head meeting was held and lowering the wage increases was discussed. Lisa Frederiksen reviewed again the lowered adoption/appropriation amount needing to be done/entered into the budget software prior to the final budget hearing. The Auditor's office will draft a memo for Supervisors to send to all departments regarding resubmitting lowered budgeted wages/corresponding benefits.

Phil Mennenoh updated the Board on an EOC meeting. He stated that he is the Section Chief and that Emergency Operations Center staff are Todd Johnson, Tyler Thygesen, Suzanne Cooner and Operations Section is Tim Wahlert of Exira. Mennenoh requested help in the form of mutual aid to assist with FEMA documentation and that the EMA Board is OK with this. This is not a new position but only during the duration of COVID-19 and requested Chris Hemmingsen to assist him as she has worked with the FEMA process before. Motion-VanAernam Second-Nelsen to approve the EMA Board's decision to borrow from the County Engineer, employee Chris Hemmingsen, to help with FEMA documentation. Vote-all in favor. Mennenoh also requested support for our medical facilities.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve UPV for GR 15 & 17 projects, to JEO for Invoice 115472. Vote-all in favor. Rydl stated that weather pending the concrete work for those bridges should be complete by the end of this week. Motion-Nelsen Second-VanAernam to approve a utility permit for Windstream at 1910 190<sup>th</sup> Street. Vote-all in favor. Rydl reported they have received the four motor graders from CAT that were approved January 21, 2020, and that Sarah Jennings had reviewed the paperwork. Motion-VanAernam Second-Nelsen to approve Resolution 2020-18 as follows. Vote-all in favor.

**RESOLUTION 2020-18**

**WHEREAS**, the laws of the State of Iowa (the "State") authorized Audubon County (the "Governmental Entity") a duly organized political subdivision, to purchase, acquire and lease personal property for the benefit of the Governmental Entity and its inhabitants and to enter into any necessary contracts; and

The Governmental Entity wants to finance and purchase equipment ("Equipment") from Caterpillar Financial Service Corporation and/or an authorized Caterpillar Dealer ("Caterpillar") by entering into that certain Governmental Equipment Lease-Purchase agreement (the "Agreement") with Caterpillar; and

The form of the Agreement has been presented to the governing body of the Governmental Entity at this meeting.

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that (i) the Agreement, including all schedules and exhibits attached to the Agreement, is approved in substantially the form presented at the meeting, with any Approved Changes (as defined below), (ii) the Governmental Entity enter into the Agreement with Caterpillar and (iii) the Agreement is adopted as a binding obligation of the Governmental Entity; and

That changes may later be made to the Agreement if the changes are approved by the Governmental Entity's counsel or members of the governing body of the Governmental Entity signing the Agreement (the "Approved Changes") and that the signing of the Agreement and any related documents is conclusive evidence of the approval of the changes; and

That the persons listed below, who are in incumbent officers of the Governmental Entity (the "Authorized Person").

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Passed and approved this 31<sup>st</sup> day of March, 2020.

Audubon County Board of Supervisors

/s/ Rick Thompson

/s/ Gary VanAernam

/s/ Todd M. Nelsen

ATTEST: /s/ Joni Hansen, Deputy Auditor

Title

Board Chairman

County Supervisor

County Supervisor

Weekly update: bridge construction is ongoing, cleaning ditches, crews are maintaining roads, spotting rock and alternating time for social distancing.

The Board called Renee VonBokern regarding a final policy for Emergency FMLA changes and left a message.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 10:19 a.m. Vote-all in favor.

  
Chairman, Audubon Co Board of Supervisors

Attest   
Audubon County Auditor

Claims Listing Report  
AUDUBON COUNTY

03/18/2020 through 04/07/2020

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPP	609.30
AGRILAND FS INC	FUEL/EMG MGT	641.74
AMAZON CAPITAL SERVICES	DP SUPP/ATTY	541.78
ARNOLD MOTOR SUPPLY	SR PARTS/CUSTODIAL	89.15
AUDUBON CITY	VA UTILITY REIMB	136.87
AUDUBON CITY LIBRARY	4TH QTR ALLOCATION	7,050.00
AUDUBON CO ADVOCATE JOURNAL	WEATHER ADV/EMA	1,010.75
AUDUBON CO AIRPORT AUTHORITY	4TH QTR ALLOCATION	11,038.72
AUDUBON CO ECONOMIC DEVE	4TH QTR ALLOCATION	7,611.75
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICE	42.80
AUDUBON CO SHERIFF	SERVICE FEE/COURT	131.66
AUDUBON COUNTY	HRA PREM MAR-APR	29,645.00
AUDUBON STATE BANK	STOP PAYMENT FEE	25.00
BLACK HILLS AMMUNITION	AMMUNITION/SHER	1,358.00
BLACKSTRAP INC	SR SNOW MTRL	16,946.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	389.00
BRAYTON CITY CLERK	SR RUT REIMBS	251.97
BROWN SUPPLY CO INC	SR SIGNS	72.00
CAMPBELL, DEBBIE M	MTG MLG/MEAL/PKG/TREAS	113.73
CARD SERVICES	DSL/CHAPS/DNR FEE/CONS	210.95
CARROLL CONTROL SYSTEMS INC	CH TRAP REPLACE/LABOR	10,031.00
CASEY'S BUSINESS MASTERCARD	FUEL/EMG MGT	14.27
CASS CO SHERIFF	SERVICE FEES/COURT	32.00
CENTRAL IA DISTR INC	CUST SUPP/SHERIFF	538.00
CLARK, PATRICIA	ADM/PHN MLG REIMB	57.07
COAST TO COAST COMPUTER PROD	AUDITOR PRINTER SUPPLIES	129.98
CORPORATE OFFICE	WKLY FLEX FUNDING	3,667.33
COUNSEL	M/A COPIER/SHERIFF	364.22
DASH MEDICAL GLOVES	GLOVES/SHERIFF	71.90
DAVID DREW, WOODBURY COUNTY SHERIFF	SERVICE FEE/COURT	45.00
DOLLAR GENERAL CORP	CH CUST SUPP	136.50
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS	231.82
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL	81.10
EXIRA CITY	4TH QTR ALLOCATION	3,525.00
EXIRA FARM SERVICE	PICKUP RPRS/LABOR/CONS	308.62
FASTENAL CO	SR BOLTS	344.38
FIDLAR TECHNOLOGIES INC	AVID HOSTING SER/REC 4TH QTR	1,750.00
FIRST NATIONAL BANK OMAHA	LODGING/TREAS	980.32
FLAGS USA INC	CH FLAGS	239.04
FREDERIKSEN, LISA	MTG MLG/PARK REIMB/ELEC	95.85
GALLS LLC	UNIF SUPP/SHER	32.29
GATEWAY HOTEL & CONFERENCE CEN	RS WEED COMM SUBS	168.00
GRABILL, KENT	RS WEED COMM MILEAGE REIMBS	92.92
GUST, ROBERT	SR INS REIMBS	325.40
HALBUR, DARLYS THERESA	SR PARTS	373.74
HEART OF IA COMMUNITY SERVICES	4TH QTR REIMB/MH/DD FUND	42,300.75
HENRY M ADKINS & SON INC	ELEC BALLOT PENS/AUD	46.77
IA DEPT OF AG & LAND, PESTICIDE BUREAU	PESTICIDE APP/CONS	15.00



03/18/2020 through 04/07/2020

Vendor	Description	Amount
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	JAIL SCHOOL/SHER	1,750.00
IA PRISON INDUSTRIES	SR SIGNS	85.00
INMAN, KATHY	APRIL INS REIMB/SHER	160.00
IP PATHWAYS	FEBRUARY DP SUPPORT	6,308.75
IRON SHOP	SR PARTS/LABOR/WELDING/TIRES	505.55
ISAC-GROUP HEALTH PROGRAM	HRA PREM MAR-APR	81,741.00
JENSEN COLLISION CENTER INC	NEW VEH ASSR/SHER	990.00
JEO CONSULTING GROUP INC	SR ENG SERVICES	5,000.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
KESSLER FUNERAL HOMES INC	VA FUNERAL REIMB REISSUE	1,800.00
KIMBALLTON CITY CLERK	4TH QTR ALLOCATION	1,175.00
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	162.11
LARSEN, TODD	GEN RELIEF RENT	150.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	221.45
MARNE-ELK HORN TELEPHONE CO	TELE/E911	144.30
MEDIACOM	CABLE SERVICE/SHERIFF	147.76
MIDAMERICAN ENERGY CO	SR ELECTRIC	1,767.29
MIDWEST COMPLIANCE ASSOCIATES	HIPAA SERVICES	1,000.00
MUNCH, DIANA L	MTG MLG/PARKING/ELEC	98.78
MURRAY, SARAH	HCA/HMK MLG REIMB/PHN	13.64
MURRAY, TERESA	BT MLG/SUPP REIMB/PHN	88.35
NEW OPPORTUNITIES INC	GEN RELIEF REIMB/APRIL	2,650.00
OPTIONS INK	SR SIGNS	74.40
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHERIFF	607.73
PITNEY BOWES INC	CH POST METER SUPP	356.97
PRODUCTIVITY PLUS ACCOUNT	CHAINSAW CHAINS/CONS	741.78
PUCK CUSTOM ENTERPRISES INC	SR PARTS	420.00
RASMUSSEN LUMBER CO	SR SIGN MTRL	349.92
REGION XII COUNCIL OF GOVTS	3RD QTR TRANSIT SER/MLG REIMB	800.34
REMSBURG SERVICE INC	SR BLDG REPAIRS	146.50
RYAN DOKTER/AUDITOR, ISACA TREASURER	ISACA 2020 DUES/AUD	225.00
SECURE BENEFITS SYSTEMS	APRIL HRA FEES	16,333.61
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHREDDING/PHN	72.00
SEPTIC SOLUTIONS INC	PUMP STATION/CONS	5,962.38
SORENSEN, LISA	ADM/PHN MLG REIMB	72.72
STANARD & ASSOCIATES INC	TEST FORMS/CERTS/SHERIFF	159.00
SWI JUVENILE EMERGENCY	4TH QTR ALLOCATION	18,599.62
THE LITTLE COBBLER, C/O BARB JORGENSEN	CLOTHING RPRS/SHERIFF	21.40
THE OFFICE STOP	OFF SUPP/ASSR	11.79
THOMPSON, RICK	LODGING REIMB/BOS	179.52
TOFT, HEATHER	MEI REIMBS	400.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	50.00
UPS	SHIPPING/SHERIFF	58.46
US CELLULAR	RS PHONE	803.47
VERIZON WIRELESS	TELE/SHERIFF	596.31
VETTER EQUIPMENT - NAPA 1	VEH PARTS/SHERIFF	135.47
WEGNER, DALE	SR INS REIMBS	123.71
WEST CENTRAL IA RURAL WATER	SR WATER	18.50

**Claims Listing Report**  
**AUDUBON COUNTY**

03/18/2020 through 04/07/2020

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
WESTERN IA WIRELESS	SR PHONE	100.00
WESTON, DOUGLAS	APR SUPP INS REIMB	214.50
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,803.62
	<b>GRAND TOTAL</b>	<b>300,427.94</b>

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	36,349.10
0002 GENERAL SUPPLEMENTAL FUND	76,783.37
0004 CONSERVATION PARK IMPROVEMENT	5,962.38
0010 MH/DD SERVICES FUND	42,300.75
0011 RURAL SERVICES BASIC FUND	24,305.75
0012 RURAL SERVICES SUPPLEMENTAL FUND	11,038.72
0020 SECONDARY ROAD FUND	78,532.01
4000 EMERGENCY MGMT SERVICES FUND	330.02
4010 E-911 SURCHARGE FUND	858.92
4100 CO ASSESSOR AGENCY	3,965.98
5210 PAYROLL-MISCELLANEOUS	3,667.33
8500 HEALTH REIMBURSEMENT ACCOUNT	16,333.61
<b>GRAND TOTAL</b>	<b>300,427.94</b>

**SUPERVISOR'S MINUTE BOOK 2020**

**April 7, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Chris Erlandson, Teresa Murray, Deb Umland, Phil Mennenoh, and via Zoom - Mitch Rydl, Chris Hemmingsen and Bob Josten via telephone.

Motion-Nelsen Second-Thompson to approve the agenda with the addition of Sheriff's report. Vote-all in favor.

John Hansen gave the custodial update regarding the boiler and the Board asked him to track any extra supplies that have to do with the COVID 19.

Motion-VanAernam Second-Nelsen to approve the minutes of the March 31, 2020 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$300,427.94. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's March Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Clerk of Court's March Report of Fees. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file the Sheriff's Quarterly Report. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's March month end financial reports. Vote-all in favor.

Motion-Nelsen Second-VanAernam to set the canvass date for the Primary Election for June 9, 2020 at 1:00 P.M. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the FY21 Renewal Election with Group Benefit Partners. Vote-all in favor.

Teresa Murray discussed the PHN budget and stated that they need to replace the copy machine in public health and that there is money in the budget for a replacement.

The Board discussed a letter from the Fourth Judicial District regarding access to the building for court purposes regardless as to whether or not the courthouse is closed down. The Board contacted County Clerk Kim Johnson to verify that access would be necessary for the courts.

The Chairman opened the public hearing on the 2020 Urban Renewal Plan Amendment. No oral or written comments were received. Motion-VanAernam Second-Nelsen to close the public hearing at 10:18 a.m. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Resolution 2020-19 as follows. Vote-all in favor.

**RESOLUTION 2020-19**

A resolution to approve 2020 Amendment to Urban Renewal Plan for the Audubon County Consolidated Urban Renewal Area

WHEREAS, the Board of Supervisors of Audubon County (the "County") created the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, it has been proposed to add new urban renewal projects to the urban renewal plan for the Urban Renewal Area involving county road and bridge improvements and to add certain property, including additional wind turbine properties, to the Urban Renewal Area; and

WHEREAS, Chapter 403 of the Code of Iowa requires that, before a county approves any new urban renewal project, or adds property to an urban renewal area, a county must amend the existing urban renewal plan to include that new project or new property; and

WHEREAS, a 2020 Amendment to the urban renewal plan for the Urban Renewal Area (the "2020 Amendment") has been prepared, which describes the county road and bridge improvements and lists the properties to be added to the Urban Renewal Area; and

WHEREAS, notice of a public hearing by the Board on the proposed 2020 Amendment was given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Board has conducted the hearing; and

WHEREAS, copies of the 2020 Amendment, notice of public hearing and notice of a consultation meeting with respect to the 2020 Amendment were sent and the consultation meeting was held; and

WHEREAS, the 2020 Amendment was submitted to the County Planning and Zoning Commission;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:  
Section 1. It is hereby determined by this Board as follows:

- A. The 2020 Amendment conforms to the general plan of the County;
- B. The county road and bridge improvements and other economic development projects described in the 2020 Amendment are necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives.

Section 2. The 2020 Amendment, as referred to herein and made a part hereof and in the form attached hereto, is hereby in all respects approved.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved April 7, 2020.

Audubon County Board of Supervisors

/s/ Rick Thompson, Chairperson

ATTEST: /s/ Joni Hansen, Deputy Auditor

The Board discussed the Urban Renewal Ordinance amendment and Mitch Rydl stated that he would prepare the map that would be needed by the Department of Management. The Board called Bob Josten to clarify that the map can be added at a later date and was told that was correct.

Mitch Rydl gave the Secondary Road update. Rydl stated that the Road Use Tax funding would be less and also Local Systems funding would also be less. Discussion on budget changes concerning 2.5% wages. Weekly update: bridge work and spotting rock.

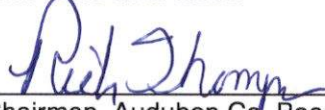
The Board discussed with Department Heads the request for additional sick leave to use for the COVID 19 pandemic. The Board stated that they had already given an additional 80 hours of sick leave to all full time employees and 40 hours to the half-time employees and that now employees would need to use sick leave they had on the books. If someone depleted all leave then they would be eligible to use FLMA.

The Board discussed FY21 budget changes received to date.

Phil Mennenoh, EMA Director, updated the Board.

The Board called Heather Toft and left a message regarding MEI training.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:49 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest   
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

April 14, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, John Hansen, Chris Erlandson, Gary Riesgaard, Deb Campbell, and via Zoom - Lexi Christensen, Mitch Rydl, Chris Hemmingsen and via telephone – Dave Lake.

Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor. John Hansen gave the custodial update and stated he is painting the back stairwell on the top floor. Motion-VanAernam Second-Nelsen to approve the minutes of the April 7, 2020 meeting. Vote-all in favor.

Gary Riesgaard discussed the hiring of his replacement as decided by his Board. Motion-Thompson Second-Nelsen to approve the hire of James Miller as Veterans Affairs Director to replace Gary Riesgaard. Vote-all in favor.

Lisa Frederiksen discussed the domain change regarding the county website with the Board. Lisa stated that we were directed by the Secretary of State that our website needed to be secure for elections. The annual fee for making it secure is \$185.00 and that there is a possibility that we would be reimbursed by the Secretary of State's office for this fee and that the SOS is reviewing this. A quote was received from Spinternet for between \$870.00 - \$1015.00 to change the domain to ia.gov. This will need to be discussed with ACED and we will also wait to hear back from the Secretary of State's office.

Motion-Nelsen Second-Thompson to accept and file MMP updates for Dan & Bill Christensen, ID#68467 and also for Greenflash RE LLC-Jorgensen Site, ID#64571.

Lexi Christensen, Exira City Clerk, and Treasurer Deb Campbell discussed the request of a tax abatement by the City of Exira for a parcel in the City of Exira, formerly owned by Joann Thompson. Motion-VanAernam Second-Nelsen to approve the abatement of taxes to the City of Exira on parcel #051104010442. Vote-all in favor. Discussion was also held regarding a parcel in Hamlin.

Motion-Nelsen Second-VanAernam to approve a map prepared by Mitch Rydl for the URA plan. Vote-all in favor.

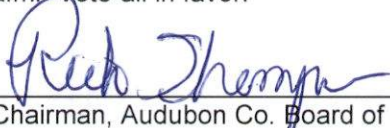
The Board discussed the NFIP Enrollment materials and placed a call to Ken Bouma with the Iowa DNR and left a message.

Mitch Rydl gave the Secondary Road update. Rydl stated that the Road Use Tax funding would be less and also Local Systems funding could possibly be down 30-40%. Weekly update: culvert and bridge work and also that a bridge inspection audit would be coming up. Rydl asked about the signing of timesheets by employees who are out and will email them for signatures. Discussion was held regarding a 2.5% wage increase for Chris Hemmingsen. Rydl stated that she would only be receiving a 2.5% increase in wage and the additional in the budget was for overtime. Wage increases for Corey Buck were also discussed and Rydl stated that he would receive the same increase as the union did and would also receive an increase on his anniversary date.

Todd Nelsen stated that Todd Johnson has asked as to whether the Board was going to issue a directive regarding wearing face masks due to COVID-19. The Board agreed that they would continue to follow the recommendation of the Public Health Administrator.

The Board reviewed a work-at-home policy that Marshall County had approved and felt that it was unnecessary to approve a policy. They placed a call to Dave Lake and asked if any equipment was damaged while at an employee's home if it would be covered under our insurance and Dave stated that it would be covered and that a policy would not be necessary for insurance purposes.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 10:54 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor, Deputy

04/08/2020 through 04/21/2020

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPP	310.68
AGRILAND FS INC	FUEL/SHERIFF	1,934.30
AGRILAND FS INC 73	SR FUEL	7,793.06
AMAZON CAPITAL SERVICES	SAFETY SUPP/SHER	83.40
AUDUBON CO SOLID WASTE MGMNT, COMMISS	RS DISPOSAL SERVICE	578.48
AUDUBON FAMILY HEALTH CARE	DEPUTY EXAM/SHERIFF	150.00
AUDUBON FOOD LAND	JAIL MEALS/COMM SUPP/SHER	3,509.26
AUDUBON MEDIA CORPORATION	BUSINESS CARDS/SHER	40.00
BAKER, RICHARD M	VA MTG REIMB	50.00
BAYLOR, ANGIE	PINWHEEL SIGN/ATTY	46.00
BOHLMANN, RICK	VA RENT REIMB	500.00
BUSINESS CARD	MED SUPP/FUEL/SHERIFF	189.17
CASS CO HEALTH SYSTEM	NEW EMP/SHERIFF	333.00
CENTRAL IA DISTR INC	CH CUST SUPP	2,800.60
CENTURYLINK	E911 TELE	14.00
CITY SERVICE & PARTS	SR PARTS/FILTERS	2,295.57
CORPORATE OFFICE	WKLY FLEX FUNDING	305.12
COUNSEL	M/A COPIER/PHN	248.68
CYPRESS SOLUTIONS INC	SR ADMIN EQUIP	4,273.50
DOLLAR GENERAL CORP	ELEC/CUST SUPP/AUD	30.80
DRAKE, DONNA	VA TRANSP REIMB	80.00
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL/SHERIFF	81.10
EXIRA CITY	SR WATER	188.74
EXIRA PLUMBING & HEATING	ELEC BOX/PEDESTAL/CONS	419.65
FARM SERVICE COOPERATIVE	AUDITOR OFF LAPTOP	898.00
FIRST NATIONAL BANK OMAHA	SAFETY SUPP/EMG MGT	963.68
GALLS LLC	UNIFORMS/SHERIFF	724.35
GRAHAM TIRE STORM LAKE	TIRES/SHERIFF	1,120.00
GRAINGER	CH THERMOSTATS	255.81
GUTHRIE COUNTY REC	ELECTRIC/CONS	525.70
HANSEN REPAIR	BRAKE/TIRE RPRS/LABOR/SHERIFF	403.46
HANSEN'S M&M SERVICES	MAP/EMG MGT	746.50
HINNERS, KYLE	VA MTG/TELEPHONE REIMB	50.00
IA COUNTY ATTORNEYS ASSN	ATTY DUES 20-21	318.00
IA PRISON INDUSTRIES	ENVELOPES/TREAS	120.00
INTL CONF OF POLICE CHAPLAINS	CHAPLAIN MEMBERSHIP/SHERIFF	125.00
IOWA LAW ENFORCEMENT INTELLIGE, ATTN: DE	MMPI EVAL/SHERIFF	150.00
IP PATHWAYS	SR DATA SERVICES	6,929.55
IPI - ILEA UNIFORM	DEPUTY UNIF/SHERIFF	450.00
IRON SHOP	LABOR/TIRE RPRS/PARTS/CONS	1,111.01
JENNINGS, SARAH	LAPTOP OVERPAYMENT	78.48
JEO CONSULTING GROUP INC	SR ENG SERVICE	4,000.00
KIESLER POLICE SUPPLY	AMMO/SHERIFF	615.82
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	230.69
MAINSTAY SYSTEMS INC	IA SYSTEM PC M/A/SHERIFF	237.00
MIDAMERICAN ENERGY CO	VA UTILITY REIMB	1,254.91
MIDWEST WHEEL COMPANIES	SR PARTS	263.47
MURPHY HEAVY CONTRACTING INC	SR CONCRETE/ASPHALT CRUSHING	27,018.00

04/08/2020 through 04/21/2020

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
MURPHY TOWER SERVICE LLC	E911 TOWER LABOR	1,900.00
OLSEN, FRANK	VA MTG/MLG REIMB	61.11
OPTIONS INK	SR SIGN MTRL	67.40
ORSCHLN FARM & HOME	TILLER/CONSERVATION	1,999.99
POTTAWATTAMIE CO SHERIFF	SERVICE FEE/ATTY	35.00
SCHILDBERG CONSTRUCTION INC	GRAVEL/CONS	1,405.45
STONE PRINTING OFFICE PRODUCTS	DP SUPP/VA	159.96
THOMSON REUTERS WEST PYMT CTR	LAW PUBLICATIONS/ATTY/CRT	463.50
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICES	126.00
UNPLUGGED WIRELESS LLC	VEH RPRS/LABOR/SHERIFF	91.99
US CELLULAR	RS PHONE	806.94
VERIZON WIRELESS	TELE/PHN	55.08
VETTER EQUIPMENT - NAPA 1	VEH RPRS/SHER	451.22
WAHLTEK	SERVICE CONTRACT/SHER	2,163.00
WILLIAMS WELDING INC	RS PARTS	318.18
ZIEGLER INC	SR PARTS/LABOR/FILTERS	2,433.74
	<b>GRAND TOTAL</b>	<b>87,383.10</b>



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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	26,269.06
0002 GENERAL SUPPLEMENTAL FUND	1,247.58
0004 CONSERVATION PARK IMPROVEMENT	1,999.99
0006 JAIL COMMISSARY	268.91
0011 RURAL SERVICES BASIC FUND	524.11
0020 SECONDARY ROAD FUND	53,074.35
4000 EMERGENCY MGMT SERVICES FUND	615.87
4010 E-911 SURCHARGE FUND	2,644.50
4100 CO ASSESSOR AGENCY	433.61
5210 PAYROLL-MISCELLANEOUS	305.12
<b>GRAND TOTAL</b>	<b>87,383.10</b>

**SUPERVISOR'S MINUTE BOOK 2020**

**April 21, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Becky Marten, John Hansen, Deb Umland and via Zoom - Mitch Rydl, Chris Hemmingsen and Miranda Bills.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. John Hansen gave the custodial update and stated that the court is getting new furniture in the jury room and the table in that room will need to be moved and discussed where it should be placed. Motion-Nelsen Second-VanAernam to approve the minutes of the April 14, 2020 meeting. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$87,383.10. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file a MMP update for Rohe Pork, LLC, ID#68538. Vote-all in favor. Motion-Nelsen Second-Thompson to approve the FY2019 Cost Allocation Plan. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the Third Quarter 2020 Substance Abuse Prevention report. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Resolutions 2020-20 and 2020-21 respectively. Vote-all in favor.

**Resolution 2020-20**

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective April 1, 2020, hourly rate of as-needed Auditor Assistant Becky Marten (over 30 years of service to Audubon County) be raised to \$20.39/hour.

Dated at Audubon County, Iowa this 21st day of April, 2020.

/s/ Rick Thompson  
Chairperson, Board of Supervisors  
Audubon County, Iowa

ATTEST:  
By: /s/ Joni Hansen, Deputy  
Audubon County Auditor

**Resolution 2020-21**

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that the hourly rate of Deputy Auditor, Joni Hansen (over 19 years of service to Audubon County) be increased to 82% of the Auditor rate effective April 1, 2020.

Dated at Audubon County, Iowa this 21st day of April, 2020.

/s/ Rick Thompson  
Chairperson, Board of Supervisors  
Audubon County, Iowa

ATTEST:  
By: /s/ Joni Hansen, Deputy  
Audubon County Auditor

The Chairman opened the Public Hearing on the FY21 Budget. No oral or written comments were received. Motion-VanAernam Second-Nelsen to close the public hearing at 10:23 a.m. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Resolution 2020-22 as follows. Vote-all in favor.

**RESOLUTION 2020-22**

**WHEREAS**, the Audubon County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

**WHEREAS**, the Audubon County Compensation Board met on December 19, 2019, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Sheriff	\$ 67,893.80	7.5%	\$ 72,985.84
Attorney	\$ 87,697.40	5%	\$ 92,082.27
Auditor	\$ 54,011.08	5%	\$ 56,711.63
Budget Director	\$ 3,600.70	5%	\$ 3,780.74
Treasurer	\$ 50,915.66	5%	\$ 53,641.44
Recorder	\$ 50,840.14	5%	\$ 53,382.15
Supervisors	\$ 29,770.83	5%	\$ 31,259.37
Supervisor-Chair	plus 800 stipend	\$200 stipend	plus \$1000 stipend

**THEREFORE, BE IT RESOLVED** that the Audubon County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2020:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Sheriff	\$ 70,439.82	3.75%
Attorney	\$ 89,889.83	2.5%
Auditor	\$ 55,361.36	2.5%
Budget Director	\$ 3,690.72	2.5%
Treasurer	\$ 52,188.55	2.5%
Recorder	\$ 52,111.14	2.5%
Supervisors	\$ 30,515.10	2.5%
Supervisor-Chair	plus \$900 stipend	\$100 stipend

Approved this 21st day of April, 2020.

AYES: Thompson, VanAernam, Nelsen      NAYS: None

AUDUBON COUNTY BOARD OF SUPERVISORS

ATTEST:

/s/ Rick Thompson

/s/ Joni Hansen, Deputy

Audubon Co. Supervisor, Chairperson

Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2020-23 as follows. Vote-all in favor.

**RESOLUTION NO. 2020-23  
A RESOLUTION ADOPTING BUDGET AND CERTIFYING TAXES  
FOR FYE JUNE 30, 2021**

**WHEREAS**, Audubon County has published a proposed FY20 Budget Estimate in the April 10, 2020 Audubon County Advocate Journal and conducted the budget hearing on April 21, 2020; and

**WHEREAS**, the Audubon County Board of Supervisors took any comments from the public regarding such proposed budget at the April 21st public hearing; and

**WHEREAS**, the Board of Supervisors reviewed the proposed budget and discussed any possible adjustments to lower expenditures or levy rates

**NOW THEREFORE BE IT RESOLVED** by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the FY21 Audubon County Adoption of Budget & Certification of Taxes is hereby approved and adopted at the April 21, 2020 budget hearing with lowered expenditures from those published.

**BE IT FURTHER RESOLVED**, that the General Basic Fund Balance be assigned for the following purposes:

\$ 53,226 as the estimated ending balance in reserved sheriff revenues to be used in compliance with Iowa Code 356.7 (5)

Dated this 21st day of April, 2020.

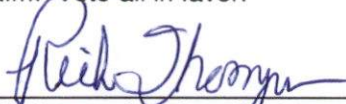
By: /s/ Rick Thompson, Chairman  
Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

The Board discussed the NFIP Enrollment materials and discussed with Deb Umland ag buildings and homes in the flood plan.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve the UPV for JEO for GR 15 & 17. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the DOT FY20 amendment. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the DOTFY21 budget and 5 year plan. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a utility permit for Guthrie County REC at 2845 Pheasant Ave. Vote-all in favor. Discussion was held regarding payment of proofs of publications by zoning and by secondary roads for the URA. Weekly update: culvert and bridge work, started bridge inspections, spotting rock, blading and digging ditches.

There being no further business, Motion-Nelsen Second-Thompson to adjourn the meeting at 11:37 a.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor, Deputy

SUPERVISOR'S MINUTE BOOK 2020

April 28, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Phil Mennenoh, Bob Nelson, Chris Erlandson, Deb Campbell and via Zoom - Mitch Rydl, Chris Hemmingsen and Courtney Nelson.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of secondary roads utility permits. Vote-all in favor. John Hansen gave the custodial update and stated he has been painting the supervisors room and will also be painting the jury room. Motion-Nelsen Second-VanAernam to approve the minutes of the April 21, 2020 meeting. Vote-all in favor.

Motion-Thompson Second-Nelsen to approve a Class C Liquor License for Doug's Agri-Hall Bar. Vote-all in favor.

Phil Mennenoh and Bob Nelson discussed the timeframe of reopening the courthouse and how it should be implemented. Chris Erlandson and Deb Campbell also discussed the process that should be used. Campbell stated that her office would be by appointment only whenever the courthouse reopens and she also discussed the procedure for up-coming tax sales. The Board will check with other counties and see when they are planning on reopening. Phil Mennenoh stated that it should only be opened with stipulations. No decisions made at this time.

Motion-Nelsen Second-VanAernam to accept and file a MMP update for Lawrence Handlos-Zaiger Farm, ID#61951; Multi-Pig 1, ID#60473; Jody Meiners, ID#61440; Lawrence Handlos-Home Place West, ID#61965 and Nick Smith-H & S Farming, ID#70066. Vote-all in favor.

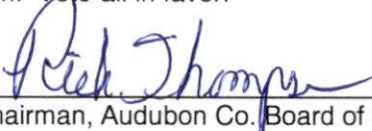
The Board discussed amending the TIF Ordinance and stated that Bob Josten has been contacted regarding the amendment.

The Board discussed the NFIP Enrollment materials and Todd Nelsen will email Ken Bouma of the DNR.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a utility permit for MidAmerican Energy at 1277 and 1255 Goldfinch. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a utility permit for MidAmerican Energy at 130<sup>th</sup> east of Pheasant Ave. Vote-all in favor. Weekly update: LE 10, GR15 & 17 have been completed, culvert and bridge work, started bridge inspections, spotting rock, blading and digging ditches. Secondary Roads will start their summer hours on Monday, May 4 and hours will be 6:00 a.m. to 4:30 p.m. Roadside is doing controlled burns and burning ditches. Rydl discussed boring a tile line under the road near 300<sup>th</sup> Street and different options available as to where the tile lines could run.

Lisa Frederiksen reviewed ending balances and will send a memo out to see if any Departments need a budget amendment.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:03 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Auditor, Deputy

## SUPERVISOR'S MINUTE BOOK 2020

May 5, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Phil Mennenoh, Teresa Murray, Chris Erlandson, Deb Campbell and via Zoom – Robert Gast, Mitch Rydl, Chris Hemmingsen, Sarah Jennings and Courtney Nelson.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Clerk of Court and Recorder reports, three MMP updates and reopening of courthouse. Vote-all in favor.

John Hansen gave the custodial update and stated he had concerns over some of the stone on the exterior of the building.

The Board discussed with Robert Gast of the Fourth Judicial District the reopening of the Courthouse and Gast stated dates in June and July when the court will resume trials. Gast also stated that the Supreme Court will not open county by county but the entire state at one time. The Board had checked with surrounding counties to see how they are handling reopening of courthouses. Deb Campbell discussed the 28E Agreement in place with the DOT that states anyone can come to their office to do driver's license tests and they cannot restrict services to Audubon County residents only. Due to the number of COVID cases in the county at this time, the Board will review the possibility of reopening at the end of May.

Motion-Nelsen Second-VanAernam to approve the minutes of the April 28, 2020 meeting. Vote-all in favor. Board of Supervisor update-ACED meeting.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$440,974.62. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file a MMP updates for Keno Farms VIII LLC-Dove Finisher Farm, ID#69332; Doug Gleason-Gleason Farms Inc.-Home, ID#61327; Gleason Farms Inc.-Chad Site, ID#66867 and Charles Hansen, Home Place, ID#62063. Vote-all in favor.

Sarah Jennings discussed with the Board that the victim witness service dog was on hold now due to COVID-19 and she would have extra funds available that she would like to use to move her offices into space now occupied by public health. The Board stated they would need to look at the space available and the needs of other departments before approving space to one department. The Board also asked Jennings about the 28E Agreement the Treasurer's office has with the DOT and she stated if they put restrictions on for Audubon County that it would probably be a breach of contract.

Motion-VanAernam Second-Nelsen to approve Resolution 2020-24. Vote-all in favor.

**RESOLUTION 2020-24****FOR INTERFUND OPERATING TRANSFERS**

**WHEREAS**, Resolution 2019-4 and 2019-33, were passed by the Board of Supervisors to authorize transfer from rural basic fund to general basic fund an amount equivalent to 50% of uniform patrol expenditures for fiscal years 2019 and 2020 as budgeted, and

**WHEREAS**, the State Auditor's office is currently auditing fy19 and has issued a recommendation on April 16, 2020 that journal entries versus transfers be done to book the general/rural split of uniform patrol expenses,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, as follows:

The Rural Basic Fund to General Basic Fund transfer process for 50% Uniform Patrol expenditures be hereby reversed and replaced with a journal entry process including the \$ 166,587.40 transfers processed to-date.

The Auditor and Treasurer books will reflect this reversal of operating transfers, accordingly with a copy of this resolution and the record of its adoption.

Passed on this 5th day of May, 2020 with the vote thereon being as follows:

AYES: Thompson, VanAernam, Nelsen

NAYS: None

/s/ Rick Thompson

Chairperson, Audubon County Board of Supervisors

ATTEST:

/s/ Joni Hansen

Audubon County Deputy Auditor

The Board asked Teresa Murray how much the public health budget would be below budget due to the fact they would no longer have nursing and home health care aid services.

Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's April financial reports. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on File Clerk's report of fees.

Vote-all in favor. Motion-VanAernam Second Nelsen to accept file Recorder's April report of fees. Vote-all in favor.

Phil Mennenoh met with the Board to discuss the purchase and funding of a different vehicle for Emergency Management. He stated that FEMA will reimburse a portion of the vehicle. He will get more information before making any decisions and will need to get approval from his board.

The Board discussed the NFIP Enrollment materials and Todd Nelsen stated he had talked with Ken Bouma of the DNR and will complete the form required and return to Bouma.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a utility permit for MidAmerican Energy at 140<sup>th</sup> Street and Pheasant. Vote-all in favor. Weekly update: Bridge maintenance and spotting rock. Rydl reported that a dump truck had blown a tire and caught on fire. Insurance had been notified and that no one was hurt.

Chris Erlandson, IT, discussed a quote from Aureon for phone and internet service and that he is still working on the quote for rewiring of the courthouse.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:35 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest   
\_\_\_\_\_  
Audubon County Auditor, Deputy

04/22/2020 through 05/05/2020

Vendor	Description	Amount
911 CUSTOM	BATTERY/SHERIFF	44.19
ACE HARDWARE	COURT ROOM SUPP	322.99
ALEX-TECK	SR CRANE INSPEC	515.50
ARNOLD MOTOR SUPPLY	SR OI/FUEL/CUST/PARTS/TOOLS	446.67
ASSN OF PROSECUTING ATTORNEYS	FY21 DUES	55.00
AUDUBON CITY	GEN RELIEF UTILITIES	1,000.45
AUDUBON CO ADVOCATE JOURNAL	SR ADMIN, PUB URA	571.51
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	409.70
AUDUBON COUNTY	FLEX HRA APR-MAY	29,645.00
AUTOMATIC DOOR GROUP INC	ATTY DOOR RPRS	448.40
BOHLMANN & SONS SANITATION	CH TRASH	201.00
CARD SERVICES	DSL/EVPS/NOZZLES/DP SUPP/CONS	275.58
CENTRAL IA DISTR INC	CH COVID CUST SUPP	103.00
CITY SERVICE & PARTS	RS PARTS	257.39
CLARK SERVICE AND EXHAUST LLC	VEH LABOR/SHER	67.45
CORPORATE OFFICE	WKLY FLEX FUNDING	2,794.16
COST ADVISORY SERVICES INC	PREP FY19 COST ALLOCATION PLAN	4,125.00
COUNSEL	SR MA	3,873.84
D & J SUPPLY	RS TIRE REPAIR	130.00
DELL MARKETING LP	COMPUTERS/RECORDER	2,407.02
FASTENAL CO	SR PARTS/BOLTS	429.37
FIRST NATIONAL BANK OMAHA	CH ZOOM	16.04
FREDERIKSEN, LISA	MLG REIMB/ELECTION	66.46
GALLS LLC	NAMEPLATE/SHER	188.26
GAWLEY TIRE & REPAIR	RS TIRES	420.00
GUST, ROBERT	SR INS REIMBS	266.20
HOTSY CLEANING SYSTEMS INC	SR CUST SUPPLIES	331.50
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	JAIL MED SCHOOL/SHER	1,025.00
IA PRISON INDUSTRIES	DISPATCHER CHAIR/E911	814.00
ICAP	SR EQUIP INS	326.00
INMAN, KATHY	MAY INS PREM/SHER	185.24
IOWA TOTAL CARE, CLAIMS RECOVERY UNIT	MEDICAID OVERPAYMENT REIMB	432.12
ISAC-GROUP HEALTH PROGRAM	PT & GEN BASIC EMP	81,741.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
KIMBALL MIDWEST	SR PARTS	373.74
MEDIACOM	CABLE/SHERIFF	147.90
MIDAMERICAN ENERGY CO	SR ELECTRIC	43.31
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE	1,000.00
NATIONAL ELEVATOR INSPECTION	CH ELEV INSPECTION	75.00
NORTHERN SAFETY CO INC	SAFETY EQUIP/CONS	381.38
PAT KAISER'S CHRISTIANSEN MTRS	VEH LABOR/SHERIFF	589.90
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	569.70
RASMUSSEN LUMBER CO	SAFETY SHIELDS/ELEC	164.60
SEAT TREASURER, C/O ISAC	SEAT DUES 2020/AUD	150.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/SHERIFF	141.27
STOREY KENWORTHY	DELIVERY ENVELOPES/AUD	1,467.21
TASC	COBRA ADM FEE JUNE-AUG	123.36
THE OFFICE STOP	SR OFFICE SUPPLIES	46.14

04/22/2020 through 05/05/2020

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
TYLER TECHNOLOGIES	SR DATA SERVICE	25,630.96
UMB BANK N.A., ATTN: DIANA VAN VLEET	BOND PAYMENT	262,268.75
UPS	SHIPPING/SHERIFF	13.80
VERIZON WIRELESS	TELE/SHERIFF	595.07
WEGNER, DALE	SR INS REIMBS	123.71
WEST CENTRAL COOPERATIVE, ATTN: KATHY SI	FINAL REBATE PYMT	9,822.30
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	SR INTERNET	100.00
WESTON, DOUGLAS	MAY PREM INS	214.50
WINDSTREAM IOWA COMMUNICATIONS	SR TELEPHONE	2,862.68
	<b>GRAND TOTAL</b>	<b>440,974.62</b>

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## SUPERVISOR'S MINUTE BOOK 2020

May 12, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Gary Riesgaard, Jamie Miller, Deb Umland, Phil Mennenoh, Robert Nelson, Teresa Murray, Miranda Bills, Todd Johnson, Chris Erlandson, Deb Campbell and via Zoom – Bruce Haag, Mitch Rydl, Sarah Jennings and Courtney Nelson.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of handbook revision. Vote-all in favor.

John Hansen gave the custodial update and stated he has to replace a sink upstairs. He also discussed the jury room table and moving doors upstairs.

Motion-VanAernam Second-Nelsen to approve the minutes of the May 5, 2020 meeting. Vote-all in favor. Board of Supervisor update-ACED and Iowa Workforce Development meetings.

The Department Head meeting was held and discussion was held regarding the space becoming available when public health downsizes due to a decreasing population. The attorney has requested three rooms for her office to use. The possibility of moving emergency management, election room and relocating veteran's affairs were also discussed.

Chris Erlandson, IT, reviewed the two quotes for phones and internet service that he had received from Counsel and Aureon.

Bob Nelson and Bruce Haag discussed the reopening of the campground at Littlefield and the protocols they would be following for COVID-19.

Mitch Rydl gave the Secondary Road update. Rydl stated that he had received a phone call from NextEra regarding the collection lines and whether they would be placed in the center of the road or in the ditch. Weekly update: bridgework, dust control, ditch cleaning and spotting rock. Motion-Nelsen Second-VanAernam to approve Resolution 2020-25. Vote-all in favor.

**RESOLUTION 2020-25**

WHEREAS, unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

WHEREAS, The Board of Supervisors of Audubon County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2020), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

THEREFORE BE RESOLVED, the following projects shall be ADDED to the Program's Accomplishment year:

Project Number, Name, Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Total
L-069901-73-05 LI-22 36093	ON 140 <sup>TH</sup> ST., Over Creek, on NLINE S27 T81N R36W Replace bridge on Level "B" road with low water crossing	5 0.100 miles 69901	331 Pipe Culverts Local	\$30,000

BE IT FURTHER RESOLVED, the following project shall be REMOVED:

Project Number, Name, Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Total
L-069000-73-05 DO-32 Bridge 26846	On Eagle Ave., Over Creek, on WLINE S35 T80N R36W Replace existing bridge with CMP	25 0.100 miles 69000	331 Pipe Culverts Local	\$30,000

Fund	Previous Amount	New Amount	Net Change
Local	\$780,000	\$780,000	\$0
Farm-to-Market	\$6,725,000	\$6,725,000	\$0
Special	\$0	\$0	\$0
SWAP	\$3,160,000	\$3,160,000	\$0
Federal Aid	\$0	\$0	\$0
Totals	\$10,665,000	\$10,665,000	\$0

Recommended by:

*Mitchel J. Rydl*  
 Mitchel J. Rydl, P.E.  
 County Engineer

Date

5/6/2020

Passed and approved this 12th day of May, 2020

*Rich Thompson*  
 Chairman, Audubon Co. Board of Supervisors

Attest: *Joni Hansen*  
 Audubon County Deputy Auditor

Motion-Nelsen Second-VanAernam to approve a revision of Section 5.1, Group Medical Insurance as submitted by Renee VonBokern. Vote-all in favor.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 10:48 a.m. Vote-all in favor.

*Rich Thompson*  
 Chairman, Audubon Co. Board of Supervisors

Attest: *Joni Hansen*  
 Audubon County Auditor, Deputy

SUPERVISOR'S MINUTE BOOK 2020

May 19, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, John Hansen, Chris Erlandson and via Zoom – Mitch Rydl, Chris Hemmingsen, Kimberly Dickey, Bo MaGee and Steve Schmitz.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of public health meeting and Workforce Development 28E agreement. Vote-all in favor.

John Hansen gave the custodial update and discussed the table from the jury room.

Chris Erlandson discussed software needed. Motion-Nelsen Second-VanAernam to approve SQL Licensing software for the sequel server. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of the May 12, 2020 meeting. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$86,240.46. Vote-all in favor.

Board of Supervisor update – DCAT, Partnership for Families, New Opportunities, Landfill, Region XII.

Motion-Nelsen Second-VanAernam to approve the grant application for FY21 RFA for County Substance Abuse Program and approve Lisa Frederiksen as the Board's authorized signatory for online transmittal. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve the TASC COBRA Premium Collection form. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and place on file MMP updates for Clark Family Farms of Iowa LLC-Dawson, IDE65342 and for Joey Schon-Audubon Site, ID#64318. Vote-all in favor.

The Board set a work session for the FY19 audit for Tuesday, May 26 at 1:00 p.m.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to accept the resignation of David Erickson from the Secondary Roads Maintenance department. Effective May 28, 2020. Vote-all in favor. Weekly update: Bridge maintenance, spotting rock and patching. Rydl reported that an adjuster is working on the claim regarding a dump truck.

Kimberly Dickey and Bo MaGee of NextEra updated the Board regarding the status of work. Dickey stated that COVID-19 has made it more difficult contacting land owners and that they are currently doing survey work. Next Era asked if the county would be opposed to some underground collection lines being places in the right-of-way. Discussion was held regarding the proposed route for the 38 miles of transmission lines. MaGee stated that the primary focus for NextEra is finding the most effective route and that there are ongoing negotiations. The two mile halo area surrounding the city of Audubon was also discussed. Steve Schmitz stated there is a safety issue with overhead transmission lines over homes and questioned whether lines would be placed in the county right-of-way.

Thompson will forward Workforce Development 28E information to the other board members to review. There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:11 a.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor, Deputy

## SUPERVISOR'S MINUTE BOOK 2020

May 26, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Bob Nelson, Teresa Murray, Phil Mennenoh, Deb Campbell, Miranda Bills, Kim Johnson, Deb Umland and via Zoom Sarah Jennings, Mitch Rydl and Chris Hemmingsen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Madsen MMP update and deletion of PHN assets. Vote-all in favor.

John Hansen gave the custodial update and stated the door into the Veteran's Affairs office is not ADA compliant and would like to correct the problem now. There is a room upstairs that would be compliant and if offices are moving now would be the time change it. Phil Mennenoh had talked with Gary Riesgaard and said that he is willing to let them use the office upstairs. Discussion was held regarding space that the State Auditors could use when they are here and when an election is also going on and the public is coming in to vote absentee. Todd Nelsen stated that Keeper of the Courthouse should also have input on office space needs/usage.

The Board discussed the tentative reopening of the Courthouse on June 3 with the public making appointments. Kim Johnson stated the courts would reopen when guidelines they have to abide by have been met. Motion-Nelsen Second-VanAernam to place an ad in the paper stating the courthouse would have a soft reopening on June 3 through June 15. Vote-all in favor. Motion-Nelsen Second-VanAernam to move the June 2 meeting to Wednesday, June 3 due to the election. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of May 19. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the Workforce Development 28E Agreement. Vote-all in favor. The Chairman instructed the Clerk to scan and email to Region XII.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a utility permit for Herbers Seed. Vote-all in favor. Weekly update: skeleton crew on rainy days, working on field entrances and bridgework. Nelsen asked when staff would be back to normal and Rydl said possibly June 15 and that he will follow what the courthouse does.

Bob Nelson and Teresa Murray discussed exempt and non-exempt positions. The PHN handbook states that overtime will be paid and not taken in comp time. Nelson stated that overtime will continue. Lisa Frederiksen stated that timesheets should show what time is actually worked and that Renee VonBokern should be contacted regarding exemption questions and also that everything should follow Fair Labor Standards. Todd Nelsen said that changing Bob's salary would have to be done through the Board of Health. Chris Hemmingsen stated that FEMA will not reimburse comp time but would only reimburse paid time. Chris discussed the process involved in submitting claims to FEMA. The Board stated that Public Health and Emergency Management need to go to their respective boards to address the additional hours that are being worked. Discussion was held regarding sick covid time versus sick time or other leave time and the Supervisors stated that they did not intend for sick time to be used for vacation.

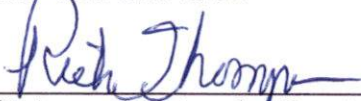
Motion-Nelsen Second-VanAernam to accept and place on file a MMP Update for Phil Madsen, Madsen Barn, ID#64624. Vote-all in favor.

Phil Mennenoh discussed his position being exempt and the Board stated that his board would have to meet and change his pay due to the increased hours he is working. Mennenoh also told the Board that various departments should go to him when reordering COVID supplies.

Motion-VanAernam Second-Nelsen to approve the deletion of Public Health assets as follows - #651 – Amana refrigerator; #2155 – Amana freezer; #2476 – Tempure vaccine refrigerator; #668, 669 and 540 – office chairs. Vote-all in favor.

Board later reconvened to view the upstairs office spaces/square footage arrangements. Teresa Murray again repeated that she and Robert Nelson refused to give up their current additional individual office spaces received when Secondary Roads moved to their new building.

There being no further business, Motion-Nelson Second-VanAernam to adjourn the meeting at 11:35 a.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor, Deputy

05/06/2020 through 05/19/2020

Vendor	Description	Amount
ACE HARDWARE	RS TOOLS	527.53
AGRILAND FS INC	FUEL/EMG MGT	1,190.90
AGRILAND FS INC 73	SR FUEL	18,626.83
AMAZON CAPITAL SERVICES	VEH/OFF SUPP/SHERIFF	85.23
AUDIOLOGICAL SERVICES, INC	MED TESTS/SHERIFF	20.00
AUDUBON CITY	RS WATER	243.22
AUDUBON CO ADVOCATE JOURNAL	ADV/SHERIFF	780.04
AUDUBON CO SHERIFF	JAIL SENT/SHERIFF	60.00
AUDUBON FAMILY HEALTH CARE	INMATE EXAM/SHERIFF	138.72
AUDUBON FIRE DEPARTMENT	REIMB RADIOS/E911	2,300.00
AUDUBON FOOD LAND	JAIL MEALS & SUPP/COMM SUPP	936.34
BAIER, DREW	TRAPPING REIMB	400.00
BAKER, RICHARD M	VA MTG REIMB	50.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	188.00
BOHLMANN, RICK	VA RENT REIMB	500.00
BRAND, DAVID	WATERSHED RPRS/MLG REIMB	629.04
BRAND, SCOTT	WATERSHED INSP/MLG	457.83
BUSINESS CARD	FUEL/SHERIFF	16.88
CAMERON TOWNSHIP CEMETERY	VET GRAVE REIMB (11)	55.00
CASS CO HEALTH SYSTEM	VA NEW EMP EXAM	148.00
CENTRAL IA DISTR INC	CH CUST SUPP	197.00
CENTURYLINK	TELE/E911	14.00
CLARK SERVICE AND EXHAUST LLC	SR TIRE REPAIR	20.00
CLARK, PATRICIA	ADM/PHN MLG REIMB	29.80
COAST TO COAST COMPUTER PROD	DP SUPP/TONER/AUD	119.98
CORPORATE OFFICE	WKLY FLEX FUNDING	1,275.62
COUNSEL	M/A COPIER/PHN	153.09
D & J SUPPLY	RS TIRES	183.00
DATASPEC INC	ANNUAL USER FEE/VA	449.00
DOLLAR GENERAL CORP	ELEC SUPPLIES	24.40
EXIRA CITY	SR WATER	82.85
FASTENAL CO	SR BOLTS	41.54
FELD FIRE	SR FIRE EXT	88.00
FIRST NATIONAL BANK OMAHA	MED SUPP/PHN	287.20
FIRSTLINE OUTDOOR POWER	RS PARTS	174.55
FRANK DUNN CO	SR PERF PATCH	1,598.00
FREDERIKSEN, LISA	MLG REIMB/COVID SUPP	90.90
GUTHRIE COUNTY REC	ELECTRIC/CONS	529.89
HANSEN REPAIR	LABOR/VEH EXP/SHERIFF	264.05
HANSEN'S M&M SERVICES	ARCVIEW/E911	925.30
HAWKINS INC	CHLORINE/CONS	162.12
HINNERS, KYLE	VA MTG/MLG REIMB	63.13
IA WORKFORCE DEVELOPMENT	CH ELEVATOR 2020 PERMIT	75.00
IACCVSO, CERRO GORDO VET AFFAIRS	FY 21 VA DUES	50.00
INLAND TRUCK PARTS COMPANY	SR PARTS	102.28
INTOXIMETERS INC	DRYGAS/SHERIFF	115.00
IP PATHWAYS	SR DATA SERVICE	620.80
IRON SHOP	SR LABOR/TIRES/PARTS	1,475.86

05/06/2020 through 05/19/2020

Vendor	Description	Amount
JACOBSEN INC OF ADAIR	PLBG SUPP/CONS	143.60
JENNINGS, SARAH	REIMB MAR-APR TELEPHONE/ATTY	206.37
KIMBALLTON CITY CLERK	GEN RELIEF UTILITIES	100.00
LAFOY, PENNY	HCA/HMK MLG REIMB/PHN	105.55
LANDUS COOPERATIVE	SEED/FEED/CONS	264.40
MARNE-ELK HORN TELEPHONE CO	TELE/E911	144.40
MENARDS	RAILROAD TIES/CONS	607.68
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	1,750.23
MIDWEST SPRAY TEAM & SALES INC	RS-CHEMICALS	225.50
MIDWEST WHEEL COMPANIES	SR PARTS	1,219.92
MUNCH, DIANA L	OFF SUPP REIMB/ELEC	8.84
NEW OPPORTUNITIES INC	MAY GEN RELIEF REIMB	1,325.00
NORSOLV SYSTEMS ENVIRON SERV	SR CLEANING	357.90
OLSEN, FRANK	VA MTG/MLG REIMB	61.11
REMSBURG SERVICE INC	CH BOILER RPRS/LABOR	246.75
RICHTER AND SON TOWING INC	SR TOWER SERVICE	2,330.24
ROBERTS LLC, JASON	GRAVEL TRK/CONS	1,265.95
SCHILDBERG CONSTRUCTION INC	GRAVEL/CONS	1,501.79
SECURE BENEFITS SYSTEMS	HRA FEES/MAY	6,543.87
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHREDDING/AUD/ELEC	40.00
SLEUTH SYSTEMS	SLEUTH M/A RENEWAL/SHERIFF	8,712.00
SORENSEN, LISA	ADM/PHN MLG REIMB	67.67
SOUTHSIDE WELDING & MACH LLC	SR PARTS	3,356.13
STATE HYGIENIC LAB - ACCT REC	WATER TESTING/CONS	13.00
THE OFFICE STOP	SR OFFICE SUPPLIES	52.00
THOMSON REUTERS WEST PYMT CTR	PRINTING CHG/ATTY	487.65
UNITYPOINT CLINIC-OCCUPATIONAL	VA NEW EMP TESTING	42.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	3,203.95
UPS	SHIPPING/CONS	31.38
VANGUARD APPRAISALS INC	M/A SERVICE FEES/ASSR	9,275.00
VERIZON WIRELESS	TELE/PHN	55.08
WENDL, SAM	SR SAFETY SHOES	40.12
WILLIAMS WELDING INC	RS PARTS	25.80
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	151.89
WORTHINGTON AG PARTS	SR PARTS	240.00
ZIEGLER INC	SR PARTS/FILTERS/OIL	5,471.77
<b>GRAND TOTAL</b>		<b>86,240.46</b>

SUPERVISOR'S MINUTE BOOK 2020

June 3, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Becky Marten, Hilaree Walter, Lisa Sorensen, Deb Umland, Gary Riesgaard, Jamie Miller and via Zoom – Mitch Rydl.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of reopening of courthouse. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept/place on file the Recorder's month-end for May 2020. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of the April 28, 2020 meeting. Vote-all in favor. Lisa Sorensen, former RN with public health discussed her exit with Board, management experience, increase of several personnel from part to fulltime status(since 2016) with declining client, marketing, client acceptance, position posting and future recommendations for gathering full department input should additional departments be reduced. Felt that home health could possibly have been saved.

Treasurer discussed protective counter shields. Board directed each department pay for own COVID expenses. Motion-Nelson Second-VanAernam to amend agenda to add Treasurer's month-end. Vote-all in favor.

Lengthy discussion on third-floor office space, CVAD requirements, and potential for shared space for all department use/reserving by calendar.

Board began review of claims submitted for payment.

Board of Supervisor update: ACED meeting and New Opportunities. EMA-E911, WESCO, Region 12 and landfill meetings coming up.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$212,771.34. Vote-all in favor.

Todd Nelsen will contact Heather Toft regarding the MEI grant. Assessor discussed ordering a new desk and is planning on it arriving before end of fiscal year. Reviewed claims submitted by SWC and approved all claims as they will be minimally over budget.

VA Directors Riesgaard and Miller discussed their budget standing. They are aware of concerns and feel they can stay within budget. Also they stated Richard Baker was reappointed to a 3-year term on the VA Board.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a utility permit for WesTel, Audubon Township, Sec. 28, 29, 31, 32, 33 & 34. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit for MidAmerican at 140<sup>th</sup> & Pheasant east. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a utility permit for MidAmerican at 140<sup>th</sup> & Oriole east. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve an UPV for JEO for N36 project. Vote-all in favor. Motion-Nelsen Second-Thompson to approve UPV for JEO for GR 15 & 17 projects. Vote-all in favor. Weekly update: bridge maintenance, hauling rock, cleaning ditches and patching N36. Rydl also discussed budget, road use tax funds, FEMA funds and stated will be testing more employees with CDL's due to federal laws. Discussion held on the resurfacing of Highway 71 North.

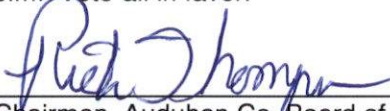
Motion Nelsen Second-VanAernam to approve deletion of 4 PHN bulletin boards #633, 634, 641, 643. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve deletion of PHN wooden desks #0149, 0650, 0719, 0799. Vote-all in favor. Motion-Thompson Second-Nelsen to approve deletion of asset #2073, 42851 computer desk, #913, 2-drawer rolling file cabinet, #0947 Hon 5-drawer shelf, #0672 computer table, #2369 HP printer from PHN and transferred to VA department. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve deletion of #916 desk from PHN and transfer to VA department. Vote-all in favor.

Motion-Nelsen Second-Thompson to accept and file the Auditor's May month-end reports. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and file the Treasurer's month-end. Vote-all in favor.

Discussion held with Board and Auditor Frederiksen on completion of the state audit and Nelsen will contact State Auditor Donna Krueger on concerns.

The Board will canvass the results of the Primary Election at noon on Tuesday, June 9.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:00 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

05/27/2020 through 06/03/2020

Vendor	Description	Amount
ACE HARDWARE	CH ELEC SUPP	42.35
ARNOLD MOTOR SUPPLY	SR PARTS/TOOLS	237.92
AUDUBON CITY	REIMB E911 RADIO	2,300.00
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICE	256.80
AUDUBON CO SHERIFF	SERVICE FEE/COURT	210.96
AUDUBON CO SOLID WASTE MGMNT, COMMISS	4TH QTR ALLOCATION	12,626.25
AUDUBON COUNTY	HRA PREM MAY FOR JUNE	29,645.00
BALLOU, DENNIS	COVID SUPP REIMB	171.20
BRAYTON CITY CLERK	SR RUT RIEMBS	1,048.14
CENTRAL IA DISTR INC	CH CUST SUPP	137.80
CORPORATE OFFICE	WKLY FLEX FUNDING	31.16
COUNSEL	M/A COPIER/ASSR	326.99
DANNER LAWNSCAPES INC	CH LAWN CARE/LABOR	85.00
DOLLAR GENERAL CORP	ELEC/COVID SUPP	4.95
ECOLAB PEST ELIMINATION DIV	PEST CTR/JAIL/SHERIFF	81.10
FASTENAL CO	SR BOLTS	258.31
FIDLAR TECHNOLOGIES INC	AVID SUPPORT/RECORDER	5,730.00
FIRST NATIONAL BANK OMAHA	ABODE/FINANCE CHG/ATTY	390.87
FREDERIKSEN, LISA	COVID SUPP REIMB/ELEC	11.96
GUST, ROBERT	SR INS REIMBS	384.60
HANSEN, BRANDON	SR SAFETY SHOES	112.35
HANSEN, JOHN	CONT ED REIMB	527.00
HENRY MADKINS & SON INC	PRIMARY ELEC BALLOTS/SETUP	2,897.66
IA COUNTY RECORDERS ASSN	FY21 DUES/RECORDER	200.00
IMWCA	WORK COMP PREM 20-21	8,186.00
IOWA STATE BAR ASSOCIATION	20-21 DUES/ATTY	300.00
IP PATHWAYS	SR DATA SERVICE	16,492.19
ISAC-GROUP HEALTH PROGRAM	HRA PREMIUM MAY FOR JUNE	81,741.00
JACOBSEN, THEODORE	SR SAFETY SHOES	101.64
JEO CONSULTING GROUP INC	SR ENG SERVICE	1,500.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
KESSLER FUNERAL HOMES INC	REIMBURSE ME TRANSFER	1,100.00
LAURITSEN AG, C/O BRUCE LAURITSEN	WATERSHED RPRS	950.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	247.52
MEDIACOM	CABLE/SHERIFF	147.90
MEDICAP PHARMACY #8051	MED EQUIP/SHER	100.84
MEDICARE PART A	OVERPAYMENT RECOVERY/PHN	2,643.07
MIDAMERICAN ENERGY CO	SR ELECTRIC	38.83
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHERIFF	276.75
PITNEY BOWES PURCHASE POWER	CH POSTAGE	1,603.95
POLK COUNTY SHERIFF'S OFFICE	SERVICE FEE/COURT	33.45
POLK COUNTY TREASURER, POLK CO MEDICAL	ME FEES/AUTOPSY	3,797.57
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	66.69
ROBERTS LLC, JASON	WATERSHED RPRS	8,614.34
SCHILDBERG CONSTRUCTION INC	RIP RAP/WATERSHED	5,018.00
SCHNEIDER GEOSPATIAL, LLC, ATTN: ACCOUNT	ASSESSOR SUPPORT	9,900.00
SIoux SALES COMPANY	CLOTHING/SHERIFF	89.94
STATE MEDICAL EXAMINER'S OFFIC	AUTOPSY FEE	6,341.00



Claims Listing Report  
AUDUBON COUNTY  
05/27/2020 through 06/03/2020

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
STEFFENSEN, ERIC	SR SAFETY SHOES	130.00
STONE PRINTING OFFICE PRODUCTS	ELEC/OFF SUPP/AUDITOR	1,021.68
US CELLULAR	RS PHONE	799.95
VERIZON WIRELESS	TELE/SHERIFF	594.67
WANNINGER, LOUIS J	SR SAFETY SHOES	130.00
WEGNER, DALE	SR INS REIMBS	123.71
WESTON, DOUGLAS	JUNE INS PREM	214.50
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,460.98
WORTHINGTON AG PARTS	PUMP/RIMS/CONS	171.00
	<b>GRAND TOTAL</b>	<b>212,771.34</b>

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SUPERVISOR'S MINUTE BOOK 2020

June 9, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Becky Marten, John Hansen, Gary Riesgaard, Jamie Miller, Deb Umland, Phil Mennenoh, Robert Nelson, Teresa Murray, Miranda Bills, Todd Johnson, Deb Campbell, Amanda Kommes, Angie Baylor, Dave Lake and via Zoom – Mitch Rydl, Chris Hemmingsen and Courtney Nelson.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of MidAmerican utility permit. Vote-all in favor.

John Hansen gave the custodial update and discussed the air conditioner on the lower floor.

The Board discussed the MEI training application and also papers from the Clerk of Court regarding the reopening of the courthouse. Motion-Nelsen Second-VanAernam to approve the minutes of the June 3, 2020 meeting. Vote-all in favor.

Todd Johnson met with the Board regarding the hiring of a full-time dispatcher. Motion-VanAernam Second-Nelsen to approve Resolution 2020-26. Vote-all in favor.

RESOLUTION 2020-26

Be It Hereby Resolved by the Audubon County Board of Supervisors, that Melissa Grover, be hired as a Full-Time Dispatcher/Jailer for the Audubon County Sheriff's Office effective June 10, 2020. She will be scheduled to work a minimum of 40 hours with the option to work overtime as needed to fill the schedule. Her starting hourly wage will be \$13.55 based on experience and then follow the union contract for pay increases as set. Dispatcher/Jailer wages and benefits shall follow that of the Union Contract.

Dated at Audubon this 9<sup>th</sup> day of June, 2020 with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen	Nays: None
Audubon County Board of Supervisors	Attest:
<u>/s/ Rick Thompson, Chairperson</u>	<u>/s/ Joni Hansen, Deputy Auditor</u>

The Board reviewed an incident report that happened on the courthouse grounds that involved a member of the public. Motion-Nelsen Second-VanAernam to accept and file the Clerk of Court's May Report of Fees. Vote-all in favor.

The Department Head meeting was held and discussion was held regarding the re-opening of the court house on June 15 and that social distancing and wearing masks would be required. The continuation of ZOOM meetings and the possibility of recording meetings was discussed. Office space was discussed and Robert Nelson does not want to share office space due to HIPAA issues. The Treasurer's office asked as to the difference when their office has to ask personal questions to members of the public. Angie Baylor stated that if the Attorney did not have a consultation room it could affect her grant.

Motion-Nelsen Second-VanAernam to approve office space as follows: Attorney – southeast corner of top floor; attorney staff – Jeanne Schwab's office; victim witness room – old attorney staff office; Veteran's Affairs – old attorney office; EMA office – old Veteran's Affairs office; old EMA office – election storage room. Vote-all in favor.

Board of Supervisor update – EMA, ACED, DCAT, phone demonstration, WESCO meetings and landfill meeting today.

Motion-VanAernam Second-Nelsen to renew the three year contract with Cost Advisory Services, Inc. to provide cost allocation services to Audubon County. Vote-all in favor.

The Board discussed the State Auditor draft and Nelsen stated that he had talked to the State Auditor and received clarification. Motion-Nelsen Second-VanAernam to approve the FY19 State Audit Draft. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve that all invoices will be required to have original signatures as of June 15 as previously required. Vote-all in favor. The Board instructed the Auditor's office to send a memo to all departments.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a utility permit with MidAmerican on Oriole Ave between 130<sup>th</sup> and 140<sup>th</sup> Street. Vote-all in favor. Nelsen stated that he had talked with Bob Josten and was told we need to have a hearing on the whole amount and then proceed with obtaining a line of credit. Mitch will contact Bob Josten after he talks with JEO. Nelsen will call Susan Gerlach regarding this process. Weekly update: bridgework, ditch cleaning, patching, hauling rock to stockpile, bridge inspections and fixing blow-outs. Secondary Roads will reopen on June 15 also. Rydl stated they had located a new trailer and they were also working with the insurance adjuster on the claim for the truck.

The Board placed a call to Robert Gast of the Fourth Judicial District and left a message.

Motion-Nelsen Second-VanAernam to approve the continuation of Zoom meetings until further notice. Vote-all in favor.

Phil Mennenoh gave an EMA update and stated he was applying for a grant that could be used when the courthouse is rewired.

Nelsen reported that the State Medical Examiner had called him stating the applications for MEI training would soon be opening. Thompson stated that Heather Toft needs to attend training whether the grant is awarded or not. Toft will be contacted to proceed with the application.

Dave Lake of Community Insurance reviewed the insurance coverage for the county.

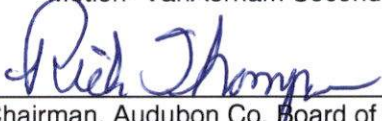
Motion-Nelsen Second-VanAernam to recess and reconvene at noon to canvass the votes of the Primary Election. Vote-all in favor.

The Board reconvened at 12:55. Robert Gast had called back and let the Board know what he would like in the ad for the reopening of the courthouse saying that the Court's would reopen on July 13. Motion-VanAernam Second-Nelsen to re-open the Courthouse on June 15 following social distancing guidelines and to place an ad in the newspaper. Vote-all in favor.

Board then convened as the Board of Canvassers to canvass the votes of the June 2, 2020 Primary Election. The county candidates nominated are the following: Lisa Frederiksen – Republican Auditor, Todd Johnson – Republican Sheriff, Todd Nelsen – Republican County Supervisor, Rick Thompson – Republican County Supervisor. The county offices with no candidates nominated are the following: Democratic County Auditor, Democratic County Sheriff, Democratic County Board of Supervisors candidates.

Motion- VanAernam Second-Thompson to forward the results of the Primary Election to the Secretary of State. Vote-all in favor.

Motion- VanAernam Second-Nelsen to adjourn at 12:56 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor, Deputy

SUPERVISOR'S MINUTE BOOK 2020

June 16, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, John Hansen, Deb Campbell, Bob Nelson, Teresa Murray, Dave Lake, Amanda Kommes, Lisa Rosenbeck and via Zoom – Mitch Rydl and Chris Hemmingsen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Public Health and to remove PHN 28E Agreement from agenda. Vote-all in favor.

John Hansen updated the Board and stated he had been told that the water fountains in the courthouse need to be covered and that he is also checking into a UV light for the courthouse.

Motion-VanAernam Second-Nelsen to approve the minutes of the June 9, 2020 meeting. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve MEI training for Heather Toft. Vote-all in favor.

Board of Supervisor update: Thompson discussed polling place for this fall, ACED and Landfill meetings.

Deb Campbell discussed wages for her deputies. Motion-Nelsen Second-VanAernam to approve Resolution 20-27 as follows. Vote-all in favor.

**RESOLUTION 2020-27**

Be It Hereby Resolved by the Audubon County Board of Supervisors, that Deputy Amanda Kommes, full time employee of the Treasurer's Office, salary be increased to 76% of the Treasurer's annual salary effective July 1, 2020.

This increase will bring her salary to \$39,663.32.

Dated at Audubon this 16<sup>th</sup> day of June, 2020.

Audubon County Board of Supervisors  
/s/ Rick Thompson, Chairperson

Attest:  
/s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2020-28 as follows. Vote-all in favor.

**RESOLUTION 2020-28**

Be It Hereby Resolved by the Audubon County Board of Supervisors, that Deputy Courtney Nelson, full time employee of the Treasurer's Office, salary be increased to 76% of the Treasurer's annual salary effective July 1, 2020.

This increase will bring her salary to \$39,663.32.

Dated at Audubon this 16<sup>th</sup> day of June, 2020.

Audubon County Board of Supervisors  
/s/ Rick Thompson, Chairperson

Attest:  
/s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$155,771.16. Vote-all in favor.

Bob Nelson and Teresa Murray discussed the last working day of full time employee Patricia Clark had been scheduled for July 1, 2020, and that now they would like to keep her on as an as-needed basis for up to three days a week due to COVID-19 as they feel there is plenty for her to do. They stated there would be no benefits but they would have to amend their budget for the wages. It was stated that the Board of Health had approved this change. Board did not commit to/approve budget amendment at this time.

