

**December 5, 2023**

The regular meeting of the Board of Supervisors was called to order at 9:02 am by Chairman Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Heath Hansen, Lisa Frederiksen, Chassity Musfeldt, Cliff Barker, Deb Campbell, Jessie Wheeler, Katie Miller, Megan Andersen, Ron Mullenger, Bruce Haag, Gary Olsen, Jerry Kelly, Mitch Rydl, Chris Swensen, John Danos- via phone, & Susan Gerlach-via phone.

Motion- Thompson Second- Hansen to approve the agenda. Vote-all in favor. Megan Andersen, Jessie Wheeler, and Katie Miller from Exira met with the Supervisors to discuss a possible increase in the library contribution from the County. They explained all the various programs that the library has to offer. They are the only library in Audubon County that holds the Tier 3 status. The Exira City Clerk, Megan Andersen, inquired about bridge inspections within the City of Exira. The Supervisors were going to check with Engineer Rydl and get back to her with an answer.

At 9:30 the Supervisors called John Danos to discuss the HVAC funding. They decided to go with a General Loan Fund Agreement. Following the phone call with Danos, Susan Gerlach was called to discuss the General Loan Fund Agreement. She will be coordinating with Danos and would like a list of local banks that can be contacted to discuss rates. She said a ten-year loan is generally about the longest that they would allow. Treasurer Campbell and Auditor Frederiksen were present to listen and give input to the conversations regarding the HVAC funding.

Treasurer Campbell told the Supervisors that they County currently has two CD's that will be up this month. She asked if they would like to use those funds or if she should renew the CD. She checked with the bank on the current interest rates, and they decided to go ahead and renew the CD.

Conservation Director Bruce Haag, along with board members Gary Olsen, Jerry Kelly, and Ron Mullenger met to discuss the Cabin project funding and give updates on the Playground Equipment installation. Haag said the first Playground area is completely done, the second one is 95 percent done and the third one is started. The deadline for the grant on the Playground Equipment to be completed is December 15<sup>th</sup> so they have been working hard to try to meet that deadline. Next, the Cabin Project was discussed. Many questions were asked on the funding and what dollar amount is going to be needed to get it completed. Haag said that this is the first Conservation project that is being funded by the County tax dollars. He said once it is completed, it will bring a lot of revenue to the County. The last topic discussed with Haag was the County Vehicle policy. They questioned family members riding in the County vehicles and the vehicle being used for personal errands. Haag stated that it would be a waste of fuel and time to make two trips, so if he is already in town doing County business, he didn't see an issue with running a personal errand.

Ryan Berven with Assured Partners met to discuss the County FY25 insurance renewal. The risk didn't change enough so the increase is still zero percent. He said the County currently offers employees the best network that Wellmark offers. He explained upcoming changes. He will meet with Employees next month to educate on the changes.

Motion- Hansen Second- Thompson to decline the change order with Graphite Construction and proceed with the entire project amount. Vote-all in favor. Motion- Thompson Second- Hansen to approve Molly's Liquor License #WBN000475 effective 1-29-24 to 1-28-25. Vote-all in favor. Motion- Thompson Second- Hansen to accept/file Recorder's Month End November 2023 Fees Collected. Vote-all in favor. Motion- Hansen Second- Thompson to accept/file EMA's Asset Addition 2022 Chevrolet Truck and Deletion 2015 Chevrolet Tahoe. Vote-all in favor. Motion- Hansen Second- Thompson to approve the setback recommendation letter to submit to the Planning & Zoning Committee. Vote-all in favor.

Engineer Rydl gave Secondary Roads Maintenance and Construction updates. He said Dave Lake will be meeting with him later in the afternoon to go over Secondary Roads insured items. Rydl and Supervisor Sorensen attended a Hungry Canyon meeting last week and gave a quick recap of the meeting. Next week he has an Engineer conference in Des Moines. There had been some complaints about the wash boards on the gravel roads. Rydl explained that since the ground is so dry, they can blade some spots, but with the lack of moisture it is hard to get all the wash boards out. The Supervisors asked Rydl about inspecting the City of Exira's bridges following the

earlier conversation with Megan Andersen, the Exira City Clerk. He explained he did inspect their five bridges last spring. Starting next year, Rydl is considering having the Cities hire their own consultants to do the bridge inspections due to Federal Government changes.

Motion- Hansen Second- Thompson to postpone the budget amendment hearing date to January 2<sup>nd</sup>, 2024. Vote-all in favor. Motion- Thompson Second- Hansen to approve the additional UR Funding in the amount of 290,000 dollars. Vote-all in favor. Motion- Thompson Second- Hansen to approve the meeting minutes of November 21,2023. Vote-all in favor. Motion Thompson Second- Hansen to approve the meeting minutes of November 22, 2023. Vote-all in favor. Motion- Hansen Second- Thompson to approve the meeting minutes of November 28, 2023. Vote-all in favor. The Board recessed at 1:03 pm. The Board reconvened at 1:47 pm. Attorney Chris Swensen met to discuss the funding for the HVAC project. They explained that John Danos will be setting a timetable for the Loan agreement. Swensen inquired about the Setback Recommendation letter to planning and zoning and wanted to review it. Motion- Hansen Second- Thompson to accept/file Auditor's Month End for November 2023. Vote-all in favor. Motion- Thompson Second- Hansen to approve the claims for payment as submitted by various departments and listed in a separate publication following these minutes in the amount of \$2,190,381.55. Vote-all in favor. Motion- Hansen Second- Thompson to adjourn the meeting at 2:28 pm. Vote-all in favor.

/s/ Doug Sorensen  
Chairman, Board of Supervisors

/s/ Chassity Musfeldt  
Audubon County Auditor Clerk