

SUPERVISOR'S MINUTE BOOK 2023

February 7, 2023

The meeting of the Board of Supervisors was called to order at 9:00am by board chairman Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Heath Hansen, Janell Remsburg, Mitch Rydl, Ben Linde, Janell Bluml, Linda Bills, Tiffany Henkle, Tyler Thygesen, Todd Johnson, John Hansen, Lisa Frederiksen, Miranda Bills, Angie Baylor, and Deb Campbell. Motion-Thompson Second-Hansen to approve the meeting minutes of 1/31/2023. Vote-all in favor.

Department Head Meeting: discussed the IT fund split-Auditor/Budget Director Frederiksen explained not splitting by department but by fund. Hansen recommended Auditor/IT come up with plan. Will provide the current policy to everyone before decision. Auditor Frederiksen discussed the fixed asset policy with department heads-especially in working with new software module and having it coordinate with state audit thresholds-to help save time/money with audits. Motion-Hansen Second-Thompson to approve the "durable equipment" thresholds to be \$500-\$5000 (use a 27XXX code) and fixed asset items over \$5000 (use a 6XXXX code) and keep separate listings. Vote-all in favor. Each department option to use number tags and will maintain lists of each. Board will update the fixed asset policy. Auditor Frederiksen also discussed the high balance in the HRA fund and her research with Group Benefits and State Auditors in hopes of alleviating tax levy rates with these monies. She had also worked with new software to establish how to accommodate through payroll—FY24 would start with smaller \$2400/employee/year to alleviate the employer share of ISAC Wellmark Premiums. If FY24 goes well, the amount could be increased in future years with HRA fund balance permitting. Motion-Hansen Second-Thompson to approve the HRA fund covers the employer share of the monthly Wellmark premium (\$2400/year per covered employee). Vote-all in favor. Auditor will change import amounts.

Motion-Thompson Second-Hansen to open the City/School Consultation at 10:00am. Vote-all in favor. Present were Barb Jacobsen, Mayor of Audubon, Keli Hansen, Mayor of Elk Horn, Greg Gust, Mayor of Brayton and David Hansen of Brayton. Discussion regarding Audubon County Urban Renewal Plan Amendment. Susanne Gerlach, PFM bonding, helped clarify the joint city agreements to those present via phone. All cities will need to sign/return these prior to the hearing. Motion-Thompson Second-Hansen to close the City/School Consultation at 11:00am. Vote-all in favor.

Motion-Thompson Second-Hansen to approve the MidAmerican Energy Utility Permit for 150th St. & 160th St. in Cameron Township. Vote-all in favor. Discussion on the stop sign request in Gray was tabled.

Miranda Bills, Recorder, presented her budget to the board. Motion-Thompson Second-Hansen to accept/file the Recorder's Report of Fees for January 2023. Vote-all in favor.

Deb Campbell, Treasurer, presented the Treasurer's Semi-Annual Report and discussed investments. Motion-Sorensen Second-Thompson to approve the Treasurer's Semi-Annual Report for 7/1/2022 through 12/31/2022. Vote-all in favor. Motion-Thompson Second-Hansen to approve the Annual MMP Updates for Handlos-Rudolph ID #57972, Handlos-Wegner ID #64333, AMVC-South Fork ID #63613, and Randy Bruch ID #58536. Vote-all in favor.

Motion-Hansen Second-Thompson to accept/file the Auditor's Reconciliation for January 2023. Vote-all in favor.

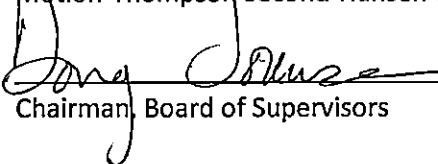
John Hansen-will be gone February 17th and February 24th for continuing education for his plumbing, heating and cooling licenses. Motion-Thompson Second-Hansen to cover the costs for the continuing education class and the cost of the license fee. Vote-all in favor. The total cost should be \$820. Since these classes are in Carroll, IA, John will try to check the courthouse at the end of each day.

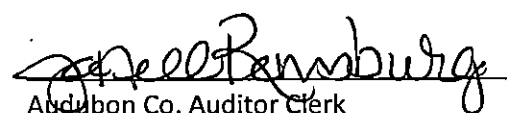
Motion-Thompson Second-Sorensen to approve claims for payment as submitted by various departments and listed in a separate publication following these minutes in the amount of \$439,512.69. Vote-all in favor. Motion-Hansen Second-Thompson to reimburse Tiffany Henkle the \$70.29 "mandatory" tip charged by Subway for catering of the Wellness Meeting 1/4/23. Vote-all in favor.

Recess from 12:45pm to 1:30pm.

Discussion with Ben Linde regarding the IT Department budget. Board directed Ben to include 8.7% wage increase.

Motion-Thompson Second-Hansen to adjourn at 2:25pm. Vote-all in favor.


Chairman, Board of Supervisors


Audubon Co. Auditor Clerk