

SUPERVISOR'S MINUTE BOOK 2023

August 8, 2023

The regular meeting of the Board of Supervisors was called to order at 9:02am by Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Janell Remsburg, Todd Johnson, Tyler Thygesen, Kent Grabill, Deb Campbell, Janell Bluml, Michelle Kilmer, Mitch Rydl, Miranda Bills, Ben Linde, Chris Swensen, Mike Blum, Justin Veik via phone, Lisa Frederiksen and Jared Hershberger.

Motion-Thompson Second-Sorensen to approve the agenda. Vote-all in favor.

Department Head Meeting-Department Heads need to remind employees to submit their physical forms on the portal. There is a Bike Trail meeting at the ACED Office Wednesday, August 9th at 5:30pm. This is about trail signage. Hopefully Bruce has been working on applying for grants to help with maintenance/improvements to the bike trail. Kent brought up that the dead ash trees will probably become a problem in 2-3 years if not cut down. Janell Bluml stated that it would be nice to plant trees in place of these that could possibly be donated with memorial signage.

Phone call with Justin Veik of Engineering Technologies, Inc. to discuss the HVAC project. Justin has received responses from a few contractors, so hopeful for some bids. Justin will schedule another courthouse walk-through with interested contractors. Planning on receiving bids in September. The Board will have another phone call with Justin next Tuesday, August 15th at 9:00am. The HVAC project will be an 11-12 month process. We will need to use some office space at the old Audubon State Bank building. Recorder Bills will email everyone a spreadsheet to complete with their office space needs. Treasurer Campbell will check into possibly using a DOT Mobile Unit instead of moving everything in the Treasurer's office.

Assessor Janell Bluml stated that she is wanting to rent a garage for \$25/month for her vehicle; since purchase, vehicle has been parked at the fairgrounds where it gets very dirty. The Board agreed to the garage rental.

Jennifer Keller's last day was 8/7/23. Janell has received some applications to fill her position. It may be possible that the Assessor's office will have to change their open hours this fall because of staffing.

Motion-Thompson Second-Sorensen to approve the 8/1/2023 meeting minutes. Vote-all in favor.

Motion-Thompson Second-Sorensen to accept/file the Recorder's July 2023 Report of Fees. Vote-all in favor.

Motion-Thompson Second-Sorensen to approve/sign the Substance Abuse Prevention Services Agreement with New Opportunities. Vote-all in favor.

Motion-Thompson Second-Sorensen to open the Public Hearing for the FY24 Budget Amendment at 10:00am.

Discussion held with Auditor Frederiksen on the amendment. No written/verbal comments received.

Motion-Thompson Second-Sorensen to close the Public Hearing at 10:12am. Vote-all in favor. Motion-Thompson Second-Sorensen to approve Resolution 2023-48 as follows. Vote-all in favor.

RESOLUTION 2023-48

A RESOLUTION ADOPTING BUDGET AMENDMENT

FOR FYE JUNE 30, 2024

WHEREAS, Audubon County approved by a motion/vote the FY24 budget at the March 28, 2023 board meeting and signed the corresponding certification; and

WHEREAS, Audubon County subsequently published and approved by a motion/vote the FY24 proposed budget amendment in the manner set out by Iowa Code Section 331.435 on with public notice placed in the July 28, 2023 Audubon County Advocate Journal.

NOW THEREFORE BE IT RESOLVED by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the FY23 Audubon County budget amendment is hereby formally approved as published and as presented.

Dated this 8th day of August, 2023.

By: /s/Doug Sorensen
Doug Sorensen, Chairman
Audubon County Board of Supervisors

ATTEST: /s/Lisa Frederiksen
Audubon County Auditor

Motion-Thompson Second-Sorensen to approve Resolution 2023-49 as follows. Vote-all in favor.