Motion-Nelsen Second-VanAernam to accept and file MMP's for Dave Robinson, ID#62115; Daren Lauritsen-Home Place, ID#62130 and Vanole Inc.-VanAernam Site, ID#64747. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the deletion of Assessor asset #721, wooden desk. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve the deletion of motor grader assets #80, 86 and 82. Vote-all in favor. Motion-Nelsen Second-Thompson to approve a utility permit for Nishnabotna Valley REC at Crane Ave. north of Hwy. 44. Vote-all in favor. Weekly update: bridgework on Oakfield 1, patching, ditch cleaning, hauling rock, selling old truck and trailer. Rydl stated that he had talked to Bob Josten and Josten is preparing documents and will send them to the Auditor. Chris Hemmingsen stated that NextEra is moving forward but nothing is finalized.

Dave Lake discussed the insurance renewal. Motion-Nelsen Second-VanAernam to approve the ICAP/IMWCA insurance renewal. Vote-all in favor.

Motion-Nelsen Second-VanAernam to amend the agenda to extend FLEX deadline and discuss with Amanda Kommes customer service concerns. Vote-all in favor. Motion-Nelsen Second-Thompson to extend the FLEX deadline for 2019 Health Care FSA, HRA and Dependent Care FSA. Vote-all in favor.

Amanda Kommes inquired as to whether the Treasurer's office can refuse service to any individual that is not wearing a mask. The Board stated they feel that if we are requiring the public to wear masks that our staff should wear masks also.

The Board discussed the allotment of sick days due to COVID-19 given to all employees. Motion-Nelsen to send a memo to all employees saying that due to the fact that the courthouse has now reopened to the public that the additional sick COVID days would no longer be allowed. Motion- died due to the lack of a second. Lisa Rosenbeck stated that she hasn't used all of her hours due to the fact that some of the time when she was gone she was working from home.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 10:40 a.m. Vote-all in favor.

  
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Chairman, Audubon Co Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

06/04/2020 through 06/16/2020

Vendor	Description	Amount
ACE HARDWARE	RS TOOLS/PARTS	1,074.33
AGRILAND FS INC	FUEL/CONS	1,471.80
AGRILAND FS INC 73	SR FUEL	2,895.75
AMAZON CAPITAL SERVICES	SR OFFICE SUPPLIES	338.28
ASHCRAFT, ALAN	ELEC WKR/MLG REIMB	175.20
AUDUBON CO ADVOCATE JOURNAL	SUBSCRIPTION RENEWALS (8)	2,200.96
AUDUBON CO SHERIFF	SERVICE FEE/COURT	149.48
AUDUBON CO SOLID WASTE MGMNT, COMMISS	RS DISP SERVICE	512.96
AUDUBON FOOD LAND	JAIL MEALS/COMM SUPP/SHERIFF	306.07
AUDUBON-EXIRA READY MIX INC	SR PRO/BRIDG	2,230.25
BAKER, RICHARD M	VA MTG REIMB	50.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	930.10
BUSINESS CARD	WKSTATION/CAMERA/MISC EQUIP/SHERIFF	2,561.43
CAMPBELL, DEBBIE M	SAFETY SUPP COVID/TREAS	17.50
CARD SERVICES	DSL/TOOLS/TREES/MISC CONS	361.07
CENTRAL IA DISTR INC	CH CUST SUPP	280.00
CENTURYLINK	E911 TELEPHONE	14.00
CHRISTENSEN, SARAH G	ELEC SCHOOL/MLG REIMB	68.85
CITY SERVICE & PARTS	RS SAFETY	257.99
CLARK SERVICE AND EXHAUST LLC	VEH SERVICE/SHERIFF	68.95
CLARK, PATRICIA	ADM/PHN MLG REIMB	8.08
CLEMSEN, SHARI	BD OF REVIEW MTG/MLG/ASSR	198.28
CME OFFICE	MEI TRAINING	850.00
CORPORATE OFFICE	WKLY FLEX FUNDING	142.00
COUNSEL	M/A COPIER/PHN	23.99
D & J SUPPLY	RS TIRES	610.00
DELL MARKETING LP	RS COMPUTER	24,316.89
DES MOINES STAMP MFG CO	STAMP/RECORDER	28.30
DOLLAR GENERAL CORP	CH CUST SUPP	53.90
DOUGLAS COUNTY CLERK OF COURT, CRIMINA	DISPOSITION COPY/ATTY	2.75
ELMQUIST WELDING & RPR INC	VEH RPRS/SHERIFF	29.00
EXIRA CITY	SR WATER	212.46
EXIRA PLUMBING & HEATING	HOOK UP LIFT STATION/CONS	736.20
FASTENAL CO	SR BOLTS	215.40
FIRST NATIONAL BANK OMAHA	CH ZOOM/CH BLINDS	333.99
FORESTRY SUPPLIES INC	RS SAFETY GEAR	225.31
HANSEN REPAIR	VEH RPRS/LABOR/EMG MGT	49.50
HANSEN'S M&M SERVICES	E911 ADDRESSES	770.50
HENRY M ADKINS & SON INC	PRIMARY BALLOTS	307.21
HINNERS, KYLE	VA MTG/MLG REIMB	63.13
HOUSBY MACK INC	SR PARTS	328.61
ICAP	EMA LIABILITY/PHYS DAMAGE	1,473.98
ICRA	M/A IOWA LAND FILE/RECORDER	1,594.41
IP PATHWAYS	SR DATA SERVICE	620.80
IRON SHOP	SR PARTS/LABOR/TIRES	339.25
JENNINGS, SARAH	VW MAY TELE REIMB/ATTY	206.37
KASPERBAUER CLEANERS INC	DRYCLEANING/SHER	43.36
KOHOUT, TONY	SR SAFETY SHOES	130.00

06/04/2020 through 06/16/2020

Vendor	Description	Amount
KRAMER, DEB	ABS ELEC WKR/MLG REIMB	165.45
KRISTY, SCOTT	ELEC SCHOOL/MLG REIMB	188.45
LAFOY, PENNY	HCA/HMK MLG REIMB	119.35
LANDUS COOPERATIVE	SEED/FEED/SPRAY/CONS	1,324.92
MARNE-ELK HORN TELEPHONE CO	TELE/E-911	143.80
MARTEN, BECKY	ELEC WKR REIMB	160.00
MCMASTER-CARR	SR SAFETY SUPPLIES	656.25
MEDSHRED	NEEDLE DISPOSAL/PHN	60.00
MENNENOH, PHILIP	APR/MAY/JUNE TELE REIMB/EMA	150.00
MIDAMERICAN ENERGY CO	UTILITY REIMB/VA	1,743.42
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE	1,000.00
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	2,534.55
MIDWEST WHEEL COMPANIES	SR PARTS/CUST	657.97
MOTOROLA SOLUTIONS INC	RADIO REIMBURSEMENT/E911	21,012.50
NATIONAL DIST ATTORNEYS ASSN	REG FEE/ATTY	50.00
NELSON, COURTNEY	ELEC WKR REIMB	152.00
NEW OPPORTUNITIES INC	JUNE GEN RELIEF	1,325.00
NORTHERN SAFETY CO INC	RS SAFETY GEAR	98.60
O'HALLORAN INTERNATIONAL	SR PARTS	710.62
OLSEN, FRANK	VA MTG/MLG REIMB	61.11
OSVALD, SUSAN	ABS ELEC WKR/MLG REIMB	171.05
PARTEK SOLUTIONS	OFF SUPP/SHER	93.48
PAULSEN DOZING	EQUIP RENTAL/CONS	5,650.00
PETERSEN, JEAN	ELEC TRAINING REIMB/MLG	256.55
POWERPHONE INC	E911 DISPATCHER TRAINING	1,874.00
RASMUSSEN LUMBER CO	WALL MATERIALS/CONS	736.07
RASMUSSEN, ABBY	BD OF REVIEW/MLG REIMB/ASSR	186.16
REMSBURG SERVICE INC	CH PLBG SUPPLIES/PHN	293.77
RIESGAARD, GARY N	CEMETERY MARKERS MLG/VA	27.27
SECURE BENEFITS SYSTEMS	HRA FEES JUNE	755.55
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHREDDING/PHN	40.00
SHELBY CO AUDITOR	4TH QTR JUV CT RENT	567.00
SIEDELMANN, TERRY	BD OF REVIEW MTG/MLG REIMB./ASSR	89.04
SLATER, SARA	ELEC WKR REIMB	57.00
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR/WELDING	2,219.72
SOUTHWEST IA DIST ASSESSORS	DISTRICT DUES/ASSR	400.00
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	39.00
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/SHERIFF	318.58
SUBBERT, SHEILA	ELEC TRAINING/MLG REIMB	196.45
THE OFFICE STOP	SR CUSTODIAL	1,232.99
THOMSON REUTERS WEST PYMT CTR	PRINTING CHG/ATTY	1,593.56
TRUCK WORLD	SR VEH ASSET	48,000.00
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICE	252.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	6,503.90
UPS	SHIPPING/SHERIFF	23.46
US IDENTIFICATION MANUAL	US ID MANUAL UPDATE/SHERIFF	82.50
VERIZON WIRELESS	TELE/PHN	55.08
WATCHGUARD VIDEO	SAFETY SUPP/SHERIFF	201.74

06/04/2020 through 06/16/2020

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<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	SR PHONE	100.00
WICKIZER, JASON	CHAINSAW CLASS/CONS	150.00
WILLIAMS WELDING INC	RS PARTS	27.75
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	453.34
ZIEGLER INC	SR PARTS	913.02
	<b>GRAND TOTAL</b>	<b>155,771.16</b>

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06/04/2020 through 06/16/2020

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	63,392.91
0002 GENERAL SUPPLEMENTAL FUND	9,907.89
0004 CONSERVATION PARK IMPROVEMENT	6,386.20
0006 JAIL COMMISSARY	7.17
0011 RURAL SERVICES BASIC FUND	7,613.35
0020 SECONDARY ROAD FUND	58,448.11
4000 EMERGENCY MGMT SERVICES FUND	1,673.48
4010 E-911 SURCHARGE FUND	5,197.16
4100 CO ASSESSOR AGENCY	2,247.34
5210 PAYROLL-MISCELLANEOUS	142.00
8500 HEALTH REIMBURSEMENT ACCOUNT	755.55
<b>GRAND TOTAL</b>	<b>155,771.16</b>

SUPERVISOR'S MINUTE BOOK 2020

June 23, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Becky Marten, Phil Mennenoh, Robert Nelson, Suzanne Gerlach by telephone, Miranda Bills, Chris Erlandson and via Zoom – Mitch Rydl and Chris Hemmingsen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of MMP and deletion of 28E Agreement. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of the June 16, 2020 meeting. Vote-all in favor.

Board of Supervisor update – Partnership for Families, Heart of Iowa, letter from Attorney regarding Iowa Utilities Board rule changes.

The Board opened the bids on the desk. Motion-Nelsen Second-VanAernam to approve the bid of \$210.00 bid for the assessor's wooden desk from Janell Bluml. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file a MMP Update for Steve Huegerich-Cumberland, ID#63970. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2020-29. Vote-all in favor.

RESOLUTION 2020-29

WHEREAS, there were warrants having been issued and are outstanding for more than one year, the Auditor therefore is directed to cancel the following warrant pursuant to §331.554(7) of the Code of Iowa:

Check#	Date Issued	Amount	Issued To
522620	10/16/2018	8.08	Christine Wahlert
524198	06/25/2019	150.00	Dean Miller

WHEREAS, also pursuant to §331.554(7) of the Code of Iowa, a person may file a claim with the Auditor for the amount of the canceled warrant within five years of the date of cancellation.

AND WHEREAS, upon showing proper proof that the claim is true and unpaid, the Auditor shall issue a warrant drawn upon the fund from which the original warrant was drawn.

BE IT THEREFORE, RESOLVED, by the Audubon County Board of Supervisors that pursuant to §331.554(7) of the Code of Iowa, the above warrant be canceled by the Auditor and that Auditor/Treasurer correct records accordingly effective June 25, 2020.

Dated at Audubon this 23rd day of June, 2020.

/s/ Rick Thompson  
Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2020-30. Vote-all in favor.

APPROPRIATIONS RESOLUTION 2020-30

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2020, in accordance with 331.434 (6), Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa as follows:

SECTION 1. The amounts itemized to the departments or offices are listed as follows:

Board of Supervisors (1) .....	\$173,089	Auditor(2) .....	\$397,228
Treasurer (3) .....	\$238,864	Attorney(4) .....	\$273,138
Sheriff (5).....	\$1,471,797	Recorder(7).....	\$186,825
Engineer (20).....	\$5,788,601	Veterans Affairs(21).....	52,690
Conservation Board(22) .....	\$574,549	Public Health Board(23) .....	\$230,100
Weed Commission/Roadside(24) .....	\$235,700	Social Services(25).....	\$6,100
Sanitarian (27).....	\$27,900	Juvenile Justice (30) .....	\$22,268
Misc. Court (31).....	\$18,100	General Services( 51).....	\$384,494
Data Processing(52).....	\$170,100	Mental Health(60).....	\$156,655
Non-Departmental (99).....	\$1,557,147		

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state laws, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations, effective July 1, 2020.

SECTION 3. In accordance with 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms



Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve the deletion of the following assets: #51-2001 Mack dump truck; #13-1990 International truck tractor; #22-1989 Load King trailer; #1194-chipping hammer and #1222-chipper air hammer. Vote-all in favor. Rydl discussed the proposed RUT income for FY21 that the county will receive from the DOT and that it is unknown as to what the amount will be. Motion-VanAernam Second-Nelsen to approve Resolution 2020-33 as follows. Vote-all in favor.

**RESOLUTION 2020-33**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1, 2020, Chris Hemmingsen, Office Manager & Planning and Zoning Administrator, hourly wage be \$20.05, Jami Schleimer, Road Superintendent, annual salary be \$53,300.00, Kent Grabill, Roadside Manager/Weed Commissioner, hourly wage be \$22.55 and Cory Buck, Full Time Roadside/Non-Union, hourly wage be \$18.30.

Passed and approved this 23rd day of June, 2020.

Audubon County Board of Supervisors  
/s/ Rick Thompson, Chairperson

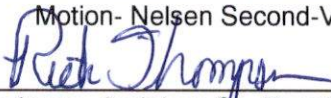
Attest: /s/ Joni Hansen, Deputy Auditor

Weekly update: bridgework, ditch cleaning, patching and grading roads. Rydl reviewed URP design proposals and the costs for three bridges.

Phil Mennenoh, EMA, discussed the request by Chris Hemmingsen for blue light disinfectant handheld wands that Secondary Roads would be able to use in vehicles and that they could also be used during flu season. Mennenoh will also check with custodian and conservation. Board directed EMA to obtain light for custodian.

Chris Erlandson reviewed the bid he had received for rewiring the courthouse. Motion-Nelsen Second-VanAernam to approve a bid for rewiring the courthouse from SCI Communications in the amount of \$43,022.44. Vote-all in favor. Erlandson advised that Aureon is who he would recommend for a new phone system after seeing the presentation. Board review of Robert Josten request for parcel listing for new TIF/ordiance-whether or not to include land parcels which wind turbines occupy as was done in previous urban renewal area. No discussion on such.

Motion- Nelsen Second-VanAernam to adjourn at 11:25 a.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor, Deputy

## SUPERVISOR'S MINUTE BOOK 2020

June 30, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Bob Nelson, Teresa Murray, Calla Poldberg, Janell Bluml, Suzanne Gerlach via telephone and via Zoom – Mitch Rydl and Chris Hemmingsen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of deletion of Recorder's desk. Vote-all in favor. John Hansen gave the custodial update and discussed the UV light that he had ordered for the courthouse. Motion-Nelsen Second-VanAernam to approve the minutes of the June 23, 2020 meeting. Vote-all in favor.

Board of Supervisor update: New Opportunities.

Motion-Nelsen Second-VanAernam to accept and place on file a MMP Update for Anthofer Family Farms-Danny Anthofer, ID#68601. Vote-all in favor. Motion-Thompson Second-Nelsen to accept and place on file a MMP Update for Clayburg Site-Kyler Oswald and Roger Clayburg, ID#69085. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2020-34 as follows. Vote-all in favor.

**RESOLUTION 2020-34**

**WHEREAS**, on this day, the Board of Supervisors of Audubon County has reviewed the year-end balances and have noted funds needed by the Veterans Affairs department appropriation due to vacation payout to a retiree, for the county budget for fiscal year ending June 30, 2020, and

**WHEREAS**, per Iowa Code Section 331.434.6, an appropriation increase/decrease adjustment may be made if there is another department within the same class of budget expenditures that has surplus

**NOW, THEREFORE, BE IT RESOLVED**, by the Audubon County Board of Supervisors that the FY20 appropriations be amended effective June 30, 2020 as follows:

Veterans Affairs(Dept 21 – Function 3200 -- Fund 0001) increase \$ 2200

Veterans Affairs(Dept 21 – Function 3200 -- Fund 0002) increase \$ 800

Public Health (Dept 23 -- Function 3040 -- Fund 0001) decrease \$ 3000

Passed and approved this 30th day of June, 2020 with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen

Nays: None

/s/ Rick Thompson

Attest: /s/ Joni Hansen

Chairperson, Audubon County  
Board of Supervisors

Audubon County Deputy Auditor

Motion-Nelsen Second-VanAernam to approve for FY21 a 2.5% wage increase for John Hansen and \$15.00 per hour wage for Bill Cramer. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the deletion of the Recorder's black desk, ID#2358. Vote-all in favor. The desk will be transferred to Veteran's Affairs.

Todd Nelsen discussed a phone call he had received from Kent Grabill regarding hay that had been baled on a parcel of ground that the county owns that is south and west of property owned by the landfill. Mitch Rydl will contact the party to discuss the parcel that the county owns and report back to the board.

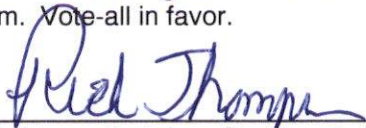
Discussion was held regarding the exclusion of the ground under the wind towers and how it had been handled previously. Lisa Frederiksen stated that the land parcels the towers were located on were included in the values from the last urban renewal plan Janell Bluml let the Board know that the wind towers are buildings on leased land. Mitch Rydl stated that they had sent to Bob Josten and Suzanne Gerlach the list they had received from Deb Umland. Motion-Thompson Second-Nelsen to not follow past precedence of including the ground under the wind turbines. Vote-all in favor.

Bob Nelson discussed an Agreement with Guthrie County to Provide Home Health and Home Care Aide Services to the residents of Audubon County. Nelson stated that the Audubon County Attorney had reviewed the Agreement. Nelson stated that it was an Agreement/Contract instead of a 28E Agreement as originally proposed because there was money involved. Motion-Nelsen Second-VanAernam to approve the Agreement with Guthrie County to Provide Home Health and Home Care Aide Services to the Residents of Audubon County. Vote-all in favor. The term of the Agreement will be from July 1, 2020 through June 30, 2021. Calla Poldberg, Chairperson of the Audubon County Board of Health also signed the Agreement.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve the deletion of a Roadside laptop, asset #1412. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the UPV design proposals for GR3, LE10 and LE20. Vote-all in favor. Weekly update: bridge maintenance, spotting rock and State Auditor doing inventory. Nelsen discussed a phone call he had received from a resident of Hamlin with a request for the vacation of an alley. Rydl will review all alleys in

Hamlin and report back to the Board. Rydl also discussed the replacement of a dump truck and semi-tractor and road closure signs near Exira for the 4<sup>th</sup> of July.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 10:30 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

July 7, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, John Hansen, Deb Campbell, Chris Erlandson, Mitch Rydl, Todd Johnson and via Zoom – Chris Hemmingsen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Recorders and Clerk's reports, Region XII appointment and deletion of Recorder's chairs. Vote-all in favor.

John Hansen gave the custodian update and stated that he has been cleaning and disinfecting.

Motion-Nelsen Second-VanAernam to approve the minutes of the June 30, 2020 meeting. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$615,205.50. Vote-all in favor.

Board of Supervisor update – upcoming meetings for Safety, ACED, WESCO, Landfill and Region XII.

Motion-Nelsen Second-VanAernam to accept and file the Auditor's month-end reports for June. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and file the Sheriff's 4th Quarter Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and file the Recorder's June Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and file the Clerk of Court's June Report of Fees. Vote-all in favor.

Motion-VanAernam Second-Nelsen to reappoint Laurie Gilbert to Region XII Regional Housing Authority Board of Directors for a term effective October 1, 2020 through September 30, 2021. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the deletion of Recorder's assets #2330, 3-tier Safco Stand and brown desk/work station and chairs-#236, 237 and 535. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the deletion of Treasurer's Kenmore humidifier, #0257. Vote-all in favor.

Motion-Nelsen Second-VanAernam to delete the Attorney' assets #971, 972, 973 and 974 – wooden chairs. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and file a MMP Updates for Douglas Gleason-Gleason Farms, Inc. (East), ID#57666; JEM Investments LLC-JEM, ID#64782 and Dave Robinson-Klocke, ID#64023. Vote-all in favor.

The Board discussed COVID leave for new hires and will address next week.

Motion-Nelsen Second-VanAernam to approve Resolution 2020-35 as follows. Vote-all in favor.

**PAYROLL DEDUCTIONS RESOLUTION 2020-35**

**WHEREAS**, it is desired to have payroll deductions for state and federal taxes, IPERS, FICA, ISAC Group Health Insurance, Local #2003 (SECO), Teamsters Union Local #147, AFLAC, Central United Life Insurance, Flex Plan Benefits including Trust/Dependent Care/Health, Delta Dental, Dearborn National Life, Liberty National Life and

**WHEREAS**, pursuant to 331.506 (3). Code of Iowa, the Board of Supervisors may authorize the auditor to issue warrants without prior approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, to authorize the County Auditor to make the aforementioned payroll deductions for the fiscal year 2021.

Passed this day 7th of July, 2020, with the vote thereon being as follows.

AYES: Thompson, VanAernam, Nelsen

NAYS: None

/s/ Rick Thompson  
Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2020-36 as follows. Vote-all in favor.

**RESOLUTION 2020-36  
ECONOMIC DEVELOPMENT**

**WHEREAS**, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon County (County) to provide for the health and welfare of its residents, and

**WHEREAS**, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes an allocation of \$30447.00 be issued to the Audubon County Economic Development Corporation for Fiscal Year 2021, and

**WHEREAS**, Audubon County Economic Development Corporation has agreed to continue to provide the promoting, preserving, and maintaining economic development to County and will account for said funds upon request of the County.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Audubon County Board of Supervisors, on behalf of County, shall allocate the sum of \$30,447.00 to Audubon County Economic Development Corporation for FY2021 for the use of continuing to promote, preserve and maintain economic development within Audubon County.

Passed this 7th day of July, 2020, with the vote thereon being as follows:

AYES: Thompson, VanAernam, Nelsen  
/s/ Rick Thompson  
Chairperson, Audubon County Board of Supervisors  
NAYS: None  
ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2020-37 as follows. Vote-all in favor.

**RESOLUTION 2020-37  
TOURISM ALLOCATION**

**WHEREAS**, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon County (County) to provide for the health and welfare of its residents, and

**WHEREAS**, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes that of these funds should be set aside for tourism expenditures for such items as dues, travel expenses, supplies, etc., and

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Audubon County Board of Supervisors, shall allocate funds for tourism expenses for FY 2021 to continue promoting, preserving and maintaining economic development within Audubon County.

Passed this 7th day of July, 2020 with the vote being as follows:

AYES: Thompson, VanAernam, Nelsen  
/s/ Rick Thompson, Chairperson  
Audubon County Board of Supervisors  
NAYS: None  
Attest:  
/s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2020-38 as follows. Vote-all in favor.

**RESOLUTION 2020-38  
FOR INTERFUND OPERATING TRANSFERS**

**WHEREAS**, it is desired to transfer monies between operating funds of Audubon County, and  
**WHEREAS**, said operating transfers are in accordance with Section 331.432, Code of Iowa; and  
**WHEREAS**, debt funds cannot be paid directly from the Capital Projects Fund,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, as follows

- 1. The additional sum of \$1,200,000 from the Rural Services Basic Fund to the Secondary Roads Fund (local effort) and up to \$1,200 from the General Basic Fund to the Economic Development Fund as needed.

The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 7th day of July, 2020 with the vote thereon being as follows:

AYES: Thompson, VanAernam, Nelsen  
/s/ Rick Thompson, Chairperson  
Audubon County Board of Supervisors  
NAYS: None  
Attest:  
/s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2020-39 as follows. Vote-all in favor.

**RESOLUTION 2020-39  
CONCERNING NON-DISCRIMINATION IN EMPLOYMENT**

**WHEREAS**, Audubon County has in the past tried to conform to all federal rules and regulations pertaining to equal employment opportunities, and

**WHEREAS**, the County of Audubon wishes to continue to comply with all federal rules and regulations for equal employment opportunities,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa that Audubon County will make every effort possible to comply with all federal laws and regulations in existence and future laws which may come about pertaining to equal employment opportunities.

Passed this 7th day of July, 2020, with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen  
/s/ Rick Thompson, Chairperson  
Audubon County Board of Supervisors  
Nays: None  
Attest:  
/s/ Joni Hansen, Deputy Auditor



Motion-Nelsen Second-VanAernam to approve an Engagement Letter with PFM for services. Vote-all in favor.

Treasurer Deb Campbell discussed tax sales with the Board. Campbell stated that the June sale has been suspended and discussed the sale procedure and what other counties are doing. Campbell stated everything depends on whether or not the Governor extends the deadline for taxes and if she does then we cannot have a tax sale.

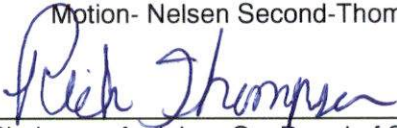
Chris Erlandson, IT, discussed the proposed contract with Aureon for internet and phone services system. Erlandson stated that no one has opposed working with Aureon. Motion-Nelsen Second-VanAernam to approve the Aureon bid for contract for internet and phone system. Vote-all in favor.

The Board discussed a Report/Recommendation for Resuming Jury Trials in Iowa from the court system.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a utility permit for overhead electric lines on Oriole Ave. between 120<sup>th</sup> and 130<sup>th</sup> Street. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve an updated to Aureon utility permit for the F37 area. Vote-all in favor. Weekly update: rejuvenator on roads, bridgework, culverts, ditch cleaning, spotting rock and grading roads. Rydl discussed upcoming Engineers conference, safety meeting and projects. Rydl discussed work being done on a dirt road near Bluebird Avenue and the work the landowner has done and the seeding the county has completed. Rydl also discussed equipment that will need to be purchased in the upcoming year.

Todd Johnson discussed House File 2502 regarding weapons in the courthouse.

Motion- Nelsen Second-Thompson to adjourn at 11:43 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor, Deputy

06/17/2020 through 07/07/2020

Vendor	Description	Amount
ACE HARDWARE	CUST SUPP/SHERIFF	646.96
AMAZON CAPITAL SERVICES	@SR ENG SUP	563.51
ARNOLD MOTOR SUPPLY	@RS CUSTODIAL	262.91
AUDUBON CITY LIBRARY	FY21 FIRST QTR ALLOCATION	7,050.00
AUDUBON CO ADVOCATE JOURNAL	SUBS RENEWAL/ASSR	653.89
AUDUBON CO AIRPORT AUTHORITY	FY21 FIRST QTR ALLOCATION	12,427.33
AUDUBON CO ECONOMIC DEVE	FY21 1ST QTR ALLOCATION	7,611.75
AUDUBON CO FAIRBOARD	FY21 ALLOCATION	22,000.00
AUDUBON CO HISTORICAL SOCIETY	FY21 ALLOCATION	5,000.00
AUDUBON CO MEMORIAL HOSP	@SR HEALTH SERVICES	85.60
AUDUBON CO SHERIFF	SERVICE FEE/SHER	30.00
AUDUBON CO SOLID WASTE MGMNT, COMMISS	1ST QTR FY21 ALLOCATION	12,950.00
AUDUBON CO STORKS NEST, GUTHRIE CO ENV	FY21 ALLOCATION	500.00
AUDUBON COUNTY	FLEX JUNE FOR JULY	25,294.00
AUDUBON CRIMESTOPPERS	FY21 ALLOCATION	400.00
AUDUBON HOMEBOUND MEALS	FY21 ALLOCATION	1,000.00
AUDUBON RECREATION FOUNDATION	FY21 ALLOCATION	2,000.00
AUDUBON-EXIRA READY MIX INC	@SR PAVEMENT PATCH	12,996.15
BAKER, RICHARD M	VA MTG REIMB	50.00
BAYLOR, ANGIE	@POSTAGE REIMB/ATTY	8.00
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	279.00
BRAYTON CITY CLERK	@SR RUT REIMBS	297.50
BROOKS, MICHAEL	MEAL REIMB/SHER	10.09
CARD SERVICES	DSL/SAFETY/ELEC SUPP/CONS	631.68
CASEY'S BUSINESS MASTERCARD	FUEL/EMG MGT	71.22
CENTRAL IA DISTR INC	CH OFF SUPP	568.00
CITY SERVICE & PARTS	@RS PARTS	268.83
CLARK SERVICE AND EXHAUST LLC	VEH MAINT/SHERIFF	58.95
CORPORATE OFFICE	WKLY FLEX FLUNDING	169.01
COUNSEL	M/A COPIER/PHN	255.88
DES MOINES STAMP MFG CO	ELEC STAMP	15.55
DOLLAR GENERAL CORP	CELL CARD/CUST/CLEAN SUPP/CONS	128.06
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL/SHER	81.10
ELDERBRIDGE AGENCY ON AGING	FY21 ALLOCATION	5,250.00
ELECTION SOURCE	ELECTION SUPP/AUD	19.43
EMERGENCY MANAGEMENT FUND	FY21 ALLOCATION	15,000.00
EXIRA CITY	FY21 FIRST QTR ALLOCATION	3,525.00
EXIRA FIRE DEPARTMENT	REIMB PAGERS COST/E-911	2,300.00
FIDLAR TECHNOLOGIES INC	1ST QTR AVID SUPPORT/RECORDER	1,750.00
FIRST NATIONAL BANK OMAHA	@SR FUEL	230.00
GALLS LLC	CLEANING KIT/SHERIFF	22.43
GOOD NEIGHBOR SERVICE CO	FY21 ALLOCATION	3,250.00
GRAINGER	CH COVID SUPP	73.96
GUST, ROBERT	SR INS REIMBS FY21	295.80
GUTHRIE COUNTY REC	MAY ELEC/CONS	1,376.22
HAMANN TRUCKING LLC	@GRAN HAULING	107,442.30
HANSEN REPAIR	VEH RPRS/LABOR/SHERIFF	201.50
HEARTLAND TIRES & TREADS	@SR TIRES	7,571.12

Claims Listing Report  
AUDUBON COUNTY  
06/17/2020 through 07/07/2020

Vendor	Description	Amount
HENNINGSEN CONSTRUCTION	@SR COLD PATCH	2,965.25
HINNERS, KYLE	VA MTG/MLG REIMB	63.13
HOUSBY MACK INC	@SR PARTS	380.36
IA DEPT OF PUBLIC SAFETY	IOWA SYSTEM RENEWAL/SHER	1,956.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	DISPATCHER SCHOOL/SHER	13,675.00
IA STATE ASSN OF COUNTIES	FY21 MEMBER DUES/BOS	5,900.00
IA STATE CO TREASURERS ASSOC	FY20-21 DUES/TREAS	250.00
ICAP	FY21 LIABILITY/EMA	90,282.49
IMWCA	FY20-21 WORK COMP	8,031.00
IP PATHWAYS	DP SUPPORT/MAY	6,308.75
IPAC, IA PRECINCT ATLAS CONSORT	VOTER FEES FY21/ELECTION	4,324.76
ISAC-GROUP HEALTH	FLEX REIMB JUNE-JULY	78,746.00
JEO CONSULTING GROUP INC	@SR ENG SERVICE	5,190.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
JOHN DEERE FINANCIAL	@MOWER PARTS/CONS	564.30
JOHNSON, TODD W	@MASK FABRIC/SHERIFF	47.96
JOHNSTON HYVEE	ACADEMY MEALS/SHER	2,926.00
KIMBALLTON CITY CLERK	FY21 FIRST QTR ALLOCATION	1,275.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	251.32
MARNE-ELK HORN TELEPHONE CO	SR PHONE	277.70
MARTIN MARIETTA MATERIALS	@SR GRAN MTRL	43,283.95
MEDIACOM	JAIL CABLE/SHER	147.90
MEDICAP PHARMACY #8051	INMATE MEDS/SHER	8.79
MIDAMERICAN ENERGY CO	SR ELECTRIC	1,774.15
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE	1,000.00
MIDWEST SPRAY TEAM & SALES INC	@RS CHEM	99.60
MY WAY DESIGNS	SHIRTS/SHERIFF	418.00
NATIONAL SAFETY COUNCIL	MEMBERSHIP DUES/BOS	425.00
NEW OPPORTUNITIES INC	JULY GEN RELIEF	1,325.00
OLSEN, FRANK	VA MTG/MLG REIMB	61.11
PITNEY BOWES INC	POSTAGE RENT	760.32
PITNEY BOWES PURCHASE POWER	CH POSTAGE	1,612.05
POLK COUNTY TREASURER, POLK CO MEDICAL	ME CHIEF FEE/REVIEW	284.77
POWERPHONE INC	@M/A SUPPORT/E911	928.80
POWERPLAN	@SR PARTS	1,330.36
PRODUCTIVITY PLUS ACCOUNT	OIL/CONS	1,182.35
RASMUSSEN LUMBER CO	@SR LUMBER/PATCHING MTRL	395.59
REGION XII COUNCIL OF GOVTS	4TH QTR TRANSIT/MATCH	794.34
RIESGAARD FARM SUPPLY	@RS SEED	400.00
SCHNEIDER GEOSPATIAL, LLC, ATTN: ACCOUNT	SR DATA SERVICE	1,440.00
SECRETARY OF STATE, NOTARY DIVISION	NOTARY APP/SHERIFF	79.40
STAR EQUIPMENT LTD	@SR PARTS	951.20
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/EPS/TREAS	1,677.09
SWI JUVENILE EMERGENCY	FY21 FIRST QTR ALLOCATION	15,830.84
TEMPLETON HARDWARE	LABOR CALL/SHERIFF	50.00
THE MASTER'S TOUCH, LLC	OFF SUPP/EPS/TREAS	440.14
THE OFFICE STOP	OFF SUPP/ASSR	230.00
TYLER TECHNOLOGIES	SR DATA SERVICE	45,006.50

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
UMB BANK N.A., ATTN: TRUST FEES DEPT	BOND AGENT FEES	300.00
UMLAND, DEBRA	@MTG MLG REIMB/ASSR	60.60
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	619.45
US CELLULAR	RS PHONE	799.95
VERIZON WIRELESS	TELE/SHERIFF	595.45
VETTER EQUIPMENT - NAPA 1	MUD FLATS/SHER	280.00
WATCHGUARD VIDEO	SAFETY EQUIP/SHERIFF	426.00
WEGNER, DALE	SR INS REIMBS	123.71
WEST CENTRAL IA RURAL WATER	SR WATER	19.50
WESTERN IA WIRELESS	SR INTERNET	100.00
WESTERN IOWA TOURISM REG	FY21 ALLOCATION	500.00
WESTON, DOUGLAS	JULY INS REIMB DOUG	214.50
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,895.54
WITTROCK, BRIAN	@SR SAFETY SHOES	130.00
	<b>GRAND TOTAL</b>	<b>615,205.50</b>

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	110,534.34
0002 GENERAL SUPPLEMENTAL FUND	114,061.44
0003 ECONOMIC DEVELOPMENT FUND	500.00
0010 MH/DD SERVICES FUND	32.48
0011 RURAL SERVICES BASIC FUND	51,290.96
0012 RURAL SERVICES SUPPLEMENTAL FUND	12,427.33
0020 SECONDARY ROAD FUND	307,397.45
0034 NW AUDUBON/WIND TIF FUND	300.00
4000 EMERGENCY MGMT SERVICES FUND	662.42
4010 E-911 SURCHARGE FUND	4,337.17
4100 CO ASSESSOR AGENCY	13,492.90
5210 PAYROLL-MISCELLANEOUS	169.01
<b>GRAND TOTAL</b>	<b>615,205.50</b>

**SUPERVISOR'S MINUTE BOOK 2020**

**July 14, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Deb Umland, Phil Mennenoh, Teresa Murray, Deb Campbell, Mitch Rydl, Miranda Bills, Todd Johnson, Chris Erlandson, via telephone – Robert Gast, Heather Toft and via Zoom – Chris Hemmingsen.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Nyhart Agreement, deletion of SR asset, approve utility permit, road classifications, ordinances and drug dog funds. Vote-all in favor.

