

February 27th, 2024

The meeting of the Board of Supervisors was called to order at 9:01 am by Chairman Heath Hansen. Present were Doug Sorensen, Rick Thompson, Heath Hansen, Lisa Frederiksen, Chassity Musfeldt, John Hansen, Ben Linde, Mike Galloway, Gareth-APEX, Deb Campbell, Mitch Rydl, Chris Swensen, Jerry Kelly, Todd Johnson, Tyler Thygesen, Bruce Haag, Ron Mullenger, Peggy Smaller, Gary Olsen, Brett Irlmeier, Troy Wessel, Sara Slater, & Jotham Arber.

Motion- Thompson Second- Sorensen to approve the agenda with the additions of approving internet purchase for the three HVAC temporary locations & signing of the ISAC insurance renewal documents. Vote-all in favor. The Supervisors asked Custodian Hansen his opinion on needing another storage container for Courthouse items. Hansen said he believes we do not need another one. Other topics discussed were the Vault shelving, old Supervisor minute books, and proper disposal methods. The Supervisors said they would like to keep the old minute books. IT Director Ben Linde suggested the board makes a timeline for the moving dates. Linde discussed the proposed prices for internet. A phone call was made to Aureon phone company to discuss the possibility of having a monthly rate versus yearly. Motion- Thompson Second- Sorensen to approve paying a monthly versus yearly internet rate for the three temporary locations. Vote-all in favor. Linde asked what budget the server for Secondary Roads should come out of. Supervisors said it should probably come out of the IT budget. Motion- Sorensen Second- Thompson to approve & sign the renewal documents for ISAC insurances. Vote-all in favor.

Attorney Mike Galloway met to discuss the county handbook. There were a few questions on different sections including job postings, county vehicles, and termination benefit payouts without proper 2-week notice. He will be sending the final revised copy to Chairman Hansen & Auditor for review to be approved at next week's meeting. The Supervisors asked Galloway's input on amending the contract with Graphite regarding the subcontractor's work schedule days/hours. Galloway suggested the County draft an amendment confirming and clarifying the change and submit to Graphite.

Sara Slater, Brett Irlmeier, and Troy Wessel from the ACED Board met with the Supervisors. Slater explained the different efforts that ACED does to put Audubon on the map to attract new citizens, businesses, and companies. She said one of the most critical items for discussion would be to look at the zoning within the county to make sure areas are buildable in preparation for possible projects. Chairman Hansen asked if there was anything that that County could help with. Wessel explained that anything the County could help with would generally be project specific.

At 11:00 am the Conservation Board met with Supervisors to discuss various topics. The Director housing agreement was the first topic discussed and if there was a policy in place. Smalley said that the answer should be in their minutes/resolutions. Other topics discussed included taxable benefits for the director, Iowa Gift Law- who pays for the steak dinners for Conservation annual potluck for members and Supervisors, the autonomy of the Conservation Board and what role the Supervisors play, and sales tax on purchases. Smalley said it might be helpful to add an appendix to the Conservation's minutes for the resolutions to be found easier for when anyone is questioning them. The split of what account the revenues from Conservation go to was questioned. They explained that the amount that comes back into the County fund should be enough to cover all of the expenses and then some. Pictures of the completed playground equipment were presented. The ash tree removal along the bike trail was discussed. Haag said they have removed close to 1500 trees so far. Haag will meet with the Supervisors at a special budget meeting next week.

Jotham Arber with Guthrie Public Health gave a monthly update. Arber said they have been applying for several different grants. He presented the monthly report of services provided to Audubon County. They are looking into getting an office for mental health services in Exira.

Motion- Thompson Second- Sorensen to approve resolution 2024-11 to award M66 Bid Contract as follows. Vote-all in favor.

RESOLUTION 2024-11

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the FM-C005(80)--55-05, hereafter referred to as "the project" is in the best interest of Audubon County, Iowa, and the residents thereof. The project is defined as HMA Pavement Widening/HMA Resurfacing of County Highway M66, from County Highway F24 5 miles north the Audubon/Carroll County line (100th St.); and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

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WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Audubon County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Western Engineering Company, Inc. in the amount of **\$2,641,895.45** and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Audubon County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Mitchel J. Rydl, P.E., the County Engineer for Audubon County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Audubon County, Iowa, this 27th day of February, 2024.

Board of Supervisors of Audubon County, Iowa

Heath Hansen

Doug Sorensen

Rick Thompson

ATTEST:

By: Chassity Musfeldt

County Auditor Clerk

Motion- Thompson Second- Sorensen to approve hiring resolution 2024-10 as follows. Vote-all in favor.

Resolution 2024-10

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Tyson Partridge be changed from Grade 1 Classification, Equipment Operator A for the Secondary Roads Department to Grade 2 Classification, Equipment Operator B effective February 19th, 2024. Hourly wage will be raised from \$21.66 to \$21.94. There will be a 90-day probationary period beginning February 19th, 2024. If during or prior to the end of the probationary period, Tyson's abilities as an Equipment Operator B are deemed unacceptable by the Engineer and Road Superintendent, or he decides, of his own accord, to leave this position and return to his previous Equipment Operator A status, his wages will return to his original hourly wage of \$21.66. If his quality of work is deemed acceptable by the Engineer and Road Superintendent at the end of the 90-day period, his hourly rate shall remain at Grade 2 Classification, Equipment Operator B, following the current Union Pay Scale.

Passed and approved this 27th day of February 2024.

Audubon County, Iowa Board of Supervisors

Heath Hansen

ATTEST By: Chassity Musfeldt, Auditor Clerk

Engineer Rydl gave a Secondary Roads Maintenance & Construction update. Motion- Thompson Second-Sorensen to approve claims for payment as submitted by various departments and listed in a separate publication in March in the amount of \$50,816.77. Vote-all in favor. Motion- Thompson Second- Sorensen to accept/file MMP Annual update for Pinto Finisher Farm #71790- Posh Farms LLC. Vote-all in favor. Motion- Thompson Second-Sorensen to approve Payroll Policy P-10 – Unclaimed (Lost or Uncashed) Flex Check Policy – policy on payment to

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flex members that lose or have not cashed their flex reimbursement check. Motion- Thompson Second- Sorensen to approve landfill amendment. Vote-all in favor. Motion- Thompson Second- Sorensen to set the hearing date for Proposed Tax Levy Hearing for March 27, 2024 at 2 pm. Vote-all in favor. Meeting adjourned at 2:01 pm.

/s/Heath Hansen
Chairman, Board of Supervisors

Attest:/s/Chassity Musfeldt
Audubon County Auditor Clerk