**RESOLUTION 2023-49
FY24 BUDGET AMENDMENT APPROPRIATIONS**

WHEREAS, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2024, and had published the amendment according to the law, and **WHEREAS**, it is now desired to amend the appropriations for the departments, **NOW, THEREFORE, BE IT RESOLVED**, by the Audubon County Board of Supervisors that the appropriations be amended effective August 8, 2023 as follows:

Non-Departmental (Dept 99 –Function 6320 – Fund 0003) increase	\$ 25,000
Conservation (Dept 22 — Function 6110—Fund 0001) increase	\$ 20,717
Conservation (Dept 22 --- Function 0220 – Fund 0004) increase	\$ 80,030
Conservation (Dept 22 --- Function 0220 – Fund 1500) increase	\$ 208,235
Conservation (Dept 22 --- Function 0220 – Fund 0023) increase	\$ 27,000
Transfers:	
Non-Departmental (Dept 99 –Function 0300 – Fund 0003) decrease	\$- 388,000

Passed and approved this 8th day of August 2023 with the vote thereon being as follows:

Ayes: Sorensen, Thompson

Nays: none

/s/Doug Sorensen
Chairperson, Audubon County
Board of Supervisors

Attest: /s/Lisa Frederiksen
Audubon County Auditor

Discussion with Auditor on the fixed asset monitoring between Board, A/P clerk and department heads to make sure coding is correct and ensures that software module will run smoothly. Discussion on timing of HVAC and concerns regarding elections/audits/etc with respect to security and access to needed files. Auditor suggested Janell and Board review month-end reports together to check coding, descriptions and budget balances for any errors.

Discussion with Chris Swensen and Mitch Rydl regarding Board of Adjustment and three vacancies. Mitch will be contacting new members and have a resolution ready for next Tuesday approve appointments accordingly.

Chris has received the IPERS audit regarding the township trustees/clerks pay through payroll as opposed to accounts payable. He will come up with a response to IPERS. Lisa discussed with Chris the correct coding for fixed assets. There will need to be some journal entries to correct coding.

Engineer discussed Public Hearing next week for the Proposed Development Agreement with Hamlin Feed Mill, LLC. Two of the bridges on F32 should be open by next week.

The Board stated to go ahead and pay the FY24 allocations to Elderbridge, Good Neighbor Service, and Audubon Homebound Meals. They still want to hear from Elderbridge in the near future to discuss any changes.

Jared Hershberger, APEX Clean Energy, presented their future project plan called Coyote Willow Wind. This project would be the erection of wind turbines in Southwest Audubon County operating in year 2029. They will be in that area talking with land-owners.

Motion-Sorensen Second-Thompson to approve claims as submitted by various departments and listed below in the amount of \$732.97.

Audubon Co Advocate Journal-Newspaper Renewals-\$243.96, Tyler Technologies-VA License Agreement-\$449.00, and Verizon Wireless-EMA July Phone-\$40.01. Vote-all in favor.

Motion-Thompson Second-Sorensen to accept/file Auditor’s July 2023 Month End Reports. Vote-all in favor.

Motion-Thompson Second-Sorensen to approve Resolution 2023-50 as follows. Vote-all in favor.

**RESOLUTION 2023-50
CANCELING OUTSTANDING WARRANTS**

WHEREAS, there were warrants having been issued and are outstanding for more than one year, the Auditor therefore is directed to cancel the following warrant pursuant to §331.554(7) of the Code of Iowa:

<u>Check#</u>	<u>Date Issued</u>	<u>Amount</u>	<u>Issued To</u>
530365	03/15/2022	\$30.00	Daniel Tibben

WHEREAS, also pursuant to §331.554(7) of the Code of Iowa, a person may file a claim with the Auditor for the amount of the canceled warrant within five years of the date of cancellation.

AND WHEREAS, upon showing proper proof that the claim is true and unpaid, the Auditor shall issue a warrant drawn upon the fund from which the original warrant was drawn.

BE IT THEREFORE, RESOLVE, by the Audubon County Board of Supervisors that pursuant to §331.554(7) of the Code of Iowa, the above warrant be canceled by the Auditor/Treasurer and correct records accordingly effective August 8, 2023.

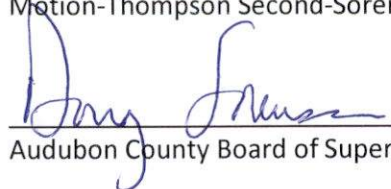
Dated at Audubon this 8th day of August, 2023.

/s/Doug Sorensen
Audubon County Board of Supervisors

ATTEST: /s/Janell Remsburg
Audubon County Auditor Clerk

Motion-Thompson Second-Sorensen to accept/file the Annual MMP Update for Multi-Pig Inc. Sec-29 #61060. Vote-all in favor.

Motion-Thompson Second-Sorensen to adjourn at 11:55am. Vote-all in favor.


Audubon County Board of Supervisors


Audubon County Auditor Clerk