John Hansen gave the custodial update and discussed the UV light received for sanitizing.

Motion-VanAernam Second-Thompson to approve the minutes of the July 7, 2020 meeting. Vote-all in favor.

Board of Supervisor update – ACED, WESCO, Fair Board meetings and landfill meeting today.

The Board discussed Court requirements with John Hansen and also placed a call to Robert Gast of the Fourth Judicial District. Gast told the Board that whatever the County was requiring for signage in the court area would work and that the entire courtroom would be the jury box.

The Department Head meeting was held and discussion was held regarding the phone system, reviewing ordinances, PHN preparing Vicious Dog Ordinance, weapons in the building signage and wearing masks in the building. Todd Johnson discussed the Figure 8 races and questioned social distancing.

Motion-Nelsen Second-VanAernam to accept and file MMP's for Daniel Lauritsen-Jensen Farm, ID#62131 and for Sunburst Farms LLC, ID#63968. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Nyhart Service Agreement for the GASB 75 Actuarial Report. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve/disapprove Homestead, Military and BPTC tax credits. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve the deletion of asset #1394, 2-way radio. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a utility permit with West Central Iowa Rural Water Association in Viola Township. Vote-all in favor. Rydl discussed the process for changing the classification of a road from Level B to Level A. Weekly update: ditch cleaning, grading roads, spotting rock and seeding. Rydl also discussed a water dispenser that could be used as they are not to use the water fountain.

The Chairman opened the public hearing on the Loan Agreement and Issuance of Bonds not to Exceed \$10,000,000. No oral or written comments had been received. Motion-VanAernam Second-Nelsen to close the public hearing at 10:20 a.m. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Resolution 2020-40. Vote-all in favor.

**RESOLUTION 2020-40**

Resolution expressing intent to authorize a Loan Agreement and issue Bonds in an amount not to exceed \$10,000,000

WHEREAS, the Board of Supervisors (the "Board") of Audubon County, Iowa (the "County"), has established the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, the Board has proposed to enter into a loan agreement (the "Loan Agreement") and issue general obligation bonds in a principal amount not to exceed \$10,000,000 pursuant to the provisions of Subsection 331.441(2)(b)(14), Section 331.402, Section 331.442, Section 331.443 and Chapter 403 of the Code of Iowa, for the essential county purpose of carrying out projects in the Urban Renewal Area consisting of construction, reconstruction and improvement of county roads and bridges; and has published notice of the proposed action and has held a hearing thereon and no petition has been filed requesting that the matter be submitted to the registered voters of the County; and

WHEREAS, it is necessary at this time for the Board to express its intent to authorize the Loan Agreement for the purpose set out above and to express its intent to issue General Obligation Bonds in a principal amount not to exceed \$10,000,000 (the "Bonds") to be issued in the future in evidence of the obligation of the County under the Loan Agreement;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. The Board hereby determines to enter into the Loan Agreement in the future, providing for a loan to the County in a principal amount not to exceed \$10,000,000 for the purposes set forth in the preamble hereof and to issue the Bonds at the time such funds are needed. The

Board also declares that this resolution shall constitute the "additional action" required by Section 331.402 of the Code of Iowa.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved on July 14, 2020.

Audubon County Board of Supervisors  
/s/ Rick Thompson, Chairperson

Attest:  
/s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve the Region XII CP2104 Local Planning and Administrative Assistance Contract (Comprehensive Smart Plan). Vote-all in favor.

Todd Johnson informed the Board that they had gotten a new drug dog and a Deputy had started training with the dog and would need funds for the purchase of the dog transferred to the drug dog fund.

Lisa Frederiksen discussed an unemployment claim that had been received and Thompson signed the form to be returned as he serves on that Board.

The Board emailed Sarah Jennings regarding the weapons signage on courthouse doors.

The Board called Heather Toft regarding the application for MEI training.

Motion- Nelsen Second-VanAernam to adjourn at 11:29 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor, Deputy

07/08/2020 through 07/21/2020

Vendor	Description	Amount
ACE HARDWARE	CUST SUPP/ASSR	299.96
AGRILAND FS INC	FUEL/SHERIFF	1,870.05
AGRILAND FS INC 73	@SR FY20 FUEL	18,269.31
AMAZON CAPITAL SERVICES	SR CLEANING SUPPIES/COVID	67.32
AUDITOR OF STATE, ROB SAND	FY 19 COUNTY AUDIT	39,605.17
AUDUBON CITY	@GEN RELIEF REIMB	199.50
AUDUBON CO MEMORIAL HOSP	@SR FY20 HEALTH SER	85.60
AUDUBON CO SHERIFF	SERVICE FEE/ATTY	31.32
AUDUBON CO SOLID WASTE MGMNT, COMMISS	@RS FY20 DISP SER	653.04
AUDUBON FOOD LAND	JAIL MEALS/SUPP/SHERIFF	125.04
AUDUBON STATE BANK	DEPOSIT SLIPS/RECORDER	54.69
BARCO	SR SIGNS	240.77
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	530.40
BUSINESS CARD	FUEL/MOTEL/SHERIFF	169.06
CASS CO HEALTH SYSTEM	NEW EMP EXAM/SHERIFF	452.00
CENTRAL IA DISTR INC	CH CUST SUPP	305.00
CENTURYLINK	TELE/E911	14.00
CINTAS	SR SAFETY SUP	169.04
CLARK SERVICE AND EXHAUST LLC	VEH LABOR/RPRS/SHERIFF	331.52
CLARK, PATRICIA	ADM/PHN MLG REIMB	7.07
CODE-2 K-9 SERVICES	DRUG DOG/SHERIFF	2,500.00
CORPORATE OFFICE	WKLYL WAGE WORKS	46.04
D & J SUPPLY	@SR FY20 TIRE REPAIR	400.00
EXIRA CITY	SR WATER	82.85
FASTENAL CO	SR PARTS/BOLTS	171.92
FIRST NATIONAL BANK OMAHA	OFF SUPP/PHN	771.72
FRANK DUNN CO	@SR FY20 PAVEMENT PATCH	799.00
GALLS LLC	@MK9 PEPPER/SHERIFF	162.64
GUTHRIE COUNTY REC	@WATER HEATER/CONS	5,732.03
HANSEN'S M&M SERVICES	E911 ADDRESS REIMB	750.50
HENRY MADKINS & SON INC	ELECTION SUPP/AUD	76.64
IA STATE ASSN OF COUNTIES	BOS DUES FY21	375.00
IP PATHWAYS	@SR FY20 DATA SERVICE	6,929.55
IRON SHOP	@IRON/CONS	146.20
JENNINGS, SARAH	JUNE TELE REIMB	206.37
JENSEN COLLISION CENTER INC	WINDSHIELD RPRS/SHERIFF	880.61
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	237.21
MAINSTAY SYSTEMS INC	1ST QTR IA SYSTEM PC M/A/SHERIFF	237.00
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	552.43
MIDWEST WHEEL COMPANIES	@SR FY20 MISC AD/CUSTODIAL/ASSET	811.56
MURRAY, TERESA	HCA/HMK MLG REIMB/PHN	26.26
NEBRASKA-IA INDUSTRIAL	@SR FY20 BOLTS	153.11
NORTHERN SAFETY CO INC	FACE MASKS/GLOVES/CONS	176.09
O'HALLORAN INTERNATIONAL	@SR FY20 PARTS	106.88
POLK COUNTY SHERIFF'S OFFICE	SERVICE FEE/ATTY	33.45
POTTAWATTAMIE CO ATTY OFF, C/O RHONDA BL	MLG REIMB/ATTY	88.55
REGION XII COUNCIL OF GOVTS	FY21 COG DUES	5,384.72
REMSBURG SERVICE INC	PLBG SUPP/SHERIFF	116.74



Claims Listing Report  
AUDUBON COUNTY  
07/08/2020 through 07/21/2020

Vendor	Description	Amount
SAUERS, WILL	MEI REIMB	200.00
SECURE BENEFITS SYSTEMS	HRA FEES/JULY	3,207.92
SOUTHSIDE WELDING & MACH LLC	@SR FY20 PARTS/BULD LABOR/BLDG	596.89
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/SHERIFF	370.05
TEMPLETON VETERINARY CLINIC	RS HORT SUPPLIES	160.00
THOMSON REUTERS WEST PYMT CTR	LAW PUBLICATIONS/ATTY/COURT	477.41
UNITED STATES TREASURY	QTRLY FED EXCISE TAX	124.24
UNITYPOINT CLINIC-OCCUPATIONAL	NEW EMP DRUG SCREEN/SHER	126.00
UNPLUGGED WIRELESS LLC	K9 FLOOR MAT/SHERIFF	135.00
US CELLULAR	RS CELL PHONE	802.92
VERIZON WIRELESS	TELE/PHN	55.98
VETTER EQUIPMENT - NAPA 1	CUST SUPP/RECORDER	60.40
WILLIAMS WELDING INC	@RS FY20 PARTS	73.56
ZIEGLER INC	@SR FY20 PARTS/TIRES/BLADES	24,145.21
	<b>GRAND TOTAL</b>	<b>121,970.51</b>

## SUPERVISOR'S MINUTE BOOK 2020

July 21, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Amanda Kommes, Phil Mennenoh, Deb Campbell, Mitch Rydl, Todd Johnson, Tyler Thygesen, Mike Blum and Aaron Petersen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of dispatcher resignation and approving partially funded stated credits on to taxpayers. Vote-all in favor.

John Hansen gave the custodial update and discussed removing firearm signage on courthouse doors.

Motion-Nelsen Second-VanAernam to approve the minutes of the July 14, 2020 meeting. Vote-all in favor.

Amanda Kommes of the Treasurer's office discussed CDL testing and how other counties are handling testing during COVID-19. The Supervisors stated that if the Treasurer's office was not ready to reopen for CDL testing at this time that they should re-evaluate in a month.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$121,970.51. Vote-all in favor.

Deb Campbell reviewed the Semi-Annual report. Motion-Nelsen Second-VanAernam to accept and file the Treasurer's Semi-Annual Report. Vote-all in favor.

Board of Supervisor update – Juvenile Justice and landfill meetings.

Lisa Frederiksen and Todd Johnson discussed budget and funding/past precedence and also donations for the drug dog. Motion-Nelsen Second-Thompson to expend insurance proceeds first and then the additional needed to pay bills for the drug dog is to come out of the drug dog fund. Vote-all in favor.

Phil Mennenoh and EMA Board members Todd Johnson and Tyler Thygesen met with the Board to discuss the need for a different vehicle for the EMA Director to use. Mennenoh stated that the vehicle he is currently driving doesn't function as needed for the EMA vehicle and also needs repairs. Mennenoh stated he needs a mobile office and has looked into a police package Tahoe as he needs a reliable vehicle with clearance. Mennenoh explained to the Board that the grant that he was hoping to get was not available so now he is requesting more money from the county. The vehicle and equipment would come to approximately \$49,000.00. Johnson stated that \$3,000.00 would be available from E911 for a radio. Nelsen checked with Auditor Frederiksen on budget service area totals. The Board will review the budget to see if this is possible.

The Board opened bids for a typewriter stand and as both bids were the same they will ask bidders to submit new bids.

Motion-VanAernam Second-Thompson to approve Resolution 2020-41 as follows. Vote-all in favor.

Resolution 2020-41

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that effective July 1, 2020, wages of Auditor Office staff will increase 2.5% in line with Supervisor reduction of compensation board recommendation for FY21 elected officials.

Dated at Audubon County, Iowa this 21st day of July, 2020.

/s/ Rick Thompson  
Chairperson, Board of Supervisors  
Audubon County, Iowa

ATTEST:

By: Joni Hansen  
Audubon County Auditor

Motion-Thompson Second-VanAernam to accept and file a MMP for Fett Farm, ID#59766. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the FY20 Substance Abuse Prevention Annual Report and Fourth Quarter Expenses. Vote-all in favor.

Motion-VanAernam Second-VanAernam to accept the resignation of Dispatcher Melissa Grover. Vote-all in favor.


Aaron Petersen discussed mowing and making hay on ground owned by the Landfill and the County. Petersen stated he had been mowing for the Landfill for eight years and doing maintenance work on the ground and then makes hay. Petersen stated that he cannot sell the hay as it has debris in it and that he has had damage to equipment several times due to debris. If Petersen continues mowing the ground owned by the county then Kent Grabill would no longer be required to mow and spray that area. Rydl commented on the weather station on the property and the Board will also check with Sarah Jennings and get back to Petersen.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve the IDOT Agreement for AU10 bridge replacement. Vote-all in favor. Weekly update: culvert work, erosion control, bridgework, field entrances, grading roads and spotting rock. Rydl discussed a proposed low water crossing in Sharon Township and also reviewed Bridge and Farm-to-Market funding. Rydl discussed repairs that are needed for the dozer.

Motion-Nelsen Second-Thompson to approve that any shortage due to partially funded state credits be passed on to taxpayers. Vote-all in favor. No further discussion with budget director.

Motion- Nelsen Second-VanAernam to adjourn at 11:46 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor, Deputy

## SUPERVISOR'S MINUTE BOOK 2020

July 28, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Becky Marten, John Hansen, Todd Johnson, Deb Campbell, Miranda Bills, Chris Erlandson, Mitch Rydl, Mike Brooks and Drug Dog Mechi and by Zoom: Courtney Nelson and Sarah Jennings.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of discussion and payment of gov.Domain billing. Vote-all in favor.

John Hansen gave the Custodial update and would like to remove the cloth couch in the Board Room due to Covid requirements. This will be put up for bids. Discussion was held on the Attorney's request to remove the air conditioner in her present office and move it to her new office. After lengthy discussion the Board feels that it was the Attorneys wish to move offices and she will be gaining more space and therefore moving the air conditioner at this time isn't feasible. Possibly when time comes to replace air conditioner in her new office compensation might be made towards the purchase. No promises made at this time. Hansen also discussed re-asphalting the south drive at the Sheriff's Office. Blueprints were viewed and this will be discussed at budget time.

BOS update: no meetings but VanAernam reminded of "The Last Lap of the Year" to be held at Fairgrounds Friday, July 31, 2020.

Sara Slater of Economic Development discussed new signage and various projects such as scavenger hunts for children and an adult one to be held soon along the trail. Approval was given by the Supervisors to sponsor tourism for a grant application now being working on. Slater was praised for all the work they are doing in bringing tourists to Audubon County.

Motion-Nelsen Second-VanAernam to approve minutes of July 21, 2020 meeting. Vote-all in favor.

Sheriff Johnson met with the Board regarding the hiring of a full-time dispatcher. Motion-VanAernam Second-Nelsen to approve Resolution 2020-43. Vote-all in favor.

**RESOLUTION 2020-43**

Be It Hereby Resolved by the Audubon County Board of Supervisors, that Lisa Powell, be hired as a Full-Time Dispatcher/Jailer for the Audubon County Sheriff's Office effective August 5<sup>th</sup>, 2020. She will be scheduled to work a minimum of 40 hours with the option to work overtime as needed to fill the schedule. Her starting hourly wage will be \$13.80 based on experience and then follow the union contract for pay increases as set. Dispatcher/Jailer wages and benefits shall follow that of the Union Contract.

Dated at Audubon this 28<sup>th</sup> day of July, 2020 with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen	Nays: None
Audubon County Board of Supervisors	Attest:
<u>/s/ Rick Thompson, Chairperson</u>	<u>/s/ Becky Marten, Clerk</u>

Discussion held with Johnson and Auditor Frederiksen on the drug dog funding, past precedence and developing new potential policy to allow banking dog replacement costs before paying any other drug dog expenses out of this fund. Frederiksen stated she had set up a Project 009 to track the current costs and expenses for the new drug dog. Canine Handler Michael Brooks and dog Mechi were presented to the Supervisors. Mechi is a 5 month old female and currently has been to approximately 2 weeks of training.

Current bids for the typewriter stand were opened. Motion-VanAernam Second-Nelson to award high bidder Janell Blumi typewriter stand.

Treasurer Deb Campbell presented the Investment Report for Supervisor's review. She also discussed current CDL training and Covid precautions and DOT's caution for discrimination. She will contact owner of training truck and explain the options available as to the limitation of tests being done and also the sanitizing that will be required following each drive.

Lengthy discussion was held with Attorney Sarah Jennings joining by Zoom on the pay increase for attorney staff member Hilaree Walter. Several CH employees also expressed concerns on this increase regarding Board's code authority to set these type of wages versus the elected officials' right to implement departmental pay policies and contracts with employees. Jennings stated she had promised Hilaree this pay raise when hiring her. Board reviewed/discussed minutes at hiring and at budget review time. Jennings did not feel office wages within the courthouse should be compared; but rather compare pay to other surrounding counties including Pottawattamie and Polk; although Board does not allow for elected official raises to follow these other counties. When questioned on whether board used a pay scale/policy in setting elected "non-deputy" wages –they replied no and they would usually do whatever a department head wanted. Motion-Nelson Second-Thompson to approve Resolution 2020-42 with the deletion of the phrasing of contractual promise/attorney pay policy, etc. as follows: Vote-all in favor.

**RESOLUTION 2020-42**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that County Attorney staff member Hilaree Walter's hourly rate will be increased from \$18.00 per hour to \$19.00 per hour effective July 1, 2020.

Dated at Audubon this 28<sup>th</sup> day of July, 2020 with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen      Nays: None  
Audubon County Board of Supervisors      Attest:  
/s/ Rick Thompson, Chairperson                      /s/ Becky Marten, Clerk

Motion-Nelsen Second-VanAernam to adopt the Drug Dog Policy (#-0030). This will allow a balance of \$10,000 for future replacement of the drug dog and any balance in excess of this amount will be used to cover training, equipment, supplies, etc. Vote-all in favor.

Engineer Rydl gave the Secondary Road report and employees are doing bridge work, hauling rock, culvert work. Surveying bridges is being done and bridge inspections are now being done monthly. He also discussed repairs being made to county vehicle #65. Also showed pictures and made the Supervisors aware of an upcoming project on ME16 bridge at 200 St East of Robin and South of F32. Bridge will need to be replaced.

Motion-Nelsen Second-Thompson to adjourn at 11:15 am.

*Rick Thompson*  
Chairman, Audubon Co. Board of Supervisors

Attest: *Becky Marten Clerk*  
Audubon County Auditor, Clerk

**SUPERVISOR'S MINUTE BOOK 2020**

**August 4, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, John Hansen, Ashley Madsen, Amanda Kommes, Phil Mennenoh, Deb Campbell, Mitch Rydl, Todd Johnson, Melissa Thygesen, Sarah Jennings, Hilaree Walters and via Zoom – Bob Gast, Teresa Murray, Suzanne Gerlach and Chris Hemmingsen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Recorder's Report of Fees, Sanitarian billing, Non-Audit comments, Windstream authority and lactation room. Vote-all in favor.

John Hansen gave the custodial update and discussed moving the Attorney's office on Wednesday.

Motion-VanAernam Second-Nelsen to approve the minutes of the July 28, 2020 meeting. Vote-all in favor.

Board of Supervisor update – None.

Board was questioned on whether their approval had been given to take control of public access hallway and install a third security door for the county attorney - Board stated that they were not aware and had not given such permission. Will discuss later with county attorney present.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$193,277.84. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and file the Recorder's Report of Fees for July, 2020. Vote-all in favor.

The Board of Supervisors and the Public Health office were all in agreement to return billing for Sanitarian services back to the Public Health office.

The Board reviewed the State Auditor Non-Report comments and had all departments listed initial their referenced comment.

Phil Mennenoh discussed funding for a vehicle for EMA and will discuss further on August 18.

Amanda Kommes stated that the Treasurer's office would resume CDL skills testing on Tuesday, August 11 and that all driver's licenses are by appointment.

Attorney Sarah Jennings and Bob Gast, Fourth Judicial District Court Administrator, discussed the access to the lactation room. Lengthy discussion with various courthouse personnel on seeking permission prior to making building changes. The Board asked why the door was placed in the current location and Jennings stated that she couldn't be locked in her office. She refused to allow a key to be given at beginning/end of each workday to any lactating employee. Board discussed moving the hallway door. Gast stated that the door shouldn't be locked and according to law, there should be unhindered access. Jennings stated that there would always be one of her staff members here to grant access and asked who has the ultimate authority. Gast stated that he feels that it is not a security concern but that a lactation room would also have to be made available for jurors. Prior to door installation, access was allowed for all employees/jurors.

The Board asked Jennings to discuss the land surrounding the landfill in two weeks.

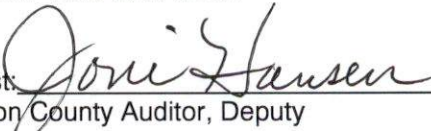
Jennings stated that she needs to move the phone lines for her office by Wednesday or her office would be shut down. The Auditor's office has authority regarding billing services to various departments but is not in charge of moving lines. The Board will call Windstream to get the authority for changes. Nelsen also asked why Hilaree had mileage expense to Council Bluffs and they had also paid for training here in Audubon and Jennings explained it was for training with actual cases.

Suzanne Gerlach of PHM gave a financial update. She had received a parcel list and stated all are in Leroy and Audubon townships and in the Audubon School District. Gerlach will prepare sub-district cash flows to keep separate and will build both ways so it can be tracked. Gerlach stated that the earliest date possible for long-term borrowing would be October 15, 2020 and that she would have to capitalize interest. The Board does not want to do an internal loan. Gerlach discussed certifying bonds this year or next year and will need verification of construction costs, which is estimated at 1.9 million per tower, so she can complete the cash-flow. We are looking at 5 million at the end of 2020 and the next 5 million in 2022. If the Board wants to proceed with a short-term loan she can prepare the term sheets to send to the three local banks but she can't negotiate rates. The Board instructed Gerlach to go with October of 2021 instead of January of 2022 to lock the bonds in.

Mitch Rydl gave the Secondary Road update. Weekly update: bridge maintenance, work on 280<sup>th</sup> Street, field entrances, design work on a low water crossing and grading. Rydl also discussed using the rejuvenator and quotes for the painting of lines on 22 miles. The lowest quote was from High Quality Striping in the amount of \$22,721.50.

Motion- Nelsen Second-VanAernam to adjourn at 12:21 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor, Deputy

07/22/2020 through 08/04/2020

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPP	66.88
AGRILAND FS INC	FUEL/CONS	993.83
ALPHA MEDICAL EQUIPMENT INC	LIFEPAK/MED EQUIP/SHERIFF	164.90
AMAZON CAPITAL SERVICES	SR OFFICE SUPPLIES	851.44
ARNOLD MOTOR SUPPLY	SR MISC ADDITIVES/TOOLS/PARTS	366.88
AUDUBON CITY	CH WATER UTILITIES	989.36
AUDUBON CO ADVOCATE JOURNAL	SUB RENEWAL/ASSR	67.99
AUDUBON CO SHERIFF	SERVICE FEE/SHER	199.20
AUDUBON COUNTY	HRA JULY FOR AUG	24,190.00
AUDUBON MEDIA CORPORATION	CAMPING ENV/CONS	96.00
BOHLMANN, RICK	REIMB VA RENT	500.00
BROOKS, MICHAEL	MEAL REIMB/DRUG DOG TRAIN/SHERIFF	13.71
CARD SERVICES	DSL/SPLICE KIT/ONS	186.35
CASEY'S BUSINESS MASTERCARD	EMG MGT FUEL	107.59
CITY SERVICE & PARTS	WATER PUMP PARTS/CONS	436.59
CLARK SERVICE AND EXHAUST LLC	SR PARTS	45.00
CORPORATE OFFICE	WKLY FLEX FUNDING	142.54
COUNSEL	M/A COPIER/ATTY	176.43
DELL MARKETING LP	SR COMPUTER ASSET/OFFICE	1,844.16
DISTRICT IV CONSERVATION	FY21 IACCBE CONS DUES	25.00
DOLLAR GENERAL CORP	CH CUST SUPP	53.85
ELECTRICAL ENGINEERING & EQUIP	CH GENERATOR BATTERY/LABOR	659.72
ERICKSON, DAVID G	SR INS REIMBS	262.07
EXIRA PLUMBING & HEATING	LABOR/SUPP/CONS	411.35
FASTENAL CO	SR BRIDGE MTRLS	969.61
FIRST NATIONAL BANK OMAHA	CH ZOOM	743.91
GALLS LLC	SAFETY SUPP/CONS	333.97
GARDNER, THOMAS H	SR SAFETY SHOES	130.00
GOLDSTAR PRODUCTS INC	SR BRDG MTRLS	476.69
GUST, ROBERT	SR INS REIMBS	295.80
HAMANN TRUCKING LLC	SR EQUIP ASSET	1,200.00
HANSEN, RICHARD A	SR SAFETY GEAR	130.00
HANSEN'S M&M SERVICES	MAP PRINTING/ASSR	115.00
HARDY, BRANDON	REIMBURSE BOOTS/CONS	130.00
HEART OF IA COMMUNITY SERVICES	FY21 FIRST QTR ALLOCATION	35,808.29
HORIZON EQUIPMENT	MOWER RPRS/CONS	98.94
HUNGRY CANYONS ALLIANCE	FY 21 MEMBERSHIP	4,250.00
IA DEPT OF NATURAL RESOURCES	DNR WATER PERMIT/CONS	25.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	MMPI EVAL/SHERIFF	150.00
IA PRISON INDUSTRIES	SR SIGNS	2,015.10
IA WORKFORCE DEVELOPMENT	PHN UNEMPLOYMENT REIMB	1,016.00
IBC CORP	GEN RELIEF RENT REIMB	150.00
INTERIOR PAINTING PLUS+ LLC	OFFICE PAINTING/ATTY	2,205.08
INTLASSC ARSON INVESTIGATORS	FY21 DUES/ATTY	100.00
IOWA DEPARTMENT OF TRANSPORTAT	SR SIGN MTRL	1,701.00
ISAC-GROUP HEALTH	HEALTH INS JULY FOR AUG	76,486.00
JACOBSEN INC OF ADAIR	@SEWER HOOKUPS/CONS	140.02
JEO CONSULTING GROUP INC	SR ENG SERVICE	12,640.00



07/22/2020 through 08/04/2020

Vendor	Description	Amount
JESSEN, DWIGHT	SR INS REIMBS	115.80
JOHN DEERE FINANCIAL	MOWER/BACKHOE PARTS/CONS	163.53
LANDUS COOPERATIVE	SEED/SPRAY/CONS	298.63
LEXIPOL LLC	POLICY MANUEL/BULLETINS/SHERIFF	5,118.00
MEDIACOM	CABLE TV/SHERIFF	147.90
MENARDS	RR TIES/PATCH/ELEC SUPP/CONS	898.69
MIDAMERICAN ENERGY CO	SR ELECTRIC	1,832.48
PACKTRACK, CANINE DEVELOPMENT GROUP	DRUG DOG SUBS FEE/SHERIFF	100.00
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHERIFF	234.88
POLK COUNTY TREASURER, POLK CO MEDICAL	ME TELEPHONIC FEE	184.77
PRIA	FY21 RENEWAL FEE/RECORDER	60.00
PRODUCTIVITY PLUS ACCOUNT	CHAIN SAW PARTS/CONS	2,473.90
RASMUSSEN LUMBER CO	DOOR LEVER/ATTY	71.99
RAY ALLEN MANUFACTURING CO INC	DOG HARNESS/PATCH/SHERIFF	95.97
REGION XII COUNCIL OF GOVTS	RADAR SIGN/SHERIFF	694.00
SCHAEFFER MFG CO, DEPT 3518	SR GREASE & OIL	486.54
SMITH & LOVELESS INC	LIFT STATION RPRS/CONS	1,251.82
SORENSEN, CHARLES	SR SAFETY GEAR	130.00
SPRAYER SPECIALTIES INC	RS PARTS	212.17
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	26.00
STONE PRINTING OFFICE PRODUCTS	OFF/DP SUPP/SHERIFF	188.89
TASC	COBRA ADM FEE SEPT-NOV	123.36
THE OFFICE STOP	OFF SUPP/ASSR	49.85
THOMSON REUTERS WEST PYMT CTR	PRINT CHG/ATTY	25.36
VERIZON WIRELESS	TELE/SHERIFF	604.24
VETTER EQUIPMENT - NAPA 1	VEH RPRS/SHERIFF	18.82
WALTER, HILAREE	MLG REIMB/ATTY	80.29
WEGNER, DALE	SR INS REIMBS	123.71
WELLMARK BC/BS	FY21 ANNUAL EOB FEE	550.00
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTON, DOUGLAS	INS REIMB/AUGUST	214.50
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,522.00
<b>GRAND TOTAL</b>		<b>193,277.84</b>

SUPERVISOR'S MINUTE BOOK 2020

August 11, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam. Absent: Todd Nelsen. Others present were Joni Hansen, Chris Erlandson, Miranda Bills, Bob Nelson, Teresa Murray, Phil Mennenoh, Deb Campbell, John Hansen, Deb Umland, Mitch Rydl, Todd Johnson, Kent Grabill, Jon Hayes, Tevin from Access and Hilaree Walters.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of the August 4, 2020 meeting. Vote-all in favor.

Board of Supervisor update – Discussed upcoming meetings for New Opportunities, Landfill and Wesco. Motion-VanAernam Second-Thompson to accept and file the Auditor's July Month-End Financial Reports. Vote-all in favor.

Miranda Bills met with the Board and submitted her resignation letter as ADA Coordinator. The Board will accept the letter at next week's meeting.

Motion-VanAernam Second-Thompson to accept and file MMP's for Amelia-Clark Family Farms, ID#65543; Bob Blomme-Cottonwood, ID#63260; Brad Weber, ID#62423 and Lawrence Handlos-Multi-Pig, ID#61060. Vote-all in favor.

Todd Johnson brought quotes for two new Tahoes, with trades, from Pat Kaiser's Christiansen Motors for \$60,942.00; Deery Brothers Chevrolet for \$58,383.56 and Gregg Young Chevrolet for \$59,378.00. Johnson stated that for such a small difference he would like to do business within the county. Motion-VanAernam Second-Thompson to approve the purchase of two 2021 Tahoe's from Pat Kaiser's Christiansen Motor's for \$60,942.00 with trade. Vote-all in favor.

The Department Head meeting was held. Bob Nelson gave a COVID update. Phil Mennenoh asked if there were damages from the storm and was told that Kimballton had several trees and power lines down but no injuries. The Board was asked what they were going to do about the lactation room and Thompson said that they would move the door further down the hall so the room could be accessed.

Bob Nelson and Teresa Murray discussed the CARES Act and discussed the money that the County would be eligible for but the Supervisors would have to prepare a resolution and submit it by September 15.

John Hansen said he didn't have anything for an update and the Board asked him to contact contractors within the County regarding moving the upstairs hallway door.

Motion-VanAernam Second-Thompson to transfer from Clerk of Court to Veterans Affairs assets #450-452 and #455, wooden chairs. Vote-all in favor. Motion-VanAernam Second-Thompson to transfer to Secondary Roads asset #680, blue office chair, and asset #118, brown couch. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the deletion of Sheriff assets #0415 and #0364, burgundy deputy chairs. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the deletion of Sheriff assets #2482 and #2483, AED batteries. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the 2021 Contract for Substance Abuse Prevention. Vote-all in favor.

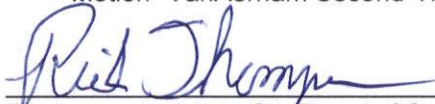
Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve AU10 final plans. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit for Marne Elk-Horn at 2281 Bluebird Ave. Vote-all in favor. Motion-VanAernam Second-Thompson to approve a utility permit for MidAmerican at 2412 130<sup>th</sup> Street. Vote-all in favor. Rydl discussed spraying around organic crops. Weekly update: bridge maintenance on GR7 and LE8; cleaning up trees, checking roads, survey work and right-of-way on Lark Ave.

Kent Grabill discussed spraying road ditches with Jon Hayes and the no spray form that is available for the public. Spraying around organic crops was discussed. Hayes stated that he wants to work with the county and has pulled several trees and he will take care of weeds. Grabill and Hayes will work together on this.

Tevin from Access Systems discussed with the Board and Chris Erlandson services his company provides regarding IT equipment, print management, telephones and document management.

Hilaree Walter of the Attorney's office discussed the Equitable Sharing Agreement and Certification Report. Motion-VanAernam Second-Thompson to approve the Chairman to sign the Equitable Sharing Agreement and Certification Report. Vote-all in favor. Motion-VanAernam Second-Thompson to retract the previous motion. Vote-all in favor.

Motion- VanAernam Second-Thompson to adjourn at 12:38 a.m. Vote-all in favor.

  
Chairman, Audubon Co./Board of Supervisors

Attest:   
Audubon County Auditor, Deputy

Claims Listing Report  
AUDUBON COUNTY  
8/5/2020 through 8/18/2020

Vendor	Description	Amount
ACE HARDWARE	RS SAFETY/OFFICE/PARTNV	451.89
AGRILAND FS INC	FUEL/SHERIFF	965.44
AGRILAND FS INC 73	SR FUEL	10,041.99
ALPHA MEDICAL EQUIPMENT INC	LIFEPAK/PADS/SHERIFF	169.90
AMAZON CAPITAL SERVICES	DOG COLLAR BATTERY/SHER	29.27
AUDUBON CITY	RS WATER	282.30
AUDUBON CO ADVOCATE JOURNAL	BOS MIN PUBLICATIONS	863.50
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	171.25
AUDUBON CO SOLID WASTE MGMNT, COMMISS	RS DISPOSAL SERVICE	236.32
AUDUBON FAMILY HEALTH CARE	INMATE EXAM/SHERIFF	260.87
AUDUBON FOOD LAND	MEALS/COMM SUPP/JAIL	45.74
AUDUBON-EXIRA READY MIX INC.	SR BLDG SUP	1,143.00
AUTO-JET MUFFLER CORP	SR PARTS	167.69
BAKER, RICHARD M	VA MTG REMB	50.00
BOHLMANN & SONS SANITATION	SR DISP SERVICE	279.00
BRAYTON CITY CLERK	SR RUT REIMBS	835.75
CENTURYLINK	TELE/E911	14.00
CORPORATE OFFICE	WKLY FLEX FUNDING	403.68
COUNSEL	M/A COPIER/PHN	23.99
D & J SUPPLY	SR TIRE REPAIR	38.00
DOLLAR GENERAL CORP	CUST SUPP/SHER	7.90
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL/SHER	81.10
EXIRA CITY	SR WATER	83.68
EXIRA HOME DEVELOPMENT	GEN RELIEF RENT REIMB	150.00
FASTENAL CO	SR BATTERIES/PARTS/ASSET	798.46
FIRST NATIONAL BANK OMAHA	WEB CAM/PHN	38.00
GALLS LLC	VEST CARRIER/CONE/SHERIFF	291.59
HANSEN REPAIR	TIRE RPRS/SHERIFF	20.00
HANSEN'S M&M SERVICES	E911 ARCVIEW UPDATES	730.50
HEARTLAND TIRES & TREADS	SR TIRES	2,815.60
HINNERS, KYLE	VA MTG/MLG REIMB	63.13
HOUSBY MACK INC	SR VEH ASSET	50,988.66
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	DEPUTY TRAINING/SHER	450.00
IA STATE ASSN OF COUNTIES	VIRTUAL TRGN/TREAS	50.00
IA STATE UNIV-CTRE	SR TRAINING	680.00
ICEOO TREAS - ALICE RAY	SR TRAINING	225.00
INSURANCE STRATEGIES, CONSULTING, LLC	ACTUARIAL THRU 6-30-19	500.00
IP PATHWAYS	SR DATA SERVICE	620.80
JOHN DEERE FINANCIAL	RS PARTS	206.66
LANDUS COOPERATIVE	DRUG DOG FOOD/SHER	34.75
MARNE-ELK HORN TELEPHONE CO	TELE/E911	144.10
MEDICAP PHARMACY #8051	INMATE MEDS/SHER	14.44
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	610.97
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE/AUG	1,000.00
MIDWEST SPRAY TEAM & SALES INC	RS CHEM	2,953.60
MIDWEST WHEEL COMPANIES	RS PARTS	2,553.97
MILLER, JAMES	VA MLG REIMB	25.25
NORTHERN SAFETY CO INC	RS SAFETY	89.35

8/5/2020 through 8/18/2020

Vendor	Description	Amount
O'HALLORAN INTERNATIONAL	SR PARTS	482.35
OLSEN, FRANK	VA MTG REIMB	50.00
OMAHA WORLD-HERALD	NEWSPAPER RENEWAL/SHER	271.75
PAT KAISER'S CHRISTIANSEN MTRS	VEH LABOR/SHERIFF	248.70
PATTISON SAND COMPANY LLC	SR EROSION SUP	1,668.96
PICTOMETRY INTERNATIONAL CORP, ATTN: ACC	PICTOMETRY M/A ASSR	10,522.72
PITNEY BOWES PURCHASE POWER	CH POSTAGE	1,586.00
RASMUSSEN LUMBER CO	SR SIGNS	33.98
REMSBURG SERVICE INC	CH PLBG REPAIRS	234.99
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	7,189.18
SECRETARY OF STATE, NOTARY DIVISION	I-VOTER MTCE/ELEC	745.85
SOUTHSIDE WELDING & MACH LLC	RS LABOR/PARTS/NVPARTS	541.03
THE OFFICE STOP	CUST SUPPLIES/RECORDER	52.50
THOMSON REUTERS WEST PYMT CTR	PRINT CHG/ATTY	502.77
TREASURER STATE OF IOWA	SR REGISTRATION	80.00
UMLAND, DEBRA	POSTAGE REIMB/ASSR	8.30
UNITYPOINT CLINIC-OCCUPATIONAL	NEW EMP DRUG SCREEN/SHER	84.00
UNPLUGGED WIRELESS LLC	LABOR ANTENNA/SHERIFF	7,246.91
VERIZON WIRELESS	TELE/PHN	55.98
WESTERN IA WIRELESS	SR PHONE	100.00
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	248.17
ZIEGLER INC	SR PARTS/FILTERS	2,461.72
	<b>GRAND TOTAL</b>	<b>117,116.95</b>

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	16,130.65
0002 GENERAL SUPPLEMENTAL FUND	1,362.95
0011 RURAL SERVICES BASIC FUND	4,280.08
0020 SECONDARY ROAD FUND	83,553.06
4010 E-911 SURCHARGE FUND	5,984.84
4100 CO ASSESSOR AGENCY	5,602.51
5210 PAYROLL-MISCELLANEOUS	202.86
<b>GRAND TOTAL</b>	<b>117,116.95</b>

**SUPERVISOR'S MINUTE BOOK 2020**

**August 18, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Todd Johnson, Doug Sorensen, Chris Erlandson, Bob Nelson, Teresa Murray, Phil Mennenoh, Mitch Rydl, Kent Grabill, Sam Wendl, Hilaree Walter and via Zoom, Susanne Gerlach.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and stated he had a contractor look at moving the door upstairs and is waiting for a written estimate. Hansen also discussed contacting the Fire Department regarding access to keys if needed.

Todd Johnson stated that he had talked to human resource consultant Renee Von Bokern regarding the K9 fund policy and that she had suggested using a memo for clarification. Motion-Nelsen Second-VanAernam to rescind the K9 policy. Vote-all in favor. The Board inquired as to the year of Tahoes he would be trading in and what he was allowed for them to see if they could be an option for the EMA Director.

The Board asked Auditor Frederiksen about the deadline for ballots. Frederiksen questioned why the Board rescinded an accounting fund policy regarding budget items without discussing this with the Budget Director/State Auditor but instead consulted with our HR director. She also suggested that all county business should be done within the board meetings. Board assured Auditor that no business was done outside of meetings.

Doug Sorensen discussed why flashers are not available to the Sheriff deputies for roadside emergencies and hazards and the Board stated that Secondary Roads usually handles putting up signage.

Phil Mennenoh discussed the EMA Board having the authority to approve the purchase of a vehicle but that the Board of Supervisors have authority over the budget. To fit within the budget the Board discussed the purchase of 2015 Tahoe that the Sheriff will be trading in as a vehicle for the EMA Director. Mennenoh discussed damage from the windstorm and stated that everyone has power back on. He applied for disaster funds for individual assistance and there will be a press release regarding this and that it is not for public assistance. The Federal Declaration for Individual Assistance is still under review, FEMA #4557.

Motion-VanAernam, Second-Thompson to approve the minutes of the August 11, 2020 meeting. Vote-all in favor.

Kim Johnson discussed the lactation room and an alternate location for jury selection if needed. The Board will be moving the door so that entry is accessible for lactation room/tornado shelter. Johnson discussed using the Agri-Hall for jury selection and will call Steve Randeris for availability.

Chris Erlandson informed the Board that the workers for the rewiring have started and would be working in the evenings and should be done within a month.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$117,116.95. Vote-all in favor.

Kent Grabill, Weed Commissioner, stated Lyle Christensen has been contracted to do some spraying of trees along some roads. Grabill has contacted the FSA office and OCIA of Nebraska regarding right-of-ways. Motion-VanAernam Second-Nelsen to approve a Roadside right-of-way letter to be sent to a land owner. Vote-all in favor.

Board of Supervisor update – Discussed upcoming meetings for DCAT, Partnership for Children, Juvenile and Public Health. New Opportunities, Landfill and Wesco were meetings attended.

Motion-Thompson Second-VanAernam to accept and file the Clerk of Court's July Report of Fees. Vote-all in favor.

Motion-Nelsen Second-Thompson to accept the resignation of Miranda Bills as ADA Coordinator. Vote-all in favor.

Motion-Nelsen Second-VanAernam to move the county attorney Jennings' security door in hallway upstairs back approximately six foot to allow access to the lactation room/tornado shelter and to pay expenses incurred out of Department 51 versus attorney department. Vote-all in favor.

Mitch Rydl gave the Secondary Road weekly update and said they are doing bridgework, shoulder work on M66, blading and hauling rock to the stockpile. Work on N36 will soon begin, AU10 plans are due, and Oakfield 1 project is to start soon. Discussion was held regarding bridge railings and liability issues.

Bob Nelson and Teresa Murray discussed the CARES Act and discussed that Chris Hemmingsen submits to FEMA for supplies and wages go through the CARES Act and that the money received is based on population. Motion-Nelsen Second-VanAernam to approve Resolution 2020-44 as follows. Vote-all in favor.

RESOLUTION 2020-44  
RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND

A resolution by Audubon County to request reimbursement for eligible costs related to the COVID-19 public health emergency from the Iowa COVID-19 Government Relief Fund.

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic.

WHEREAS, Governor Kim Reynolds allocated \$125 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency.

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic, were not accounted for in the current fiscal year county budget, were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE BE IT RESOLVED, Audubon County requests reimbursement of \$69,678.33 in eligible expenditures in response to the COVID-19 public health emergency.

BE IT FURTHER RESOLVED, Audubon County affirms that the above requests for reimbursement follow all formal published Federal and State of Iowa guidance on how the funds should be spent, and understand if the reimbursements are misrepresented, the local government will be liable for any applicable penalty and interest.

HEREBY RESOLVED by the Board of Supervisors for Audubon County on this 18<sup>th</sup> day of August, 2020.  
/s/ Rick Thompson, Chair, Board of Supervisors Attest: /s/ Joni Hansen, Deputy Auditor

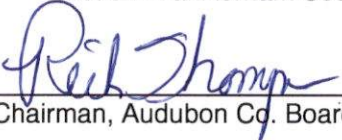
Phil Mennenoh stated PPE has been delivered to the Audubon school district and sick cots to Exira-EHK schools.

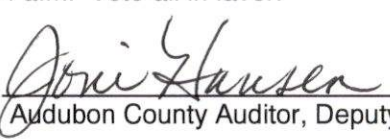
Mitch Rydl and Sam Wendl met with the Board. Motion-Nelsen Second-Thompson to move into closed session pursuant to Iowa Code Section 21.5(a). Vote-all in favor. Motion-Nelsen Second-VanAernam to go out of closed session at 11:09 a.m. Vote-all in favor. Rydl stated he had contacted Renee Von Bokern and is still waiting to hear back from her. Numerous options were discussed and will discuss further at the next board meeting.

Suzanne Gerlach of PFM joined via Zoom and discussed the Tabulation of Proposals received from Exchange State Bank in Exira and Landmands Bank of Audubon. Motion-Nelsen Second-Thompson that Audubon County enter into a loan agreement with Exchange State Bank to purchase \$300,000 General Obligation Urban Renewal Bond Anticipation Project Note, Series 2020 at an interest rate of 1.00%. Vote-all in favor. Gerlach also stated there would be a meeting on September 8 regarding ratings.

Hilaree Walter of the Attorney's office discussed the Equitable Sharing Agreement and Certification Report. Motion-VanAernam Second-Nelsen to approve the Chairman to sign the Equitable Sharing Agreement and Certification Report. Vote-all in favor. The Board inquired as to 2.5% pay increase versus \$1.00 and Hilaree will bring a copy of her offer for employment letter she received and the Board will discuss more next week.

Motion- VanAernam Second-Nelsen to adjourn at 11:54 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Auditor, Deputy

August 25, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Lawrence Handlos, Tim Wahlert, Barb Jacobsen, Chris Erlandson, Deb Campbell, Mitch Rydl and Sarah Jennings. Also Kim Johnson and Bob Gast via telephone and Chris Hemmingsen via Zoom.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

Lawrence Handlos met with the Board regarding the assessment of the Waspy's business. He stated that the Assessor had referred him to the City. Handlos will contact the city. Mayor Barb Jacobsen joined the meeting and discussion was held regarding the Audubon City TIF area where the property is located-mentioned Frederiksen had helped city with some of their TIF issues. TIF was briefly explained by Auditor Frederiksen including use of rebates/abatements/development agreements-offered to help answer any of his future TIF questions.

Mitch Rydl discussed with Lawrence Handlos and Tim Wahlert putting tubes in various areas so that a hose could be run under the road. Wahlert stated that he could use a boring rod and pull a cable through which would be cheaper than putting tubes in. Rydl stated that this process could be handled simply through a utility permit for each location. Rydl stated that all work done such as this should be handled with a utility permit.

Motion-Thompson Second-VanAernam to approve the minutes of the August 18, 2020 meeting. Vote-all in favor. Board of Supervisor update – Southwest Iowa Juvenile Board.

The Board talked to Kim Johnson via telephone regarding the use of the Agri-Hall as an alternate jury selection location.

Motion-VanAernam Second-Nelsen to approve a Letter of Support for Tourism Bird Watching Stations along the T-Bone Trail. Vote-all in favor.

The Board and Mitch Rydl worked on information for the PFM bond.

Bob Gast from the Fourth Judicial District called and stated that the Judicial Branch cannot enter into a contract but that it is up to each county individually and that the County would have to enter into a contract with the Fair Board to use of the agri-hall for jury selection. Gast stated that they would come and do a site survey.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a utility permit for Windstream at 1247 Falcon Avenue. Vote-all in favor. Rydl discussed the mechanic's position and stated that they were advertising for the position. Weekly update: N36 is in progress, AU10 plans have been submitted, working on Oakfield 1 and shouldering on M66. Motion-Nelsen Second-VanAernam to approve Resolution 2020-45 as follows. Vote-all in favor.

**RESOLUTION NO. 2020-45**

Authorizing the issuance of a General Obligation Road Improvements Bond Anticipation Project Note in a principal amount not to exceed \$300,000

WHEREAS, the Board of Supervisors of Audubon County, State of Iowa, has heretofore proposed to enter into a General Obligation Loan Agreement (the "Loan Agreement") in a principal amount not to exceed \$10,000,000, pursuant to the provisions of Sections 331.402 of the Code of Iowa, for the purpose of financing projects in the Audubon County Consolidated Urban Renewal Area consisting of improvements to certain County roads (the "Project"), and the County published notice of such proposal, and held a hearing thereon; and

WHEREAS, the County received bids for the purchase of a General Obligation Road Improvements Bond Anticipation Project Note (the "Project Note"), in a principal amount not to exceed \$300,000 and it is necessary to authorize the issuance of the Project Note;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. The Board of Supervisors hereby determines that the bid of Exchange State Bank (the "Purchaser") is the best, providing the lowest rate of interest for the County.

Section 2. The Project Note is hereby authorized to be issued to the Purchaser, in anticipation of the receipt of and being payable from sources to be received and expended in connection with the Project. The Project Note shall be signed by the Chairperson and attested by the County Auditor and delivered to the Purchaser, shall mature on November 1, 2020, and shall bear interest at the rate of 1.00% per annum payable as set out in the Project Note, except as the provisions hereinafter set forth with respect to redemption prior to maturity may be or become applicable hereto.

Section 3. Advances on the Project Note may be requested by the County Auditor or County Engineer in such amounts and at such times as are needed to pay costs of the Project, and the date and amount of each advance shall be entered by the Purchaser on the Schedule of Advances and Payments on the Project Note, and each advance shall bear interest from the date of such entry.

The County Auditor is hereby designated as the Registrar and Paying Agent for the Project Note and may be hereinafter referred to as the "Registrar" or the "Paying Agent."







The Board worked on the survey information for PFM. The Board placed a call to Suzanne Gerlach regarding bank information and Gerlach will follow up. The Board called Sarah Jennings regarding pending litigation for the survey.

Motion- VanAernam Second-Nelsen to adjourn at 12:37 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor  
Clerk to the Board

## SUPERVISOR'S MINUTE BOOK 2020

September 1, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Becky Marten, John Hansen, Chris Erlandson, Jamie Miller, Phil Mennenoh, Deb Campbell, Mitch Rydl, Hilaree Walter and via Zoom – Sarah Jennings.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and discussed the drilling for the new wiring and a few of his concerns. Chris Erlandson had contacted the company regarding concerns. Erlandson also updated the Board regarding the statement of work.

Becky Marten clarified as to whether bills are being coded as expenses for COVID and stated that all departments are not coding this way. Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$173,947.19. Vote-all in favor.

Phil Mennenoh discussed an agreement with Secondary Roads regarding the installation of street signs and markers. Mennenoh stated the attorney had reviewed the agreement. Motion-Nelsen Second-VanAernam to approve a 28E Agreement for County Rural Address Markers and Street Sign Maintenance. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the minutes of the August 25 meeting. Vote-all in favor.

The Board discussed the inquiry by the Postmaster regarding the possibility of a locking mailbox for the Courthouse. The Board will discuss it further next week at the Department Head meeting.

Motion-Nelsen Second-VanAernam to approve the deletion of Sheriff's assets #2254-APC back-up; #0782-Panasonic Cassette Transcriber; #2292 Dell Precision Tower-Courthouse Camera Computer and Antenna Ops Channel. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file MMP's for Lawrence Handlos-Arnold, #67383 and Newell Pig II, LLP, #61310. Vote-all in favor.

The Board discussed a pay increase for Hilaree Walter. Thompson asked what we have done in the past and what was discussed earlier. Motion-Nelsen Second-VanAernam to approve County Attorney's COLA verbal offer with Resolution 2020-46 as follows. Vote-all in favor.

## RESOLUTION 2020-46

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective August 1, 2020, County Attorney staff member, Hilaree Walter, hourly rate will be increased from \$19.00 per hour to \$19.45 per hour to reflect the 2.5% annual increase.

Dated this 1<sup>st</sup> day of September 2020.

By: /s/ Rick Thompson  
Audubon County Board of Supervisors

Attest: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Mitch Rydl gave the Secondary Road update. Nelsen discussed buying supplies locally and Rydl stated he does try to buy locally whenever he can. Rydl discussed the gravel from a new pit south of Atlantic. Motion-VanAernam Second-Nelsen to approve a utility permit for Kommes for Quail Avenue and Littlefield Drive. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve Resolution 2020-47 as follows. Vote-all in favor.

## RESOLUTION 2020-47

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Terry Caniglia be hired as Grade 1 Classification, Equipment Operator A, Start, for the Secondary Roads Department effective September 8, 2020. Hourly wage will be \$18.30 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. He will be on a three-month probation and at that time, if he meets the requirements, will be moved to Grade 2 Classification, Equipment Operator B, Start, and wage will be \$18.54. He will then follow Appendix A, Pay Schedule of the Union Contract wages based on his hire date. Insurance coverage shall begin November 1, 2020.

Passed and approved this 1<sup>st</sup> day of September 2020.

Audubon County, Iowa Board of Supervisors  
By: /s/ Rick Thompson

Attest:  
By: /s/ Joni Hansen, Deputy

Weekly update: dust complaint due to N36 construction, progress on N36, Oakfield 1 work, cleaning ditches, M66 shoulder work, a proposed low water crossing and markings on the highway from Exira to Elk-Horn.

Motion-Nelsen Second-VanAernam to move into closed session at 11:34 a.m. pursuant to Iowa Code Section 21.5(i). Vote-all in favor. Hilaree Walter and Chris Erlandson left at this time. Motion-Thompson Second-VanAernam to move back into open session at 11:52 a.m. Vote-all in favor.

Motion-Nelsen Second-VanAernam to adjourn at 11:53 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor, Deputy

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPPLIES	83.25
AGRI DRAIN CORPORATION	TILE/MARSH PROJ/CONS	163.31
AGRILAND FS INC	FUEL/TANK RENT/CONS	1,199.38
AMAZON CAPITAL SERVICES	CH DP SUPP	681.63
ARNOLD MOTOR SUPPLY	SR PARTS/ADDITIVES/PAINT/CUSTODIAL	362.24
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	209.93
AUDUBON COUNTY	HRA PREM AUG-SEPT	24,190.00
BLUML, JANELL	MTG MLG/ASSR	27.27
BOHLMANN & SONS SANITATION	TRASH REMOVAL/CONS	530.40
BOHLMANN, RICK	VA RENT REIMB	500.00
BRAYTON CITY CLERK	SR RUT REIMBS	526.00
CAMPBELL, PAUL	TWP MTG REIMB	15.00
CARD SERVICES	ELEC BOX/DSL/TOOL/CONS	557.69
CASEY'S BUSINESS MASTERCARD	EMG MGT FUEL	33.45
CHRISTENSEN, PAUL D	TWP MTG REIMB	15.00
CORPORATE OFFICE	WKLY FLEX FUNDING	24.36
COUNSEL	M/A COPIER/ASSR	338.31
DELL MARKETING LP	SR DTA EQUIPMENT	172.24
DOLLAR GENERAL CORP	CUST SUPP/SHERIFF	6.00
ERICKSON, DAVID G	SR INS REIMBS	215.37
EXIRA FARM SERVICE	MOWER TIRE RPRS/CONS	49.00
FASTENAL CO	SR BOLTS/PARTS	112.45
FELD FIRE	FIRE EXT INSPECT/SHERIFF	714.20
FIRST NATIONAL BANK OMAHA	ADOBE/MISC SUPP/TELE TO ATTY	243.83
FIRSTLINE OUTDOOR POWER	@FY20 RS PARTS NV	111.48
GUST, ROBERT	SR INS REIMBS	295.80
GUTHRIE COUNTY REC	ELECTRIC/CONS	4,268.96
HANSEN REPAIR	VEH RPRS/LABOR/EMG MGT	52.05
HEARTLAND TIRES & TREADS	SR TIRES	3,759.50
IAASSN OF CO CONSERV BRD	ICCS MEMBERSHIP/CONS	1,100.00
IA PRISON INDUSTRIES	E911 SIGNS	1,414.45
IP PATHWAYS	DP SUPPORT/JULY	6,308.75
IRON SHOP	BATTERY/HOSE RPR/CONS	3,171.86
ISAC-GROUP HEALTH	MEDICAL AUG-SEPT	76,486.00
JACOBSEN INC OF ADAIR	PVC PIPE/CONS	134.00
JEO CONSULTING GROUP INC	SR ENG SERVICE	1,400.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
JOHNSON, TODD W	CUST SUPP REIMB/SHER	48.99
KIMBALL MIDWEST	SR PARTS/WELDING/CUST	631.94
KOCH BROTHERS	SR OFF SUP	463.44
LANDUS COOPERATIVE	GRASS SEED/CONS	117.50
LIVING-ON-CPR, AARA & JESSICA CLEMSEN	CPR RENEWALS/SHERIFF	715.00
MAIL SERVICES LLC	PRINT/POST REIMB/TREAS	227.44
MEDIACOM	CABLE TV/SHERIFF	147.90
MEESE, JOAN	GEN RELIEF REIMB	150.00
METAL CULVERTS INC	SR CONS MTRL	9,418.50
MIDAMERICAN ENERGY CO	SR ELECTRIC	39.17
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS APPLICATION	12,715.00

Claims Listing Report  
AUDUBON COUNTY  
8/19/2020 through 9/1/2020

Vendor	Description	Amount
MUHR, COLETTE	GEN RELIEF REIMB	150.00
MULLENGER, RON	TWP MTG REIMB	15.00
NATIONAL SHERIFF'S ASSN	JAIL OFF TRAINING PROGRAM/SHER	164.03
NEW OPPORTUNITIES INC	AUGUST GEN RELIEF	1,325.00
OPTIONS INK	RS PARTS	190.10
OSVALD, JOHN L	TWP MTG REIMB	15.00
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHERIFF	67.50
PICTOMETRY INTERNATIONAL CORP, ATTN: ACC	PICTOMETRY M/A/SEC RDS	3,000.00
PRODUCTIVITY PLUS ACCOUNT	RS PARTS NV	811.88
PSYCHOLOGY ASSOC	MMPI-2 EVAL/SHERIFF	150.00
RASMUSSEN LUMBER CO	EAR PLUGS/RECORDER	4.29
REGION XII COUNCIL OF GOVTS	FY21 COG HOUSING MATCH	5,000.00
RIESGAARD, DUSTIN	SR SAFETY SHOES	130.00
SCHILDBERG CONSTRUCTION INC	ROAD ROCK/CONS	3,524.05
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	26.00
THE OFFICE STOP	SR OFFICE SUPPLIES	40.73
TOFT, HEATHER	MEI REIMB	400.00
TREASURER STATE OF IOWA, ATTN: APRIL B BR	FY21 INDIGENT DEFENSE FUND REIMB	3,263.00
UMLAND, DEBRA	BULLETIN BD FABRIC/ASSR	73.80
UPS	SHIPPING/CONS	39.48
US CELLULAR	RS PHONE	802.43
VERIZON WIRELESS	TELE/SHERIFF	586.03
VETTER EQUIPMENT - NAPA 1	AIR TANK/SHERIFF	79.99
WEGNER, DALE	SR INS REIMBS	123.71
WESTON, DOUGLAS	INS REIMB/SEPT	214.50
WINDSTREAM IOWA COMMUNICATIONS	TELE/BOS/CUST	2,511.19
	<b>GRAND TOTAL</b>	<b>176,971.55</b>

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	27,129.40
0002 GENERAL SUPPLEMENTAL FUND	50,411.61
0004 CONSERVATION PARK IMPROVEMENT	2,342.52
0011 RURAL SERVICES BASIC FUND	17,437.34
0020 SECONDARY ROAD FUND	72,981.71
0033 EQUITABLE SHARING-ATTORNEY	5.12
4000 EMERGENCY MGMT SERVICES FUND	367.13
4010 E-911 SURCHARGE FUND	2,141.87
4100 CO ASSESSOR AGENCY	4,130.49
5210 PAYROLL-MISCELLANEOUS	24.36
<b>GRAND TOTAL</b>	<b>176,971.55</b>



SUPERVISOR'S MINUTE BOOK 2020

September 8, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Diana Munch, Joni Hansen, John Hansen, Jamie Miller, Todd Johnson, Phil Mennenoh, Deb Campbell, Mitch Rydl, Deb Umland, Miranda Bills, Kim Johnson and via Zoom – Bob Nelson and Teresa Murray

The Board placed a call to Sarah Jennings regarding the agenda. Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor. John Hansen gave the custodial update and discussed the progress on the new wiring project. Hansen stated that the boiler was ready when needed.

Motion-Nelsen Second-VanAernam to approve the minutes of the September 1 meeting. Vote-all in favor. Board of Supervisor update – upcoming ACED, landfill, Region XII and WESCO meetings. Motion-VanAernam Second-Nelsen to accept and file the Recorder's August Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file five MMP updates for Lawrence Handlos – Bruch, #71333; Zaiger SW, #62467; Shaw, #64099; Andersen, #62468 and Tessman, #65436. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and file a MMP Update for Ben Klocke-formerly Anthofer, #67953. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and file a MMP Update for Currituck LLC, #57969. Vote-all in favor. Motion-Thompson Second-VanAernam to accept and file a MMP Update for NJO LLC, #64957. Vote-all in favor.

The Department Head meeting was held and the Wellness assessment was discussed and stated that participation was good. A possible locking mailbox was discussed and it was decided that the current mail delivery was working fine at this time. The possibility of a vaccine for COVID-19 was discussed and Bob Nelson stated that they are waiting for more information.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a MidAmerican utility permit in Leroy 16. Vote-all in favor. Discussion was held regarding three different concepts for the LE11 bridge; N36 update; Oakfield 1 project near completion; SH9 design work, ditch cleaning, resume regular hours and receiving applications for mechanic position.

Kim Johnson, Clerk of Court met with the Board regarding the use of the Agri-Hall for jury selection for a period of 6-18 months and there would need to be a contract between the county and the fairboard. Motion-Thompson Second-Nelsen to use the Agri-Hall for the Court jury selection. Vote-Ayes-Thompson, Nelsen Nays-None, Abstain-VanAernam. Motion passed. The Board called Dave Lake regarding insurance coverage when using the Agri-Hall and Lake stated that the rental form would be sufficient.

Motion-Nelsen Second-VanAernam to approve the publication of the Annual Cash Financial Report. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and file the Auditor's August Financial Reports. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Resolution 2020-48 as follows. Vote-all in favor.

RESOLUTION 2020-48

WHEREAS, the County continues to engage in planning for the future; and

WHEREAS, the Board of Supervisors gives careful consideration to various expenditures that are vital to the county services provided and that are necessary in the future; and

WHEREAS, the Board of Supervisors believes it is necessary to designate certain funds to assist in the payment of these expenditures in the future; and

WHEREAS, the Board of Supervisors has an ongoing assigned Resolution 2017-3 in place;

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that for the FY20 FYE, the following amounts be additionally assigned from the ending cash balance;

- \$22,000 from General Basic to cover the July allocation to Fairboard
- \$15,000 from General Supplemental to cover July allocation to EMA

Passed and approved this 8th day of September, 2020 with the vote thereon being as follows:

Ayes: Thompson, VanAernam, Nelsen      Nays: None

By: s/ Rick Thompson  
Audubon County Board of Supervisors

Attest: s/ Joni Hansen, Deputy  
Audubon County Auditor

The Chairman recessed the meeting at 11:10 a.m. The meeting reconvened at 12:58 p.m. The Board listened to a PFM discussion regarding ratings. Motion-Nelsen Second-VanAernam to adjourn at 2:08 pm. Vote-all in favor.

[Signature]  
Chairman, Audubon Co. Board of Supervisors

Attest: [Signature]  
Audubon County Auditor, Deputy

SUPERVISOR'S MINUTE BOOK 2020

September 9, 2020

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file the resignation of County Attorney Sarah Jennings effective September 28, 2020. Vote-all in favor.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 9:14 a.m. Vote-all in favor.

 *vice chair*  
\_\_\_\_\_  
Chairman, Audubon Co. Board of Supervisors

Attest:  *Deputy*  
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

September 15, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Vice-Chairman Todd Nelsen. Present: Gary VanAernam; Rick Thompson via Zoom. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Jason Carlstrom, Miranda Bills, Todd Johnson, Chris Erlandson, Mitch Rydl, Bo McGee and via Zoom – Kimberly of Next Era and via telephone – Bob Josten and Sarah Jennings.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and discussed progress of drilling for the new wiring and inquired as to moving the door upstairs and the Board said to wait on the door for now.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$178,267.81. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the minutes of the September 8 and September 9 meetings. Vote-all in favor.

Todd Johnson questioned the procedures being following by the men drilling the new wiring project; fire prevention block and his concerns regarding 911. He would like to know in advance when and where they will be drilling in his office. John Hansen stated that 911 will not be disturbed. Miranda Bills stated concerns of the work being done at night. Chris Erlandson discussed placement of ports, cleaning out chases and marking cables to be pulled. It was stated that if some of the work couldn't be done at night the only option would have been to shut down the Courthouse for two weeks.

Jason Carlstrom introduced himself to the Board and discussed the County Attorney position that would be available and stated that he would be interested in that position.

The Board discussed the procedure to appoint an attorney, placing an ad in the paper and various questions regarding the vacancy.

Board of Supervisor update: ACED, WESCO and upcoming Juvenile and Fourth Judicial District.

Motion-VanAernam Second-Nelsen to accept and place on file Clerk of Court's Report of Fees. Vote-all in favor.

The Board discussed the Waspy's request regarding taxes and Nelsen updated the Board regarding a meeting with Handlos that discussed the taxes for the business. Nelsen read an email from Mayor Barb Jacobsen. No action taken at this time.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve the deletion of a cell phone booster, #1267. Motion-VanAernam Second-Nelsen to accept the resignation letter of Samuel Wendl, Mechanic II, effective September 30, 2020. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve Resolution 2020-49 as follows. Vote-all in favor.

RESOLUTION 2020-49

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Cory Baier be hired as Grade 6 Classification, Mechanic II, 3 years (as he has over 3 years experience) for the Audubon County Secondary Roads Department effective September 28<sup>th</sup>, 2020. Hourly wage will be \$23.01 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Insurance coverage shall begin November 1<sup>st</sup>, 2020.

Passed and approved this 15<sup>th</sup> day of September 2020.

By: /s/ Todd Nelsen, Vice-Chairman  
Audubon County Board of Supervisors

Attest: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Rydl informed the Board that Wendl would be available as an independent contractor, discussed the BUILD grants and a quote for a furnace in the shop. Weekly update: condition of roads after rain, progress on N36, Oakfield 1 work, possible purchase of new truck.

The Board met with Bo McGee of Next Era for an update. McGee stated that easements are 100% voluntary and at this time 95% are signed by voluntary easements for the 40 miles of transmission line and will file with the Iowa Public Utility Board.

McGee explained that the costs can go up as much as ten times if lines are underground and also discussed the percentage of power that is lost if the power is buried. He reported that they were on schedule.

The Board placed a call to Robert Josten regarding the adoption of a resolution and questions regarding ratings for S & P. Josten recommended the passage of the resolution. Motion-VanAernam Second-Nelsen to approve Resolution 2020-50 as follows. Vote-all in favor.

RESOLUTION NO. 2020-50

Resolution setting date for sale of General Obligation Urban Renewal County Road Improvement Bonds, Series 2020A and approving Preliminary Official Statement

WHEREAS, the Board of Supervisors (the "Board") of Audubon County, Iowa (the "County"), State of Iowa, has proposed to issue General Obligation Urban Renewal County Road Improvement Bonds, pursuant to the provisions of Chapters 331 and 403 of the Code of Iowa, for the purpose of financing projects in the Audubon County Consolidated Urban Renewal Area involving the construction, reconstruction and improvement of County roads and bridges; and has published notice and has held a hearing thereon and no petition has been filed requesting that the question of issuing such bonds be submitted to the registered voters of the County; and

WHEREAS, the County now proposes to issue \$5,000,000 General Obligation Urban Renewal County Road Improvement Bonds, Series 2020A (the "Series 2020A Bonds"); and

WHEREAS, it is deemed advisable and in the best interest of the County that the Series 2020A Bonds be offered for public sale at this time, and it is necessary to fix a date of meeting of the Board to consider bids and take action for the sale and issuance of the Series 2020A Bonds and to give proper notice of such sale, as required by Chapter 75 of the Code of Iowa; and

WHEREAS, a preliminary official statement (the "Preliminary Official Statement") has been prepared in connection with the sale of the Series 2020A Bonds, and it is necessary to make provision for the approval of the Preliminary Official Statement and to authorize its use by PFM Financial Advisors LLC; and

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Audubon County, Iowa, as follows:

Section 1. Sealed bids for the purchase of the Series 2020A Bonds shall be received and canvassed on behalf of the County at 9:30 a.m. on September 29, 2020, and the Board shall meet on the same date at 11:00 a.m. at the County Courthouse for the purpose of considering such bids and considering and adopting a resolution providing for the award and sale of the Series 2020A Bonds, and the County Auditor is hereby authorized and directed to publish notice of said sale, as provided by Chapter 75 of the Code of Iowa, in substantially the following form:

**NOTICE OF SALE**

**Audubon County, Iowa**

**\$5,000,000\* General Obligation Urban Renewal County Road Improvement Bonds,  
Series 2020A**

Bids will be received on behalf of Audubon County, Iowa, until 9:30 a.m., Central Time, on September 29, 2020, for the purchase of \$5,000,000\* General Obligation Urban Renewal County Road Improvement Bonds, Series 2020A (the "Series 2020A Bonds").

Any of the methods set forth below may be used, but no open bids will be accepted:

Sealed Bidding: Sealed bids will be received at the office of the County Auditor, Audubon County Courthouse, Audubon, Iowa 50025.

Electronic Internet Bidding: Electronic Internet bids will be received through PARITY.

Electronic Facsimile Bidding: Electronic facsimile bids will be received at the office of the County's Municipal Advisor, PFM Financial Advisors LLC, fax number (515) 243-6994 and will be sealed and treated as sealed bids.

After the deadline for receipt of bids has passed, sealed bids will be opened and announced, and electronic internet bids will be accessed and announced. All bids will be presented to the Board of Supervisors for consideration at its meeting to be held at 11:00 a.m. on September 29, 2020, at the County Courthouse, at which time the Series 2020A Bonds will be sold to the best bidder for cash.

The Series 2020A Bonds will be issued as fully registered bonds in denominations of \$5,000 or any integral multiple thereof, will be dated October 15, 2020, will bear interest payable

semiannually on each June 1 and December 1 to maturity, commencing June 1, 2021, and will mature on June 1 in the following years and amounts:

Year	Principal Amount	Year	Principal Amount
2025	\$150,000	2033	\$335,000
2026	\$150,000	2034	\$340,000
2027	\$255,000	2035	\$345,000
2028	\$310,000	2036	\$350,000
2029	\$315,000	2037	\$360,000
2030	\$320,000	2038	\$365,000
2031	\$320,000	2039	\$375,000
2032	\$325,000	2040	\$385,000

\*The County reserves the right to increase or decrease the aggregate principal amount of the Series 2020A Bonds and to increase or reduce each scheduled maturity thereof after the determination of the successful bidder.

The right is reserved to the County to call and redeem all of the Series 2020A Bonds maturing in the years 2029 to 2040, inclusive, in whole or from time to time in part, in one or more units of \$5,000, on June 1, 2028, or on any date thereafter prior to and in any order of maturity (and within a maturity by lot), upon terms of par and accrued interest.

Bidders must specify a price of not less than \$4,950,000, plus accrued interest. The legal opinion of Dorsey & Whitney LLP, Attorneys, Des Moines, Iowa, will be furnished by the County.

A good faith deposit of \$50,000 is required from the successful bidder and may be forfeited to the County in the event the successful bidder fails or refuses to take and pay for the Series 2020A Bonds.

The County reserves the right to reject any or all bids and to waive irregularities in any bid.

The Series 2020A Bonds are being issued pursuant to the provisions of Chapters 331 and 403 of the Code of Iowa and will constitute general obligations of the County, payable from taxes levied upon all the taxable property in the County without limitation as to rate or amount.

Bidders should be aware that the official terms of offering to be published in the Official Statement for the Series 2020A Bonds contain additional bidding terms and information relative to the Series 2020A Bonds, including, without limitation, requirements regarding the establishment of issue price for the Series 2020A Bonds. Bidders should prepare their bids on the assumption that the Series 2020A Bonds will be subject to the “hold-the-offering-price” rule, if the requirements for a competitive sale have not been met. Any bid submitted pursuant to this Notice of Sale will be considered a firm offer for the purchase of the Series 2020A Bonds, and bids submitted will not be subject to cancellation or withdrawal. In the event of a variance between statements in this Notice of Sale (except with respect to the time and place of the sale of the Series 2020A Bonds and the principal amount offered for sale) and said official terms of offering, the provisions of the latter shall control.

By order of the Board of Supervisors of Audubon County, Iowa.

Lisa Frederiksen, County Auditor

Section 2. The use by PFM Financial Advisors LLC of the Preliminary Official Statement related to the Series 2020A Bonds, in substantially the form as has been presented to and considered by the Board, is hereby approved, and PFM Financial Advisors LLC is hereby authorized to prepare and use the final Official Statement for the Series 2020A Bonds, substantially in the form of the Preliminary Official Statement, but with such changes as are required to conform the same to the terms of the Series 2020A Bonds and the resolution that will be adopted to authorize the issuance of the Series 2020A Bonds, and the appropriate County

officials are hereby authorized to execute the final Official Statement for the Series 2020A Bonds, if requested. The Preliminary Official Statement is deemed final by the County, as of its date, within the meaning of Rule 15c2-12 of the Securities and Exchange Commission.

Section 3. Pursuant to Section 75.14 of the Code of Iowa, the Board hereby authorizes the use of electronic bidding procedures for the sale of the Series 2020A Bonds through PARITY®, and hereby finds and determines that the PARITY® competitive bidding system will provide reasonable security and maintain the integrity of the competitive bidding process and will facilitate the delivery of bids by interested parties under the circumstances of this bond sale.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved September 15, 2020.

By: /s/ Todd Nelsen, Vice-Chairman  
Audubon County Board of Supervisors

Attest: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve and sign the Fiscal Sponsor Agreement for Competitive Grants, Fall 2020. Vote-all in favor. The Board placed a call to Sarah Jennings regarding an ad for publication. Motion-VanAernam Second-Nelsen to approve an ad for publication for the County Attorney vacancy. Vote-all in favor.

Motion-VanAernam Second-Nelsen to adjourn at 12:22 p.m. Vote-all in favor.

*Todd Nelsen* *vice chair*  
Vice-Chairman, Audubon Co. Board of Supervisors

Attest: *Joni Hansen*  
Audubon County Auditor, Deputy

Vendor	Description	Amount
ACE HARDWARE	CH BOILER RPRS	916.22
AGRI DRAIN CORPORATION	SR CUVLERT MTRL	921.16
AGRILAND FS INC	FUEL/EMG MGT	1,309.30
AGRILAND FS INC 73	SR SIGNAGE	6,491.63
ALPHA MEDICAL EQUIPMENT INC	LIFEPAK/SHERIFF	1,441.10
AMAZON CAPITAL SERVICES	OFF/CUST SUPP/ATTY	494.81
AUDUBON CITY	VA UTILITY REIMB	139.87
AUDUBON CO ADVOCATE JOURNAL	SR PUBLIC NOTICE	1,058.91
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	238.44
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISP SERVICE	85.76
AUTOMATIC DOOR GROUP INC	WINDOW INSTALL/ATTY	3,000.00
BAKER, RICHARD M	VA COMM MTG REIMB	50.00
BARCO	SR SIGNS	862.49
BLACKTOP SERVICE CO	SR PAVEMENT CONTRACT	5,273.69
BOHLMANN & SONS SANITATION	SR DISP SERVICE	78.00
BUSINESS CARD	FACE MASKS/SHERIFF	24.65
CAR KRAZY	VEH MAINT/PARTS/ASSR	43.75
CASS CO HEALTH SYSTEM	NEW EMP PHYSICAL/SHER	296.00
CENTRAL IA DISTR INC	CH CUST SUPP	611.93
CENTURYLINK	TELE/E911	14.00
CITY SERVICE & PARTS	SR PARTS/TOOL/FILTERS	615.39
CLARK SERVICE AND EXHAUST LLC	SR TIRES	706.64
CODE-2 K-9 SERVICES	DRUG DOG PURCHASE(#2 PAY)	2,500.00
CORPORATE OFFICE	WKLY FLEX FUNDING	270.27
COUNSEL	M/A COPIER/PHN	300.96
D & J AUTO INC	RS TIRE REPAIR	560.00
DELL MARKETING LP	MICROSOFT LICENSE/SHER	3,226.34
DOLLAR GENERAL CORP	CUST SUPP/SHERIFF	27.30
EAGLE PRESSURE WASHER SRVC LLC	SR REPAIRS	196.56
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL/SHER	81.10
EXIRA CITY	SR WATER	182.85
EXIRA PLUMBING & HEATING	ELEC WIRE/CABIN PROJECT/CONS	3,304.15
FASTENAL CO	SR BOLTS	594.80
FIRST NATIONAL BANK OMAHA	ZOOM MTG REIMB	526.01
FOUNTAS, SHAMUS	SR SAFETY GEAR	128.39
FRANK DUNN CO	SR PAVEMENT PATCH	799.00
GALLS LLC	SHIRT/SHERIFF	362.86
GAWLEY TIRE & REPAIR	RS TIRE REPAIR	240.00
GEOCOMM INC	ANNUAL SUPPORT M/A/E911	2,935.00
GUTHRIE CO ENVIRONMENTAL HLTH	4TH QTR SANITARIAN REIMB	5,312.35
GUTHRIE COUNTY REC	TRANSFORMER/CONS	5,301.26
HANSEN REPAIR	TIRE RPRS/LABOR/SHERIFF	65.25
HANSEN'S M&M SERVICES	E911 ADDRESS	965.30
HINNERS, KYLE	VA COMM MTG/MLG REIMB	63.13
HOUSBY MACK INC	SR PARTS	355.09
IA STATE ASSN OF ASSESSORS	SCHOOLING REG/ASSR	500.00
IMWCA	SR WC	3,440.00
IN THE DOG HOUSE, C/O RISA GRABILL RUGAAF	DRUG DOG GROOM/SHER	25.00

**Claims Listing Report**  
**AUDUBON COUNTY**  
 9/2/2020 through 9/15/2020

Vendor	Description	Amount
IOWA DIV OF LABOR SERVICES	CH BOILER INSPECTION	40.00
IP PATHWAYS	SR DATA SERVICES	620.80
JACOBSEN INC OF ADAIR	PLBG SUPP/WATER/SEWER/CONS	4,405.93
JENNINGS, SARAH	TELE REIMB/ATTY	225.97
JEO CONSULTING GROUP INC	SR ENG SERVICE, TIF	38,883.00
JOHN DEERE FINANCIAL	SR TOOL	460.59
KESSLER FUNERAL HOMES INC	ME TRANSPORT/MLG REIMB	800.00
LANDUS COOPERATIVE	DRUG DOG FOOD/SHERIFF	34.75
MARNE-ELK HORN TELEPHONE CO	SR TELEPHONE	302.16
METAL CULVERTS INC	SR CUVLERT MTRL	18,837.00
MIDAMERICAN ENERGY CO	SR ELECTRIC/GAS	2,299.37
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE/SEPT	1,000.00
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	2,740.30
MIDWEST WHEEL COMPANIES	SR CUSTODIAL/PARTS	2,308.17
MILLER, JAMES	BUSINESS CARDS/VA	33.50
NAIC, NATIONAL ASSOC INSURANCE	509A ELECTRONIC FILING FEE	110.00
NEW OPPORTUNITIES INC	GEN RELIEF/SEPT	1,325.00
NORSOLV SYSTEMS ENVIRON SERV	SR CHEM CLEANING	357.90
OLSEN, FRANK	VA COMM MTG/MLG REIMB	61.11
POSTMASTER	FOREVER STAMPS/ELEC	550.00
PROMAP CORPORATION	SR DATA SERVICE	576.00
RASMUSSEN LUMBER CO	SR PROJ MTRL	27.16
REMSBURG SERVICE INC	CH ELECTRIC RPRS	254.21
RIESGAARD, GARY N	VA TRANSPORT REIMB	80.00
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	26,644.85
SCHNEIDER GEOSPATIAL, LLC, ATTN: ACCOUNT	4TH QTR BEACON HOST/DP	864.00
SECURE BENEFITS SYSTEMS	HRA FEE SEPT	5,891.55
SHELBY CO AUDITOR	1ST QTR JUV CT RENT/UTIL	506.00
SOUTHSIDE WELDING & MACH LLC	RS PARTS/LABOR	2,649.01
TOFT, HEATHER	MEI REIMB DC	200.00
UMLAND, DEBRA	MTG MLG REIMB/ASSR	116.15
UNPLUGGED WIRELESS LLC	FIRE TOWER ANTENNA/E911	2,269.33
VON BOKERN ASSC	SR UNION/HR SERVICES	3,250.00
WASPY'S TRUCK STOP	FUEL/ASSR	391.90
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTERN IA WIRELESS	SR PHONE	100.00
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONS	310.93
ZIEGLER INC	SR FILTERS/BLADES/PARTS/SIGNS	1,785.96
<b>GRAND TOTAL</b>		<b>178,267.81</b>



SUPERVISOR'S MINUTE BOOK 2020

September 22, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Vice-Chairman Todd Nelsen. Present: Gary Van Aernam and via Zoom – Rick Thompson. Others present were, Joni Hansen, Becky Marten, John Hansen, Phil Mennenoh, Deb Campbell, Miranda Bills, Chris Erlandson, Mitch Rydl, Kim Johnson and via Zoom – Todd Johnson and Chris Hemmingsen.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. John Hansen gave the custodial update and discussed the new wiring project and stated that the Head of the Project had been out and talked with Department Heads.

Motion-VanAernam Second-Nelsen to approve the minutes of the September 15 meeting. Vote-all in favor.

Board of Supervisor update – discussed special meeting, SWI Juvenile, Heart of Iowa.

Motion-VanAernam Second-Thompson to approve an Engagement Agreement with Ahlers & Cooney, P.C. Vote-all in favor.

The Board instructed the Auditor's office to post an agenda for a special meeting on Thursday, September 24.

The Department Head meeting was held and the wiring project was discussed.

The Board discussed the agreement with the Fairboard for use of the Agri-hall for jury selection and the dates that would be needed. Motion-Thompson Second-VanAernam to approve the Rental Agreement with the Audubon County Agricultural Society and Audubon County for use as a jury selection site. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the deletion of 35 EMA assets as set out hereafter. Vote-all in favor. Assets: 2089-Dell Inspiron 1501 laptop pc; 0616-Norstar M7310 telephone; 2175-Dell Optiplex 760 desktop pc; 2350-Vertex 2-way radio; 2081-HP Photosmart C309 printer; 2063 – HP printer/fax machine; 2074-Dell monitor; 2075-Dell computer; 2121-Dell M6300; 2088-Dell Inspiron 1501 laptop; 622-computer desk; 624-wood console; 615-Radius mobile (Motorola); 617 ICom IC-730 radio; 618 ICom IC-28A radio; 2124, 2123, 2125 Alert decoder's; power supply; '95 Chevrolet Blazer; equipment/wiring; phone installation; 3 Alert systems; 3 four line phones; light/speaker/switch panel; pager; 2 alert systems; 4 line phone; APC backup 600; Pyramid Phase 3 DC power supply; Tripp Lite power supply; alert/decoder; radio; MA-Com 2 radio M7100; MA portable FM radio.

Motion-VanAernam Second-Nelsen to accept and file a MMP Update for Scott Opperman-Bluebird, #69531. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a Wes Tel utility permit for Quail and 330<sup>th</sup> St. Vote-all in favor. Rydl discussed an estimate for heat in the north shop and also an estimate for two power washers. Rydl gave an update on the N36 project.

Kim Johnson, Clerk of Court, picked up the Rental Agreement for the use of the Agri-Hall for jury selection. Johnson stated that it would be very helpful if the interim attorney would be from within the Fourth Judicial District.

Motion-VanAernam Second-Thompson to adjourn at 11:02 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Vice-Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor, Deputy

SUPERVISOR'S MINUTE BOOK 2020

September 24, 2020

The special meeting of the Board of Supervisors was called to order at 8:05 a.m. by Vice-Chairman Todd Nelson. Present: Gary Van Aernam and via Zoom – Rick Thompson. Others present were: Brenna Bird, Lisa Frederiksen & via Zoom-Vanessa Strazdas, David Wiederstein, Sarah Jennings and Todd Johnson.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

Guthrie County Attorney Brenna Bird met with Supervisors to review her application/qualifications to serve as interim Acting County Attorney for Audubon County. Board contacted Vanessa Strazdas (Cass County Attorney) and David Wiederstein (former Cass/Audubon County Attorney) for this same position and to discuss their qualifications. Thompson stated that Brenna seemed very personable and flexible and was his choice. Brenna offered to step out of the meeting room while Board discussed their options more comfortably. Board declined. Auditor offered to set up special meeting for Friday or Monday to give time to think over their options. Board also declined and said they were ready to decide. Nelson agreed to Thompson and stated Brenna was his choice. VanAernam stated the same. Resolution was prepared/given to Board from County Attorney office. Motion-VanAernam Second-Thompson to approve Resolution 2020-51 as follows. Vote-all in favor.

**RESOLUTION 2020-51**

**RESOLUTION FOR THE APPOINTMENT OF AN ACTING COUNTY ATTORNEY**

WHEREAS, Audubon County Attorney Sarah Jennings has tendered her resignation and will be leaving the County Attorney's Office as of 4:29 p.m. on Monday, September 28, 2020, action is required to appoint an acting county attorney while a replacement is pursued;

BE IT RESOLVED BY THE GUTHRIE AUDUBON COUNTY OF BOARD OF SUPERVISORS that Guthrie County Attorney Brenna Bird and the entirety of the Guthrie County Attorney's Office is appointed acting County Attorney pursuant to Iowa Code Section 331.754 with reasonable attorney fees as authorized by the District Court, effective at 4:30 p.m. on Monday, September 28, 2020 for a term as provided by statute.

**DATED** this 24<sup>th</sup> day of September, 2020

By: /s/Todd M Nelson- Vice Chairperson  
Audubon County Board of Supervisors

Attest: /s/Lisa Frederiksen  
Audubon County Auditor

Motion-VanAernam Second-Thompson to adjourn at 11:02 a.m. Vote-all in favor.

  
\_\_\_\_\_  
Vice-Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020 (Corrected Minutes)

September 24, 2020

The special meeting of the Board of Supervisors was called to order at 8:05 a.m. by Vice-Chairman Todd Nelsen. Present: Gary Van Aernam and via Zoom – Rick Thompson. Others present were: Brenna Bird, Lisa Frederiksen & via Zoom-Vanessa Strazdas, David Wiederstein, Sarah Jennings and Todd Johnson.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

Motion- VanAernam Second- Thompson to approve the Annual Urban Renewal Report. Vote-all in favor.

Guthrie County Attorney Brenna Bird met with Supervisors to review her application/qualifications to serve as interim Acting County Attorney for Audubon County. Board contacted Vanessa Strazdas (Cass County Attorney) and David Wiederstein (former Cass/Audubon County Attorney) for this same position and to discuss their qualifications. Thompson stated that Brenna seemed very personable and flexible and was his choice. Brenna offered to step out of the meeting room while Board discussed their options more comfortably. Board declined. Auditor offered to set up special meeting for Friday or Monday to give time to think over their options. Board also declined and said they were ready to decide. Nelson agreed to Thompson and stated Brenna was his choice. VanAernam stated the same. Resolution was prepared/given to Board from County Attorney office. Motion-VanAernam Second-Thompson to approve Resolution 2020-51 as follows. Vote-all in favor.

RESOLUTION 2020-51

RESOLUTION FOR THE APPOINTMENT OF AN ACTING COUNTY ATTORNEY

WHEREAS, Audubon County Attorney Sarah Jennings has tendered her resignation and will be leaving the County Attorney's Office as of 4:29 p.m. on Monday, September 28, 2020, action is required to appoint an acting county attorney while a replacement is pursued;

BE IT RESOLVED BY THE GUTHRIE AUDUBON COUNTY OF BOARD OF SUPERVISORS that Guthrie County Attorney Brenna Bird and the entirety of the Guthrie County Attorney's Office is appointed acting County Attorney pursuant to Iowa Code Section 331.754 with reasonable attorney fees as authorized by the District Court, effective at 4:30 p.m. on Monday, September 28, 2020 for a term as provided by statute.

DATED this 24<sup>th</sup> day of September, 2020

By: /s/Todd M Nelson- Vice Chairperson  
Audubon County Board of Supervisors  
Attest:/s/Lisa Frederiksen  
Audubon County Auditor

Motion-VanAernam Second-Thompson to adjourn at 11:02 a.m. Vote-all in favor.

/s/ Todd Nelsen  
Vice-Chairman, Audubon Co. Board of Supervisors

Attest: /s/ Lisa Frederiksen  
Audubon County Auditor

## SUPERVISOR'S MINUTE BOOK 2020

## September 29, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam; Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Twillman, Phil Mennenoh, Deb Campbell, Mitch Rydl, and via telephone – Suzanne Gerlach.

Motion-Nelsen Second-Thompson to approve the agenda. Vote-all in favor.

John Twillman, Assistant Guthrie County Attorney, introduced himself to the Board and stated he would also be assisting Brenna Bird as Interim County Attorney for Audubon County.

Motion-Nelsen Second-VanAernam to approve changing the location of Board meetings to the Law Library through November 10 due to the upcoming election for voting purposes. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of the September 22 meeting. Vote-all in favor.

Board of Supervisor update: Heart of Iowa, Revolving Loan Fund, New Opportunities and upcoming meetings for Valley Business Park and New Opportunities.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve the deletion of asset #1180, 10-ton Porta-Power ram. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a UPV for JEO for the N36 project. Vote-all in favor. Maintenance update: N36 – asphalt done, shouldering and painting; Oakfield 1 – finished; Sharon 9 – low water crossing, M66 shouldering done; blading, field entrances work. Rydl asked about COVID sick time for new employees and the Board will discuss it at their next meeting. Rydl discussed bridge replacements and posted bridges.

Deb Campbell and Lisa Frederiksen met with the Board regarding bank accounts and instructions for money to be wired to Audubon State Bank as requested by Sue Brandt as Treasurer had not been contacted prior for such set-up. Campbell informed the Board that Audubon State Bank cannot accept the money. The Board called Suzanne Gerlach and proceeded to check with Exchange State Bank.

Motion-Nelsen Second-VanAernam to accept and place on file MMP updates for Larry Jo & Kyle Hinners-Hinners Site, #65590; Rose Acre Farms, #61163 and Sunburst Valley Farms-Moonlight, #64179. Vote-all in favor.

Phil Mennenoh discussed CARES Act money and will discuss more at next week's meeting.

The Board called Suzanne Gerlach and reviewed bids that were submitted. Gerlach stated that Northland Securities, Inc. was awarded the bid. Motion-Nelsen Second-VanAernam to approve Resolution 2020-52 as follows. Vote-all in favor.

AUDUBON COUNTY, IOWA  
SUMMARY OF RESOLUTION NO. 2020-52

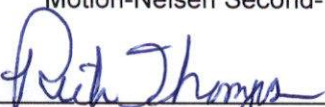
On September 29, 2020, the Board of Supervisors of Audubon County, Iowa adopted Resolution No. 2020-52, entitled "Resolution providing for the sale and issuance of \$5,000,000 General Obligation Urban Renewal County Road Improvement Bonds, Series 2020A, and directing the levy of taxes to pay the same." In compliance with State laws related to adoption of resolutions, this Summary of Resolution No. 2020-52 has been prepared for publication.

The Resolution authorizes the issuance by the County of General Obligation Bonds in the amount of \$5,000,000, for the purpose of financing improvements to County roads and bridges located within the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"). The Bonds will be paid over a period of sixteen years from incremental property taxes generated primarily from wind turbines located in the Urban Renewal Area, and, to the extent necessary, from a levy of taxes against all taxable property in the County. The net effective rate of interest on the Bonds is 1.54% per annum.

The full text of the Resolution may be inspected at the Office of the County Auditor, Audubon County Courthouse, 318 Leroy Street, Audubon, Iowa, Monday through Friday, between the hours of 8 a.m. and 4:30 p.m.

Lisa Frederiksen discussed the paying and coding of bills to be paid out of the line of credit and that money would be transferred once a month.

Motion-Nelsen Second-VanAernam to adjourn at 11:55 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor, Deputy

Vendor	Description	Amount
ACE HARDWARE	CUST SUPP/ASSR	759.77
AGRI DRAIN CORPORATION	CRUMMER/CONS	33.40
AGRILAND FS INC 73	FUEL/EMG MGT	65.29
ARCADIA LIMESTONE CO	SR SNOW MTRL	2,355.18
ARNOLD MOTOR SUPPLY	SR MISC ADDITIVE	8.82
AUDUBON CITY	GEN RELIEF REIMB	200.00
AUDUBON CITY LIBRARY	2ND QTR ALLOCATION	7,050.00
AUDUBON CO ADVOCATE JOURNAL	BOS MTGS/ATTY AD	712.15
AUDUBON CO AIRPORT AUTHORITY	2ND QTR ALLOCATION	12,427.33
AUDUBON CO ECONOMIC DEVE	2ND QTR ALLOCATION	7,611.75
AUDUBON CO MEMORIAL HOSP	INMATE TESTS/SHERIFF	513.81
AUDUBON CO SHERIFF	CAR WASH FUND/SHER	613.85
AUDUBON CO SOLID WASTE MGMNT, COMMISS	2ND QTR ALLOCATION	12,950.00
AUDUBON COUNTY	HRA SEPT FOR OCT	23,680.00
AUDUBON DENTAL CENTER	INMATE DENTAL/SHERIFF	294.00
AUDUBON FAMILY HEALTH CARE	INMATE EXAM/SHERIFF	154.75
AUDUBON FIRE DEPARTMENT	REIMB LIGHTS/EMA	186.00
AUDUBON FOOD LAND	JAIL MEALS/SUPPLIES/SHER	1,106.31
AUDUBON MEDIA CORPORATION	CHECK FORMS/SHERIFF	86.00
BOHLMANN & SONS SANITATION	CH TRASH REMOVAL	772.20
BOHLMANN, RICK	VA RENT REIMB	500.00
BOYER TRUCK SALVAGE	SR VEH ASST	43,920.00
BRAYTON CITY CLERK	SR RUT REIMBS	705.95
BRUCK, TYLER	CDL REIMB/CONS	75.50
CAR KRAZY	VEH RPRS/LABOR/ASSR	620.41
CARD SERVICES	DSL/TREES/PARTS/FLAGS/CONS	522.09
CARROLL CO SHERIFF	SERVICE FEE/SHERIFF	67.25
CENTRAL IA DISTR INC	CH CUST SUPP	191.00
CENTRAL IOWA READY MIX	SR CONTRACT PROJECT MTRL	2,312.50
CENTRAL IOWA WATER INC	CH CUST SUPP	393.00
CITY SERVICE & PARTS	RS SAFETY/PARTS/NV PARTS	343.69
CLARK SERVICE AND EXHAUST LLC	TIRE RPRS/SHERIFF	949.15
CODE-2 K-9 SERVICES	DRUG DOG TRAINING/SHER	324.99
CORPORATE OFFICE	WKLY FLEX FUNDING	315.17
COUNSEL	M/A COPIER/PHN	165.91
D & J SUPPLY	SR TIRE REPAIR	21.00
DENCO HIGHWAY CONSTRUCT CORP	SR CONTRACT PROJ ASPHALT	177,628.65
EAGLE PRESSURE WASHER SRVC LLC	SR PARTS	755.04
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL/SHER	81.10
ERICKSON, DAVID G	SR INS REIMBS	170.26
EXIRA CITY	2ND QTR ALLOCATION	3,525.00
FASTENAL CO	SR BOLTS/PARTS	307.18
FIDLAR TECHNOLOGIES INC	AVID HOSTING/RECORDER	1,750.00
FIRST NATIONAL BANK OMAHA	ZOOM/BOS	2,531.30
GALLS LLC	NAMEPLATE/SHERIFF	32.46
GUST, ROBERT	SR INS REIMB	212.18
GUTHRIE COUNTY REC	ELECTRIC/CONS	3,358.29
HANSEN REPAIR	TIRE RPRS/EMG MGT	20.00

9/16/2020 through 10/6/2020

Vendor	Description	Amount
HANSEN'S M&M SERVICES	MAP/E911	36.00
HARDY, BRANDON	CLOTHING REIMB/CONS	149.97
HAWKINS INC	CHLORINE SUPP/CONS	105.85
HEART OF IA COMMUNITY SERVICES	2ND QTR MH/DD ALLOCATION	35,808.29
HEMMINGSSEN, CHRIS	ZONING MLG REIMB	37.37
HENRY MADKINS & SON INC	4 TM'S/ELECTION	402.08
IA NATURAL HERITAGE FND	MEMBERSHIP/CONS	250.00
IMAGETEK INC	SCANNER FEES/TREAS	90.00
INTERIOR PAINTING PLUS+ LLC	BULLETIN BOARDS/ASSR	609.19
IP PATHWAYS	DP SUPPORT/AUGUST	6,308.75
IRON SHOP	SR TIRES & REPAIRS	1,738.11
ISAC-GROUP HEALTH	INS SEPT FOR OCT	74,874.00
JEO CONSULTING GROUP INC	SR ENG SERVICE	10,981.00
JERICO SERVICES INC	SR SNOW MTRL	1,320.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
JOHN D TWHILLMANN, GUTHRIE CO ASST ATTOI	MLG REIMB/ATTY	25.76
KIESLER POLICE SUPPLY	SAFETY SUPP/SHERIFF	122.00
KIMBALLTON CITY CLERK	GEN RELIEF REIMB	1,275.00
KOCH BROTHERS	SR MA COPIER	1,228.54
LANDUS COOPERATIVE	SEED/CONS	90.00
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	222.00
MARC, MID-AMERICAN RESEARCH CH	SR MISC ADDITIVES	512.30
MARNE-ELK HORN TELEPHONE CO	SR PHONE	221.77
MEDIACOM	CABLE SER/SHER	147.90
MEDICAP PHARMACY #8051	INMATE MEDS/SHERIFF	46.48
MIDAMERICAN ENERGY CO	SR ELECTRIC	1,059.24
MIDWEST COMPLIANCE ASSOCIATES	HIPAA COMPLIANCE/OCT	1,000.00
MIDWEST SPRAY TEAM & SALES INC	RS CHEMICALS	1,188.00
NIELSEN AUTOMOTIVE INC	RS PARTS VEH	279.59
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS VA CLIENT	493.49
PITNEY BOWES INC	POSTAGE METER RENTAL	150.00
PITNEY BOWES PURCHASE POWER	CH POSTAGE	1,715.67
POLK COUNTY SHERIFF'S OFFICE	SERVICE FEE/ATTY	373.80
PRODUCTIVITY PLUS ACCOUNT	CHAIN SAW PARTS/CONS	980.83
QUALITY STRIPING INC	SR PAVEMENT MARKINGS	23,173.00
S & P GLOBAL RATINGS	BOND PROFESSIONAL FEES	15,500.00
SCHAEFFER MFG CO, DEPT 3518	SR GREASE/OIL/MISC ADD	878.91
SCOTTS CONSTRUCTION & REPAIR, C/O SCOTT	METAL BLDG DEP/CONS	15,000.00
SECURE BENEFITS SYSTEMS	HRA FEES/CLAIMS/AUGUST	9,309.82
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHREDDING/PHN	40.00
SPRAYER SPECIALTIES INC	SR PARTS	50.84
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	26.00
SWI JUVENILE EMERGENCY	2ND QTR JV EMERG SER	15,830.84
THE MASTER'S TOUCH, LLC	OFF SUPP/TREAS	41.52
UNDERGROUND SPECIALTY LLC	WATERLINE WORK/CONS	5,837.25
US CELLULAR	RS CELL PHONE	802.43
US RECORDS MIDWEST LLC	OFF SUPP/RECORDER	257.34
VERIZON WIRELESS	TELE/SHERIFF	671.95

Claims Listing Report  
AUDUBON COUNTY  
9/16/2020 through 10/6/2020

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Vendor	Description	Amount
VETTER EQUIPMENT - NAPA 1	VEH PARTS/SHER	16.49
WALTER, HILAREE	POSTAGE REIMB/ATTY	13.90
WEGNER, DALE	SR INS REIMBS	123.71
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WESTON, DOUGLAS	EMP INS REIMB/OCT	214.50
WILDFLOWER MEADOWS LLC	ELEC BOXES/CONS	449.17
WILLIAMS WELDING INC	RS PARTS	506.77
WINDSTREAM IOWA COMMUNICATIONS	TELE/VA	2,107.81
	<b>GRAND TOTAL</b>	<b>548,209.21</b>

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	26,944.23
0002 GENERAL SUPPLEMENTAL FUND	63,360.14
0004 CONSERVATION PARK IMPROVEMENT	5,837.25
0006 JAIL COMMISSARY	52.29
0010 MH/DD SERVICES FUND	35,808.29
0011 RURAL SERVICES BASIC FUND	40,068.96
0012 RURAL SERVICES SUPPLEMENTAL FUND	12,427.33
0020 SECONDARY ROAD FUND	317,050.72
0023 REAP	15,000.00
1500 CAPITAL PROJECTS	15,500.00
4000 EMERGENCY MGMT SERVICES FUND	783.93
4010 E-911 SURCHARGE FUND	895.73
4100 CO ASSESSOR AGENCY	4,855.35
5210 PAYROLL-MISCELLANEOUS	315.17
8500 HEALTH REIMBURSEMENT ACCOUNT	9,309.82
<b>GRAND TOTAL</b>	<b>548,209.21</b>



## SUPERVISOR'S MINUTE BOOK 2020

October 6, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam; Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Kim Johnson, Sara Slater, Mitch Rydl, Kent Grabill, Phil Mennenoh, Robert Nelson, Teresa Murray, Brenna Bird, via telephone – Bob Josten and Todd Argotsinger.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor.

John Hansen gave the custodian update and discussed moving the door upstairs to make the storm shelter/lactation room accessible. The Board instructed John to move forward with this.

The Board spoke with Brenna Bird via telephone regarding access to the meeting via Zoom and various questions regarding the hiring process for the attorney position, landfill contract that John Twillmann is working on and also COVID sick leave hours.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$548,209.21. Vote-all in favor.

Sara Slater gave a Tourism update to Board. Slater stated that the bike ride had 68 participants and will hopefully be an annual event and also discussed a grant that has been applied for. Motion-Nelsen Second-VanAernam to approve the use of unused meeting funds to put toward the grant as matching funds if awarded. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of the September 29 meeting. Vote-all in favor.

Board of Supervisor update: upcoming ACED meeting.

Kent Grabill informed the Board that he would be helping Bruce Haag repair the east end of the elk fence and that they have been removing trees. Motion-Nelsen Second-VanAernam to approve the Weed Commissioner's Annual Report. Vote-all in favor. Grabill discussed weeds along CRP ground. Grabill also stated that he would be willing to be 100% roadside.

Mitch Rydl gave the Secondary Road update. Weekly: N36 complete. Sharon 9 almost done, Audubon 10 ongoing, shoulder work, spotting rock, discussed where to buy rock, staggering hours/shifts, bridge inspections, discussed bridge replacements and culverts.

Motion-Nelsen Second-VanAernam to accept and place on file MMP updates for Green Flash II, Inc., #60791. Vote-all in favor.

Motion-Thompson Second-Nelsen to accept and file the Recorder's September Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and file the Auditor's September month-end reports. Vote-all in favor.

Motion-Nelsen Second-VanAernam to remove Sarah Jennings name off of the phone bill for the cell phone during the interim term for attorney. Vote-all in favor.

The Board spoke with Todd Argotsinger regarding the vacancy for the Attorney position via the telephone.

Motion-Thompson Second-VanAernam to approve the minutes of September 24. Vote-all in favor.

Phil Mennenoh, Robert Nelson and Teresa Murray discussed CARES Act money and how it will be appropriated if there some remaining. Public Health would have first priority, EMA would receive 25% and the Sheriff would receive 25% for safety. It was stated that they won't know until December if any is available and that the federal money won't pay wages.

Board contacted Auditor Frederiksen to review the following resolution and agreed to set aside \$300,000 of bond proceeds in the capital projects fund for potential economic development assistance to larger developers. Motion-Nelsen Second-VanAernam to approve Resolution 2020-53 as follows. Vote-all in favor.

**RESOLUTION 2020-53****FOR INTERFUND OPERATING TRANSFERS**

**WHEREAS**, it is desired to transfer monies between operating funds of Audubon County, and

**WHEREAS**, said operating transfers are in accordance with Section 331.432, Code of Iowa; and

**WHEREAS**, TIF Bonding proceeds have/will be deposited into the Capital Projects Fund,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, as follows

1. The additional sum of up to \$\_\_4,700,000\_\_ be transferred from the Capital Projects Fund to the Secondary Roads Fund (local effort) with backup support to cover TIF urban renewal expenditures and up to \$300,000 from the Capital Projects Fund to the Economic Development

Fund to cover Urban Renewal Plan project for a potential ACED contribution to cities within the County upon Supervisor request/confirmation.

The Auditor is directed to govern her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 6th day of October, 2020 with the vote thereon being as follows:

AYES: Thompson, VanAernam, Nelsen

NAYS: None

/s/ Rick Thompson  
Chairperson, Audubon County Board of Supervisor

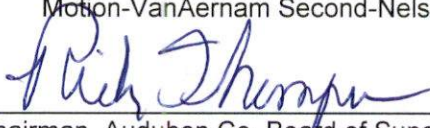
ATTEST: /s/ Joni Hansen, Deputy  
Audubon County Auditor

Brenna Bird let the Board know that they can interview applicants before October 19 if they choose.

Kim Johnson, Clerk of Court, let the Board know that an appointment will need to be made to the Judicial Magistrate Appointing Commission before December 31, 2020.

Motion-Thompson Second-Nelsen to extend the application deadline for the attorney position to October 19, 2020. Vote-all in favor.

Motion-VanAernam Second-Nelsen to adjourn at 11:55 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor, Deputy

SUPERVISOR'S MINUTE BOOK 2020

October 13, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were: Joni Hansen, John Hansen, John Twillmann, Chris Erlandson, Barbara Johnson, Robert Nelson, Teresa Murray, Deb Campbell, Miranda Bills, Deb Umland, Phil Mennenoh, Todd Johnson and Mitch Rydl per Zoom.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and discussed a desk that has been deleted from the asset list and also that he was moving forward with the relocation of a door on 3<sup>rd</sup> floor.

Motion-VanAernam Second-Nelsen to approve the minutes of the October 6, 2020 meeting. Vote-all in favor.

Board of Supervisor update: ACED, Region XII, WESCO and upcoming Revolving Loan, DCAT, Valley Business Park and Landfill.

Motion-Nelsen Second-VanAernam to approve the deletion of Assessor asset #2427, Microsoft Surface Pro 3. Vote-all in favor.

Barbara Johnson met with the Board on behalf of the Children's Nest to request support as they have made adjustments due to COVID. They have seen a decrease in the number of children being served as some parents are keeping children home and they have also lost staff. Johnson requested that the Board would consider an allocation when they are working on their budget as surrounding counties also give allocations to non-profit child care centers.

The Department Head meeting was held regarding interim attorney contacts and possible sites for Public Health COVID vaccinations.

Motion-Nelsen Second-VanAernam to approve the 2021 Flex Renewal. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file a MMP for Hatteras, LLC, #60813. Vote-all in favor. Motion-Nelsen Second-Thompson to accept and file MMP updates for Berg Sow LLC, #58065, Roanoke LLC, #62111 and Lawrence Handlos-Ranch South, #64829. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and file the Clerk of Court's September Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and file the Sheriff's Third Quarter Report of Fees. Vote-all in favor.

Chris Erlandson gave an update on the wiring project and stated that this week there are four men working, He is monitoring the progress and stated that hopefully it will be completed this week.

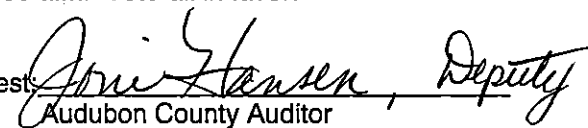
Motion-Nelsen Second-VanAernam to approve a Journal Entry correction for TIF UR Amendment for publication billing. Vote-all in favor.

Deb Campbell and Mitch Rydl discussed TIF coding and Rydl updated the Board regarding TIF projects – GR3, LE10 and upcoming projects of F32 East and F32 West.

Mitch Rydl gave the Secondary Road update. Motion-Thompson Second-Nelsen to approve a utility permit for MidAmerican at the 1800 mile of 180<sup>th</sup> Street. Vote-all in favor. Maintenance activity: finished Sharon 9, 280<sup>th</sup> Street – digging ditches, Audubon 10 bridge – bridge stabilization repairs, blading, spotting and stockpiling rock, N36 open and repair of guardrail.

Motion-Nelsen Second-VanAernam to adjourn at 10:50 a.m. Vote-all in favor.

  
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Audubon County Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

October 16, 2020

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Chris Swensen, Clinton Fichter, Jason Carlstrom, Chuck Stolz, John Hansen, Brenna Bird and John Twillmann.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor.

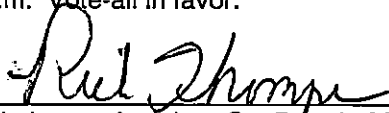
The Board conducted interviews for the county attorney position with Chris Swensen, Clinton Fichter, Jason Carlstrom and Chuck Stolz. The Board discussed applicants after each interview.

John Hansen let the Board know that there was trouble regulating the heat in the courtroom.

The Chair recessed the meeting at 12:05. The meeting reconvened at 1:00 p.m.

The Board conducted interviews for the county attorney position with Brenna Bird and John Twillmann to work as attorneys through a 28E Agreement. The Board discussed applicant and their thoughts at this point in the interview process.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 2:03 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

## SUPERVISOR'S MINUTE BOOK 2020

October 20, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam, Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Deb Campbell, Randy Blohm, Teresa Murray, Chris Hemmingsen, via telephone – Sam Kauffman.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

John Hansen gave the custodian update and discussed checking the boiler.

Motion-Thompson Second-VanAernam to approve the minutes of October 13, 2020. Vote-all in favor.  
Motion-Nelsen Second-VanAernam to approve the minutes of the October 16, 2020 meeting. Vote-all in favor. The Board discussed 24 hour notice.

Board of Supervisor update: ACED, Revolving Loan Fund, Valley Business Park, Region XII, Landfill and upcoming SWI Juvenile.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$184,832.78. Vote-all in favor.

Randy Blohm and Deb Campbell discussed the old gas station property in Hamlin. Randy is interested in cleaning up the property and is requested an assignment and abatement. Teresa Murray stated that she was told the ground was contaminated as they had wanted to clean it up. Blohm stated that he would remove asbestos, demo the property and cap the water line. The County holds the certificate to the property. Motion-Thompson Second-VanAernam to assign the tax sale certificate and approve abatement of taxes from 2009-1<sup>st</sup> half of 2019 to Randy Blohm for parcel #050810420420. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the deletion of VA assets – office desk, #0584-electronic calculator, #0350-IBM typewriter w/cart, #2263-black office chair on wheels, #2430-Dell C1765nf printer, #2145-Dell LCD monitor. Vote-all in favor.

Chris Hemmingsen gave the Secondary Road update. Motion-VanAernam Second-Nelsen to approve a MidAmerican utility permit for Hwy 44 and Hwy 71. Vote-all in favor. Weekly – getting snowplows ready. A TIF update was discussed with the Chris Hemmingsen, Lisa Frederiksen and Deb Campbell. Much discussion was held on the process for paying for projects, the line of credit, and TIF revenues. Chris discussed how things flowed through her DOT report. Lisa Frederiksen reminded the Board of the Ordinance that is required to be prepared for the Urban Renewal Amendment.

The Board called Sam Kauffman regarding the Judicial Magistrate Nominating Committee. Motion-Nelsen Second-VanAernam to appoint Sam Kauffman, Robert D Nelsen and Mary Lee Jensen for a six year term with their terms expiring December 31, 2026. Vote-all in favor.

The Board discussed the H & S Farming Construction Permit Application Amendment. Motion-Nelsen Second-VanAernam to accept and file the H & S Farming Construction Permit Application Amendment, ID#70066. Vote-all in favor.

The Board discussed a phone call Thompson had received from Lavonne Schroeter regarding the Brayton Power Plant.

John Twillmann, Assistant County Attorney, is drafting a lease regarding the hay near the landfill.

Motion-Nelsen Second-VanAernam to adjourn at 11:49 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Auditor, Deputy

SUPERVISOR'S MINUTE BOOK 2020

October 27, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam, Todd Nelsen. Others present were Joni Hansen, John Hansen, Jotham Arber, Deb Campbell, Robert Nelson, Teresa Murray, Kent Grabill, Deb Umland, Rodney Petersen, Mitch Rydl, Brenna Bird and Lisa Frederiksen and Chris Hemmingsen via Zoom.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

John Hansen gave the custodian update and discussed the drilling for the new wiring.

Motion-Nelsen Second-VanAernam to approve the minutes of the October 20, 2020 meeting. Vote-all in favor.

Board of Supervisor update: SWI Juvenile and upcoming New Opportunities.

Motion-Nelsen Second-Thompson to approve changing the meeting/claim date from November 3 to November 4. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve November 10 at 1:00 p.m. to canvass the votes of the November 3, 2020 General Election. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file MMP Updates for N & J Smith Farms LLC, ID#65042, and ALKAJA LLC, formerly Lange Hog LLC, ID#65042. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a Public Notice for H & S Farming Site, ID#70066. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve an interest invoice for November. Vote-all in favor.

Jotham Arber, Guthrie County Health Services, gave an update and reviewed the new format that will be used for Audubon services. Arber stated that they will review the 28E Agreement when it is up for renewal and that there will be free radon tests available for residents. Arber said that the HOPES program is going well and also Home Health and that the Audubon Hospital has been providing PT services.

Deb Campbell discussed the possibility of abating delinquent taxes on Iowa Interstate Railroad property. Deb Umland also discussed buildings on leased land. Motion-Nelsen Second-VanAernam to abate the taxes of Iowa Interstate Railroad for parcel #050521330801, 0505521330803, 050521330804, 051104012801 and 051104012802. Vote-all in favor.

Rodney Petersen discussed with the Board a building on property next to Mel's Diner in Brayton and also an adjoining lot. Deb Campbell stated that the county holds the certificate for this property.

Kent Grabill met with the Board. Motion-Nelsen Second-VanAernam to reappoint Kent Grabill as Audubon County Weed Commissioner. Vote-all in favor.

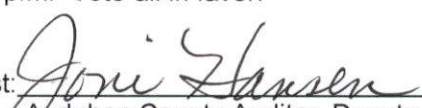
Mitch Rydl gave the Secondary Road update. Rydl discussed the cost of hauling rock to the county and how many ton of rock he can buy with the money he has budgeted for rock. Rydl also reviewed the five-year bridge plan and discussed that Federal funding is being cut and how the standards have changed as to which bridges qualify for funding. Audubon County has 192 bridges and 133 bridges meet the standards for funding. Weekly update: working on Sharon 8 and 10 bridges, hauling rock to stockpile and spotting rock. TIF update – Discussion was held regarding the coding of administrative expenses. Further discussion at the November 10th meeting.

County Attorney Brenna Bird explained the process regarding possible litigation regarding closed sessions at public meetings. Brenna reviewed COVID sick leave granted to employees and questioned an end date for using the time granted. Brenna also stated that the county needs to follow the Federal law regarding sick leave and the Board needs to have an end date for use of the COVID leave. Brenna explained that the court system made a change as of July 15, 2020 and that the county would now receive 9% of jail costs. The hay lease involving property near the landfill was discussed and she stated that a Resolution from the landfill board is needed and then they can move forward in preparing a lease. Discussion was held regarding reviewing background checks in a public meeting and what is required to move into closed session. Nelsen stated that he had talked to Mike Galloway and it was stated that if an applicant is licensed and lives within the county that it limits the ability to enter into a 28E Agreement. Brenna stated that whomever is appointed has 10 days to qualify after their appointment and takes the oath of office. Lisa Frederiksen stated that Mike Galloway had stated to her that we can't enter into a 28E Agreement mid-term but that in two years it could be placed on the ballot to approve.

The Board reviewed the background check of Jason Carlstrom.

Motion-VanAernam Second-Nelsen to adjourn at 12:52 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor, Deputy

SUPERVISOR'S MINUTE BOOK 2020

October 28, 2020

The special meeting of the Board of Supervisors was called to order at 1:30 p.m. by Chairman Rick Thompson. Present via telephone: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

Motion-Nelsen Second-Thompson to approve Resolution 2020-54 as follows. Vote-all in favor.

**RESOLUTION 2020-54**

**UPDATED FOR INTERFUND OPERATING TRANSFERS**

**WHEREAS**, it is desired to transfer monies between operating funds of Audubon County, and

**WHEREAS**, said operating transfers are in accordance with Section 331.432, Code of Iowa; and

**WHEREAS**, TIF Bonding proceeds have/will be deposited into the Capital Projects Fund,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, as follows

1. The additional sum of up to \$4,500,000 be transferred from the Capital Projects Fund to the Debt Service Fund to pay off Secondary Roads TIF Line-of-Credit at Exchange State Bank and the remainder to Secondary Roads Fund (both local effort) with backup support to cover TIF urban renewal expenditures and up to \$300,000 from the Capital Projects Fund to the Economic Development Fund to cover Urban Renewal Plan project for a potential ACED contribution to cities within the County upon Supervisor request/confirmation.

The Auditor is directed to govern her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 28th day of October, 2020 with the vote thereon being as follows:

AYES: Thompson, Nelsen, VanAernam

NAYS: None

Rick Thompson

Chairperson, Audubon County Board of Supervisors

ATTEST:

/s/ Joni Hansen, Deputy

Audubon County Auditor

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 1:35 p.m. Vote-all in favor.

Rick Thompson  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen, Deputy  
Audubon County Auditor

Claims Listing Report  
AUDUBON COUNTY  
10/7/2020 through 10/20/2020

Vendor	Description	Amount
ACE HARDWARE	CH CUSTODIAL SUPP	519.95
AGRILAND FS INC	FUEL/VEH EXP/SHERIFF	3,594.86
AGRILAND FS INC 73	SR GAS	15,954.23
AHLERS & COONEY, P.C.	PROF FEES/BOS	285.00
AMAZON CAPITAL SERVICES	SR OFFICE SUPPLIES	222.78
AUDUBON CO ADVOCATE JOURNAL	SR OFFICE PUBLIC	242.39
AUDUBON CO MEMORIAL HOSP	INMATE EXAM/SHERIFF	93.65
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	2,277.68
AUDUBON CO SOLID WASTE MGMNT, COMMISS	DP DISPOSALS/EMG MGT	97.80
AUDUBON CO TOURISM	TOURISM EXP REIMB	700.00
AUDUBON FOOD LAND	JAIL MEALS/SUPP/SHERIFF	618.90
AUDUBON MEDIA CORPORATION	CAMPING ENVELOPES/CONS	100.94
AXON ENTERPRISE, INC	SCHOOLING/SHERIFF	495.00
BAKER, RICHARD M	VA MTG REIMB	50.00
BAYLOR, ANGIE	TRAINING MLG REIMB/ATTY	65.65
BLACKSTRAP INC	SR SNOW MTRL	13,080.05
BLUML, JANELL	ISAA MLG REIMB/ASSR	92.78
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	850.20
BRUCK, TYLER	REIMB SAFETY BOOTS/CONS	127.49
BUSINESS CARD	FUEL/FORMS/SHERIFF	178.17
CASS CO HEALTH SYSTEM	SR HEALTH SERVICES	148.00
CENTRAL IA DISTR INC	CUST SUPP/SHERIFF	403.80
CENTRAL IOWA READY MIX	SR CONST MTRL	1,687.50
CENTURYLINK	TELE/E911	14.00
CITY SERVICE & PARTS	PARTS/CONS	9.88
CLARK SERVICE AND EXHAUST LLC	VEH LABOR/SHERIFF	92.40
COLLECTIVE DATA INC	SR DATA SER	3,250.00
CORNING RENTAL LLC	AUGER RENTAL/CONS	180.00
CORPORATE OFFICE	FLEX FUNDING	146.60
COUNSEL	M/A COPIER/MAIN	98.11
D & J SUPPLY	RS TURES REPAIR	152.80
DELL MARKETING LP	LAPTOP/ASSR	675.95
DOLLAR GENERAL CORP	PHONE CARD/CONS	30.50
EXIRA CITY	SR WATER	82.85
EXIRA FARM SERVICE	MOWER TIRE RPRS/CONS	24.72
EXIRA HOME DEVELOPMENT	GEN RELIEF REIMB/RENT	150.00
FASTENAL CO	SR BOLTS	88.89
FELD FIRE	FIRE EXT INSP/FIRE EXT/CONS	121.00
FIRST NATIONAL BANK OMAHA	RS PARTS	536.64
FREDERIKSEN, LISA	ELEC MLG REIMB/AUD	90.90
GREENFIELD AUTO SALES	VEH W/TRADE-IN/CONS	3,500.00
GUTHRIE CO ENVIRONMENTAL HLTH	PHN/HCA VISITS/MLG REIMB	3,828.92
GUTHRIE COUNTY REC	ELECTRIC/CONS	2,580.49
HANSEN REPAIR	VEH RPRS/LABOR/SHERIFF	195.55
HANSEN'S M&M SERVICES	E911 ADDRESS	750.50
HEMMINGSSEN, CHRIS	SR ADMIN MILEAGE	78.68
HENNINGSEN CONSTRUCTION	SR ASPALT PATCHING	7,144.90
HINNERS, KYLE	VA MTG MLG REIMB	63.13



Claims Listing Report  
AUDUBON COUNTY  
10/7/2020 through 10/20/2020

Vendor	Description	Amount
HOLIDAY INN AIRPORT	LODGING/ASSR	515.20
IA COUNTY ATTORNEYS ASSN	VICTIM WITNESS REG/ATTY	75.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	DISPATCHER SCHOOL/SHERIFF	2,375.00
IMWCA	SR WC	3,440.00
IOWA DEPARTMENT OF TRANSPORTAT	SR ENG TRAINING	120.00
IP PATHWAYS	SR DATA SERVICES	620.80
IRON SHOP	HDWE/CONS	61.20
JACOBSEN INC OF ADAIR	CABIN PROJECT/CONS	48.34
KIESLER POLICE SUPPLY	AMMO/SHERIFF	4,031.00
KIMBALL MIDWEST	SR TOOLS/PARTS/WELDING	235.46
LANDUS COOPERATIVE	DRUG DOG FOOD/SHERIFF	1,109.66
MAINSTAY SYSTEMS INC	IA SYSTEM M/A/SHERIFF	237.00
MARRIOTT	SR ADMIN LODGING	141.12
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP/PHN	79.29
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	487.17
MILLER, JAMES	TRAINING REIMB/VA	1,468.47
MPH INDUSTRIES INC	VEH LABOR/SHERIFF	102.49
NACVSO	NACVSO MEMBERSHIP FY21/VA	50.00
NORTHERN SAFETY CO INC	RS SAFETY	108.61
OLSEN, FRANK	VA MTG/MLG REIMB	61.11
PATTISON SAND COMPANY LLC	SR PROJ MTRL	1,408.75
RASMUSSEN LUMBER CO	PANELS/FENCING/CONS	711.72
REGION XII COUNCIL OF GOVTS	TRANSIT SERVICES REIMB	806.64
REMSBURG SERVICE INC	SR BLDG REPAIRS	2,983.45
RIESGAARD, GARY N	VA TRANSPORT REIMB	160.00
SCHILDBERG CONSTRUCTION INC	SR GRAN MTRL	54,910.95
SCI COMMUNICATIONS	CH REWIRING PROJECT	2,265.66
SECURE BENEFITS SYSTEMS	HRA REIMB/OCT	20,503.66
SOUTHSIDE WELDING & MACH LLC	SR PARTS/LABOR/WELDING	538.43
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	123.50
STEPHENS-PECK, INC	TITLE BOOK REVISIONS/TREAS	100.00
STOREY KENWORTHY	VOTER EPS/ELECTION	79.33
THE OFFICE STOP	CUST SUPP/ASSR	66.32
THOMSON REUTERS WEST PYMT CTR	LAW SUBS/ATTY	1,005.54
TRITECH FORENSICS INC	MED KITS/SHERIFF	112.06
TRI-TECH FORENSICS INC	OFF SUPP/SHERIFF	147.92
UMLAND, DEBRA	MTG MLG REIMB/ASSR	92.78
UNITYPOINT CLINIC-OCCUPATIONAL	SR HEALTH SERVICES	84.00
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL/RADIOS/PARTS	2,797.66
UPS	SHIPPING/SHERIFF	17.88
US CELLULAR	RS CELL PHONE	802.51
VERIZON WIRELESS	TELE/PHN	51.18
WASPY'S TRUCK STOP	FUEL/ASSR	108.03
WESTERN IA WIRELESS	SR PHONE	100.00
WILLIAMS WELDING INC	RS PARTS	178.66
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	693.64
ZIEGLER INC	SR FILTERS/PARTS/ADDITIVES	12,841.36
<b>GRAND TOTAL</b>		<b>184,832.78</b>

SUPERVISOR'S MINUTE BOOK 2020

November 4, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, John Hansen, Chris Erlandson, Mona Petersen, Deb Campbell and Mitch Rydl.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and discussed the rewiring project and stated that they are nearly finished. Hansen also stated that it would be a couple of weeks before the door upstairs could be moved.

Motion-Nelsen Second-Thompson to approve the minutes of October 27, 2020. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the minutes of October 28, 2020. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$267,819.78. Vote-all in favor.

Chris Erlandson discussed the State requirement for the Auditor's office to migrate to a .gov website and that Spinutech says that it can be converted. Motion-Nelsen Second-VanAernam to approve a website change to .gov. Vote-all in favor. Erlandson also discussed a monthly Windows update policy.

Board of Supervisor update: New Opportunity meeting.

Motion-VanAernam Second-Nelsen to approve an ad for publication regarding appointments to various boards. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the deletion of Recorder's asset #2293, Brother fax machine. Vote-all in favor. Motion-Nelsen Second-to accept and file the Recorder's October Report of Fees. Vote-all in favor.

Mona Petersen addressed the Board regarding the assignment of certificate regarding parcels in Brayton stating that her husband, Rodney, was unable to attend the meeting.

Motion-VanAernam Second-Nelsen to accept and file MMP Update for Matthew Halbur, ID#59813, and MMP's for Lawrence and Doris Handlos-Ranch, ID#60990 and Double D Pork LLC, ID#61130. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the GASB 75 Actuarial Preliminary for Finalization. Vote-all in favor.

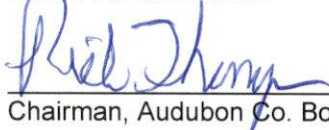
Motion-Nelsen Second-VanAernam to approve the end date of December 31, 2020, for County granted COVID sick leave to expire. Vote-all in favor.

Deb Campbell discussed with the Board the assignment of two parcels in the Town of Brayton. Motion-Nelsen Second-VanAernam to approve the Assignment of Certificate and Compromise of parcels #051119210510 and #051119210520 to Rodney Petersen and that Petersen is responsible for current year taxes. Vote-all in favor.

No interview for attorney as applicant, Jason Carlstrom, withdrew his application for the position. The Board recessed the meeting at 9:50 a.m. The Chairman reconvened the meeting at 10:30 a.m.

Mitch Rydl gave the Secondary Road update. Motion-VanAernam Second-Thompson to approve a utility permit with Guthrie County REC at 3374 Quail Ave. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a utility permit for Regional Water Inc. for 2964 Heron Place. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a UPV to JEO for N36 project. Vote-all in favor. Maintenance/construction update: Sharon 8 and 10 bridgework, repairing guardrail, removing trees near Audubon 10, blading roads, stockpiling and spotting rock. Rydl reviewed a map of a proposed roadway that could possibly eliminate two bridges that he is reviewing. Rydl stated the he had called Bob Josten and will call him again regarding the ordinance needed.

There being no further business, Motion-Nelsen Second-Thompson to adjourn the meeting at 11:17 a.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors



Attest: Joni Hansen, Deputy  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

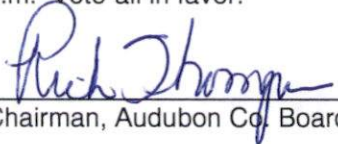
November 4, 2020

The special meeting of the Board of Supervisors was called to order at 1:30 p.m. by Chairman Rick Thompson. Others present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Lisa Frederiksen, Deb Campbell, Teresa Murray and Brenna Bird via Zoom.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor. Brenna Bird stated that she had tried to contact Mike Galloway but didn't get ahold of him. Todd Nelsen stated that he had talked to Mike Galloway and Mike had stated that the Board had two options, they can appoint one of candidates that had applied for the position or call a special election. Bird stated that she had talked to the Attorney General's office and said that we could extend the time to appoint. Bird also stated that she would be able to continue filling in and that if no eligible candidate comes forward, the Board can appoint. Nelsen stated that mid-term is not an option for a 28E Agreement. Bird instructed the Board as to what should be on the agenda for a special meeting.

Auditor questioned whether negative references were discussed in an open meeting. Teresa Murray voiced concern over someone that has no experience.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 1:42 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

**Claims Listing Report**  
**AUDUBON COUNTY**  
10/21/2020 through 11/4/2020

Vendor	Description	Amount
ACE HARDWARE	CH CUST SUPP	32.54
AMAZON CAPITAL SERVICES	LAPTOP CASE/ASSR	177.34
ARNOLD MOTOR SUPPLY	SR ADDITIVE/PAINT/PARTS	271.28
AUDUBON CO ADVOCATE JOURNAL	ELEC PUBLIC NOTICE	235.37
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	161.33
AUDUBON COUNTY	HRA OCT FOR NOV	24,416.00
AUDUBON MEDIA CORPORATION	NOTARY STAMP/SHERIFF	34.45
BOHLMANN, RICK	VA RENT REIMB	500.00
BRAYTON CITY CLERK	SR RUT REIMBS	429.89
BRINKMAN AG SOLUTIONS FEED	RS SEED	51.25
BROOKS, MICHAEL	TRAINING MEAL REIMB/SHER	43.99
CARD SERVICES	DSL/SPLICERS/CONS SUPP	370.25
CENTRAL IOWA READY MIX	SR CONS PROJ	4,735.50
CINTAS	RS SAFETY	85.06
CITY SERVICE & PARTS	SR FILTERS	288.60
COUNSEL	M/A COPIER/ASSR	347.27
DANNER LAWNSCAPES INC	CH LAWN M/A	85.00
ECOLAB PEST ELIMINATION DIV	JAIL PEST CTRL/SHERIFF	81.10
EXCHANGE STATE BANK	BOND PAYMENT PAYOFF	38,929.87
FASTENAL CO	SR BOLTS/PARTS	218.10
FELD FIRE	CH FIRE EXT INSP/RPRS	305.00
FIRST NATIONAL BANK OMAHA	CH ZOOM	713.57
FIRSTLINE OUTDOOR POWER	RS PARTS NV	131.73
GALLS LLC	KEY POUCH/SHERIFF	55.98
HI-VIZ SAFETY - MIDWEST PATCH	SR SAFETY GEAR	420.00
IA LAW ENFORCEMENT ACADE, ST FISCAL OFF	TASER CERT FEE/SHER	850.00
IA PRISON INDUSTRIES	E911 SIGNS	459.80
IA WORKFORCE DEVELOPMENT	UNEMPL BENEFITS/PHN	6,587.17
ICEA	SR ENG TRAINING	250.00
IMAGETEK INC	M/A SCANNER/TREAS	45.00
IMWCA	W/C AUDIT ADJUSTMENT	2,657.00
IOWA DEPARTMENT OF TRANSPORTAT	SR TRAINING	120.00
IRON SHOP	SR LABOR/WELDING/TIRES	410.58
ISAC-GROUP HEALTH	HEALTH INS OCT FOR NOV	77,203.00
JEO CONSULTING GROUP INC	SR TIF PROJ, ENG SER	1,350.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
JOHN D TWILLMANN, GUTHRIE CO ASST ATTORI	ATTY MLG REIMB	77.27
MAIL SERVICES LLC	PRINT/POSTAGE/TREAS	162.84
MARC, MID-AMERICAN RESEARCH CH	SR CUST SUPPLIES	163.95
MARNE-ELK HORN TELEPHONE CO	TELE/E911	142.30
MCKESSON MEDICAL-SURGICAL, MINNESOTA S	MED SUPP/PHN	307.54
MEDIACOM	CABLE TV/SHERIFF	147.90
MENNENOH, PHILIP	4 MO TELE REIMB/EMG MGT	200.00
MIDAMERICAN ENERGY CO	SR ELECTRIC	38.98
MIKE'S WELDING INC	RS PARTS/LABOR	165.64
MOTOROLA SOLUTIONS INC	ALL BAND MP MOBILE/SHERIFF	2,680.00
MUNCH, DIANA L	ELEC SUPP REIMB	27.75
OPTIONS INK	SR PARTS	34.25

Claims Listing Report  
AUDUBON COUNTY  
10/21/2020 through 11/4/2020

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
PAT KAISER'S CHRISTIANSEN MTRS	VEH RPRS/LABOR/SHERIFF	5,005.34
PITNEY BOWES	CH POSTAGE METER CHG	10.90
POWERPLAN	SR PARTS	451.33
PRODUCTIVITY PLUS ACCOUNT	RS PARTS	876.69
TASC	COBRA FEE DEC-MAR	180.84
THE OFFICE STOP	SR OFFICE SUPPLIES/COVID CUSTODIAL	83.58
TOFT, HEATHER	MEI REIMB	400.00
UMB BANK N.A., ATTN: TRUST FEES DEPT	BOND SETUP FEE	90,018.75
VERIZON WIRELESS	TELE/SHERIFF	607.90
WEGNER, DALE	SR INS REIMBS	123.71
WEST CENTRAL IA RURAL WATER	SR WATER	18.50
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,725.00
	<b>GRAND TOTAL</b>	<b>267,819.78</b>

SUPERVISOR'S MINUTE BOOK 2020

November 6, 2020

The special meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, Christopher Swensen, Clint Fichter, Chuck Stolz, Brenna Bird, Lisa Frederiksen and Deb Campbell.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

The Board held a second interview with Christopher Swensen. Thompson asked how he felt about the legalization of drugs and Swensen stated he was not in favor of that.

The Board held a second interview with Clinton Fichter. Thompson asked about his other businesses and also how he felt about the legalization of drugs and Fichter stated that he was against legalization.

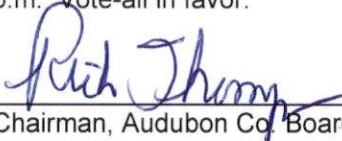
The Board held a second interview with Chuck Stolz. Stolz asked the Board where they saw the county attorney office going in the future. Thompson asked how he felt about the legalization of drugs and Stolz stated absolutely not.

The Board discussed the applicants. Thompson stated that he would like to see someone with experience. Nelsen stated that it is different when hiring an elected official rather than an Engineer or IT position.

Brenna Bird reviewed process of appointment of attorney and stated whomever they appoint would have 10 days after taking oath of office to establish residency. Bird also stated that whomever they appoint, her office would help with the transition.

Motion-Nelsen Second-VanAernam to offer the County Attorney position to Christopher Swensen at the salary of the prior County Attorney. Ayes: Nelsen, VanAernam Nays: Thompson. Motion passed. Thompson called Swensen to offer the position and Swensen accepted.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:25 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

**SUPERVISOR'S MINUTE BOOK 2020**

**November 10, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Dennis Carter, Ed Wiederstein, Deb Campbell, Janell Bluml, Lexi Christensen and Mitch Rydl. Via Zoom – Robert Nelson, Kim Johnson and Chris Hemmingsen. Via telephone: Nate Rogers and Bob Josten.

Motion-Van Aernam Second-Nelsen to approve the agenda. Vote-all in favor. No custodial update.

Motion-Nelsen Second-VanAernam to approve the minutes of November 4, 2020. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of November 6, 2020. Vote-all in favor.

Dennis Carter and Ed Wiederstein updated the Board regarding the Historical Society and work that had been completed at Nathaniel Hamlin Park. The house is nearly completed and the electrical needs some updating. Work needs to be done on the schoolhouse, exhibits and the historical building in Exira. They stated that most of their income comes from donations. They are requesting in the next budget year a one-time request of \$15,000.00 due to loss of income due to the cancellation of festivals due to COVID.

Motion-VanAernam Second-Nelsen to approve the minutes of the November 4, 2020, special meeting. Vote-all in favor.

The Board called Nate Rogers of IP Pathways regarding the IT position previously held by Chris Erlandson. Rogers stated that they were hoping to have someone to replace Erlandson by the afternoon.

Robert Nelson stated that he hoped all departments had a contingency plan ready if staff was out due to COVID.

The Department Head meeting was held and contingency plans were discussed, whether or not a mask mandate could be put in place and how it would be enforced. Deb Campbell stated that some Treasurer's offices have closed for two weeks and Kim Johnson stated that the Clerk's office was required to wear masks or they could be discharged. Rydl stated that his department has to deal with the union. It was suggested that Rene Von Bokern be contacted and will talk more next week.

Board of Supervisor update: WESCO meeting. Upcoming DCAT, Partnership for Families, Landfill, Region XII and ACED. Discussed the website domain regarding ACED.

Motion-Nelsen Second-VanAernam to approve/disapprove Family Farm Applications. Vote-all in favor.

Deb Campbell and Lexi Christensen discussed the abatement of taxes for a parcel in Exira. Motion-Nelsen Second-VanAernam to approve the abatement of taxes on parcel #051104009014. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the State Court Administration plan to upgrade courtroom digital audio video system. Vote-all in favor.

Motion-Thompson Second-VanAernam to accept and file the Clerk of Court's October Report of Fees. Vote-all in favor.

Motion-Nelsen Second-VanAernam to accept and file the Auditor's October month-end reports. Vote-all in favor. Board discussed and reviewed month-end reports received from the Auditor Office.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a utility permit for MidAmerican. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the Falcon Avenue Survey Proposal. Vote-all in favor. Lisa Frederiksen stated that Bob Josten had called her and discussed a proposed ordinance for the URA. The Board placed a call to Bob Josten and discussed options for the ordinance. Maintenance/construction update: nearing completion of the guardrail project, the closure of the Audubon 10 bridge, hauling rock from Fort Dodge, wearing masks, staggering hours and meetings with JEO.

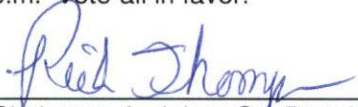
Motion-Nelsen Second-VanAernam to set a special meeting for November 23 at 9:00 a.m. to approve a Resolution appointing the County Attorney. Vote-all in favor.

The Chairman recessed the meeting until 2:00 p.m. The Board reconvened as the Board of Canvassers at 2:00 p.m. The Board, along with Auditor Clerk Becky Marten, canvassed the election returns from the various election precincts for the regular General Election held in Audubon County on November 3, 2020. There were no provisional ballots. At the conclusion of the election canvass, the Board instructed the County Auditor to forward the Abstract of Votes and Election Canvass Summary for the Offices of United States President/Vice President, United States Senator, U.S. Representatives-District 4, State Senator – District 06, State Representative District 12, Judges of the Supreme Court, Judges-Court of Appeals, Judges of District 4 Court, District 4 Associate Judges accordingly.

Other winners included Audubon County Supervisors - Doug Sorensen and Rick Thompson; Audubon County Auditor - Lisa Frederiksen; Audubon County Sheriff - Todd Johnson; Audubon Township Trustee –

Gale VanAernam and Boyd Schlater; Cameron Township Trustee – Howard Weiti and Bradley Klocke; Douglas Township Trustee – Rod Hansen and Keith Grabill; Douglas Township Trustee vacancy - Rich Zinke; Douglas Township Clerk - Samuel Grabill; Exira Township Trustee – Robert C Hansen and David Schlater; Greeley Township Trustee – David Jensen and Tom Christofferson; Hamlin Township Trustee – Ron Mullenger and John Osvold; Leroy Township Trustee – Ivan Andersen and Mark McLaughlin; Lincoln Township Trustee – Dennis Grimm and Stan Baack; Melville Township Trustee – Grant Klever and Duane Sloth; Oakfield Township Trustee – Dwayne Bornholdt and Jay Nelson; Sharon Township Trustee – Todd Larsen and Dean Petersen; Sharon Township Clerk - Kurt Johnson; Viola Township Trustee – Louis Schultes and Larry Anthofer; Audubon County Public Hospital Trustees – Brett Irlmeier and Michelle Sprague; Soil and Water Conservation District Commissioners – Steven Brinkman, Russell Bruhn and Paul Campbell and County Agricultural Extension Council – Lexi Christensen, Hollie Rudy, Sandra Irlmeier and Bryan J Svoboda.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 3:20 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor



**Claims Listing Report**  
**AUDUBON COUNTY**  
 11/5/2020 through 11/17/2020

Vendor	Description	Amount
ACE HARDWARE	DUSTER/DP MOUSE/SHERIFF	639.57
AGRILAND FS INC	FUEL/EMA	2,761.87
AGRILAND FS INC 73	SR FUEL	18,825.19
AHLERS & COONEY, P.C.	LABOR RELATIONS/BOS	910.50
AMAZON CAPITAL SERVICES	SR OFFICE SUPPLIES	759.36
ASBERRY, SHELLI	GEN ELEC SCHOOLING	168.63
ASHCRAFT, ALAN	ABS ELEC WKR/MLG REIMB	271.00
AUDUBON CITY	GEN RELIEF REIMB	757.59
AUDUBON CO ADVOCATE JOURNAL	SR PUBLIC NOTIC	3,090.56
AUDUBON CO EXTENSION SVC	RS TRAINING	90.00
AUDUBON CO SHERIFF	SERVICE FEE/SHERIFF	93.64
AUDUBON CO SOLID WASTE MGMNT, COMMISS	SR DISPOSAL SERVICE	333.67
BAKER, RICHARD M	VA MTG REIMB	50.00
BLOMME, LINDA	GEN ELEC SCHOOLING	199.50
BOHLMANN & SONS SANITATION	SR DISPOSAL SERVICE	317.25
BORKOWSKI, DELYTE ANN	ELEC SUPP WKR REIMB	14.25
BRENNA BIRD, GUTHRIE COUNTY ATTORNEY	ATTY MLG REIMB	206.04
BROOKS, MICHAEL	MTG MEALS REIMB/SHERIFF	87.26
BUSINESS CARD	LODGING/FUEL/SHERIFF	574.69
CENTRAL IA DISTR INC	CH CUST SUPPLIES	612.40
CENTURYLINK	E911 TELEPHONE	14.00
CHARM-TEX INC	INMATE SUPP/SHERIFF	46.47
CHRISTENSEN, SARAH G	GEN ELEC SCHOOLING	113.19
CITY SERVICE & PARTS	PARTS/CONSERVATION	99.13
CORPORATE OFFICE	WKLY FLEX FUNDING	335.41
COUNSEL	M/A COPIER/PHN	224.17
D & J SUPPLY	SR TIRES	650.10
DOLLAR GENERAL CORP	CH CUST SUPPLIES	7.00
ELMQUIST WELDING & RPR INC	SR PARTS	10.54
ELMQUIST, AMY	ELEC WKR/MLG REIMB	28.60
EXIRA CITY	SR WATER	82.85
EXIRA PLUMBING & HEATING	PANEL/BREAKERS/CONS	1,997.50
FARM & HOME PUBLISHERS	PLAT BOOKS	730.00
FASTENAL CO	SR BOLTS	1,109.70
FELD FIRE	CH FIRE EXT RECHG	135.00
FIRST NATIONAL BANK OMAHA	RS PARTS FEE	140.08
GIBSON, DON	GEN ELEC SCHOOLING	166.25
GRABILL, KENT	RS SAFETY SHOES	130.00
GUTHRIE CO ENVIRONMENTAL HLTH	NURSING/HCA SERVICES REIMB	10,661.81
HANSEN REPAIR	TIRE RPRS/PARTS/SHERIFF	148.00
HANSEN, JOHN	ELEC SUPP TRANSPORT/MLG	26.88
HANSEN'S M&M SERVICES	E911 NEW ADDRESS	750.50
HEARTLAND TIRES & TREADS	SR TIRES	5,564.00
HENRY MADKINS & SON INC	BALLOT PRINTING	7,363.70
HINNERS, KYLE	VA MTG/MLG REIMB	63.13
HOUSBY MACK INC	SR PARTS/TOOLS	1,864.94
IA DEPT OF AG & LAND, PESTICIDE BUREAU	YRLY PESTICIDE APP/CONS	125.00
IMWCA	SR WORK COMP	3,440.00

11/5/2020 through 11/17/2020

Vendor	Description	Amount
IOWA DEPARTMENT OF TRANSPORTAT	SR SIGN MTRL	485.50
IOWA TOTAL CARE, CLAIMS RECOVERY UNIT	MEDICAID OVERPAYMENT REIMB	315.00
IP PATHWAYS	SR DATA SERVICE	728.80
JENSEN, CHRIS	ABS ELEC WKR/MLG	216.62
JOHN DEERE FINANCIAL	OIL/CONS	61.08
JUELSGAARD, BRIAN	ELEC SUPP TRANSPORT/MLG REIMB	27.38
KRAMER, DEB	ABS ELEC WKR/MLG REIMB	206.03
KRISTY, SCOTT	GEN ELEC SCHOOLING	168.63
LANDUS COOPERATIVE	DRUG DOG FOOD/SHER	942.37
MARNE-ELK HORN TELEPHONE CO	SR PHONE	79.47
MARTEN, BECKY	ELEC SUPP REIMB	168.75
MENNENOH, PHILIP	ELEC SUPP TRANSPORT/MLG REIMB	14.55
MEYERS, GLEN	GEN ELEC SCHOOLING	168.63
MIDAMERICAN ENERGY CO	SR GAS/ELECTRIC	2,114.47
MIDWEST COMPLIANCE ASSOCIATES	HIPAA SERVICES	1,000.00
MILLER, JAMES	GEN ELEC SCHOOLING	19.00
NATIONWIDE	SURETY BOND RENEWAL 1/2021-12/2021	2,171.00
NELSON, COURTNEY	GEN ELEC SCHOOLING	166.25
NEW OPPORTUNITIES INC	GEN RELIEF REIMB/NOV	2,650.00
NYHART CO INC	GASB REPORT FYE 6-30-20	2,500.00
O'HALLORAN INTERNATIONAL	SR PARTS	4,322.19
OLDS, COREY	SR SAFETY WEAR	130.00
OLSEN, FRANK	VA MTG/MLG REIMB	61.11
OSVALD, SUSAN	ABS ELEC WKR/MLG REIMB	220.15
PATTISON SAND COMPANY LLC	SR GRAN MTRL	794.58
PETERSEN, JEAN	GEN ELEC SCHOOLING	290.96
PFM FINANCIAL ADVISORS LLC	TIF BOND ADVISORY SVCS	15,000.00
POSTMASTER	PO BOX RENT/SHERIFF	76.00
POTTAWATTAMIE CO SHERIFF	SERVICE FEE/ATTY	70.00
RASMUSSEN LUMBER CO	SR BRDG/BLDG	394.63
REMSBURG SERVICE INC	SR BLRD REPAIR/SERVICE	489.23
RICHARDSON, GAIL	ELEC WKR REIMB	199.50
RIESGAARD, GARY N	VA TRANSPORT REIMB	80.00
ROBERTS LLC, JASON	WATERSHED RPRS REIMB	7,096.86
RUDOLPH, MARJORIE	GEN ELEC SCHOOLING	85.50
SCHILDBERG CONSTRUCTION INC	WATERSHED MATERIAL REIMB	120,810.88
SECURE BENEFITS SYSTEMS	HRA FEES/NOVEMBER	3,850.67
SECURE SHRED SOLUTIONS LLC, PO BOX 1072	SHRED/AUD/ELEC	40.00
SMITH, DANIEL D	ELK OATS/CONSERVATION	350.00
SOUTHSIDE WELDING & MACH LLC	SR WELDING, BRDG, LABOR, PARTS	3,236.86
STEEN, SHARLOT K	ABS ELEC WKR/MLG REIMB	24.65
STONE PRINTING OFFICE PRODUCTS	OFF SUPP/RECORDER	205.25
STREICHER'S	SAFETY VEST/SHERIFF	774.17
SUBBERT, SHEILA	GEN ELEC SCHOOLING	176.50
THOMSON REUTERS WEST PYMT CTR	SUBS MONTHLY CHG/ATTY	502.77
TOFT, HEATHER	MEI REIMB	200.00
TRUCK CENTER COMPANIES	SR PARTS	93.41
UNPLUGGED WIRELESS LLC	SR TOWER RENTAL	50.00

Claims Listing Report  
AUDUBON COUNTY  
11/5/2020 through 11/17/2020

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Vendor	Description	Amount
UPS	WATER TEST SHIPPING/CONS	31.90
WASPY'S TRUCK STOP	MOWER FUEL/CH	10.00
WESTERN IA WIRELESS	SR PHONE	100.00
WESTON, DOUGLAS	INS PREM REIMB	214.50
WINDSTREAM IOWA COMMUNICATIONS	TELE/CONSERVATION	79.80
ZIEGLER INC	SR PARTS/LABOR/FILTERS	5,346.81
	<b>GRAND TOTAL</b>	<b>246,403.33</b>

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	28,115.60
0002 GENERAL SUPPLEMENTAL FUND	18,851.15
0004 CONSERVATION PARK IMPROVEMENT	1,997.50
0011 RURAL SERVICES BASIC FUND	12,283.94
0020 SECONDARY ROAD FUND	165,097.74
1500 CAPITAL PROJECTS	15,000.00
4000 EMERGENCY MGMT SERVICES FUND	27.13
4010 E-911 SURCHARGE FUND	764.50
4100 CO ASSESSOR AGENCY	79.69
5210 PAYROLL-MISCELLANEOUS	335.41
8500 HEALTH REIMBURSEMENT ACCOUNT	3,850.67
<b>GRAND TOTAL</b>	<b>246,403.33</b>

SUPERVISOR'S MINUTE BOOK 2020

November 17, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, John Twillman, Doug Sorensen, Deb Campbell, Lexi Christensen and Mitch Rydl. Via Zoom – Kim Johnson and Chris Hemmingsen. Via telephone: Jennifer of Simmering-Corey, Renee Von Bokern and Brenna Bird.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and stated the boiler had been inspected and the walls are being repaired now that the rewiring has been completed.

Motion-VanAernam Second-Nelsen to approve the minutes of November 10, 2020. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$246,403.33. Vote-all in favor.

Board of Supervisor update: ACED meeting. Upcoming Valley Business Park, Juvenile, Heart of Iowa and Partnership for Families. Discussed the website domain regarding ACED and that the county would pay the current bill.

John Twillman, Assistant Guthrie County Attorney, discussed the resolution regarding the Landfill and stated that the Landfill board needs to approve the resolution and then the county will prepare what needs to be done.

Motion-Thompson Second-VanAernam to approve a Public Notice setting the hearing date of November 24 at 10:00 a.m. for the URA Ordinance. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the Master Matrix scoring of 445 for H & S Farming Site, ID#70066, and recommended approval of the permit application. Vote-all in favor.

The Board placed a call to Simmering-Cory regarding the status of the recodification of ordinances and spoke with Jennifer who stated that they were ready to go to draft review and would be getting back to us.

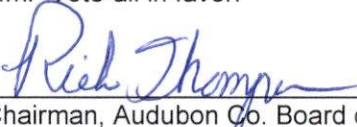
Deb Campbell and Lexi Christensen discussed the abatement of taxes for a parcel in Exira. Motion-VanAernam Second-Nelsen to approve the abatement of taxes on parcel #051104016094. Vote-all in favor.

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve a utility permit for water for Marvin Sontag at 2207 330<sup>th</sup> Street, Brayton, Iowa. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve a utility permit for Heatland Divide II Geo boring. Vote-all in favor.

The Board placed a phone call to Renee Von Bokern and also Brenna Bird and discussed a mask mandate. Von Bokern stated that the requirement of wearing a mask would be like any other work rule that employees need to comply with. It was stated that the Engineer can develop rules for his department. Brenna Bird stated that Department Heads can instruct employees when to wear masks, work rules and they can be verbal as long as they are applied to all equally. Von Bokern stated that the Engineer reports to the Board. Brenna Bird stated that new employees are to receive two weeks of COVID sick leave and that the Federal Law for FSCRA leave should be followed,

Mitch Rydl gave the maintenance and construction activity: Audubon 10 letting today, JEO working on plans for projects, bridgework, field entrances, building up roads, spotting rock and upcoming SIMS meeting. Rydl discussed an Executive Board meeting that he had attended regarding bridge funding process and requirements. Rydl stated that when he started there were 210 bridges and now they are down to 175 since they have replaced some with culverts and low water crossings. Kent Grabill is doing controlled burns, getting ready to burn tree piles and then will be cutting more trees. Thompson inquired as to a sharp intersection near Raymond Coglons. Mitch said the intersection is wider now than it was before and that the only option might be to extend the tube.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 11:34 a.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

**SUPERVISOR'S MINUTE BOOK 2020**

**November 23, 2020**

The special meeting of the Board of Supervisors was called to order at 9:00 a.m. by Chairman Rick Thompson. Present: Gary VanAernam Absent: Todd Nelsen. Others present were Lisa Frederiksen, Chris Swensen, Jeanne Meaike and Angie Baylor. Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor. Motion-VanAernam Second-Thompson to approve Resolution 2020-55 as follows. Vote all in favor.

Resolution 2020-55

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors this 23<sup>rd</sup> day of November, 2020, that Christopher Swensen shall be appointed as Part-Time Audubon County Attorney at an annual salary of \$89,889.83. The effective date of employment shall be today, for a term as provided by statute.

Dated at Audubon County, Iowa this 23<sup>rd</sup> day of November, 2020.

/s/Rick Thompson  
Chairperson, Board of Supervisors  
Audubon County, Iowa

ATTEST:

By: /s/Lisa Frederiksen  
Audubon County Auditor

There being no further business, Motion-VanAernam Second-Thompson to adjourn the meeting at 9:06 a.m. Vote-all in favor.

Rick Thompson  
Chairman, Audubon Co. Board of Supervisors

Attest: Lisa Frederiksen  
Audubon County Auditor

**SUPERVISOR'S MINUTE BOOK 2020**

**November 24, 2020**

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, John Hansen, Chris Swensen, Bill Cramer, Jamie Miller, Teresa Murray, Todd Johnson, Melissa Thygesen and Mitch Rydl. Via Zoom – Chris Hemmingsen. Via telephone: Renee Von Bokern.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor.

John Hansen stated he had nothing to report. Bill Cramer inquired as to the COVID sick leave. The Board placed a phone call to Renee Von Bokern, HR, and she explained the Federal program. Discussion was held regarding other part-time employees and whether they received the leave. Jaime Miller stated that he had worked from home. VonBokern stated that the County went above and beyond the Federal program and didn't feel that we needed to move the line and that the county had covered the need. Teresa Murray stated that if employees needed to be gone due to COVID and didn't have enough leave that they were to apply for unemployment and that is where the federal money comes from. No action taken.

Motion-Nelsen Second-VanAernam to approve the minutes of November 17, 2020. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the UR TIF Debt Certification. Vote-all in favor.

The Board discussed claim correction with Chris Hemmingsen regarding a construction permit mileage and Chris explained that there is money allocated for planning and zoning expenses. The Board also reviewed an invoice from Tourism and stated that a corrected invoice will be coming.

Todd Johnson reviewed a Letter of Understanding regarding dispatcher hours with the Board as they will be short staffed until early January. Johnson explained that this would be a temporary change. Motion-VanAernam Second-Nelsen to approve the Letter of Understanding. Vote-all in favor.

Board of Supervisor update – Valley Business Park, SWI Juvenile and Heart of Iowa.

The Chairman opened the Public Hearing on the URA Ordinance. No written or oral comments had been received. The Chairman closed the Public Hearing at 10:45 a.m. Motion-Nelsen Second-VanAernam to approve the 1<sup>st</sup> reading of Ordinance 2020-1. Vote-all in favor. Motion-VanAernam Second-Nelsen to waive the waiting period and approve the 2<sup>nd</sup> reading of Ordinance 2020-1. Vote-all in favor. Motion-Nelsen Second-VanAernam to waive the waiting period and approve the 3<sup>rd</sup> reading of Ordinance 2020-1. Motion-VanAernam Second-Nelsen to approve URA Ordinance 2020-1. Vote-all in favor.

**AUDUBON COUNTY, IOWA**

**SUMMARY OF ORDINANCE 2020-1**

On November 24, 2020, the Board of Supervisors of Audubon County, Iowa adopted an Ordinance entitled "Ordinance No. 1. An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the 2020 Amendment to the Audubon County Consolidated Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa." In compliance with County procedures for adoption of ordinances and Iowa state law, this Summary of the Ordinance has been prepared for publication.

1. The descriptions in this paragraph and in paragraph #2 constitute a summary of the essential elements of the Ordinance. The Ordinance designates certain property in the County on which wind turbines have been installed (the "Property") as property from which incremental property tax revenues may be generated for use within the Audubon County Consolidated Urban Renewal Area (the "Urban Renewal Area"). The properties on which the wind turbines have been installed are located east of Lark Avenue between 170<sup>th</sup> Street and U.S. Hwy 44 to the County line. The County Property Tax Identification Numbers of the Property are included in the full text of the Ordinance on file with the County Auditor.

2. Under the urban renewal plan for the Urban Renewal Area, the Ordinance and Chapter 403 of the Code of Iowa, the County will be authorized to use incremental property tax revenues produced from the Property to finance improvements on certain County roads, all as more specifically set out in the urban renewal plan on file with the County Auditor. Incremental property taxes may be collected from the Property under the Ordinance for no more than twenty years. The Ordinance does not impose any new taxes and does not increase any taxes currently being levied against any property in the County.

3. The full text of the Ordinance may be inspected at the Office of the County Auditor, Audubon County Courthouse, Audubon, Iowa, Monday through Friday, between the hours of 8 a.m. and 4:30 p.m.

Publication summary hearing notice: November 20, 2020

Read First Time and Passed: November 24, 2020

Second Reading Waived waiting period and Passed: November 24, 2020

Third Reading Waived waiting period and Passed: November 24, 2020

Publication Date: November 27, 2020

Mitch Rydl gave the Secondary Road update. Motion-Nelsen Second-VanAernam to approve Resolution 2020-56 as follows. Vote-all in favor.

**RESOLUTION NO 2020-56**

**WHEREAS**, the Board of Supervisors, hereafter referred to as "the Board", believes the BROS-SWAP-C005(73)—SE-05, hereafter referred to as "the project" is in the best interest of Audubon County, Iowa, and the residents thereof. The project is defined as bridge replacement of AU10, FHWA #66410 on 300<sup>th</sup> Street over Troublesome Creek; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings and bidding/letting; and

**WHEREAS**, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Audubon County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by Board to accept the bid from Cunningham-Reis, LLC in the amount of \$575,300.88 and awards the associated contract(s) to the same;

**IT IS FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Audubon County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Mitchel J. Rydl, P.E., the Audubon County Engineer for Audubon County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Audubon, Iowa, this 24<sup>th</sup> day of November, 2020.

Board of Supervisors of Audubon County, Iowa

Rick Thompson

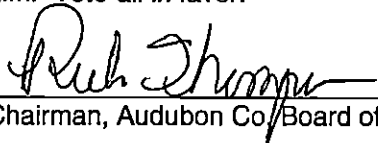
Gary VanAernam

Todd M. Nelsen

ATTEST: By Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve the Notice to Bidders for Fuel Letting. Vote-all in favor. Mitch Rydl gave the maintenance and construction activity: bridgework, field entrances, stockpiling rock and blading. Rydl discussed the Local Option Sales Tax revenue. Thompson inquired as to the cost sharing of Eastside Drive. Rydl discussed an intersection near Raymond Coglon and the possibility of widening it. Rydl updated the Board regarding the status of MidAmerican fiber installation.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 10:50 a.m. Vote-all in favor.

  
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Chairman, Audubon Co./Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor



**Claims Listing Report**  
**AUDUBON COUNTY**  
 11/23/2020 through 12/1/2020

Vendor	Description	Amount
ACE HARDWARE	PAINT SUPP/ELECTION	78.97
ADAIR COUNTY SHERIFF, JEFF VANDEWATER, S	SERVICE FEE/ATTY	63.75
AUDUBON CO MEMORIAL HOSP	SR HEALTH SERVICE	171.20
AUDUBON CO SHERIFF	SERVICE FEE/COURT	132.20
AUDUBON COUNTY	HRA NOV FOR DEC	24,700.00
AUDUBON FAMILY HEALTH CARE	INMATE EXAM/SHERIFF	138.72
BOHLMANN, RICK	VA RENT REIMB	500.00
BRAYTON CITY CLERK	SR RUT RIEMS	619.02
CARD SERVICES	DSL/GATES/DP SUPP/CONS	325.11
CARROLL CONTROL SYSTEMS INC	CH BOILER RPRS/LABOR	519.00
CLARK SERVICE AND EXHAUST LLC	LABOR/VEH RPRS/SHERIFF	72.25
CORPORATE OFFICE	WKLY FLEX FUNDING	10.00
COUNSEL	M/A COPIER/ASSR	396.11
DREES HEATING & PLUMBING INC	WASHER M/A/SHERIFF	160.00
ECOLAB PEST ELIMINATION DIV	PEST CTRL/JAIL	81.10
FASTENAL CO	SR BOLTS	68.61
FIRST NATIONAL BANK OMAHA	DP SUPPLIES/EMG MGT	12.19
GREVE PETROLEUM SERVICE	RS PROPANE	168.30
GUTHRIE COUNTY REC	CONSERVATION ELECTRIC	1,282.51
IRON SHOP	SR PARTS & LABOR	1,152.21
ISAC-GROUP HEALTH	HEALTH INS NOV FOR DEC	78,098.00
JEO CONSULTING GROUP INC	SR ENG SER, TIF PROJ	35,625.00
JESSEN, DWIGHT	SR INS REIMBS	115.80
JOHN D TWILLMANN, GUTHRIE CO ASST ATTORNI	NOV ATTY REIMB	4,321.76
JOHN DEERE FINANCIAL	MOWER PULLEY/CONSERVATION	38.36
KIESLER POLICE SUPPLY	AMMO/SHERIFF	122.00
LEGISLATIVE SERVICES AGENCY	LEGAL PUBLICATIONS/SHER	150.00
MAIL SERVICES LLC	PRINT/POSTAGE TREAS	401.67
MIDAMERICAN ENERGY CO	SR ELECTRIC	62.50
PITNEY BOWES PURCHASE POWER	CH POSTAGE	1,594.85
RASMUSSEN LUMBER CO	FENCE STAPLES/CONS	18.99
SCI COMMUNICATIONS	CH REWIRING PROJECT	35,765.78
STATE HYGIENIC LAB - ACCT REC	WATER TESTS/CONS	27.00
STATE MEDICAL EXAMINER'S OFFIC	AUTOPSY FEE REIMB	2,166.00
THE OFFICE STOP	OFF SUPP/PHN	24.43
US CELLULAR	RS CELL PHONE	1,848.41
VERIZON WIRELESS	TELE/SHERIFF	657.29
WANNINGER, LOUIS J	SR SAFETY GEAR	130.00
WEGNER, DALE	SR INS REIMB	123.71
WESTON, DOUGLAS	INS PREM REIMB	214.50
WINDSTREAM IOWA COMMUNICATIONS	SR PHONE	2,660.79
<b>GRAND TOTAL</b>		<b>194,818.09</b>

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FUND TOTALS RECAP

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<u>Fund</u>	<u>Expended</u>
0001 GENERAL BASIC	39,796.15
0002 GENERAL SUPPLEMENTAL FUND	59,054.06
0004 CONSERVATION PARK IMPROVEMENT	169.98
0011 RURAL SERVICES BASIC FUND	4,479.78
0020 SECONDARY ROAD FUND	87,172.07
4000 EMERGENCY MGMT SERVICES FUND	149.02
4010 E-911 SURCHARGE FUND	727.75
4100 CO ASSESSOR AGENCY	3,259.28
5210 PAYROLL-MISCELLANEOUS	10.00
<b>GRAND TOTAL</b>	<b>194,818.09</b>

SUPERVISOR'S MINUTE BOOK 2020

December 1, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, John Hansen, Chris Swensen, Doug Sorensen and Miranda Bills. Via Zoom – Mitch Rydl, Chris Hemmingsen and Teresa Murray. Via telephone: Gary Bateman.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and stated that there was nothing for an update.

The Board placed a call to Gary Bateman of IP Pathways regarding the replacement for Chris Erlandson. Bateman stated that they are working on it and it would probably be a couple of weeks and that we should use IT Support in the meantime.

Motion-VanAernam Second-Nelsen to approve the minutes of November 23, 2020. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the minutes of November 24, 2020. Vote-all in favor.

Miranda Bills inquired as to the status of the wiring project and when a new IT person would be coming out. The Board didn't know about the wiring project and stated it would be a couple of weeks before someone would be coming out for IT.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$194818.09. Vote-all in favor.

Board of Supervisor update: Discussed videos used for promotion of the Valley Business Park.

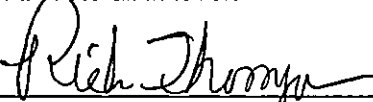
Motion-Nelsen Second-VanAernam to approve Molly's Class B Native Wine Permit. Vote-all in favor.


Mitch Rydl gave a maintenance and construction activity update: bridgework, field entrances, spotting rock, hauling to stockpile, Falcon Avenue realignment and damage to 300<sup>th</sup> Street from installation of fiber optic line. Doug Sorensen inquired as to who is responsible for the repair of a hole dug in an intersection. Rydl stated the county is responsible as they were locating a marker for a Surveyor doing a section corner.

Teresa Murray stated that Public Health had received \$69,678.33 for COVID money and that COVID vaccinations would be done in three phases starting with health care workers, care facilities and then the public. Murray stated that they are working with the hospital and that the State instructs distribution guidelines.

The Board discussed working on budgets and who would attend a Planning and Zoning meeting as Thompson is unable to attend. The Board asked Doug Sorensen if he could attend as VanAernam wasn't sure if he could go.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 9:45 a.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
\_\_\_\_\_  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

December 8, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Jamie Miller, Chris Swensen, Hilaree Walter, Doug Sorensen, Phil Mennenoh, Deb Campbell, Miranda Bills, Mitch Rydl, Tami Andersen, Penny Schmidt, Larry Kleckner, Lou Buckner, Shawn Bohlmann, Robert Nelson and Todd Johnson. Via Zoom – Teresa Murray. Via Telephone – Gary Bateman and Elizabeth Opie.

Motion-VanAernam Second-Thompson to approve the agenda. Vote-all in favor. John Hansen gave the custodial update and discussed the heat in the courtroom and thermostats in the building.

Jamie Miller, VA Director, discussed the need for updating the County Veteran's Affairs Policy. Miller stated that Cass County has an ordinance. Nelsen stated they should update the policy with the Veteran's board and then bring it to the Supervisor's for approval. Lisa Frederiksen reviewed changes to the VA position when the State required the county to provide half-time hours in the Veteran's Affairs office.

Motion-Nelsen Second-VanAernam to approve the minutes of December 1, 2020. Vote-all in favor.

The Department Head meeting was held. A call was placed to Gary Bateman of IP Pathways and discussed an invoice from SCI for the wiring project. Mr. Bateman would like to review the invoice before it is paid. Bateman also stated that their invoice for services would be adjusted as there has not been an IT person out to the County for a couple of weeks. They will send a senior representative out on Monday. Phil Mennenoh stated that he would still like to make the Supervisor's room as the Emergency Operations Center. The upcoming budget amendment was discussed. Deb Campbell inquired as to the COVID stimulus money that was received and whether it should have been receipted into Department 99. Robert Nelson stated that the money was to be used for salaries and direct COVID expenses. Lisa Frederiksen stated that back-up would be required for the State Auditors. Teresa Murray stated she has the final draft that was submitted and would recode the revenue and the Board would distribute. Murray stated that it covers Patty Clark's and Teresa's overtime.

Larry Kleckner, Lou Buckner, Shawn Bohlmann of City of Audubon, Tami Andersen of the Landfill, Penny Schmidt of the Landfill Board and Mitch Rydl discussed what would be required for Kleckner and Buckner to be hooked on to the water line as they did in the early '80's when their well was very low and it is now low again. Much discussion was held regarding boring under the highway, the cost of line repairs and the condition of the current water line. Andersen stated that they are not able get water at the Transfer Station when Secondary Roads is using water. The installation of a booster pump was discussed and Rydl will check into the cost of a pump. Penny Schmidt asked about an agreement as to how costs are split.

Chris Swensen and Hilaree Walter discussed what was required to switch the attorney cell phone from Sarah Jennings' name to Chris Swensen's name. Walter stated that the phone would have to be paid off prior to switching.

Robert Nelson brought down information regarding COVID expenses.

Board of Supervisor update: Revolving Loan Fund.

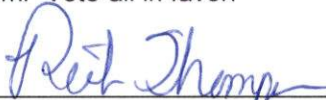
Mitch Rydl gave a maintenance and construction activity update: AUD10 pre con meeting, damage to road closed signs, replacing decks on bridges, ditch work, field entrances, spotting rock, hauling to stockpile in Audubon and design work on M66.

Motion-Nelsen Second-Thompson to accept and place on file the Recorder's November Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Auditor's November month-end reports. Vote-all in favor.

The Board placed a call to Elizabeth Opie regarding the ISAC renewal.

The Board said not to pay the Aureon invoice until Gary Bateman reviews it. The Board discussed the repair of the south door of the building with Todd Johnson and whether he would pay a part of the bill out of the Room and Board fund and Johnson declined stating that the repair was on the handicapped door. Discussion was held as to what could be paid out of that fund according to the Code of Iowa and what could be paid for out of the Commissary Fund. Johnson will check into recoding a bill to commissary and a prior bill that was paid.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 12:51 p.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

December 15, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Joni Hansen, John Hansen, Chris Swensen, Troy Hofmockel, Doug Sorensen, Phil Mennenoh and Mitch Rydl. Via Telephone – Dan Powers.

Motion-Nelsen Second-VanAernam to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and discussed the repairs needed to the radiator for the generator.

Troy Hofmockel of IP Pathways discussed the status of the wiring project and stated that it is functional but definitely has several deficiencies.

Motion-VanAernam Second-Nelsen to approve the minutes of December 8, 2020. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$332,325.63. Vote-all in favor.

Board of Supervisor update: upcoming meetings, New Opportunities, Landfill, Wesco and Safety meetings.

Motion-Nelsen Second-VanAernam to accept and place on file the Clerk of Court's November Report of Fees. Vote-all in favor.

No bids were received for an old wooden cabinet.

Motion-Nelsen Second-VanAernam to approve Resolution 2020-57 as follows. Vote-all in favor.

**RESOLUTION 2020-57**

**WHEREAS**, Audubon County Board of Supervisors has set up a new TIF area for the Audubon County Urban Renewal plan and passed an ordinance for such in November 2020,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa, that a new TIF fund will be set up and titled "Wind 2". The Auditor and Treasurer offices are directed to create this fund accordingly.

Passed on this 15th day of December, 2020, with the vote thereon being as follows:

AYES: Thompson, VanAernam, Nelsen      NAYS: None

/s/ Rick Thompson

Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Joni Hansen, Deputy

Audubon County Auditor

The Board discussed noise from windtowers. The Board discussed a MOU for Enhanced Security Services between OCIO and State and local entities. The Board placed a call to Dan Powers of OCIO. Powers explained that the County received Federal money through a grant received through a Homeland Security grant to be used for cyber security protection for State and local entities. Troy of IP Pathways will review. Motion-Nelsen Second-VanAernam to approve the Chairman to sign the MOU for Enhanced Security Services between OCIO and Audubon County. Vote-all in favor. Phil Mennenoh stated that this was a good thing.

A copy of a resolution approved by the Landfill was given to Attorney Chris Swensen for review.

The Board went to various places in the building to view the wiring that had been completed.

Mitch Rydl and Phil Mennenoh discussed a 28E Agreement between Audubon EMA and the Board regarding the installation of 911 signage. Rydl feels that it needs to be amended to show the actual cost for the installation of signs. Mennenoh would like until February to work on this as he is busy at this time. Rydl discussed the proposed 3% price increase for granular material from Schildberg in Atlantic.

Mitch Rydl gave a maintenance and construction activity update: snow removal, digging ditches, blading, hauling to stockpile in Audubon and bridgework. Rydl discussed new requirements for CDL's and feels our policy needs updated.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:53 p.m. Vote-all in favor.

Rick Thompson  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen, Deputy  
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

December 22, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, John Hansen, Chris Swensen, Doug Sorensen, Troy of IP Pathways, Jerry Brown, Todd Johnson and Mitch Rydl.

Motion-VanAernam Second-Nelsen to approve the agenda. Vote-all in favor.

John Hansen gave the custodial update and stated that the generator repairs were complete. Hansen stated that the contractor would come around the middle of January to move the door on the top floor. Hansen discussed the new steam traps and the lactation room.

Motion-Nelsen Second-VanAernam to approve the minutes of December 15, 2020. Vote-all in favor.

Board of Supervisor update: Valley Business Park, Juvenile Detention, E911, EMA and Public Health.

Motion-VanAernam Second-Nelsen to approve Darrell's Place Class C Liquor License renewal effective 1/2/2021. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve the deletion of VA asset, old wooden cabinet. Vote-all in favor. Motion-VanAernam Second-Thompson to approve the transfer of Lanier 528 copier from Public Health, asset #2279, transferring to Conservation. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve Resolution 2020-58 as follows. Vote-all in favor.

RESOLUTION 2020-58

WHEREAS, the FY20 Hungry Canyons dues were miscoded by the Board to General Basic contribution to other government units

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that \$4000 be transferred from the Rural Basic Fund to the General Basic Fund to cover the August 2019 payment of FY20 Hungry Canyon dues. The Treasurer and County Auditor are instructed to adjust their books accordingly.

Dated this 22nd day of December 2020

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Rick Thompson  
Chairperson

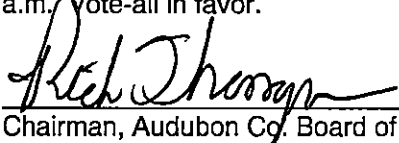
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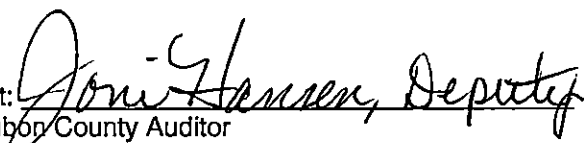
/s/ Joni Hansen, Deputy  
Audubon County Auditor

Jerry Brown of SCI, met with the Board to discuss the Courthouse wiring project. Brown told the Board that there was a lack of communication between SCI and the prior IT person. Brown stated that SCI will make the needed repairs to correct items and that he will come back to meet with the Board when finished for their approval. Brown stated that SCI warrants their work and will send a team out to start work approximately the second week of January. Brown viewed project with John Hansen and Troy of IP Pathways.

Mitch Rydl discussed the two fuel bids received. Agriland FS submitted a bid of 4.5 cents over DOT rate for semi and .069 for tank wagon and Diamond Oil Company a bid of 3.5 cents over DOT for semi but no bid for tank wagon. Motion-Nelsen Second-VanAernam to award the fuel bid to Agriland FS. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve a Windstream utility permit for 265th and Mockingbird subject to Engineer approval of final location of the telephone pedestal. Vote-all in favor. Rydl gave a maintenance and construction activity update: tree removal and burning, bridge work, discussion on seal coating of roads, discussion on bridge funding and traffic counts on roads and DOT requirements. Rydl informed Board of rock purchase from Fort Dodge for \$7.30/ton for 1.5" rock.

There being no further business, Motion-Nelsen Second-VanAernam to adjourn the meeting at 11:37 a.m. Vote-all in favor.

  
Chairman, Audubon Co. Board of Supervisors

Attest:   
Audubon County Auditor

SUPERVISOR'S MINUTE BOOK 2020

December 29, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Chris Swensen, Doug Sorensen, Todd Johnson and Mitch Rydl.

Motion-Nelsen Second-Thompson to approve the agenda with the addition of minutes. Vote-all in favor.

John Hansen gave the custodial update and discussed the snowblower and traps that had been replaced and now are not working.

Board of Supervisor update: None.

Motion-Nelsen Second-VanAernam to approve Resolution 2020-59 as follows. Vote-all in favor.

RESOLUTION 2020-59

WHEREAS the FY20 claims included some coded by Sheriff out of the Room and Board reserves that should have been coded out of the Jail Commissary Fund,

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that \$610.46 be transferred from the Jail Commissary Fund to the General Basic Fund (Reserves balance) to cover the above corrections. The Treasurer and County Auditor are instructed to adjust their books accordingly.

Dated this 29th day of December 2020.

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/ Rick Thompson  
Chairperson

ATTEST:

/s/ Joni Hansen, Deputy  
Audubon County Auditor

Motion-Nelsen Second-VanAernam to approve the minutes of December 22, 2020. Vote-all in favor.

Attorney Chris Swensen administered oaths of office to Sheriff Todd Johnson, Auditor Lisa Frederiksen, Supervisor Doug Sorensen and Supervisor Rick Thompson.

Motion-Nelsen Second-VanAernam to accept and place on file MMP's for Lawrence Handlos-King, ID#61964; Dan/Brad Jorgensen, ID#60478; Doug Carter-Pheasant Ave Farms Ltd., ID#58382; Kent Grabill, ID#58071 and Alan Jensen, ID#61526. Vote-all in favor.

Motion-VanAernam Second-Nelsen to appoint Ron Mullenger to the Conservation Board for a five-year term ending December 31, 2025. Vote-all in favor.

Motion-Nelsen Second-VanAernam to appoint Jim Tinker and Joe Rasmussen to a six-year term on the Judicial Magistrate Board. Vote-all in favor.

Motion-VanAernam Second-Nelsen to appoint Mike Blum to a five-year term on the Board of Adjustment. Vote-all in favor.

Mitch Rydl discussed the snowstorm and that his crews will be out from 6 a.m. to 6 p.m. Rydl stated that they had been cutting trees.

No action taken on request by Rob Sand regarding PIE submissions.

The Board discussed various meetings they attend and the frequency of the meetings.

Motion-VanAernam Second-Thompson to appoint Jeanne Schwab to the Board of Health for a three-year term ending Dec. 31, 2023. Vote-all in favor.

The Board worked on budgets.

Rick Thompson  
Chairman, Audubon Co. Board of Supervisors

Attest: Joni Hansen / up  
Audubon County Auditor - Deputy