

December 19, 2023

The regular meeting of the Board of Supervisors was called to order at 9:02 am by Chairman Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Heath Hansen, Lisa Frederiksen, Chassity Musfeldt, Deb Campbell, Tyler Thygesen, Miranda Bills, Ben Linde, Michelle Kilmer, John Hansen, Mitch Rydl, Cliff Barker and Ashley Madsen, and Todd Johnson via phone.

Motion- Hansen Second- Thompson to approve the agenda. Vote-all in favor. The Supervisor’s scheduled a budget workshop meeting for Wednesday, December 20th at 9:15 am. Megan Andersen, Exira City Clerk, met with the Board to discuss a Region XII grant. The County is more than willing to cooperate and help the City of Exira match the 20% grant for the farm-to-market road. They will look for a way to come up with the funds in the budget. Engineer Rydl discussed the City of Exira bridge inspections with Andersen and explained the new data requirement changes in the upcoming year. Moving forward, he would like the cities to start doing their own inspections. The possibility of a 28E agreement between the City and County was discussed. Supervisor Hansen asked Andersen about having a Quarterly meeting with the Cities to keep a good open line of communication. Andersen agreed this was a good idea.

Department Heads met with the Supervisors at 10:00 am to discuss the proposed timeline that Graphite Construction had provided the county. The timeline concerned the Department Heads. Sorensen said he spoke with Graphite, and they said the timeline can certainly be adjusted. Sheriff Johnson said he needs to know a definite time so he can line up his radio communications company to move equipment. Treasurer Campbell was concerned about the dates as she has tax sales in June and also needs to notify the DOT to move equipment. The Auditor’s office had concerns with the timeline interfering with the primary elections in June. Ashley Madsen with the Clerk of Court needs advance notice so they can decide where Court will be held and if they can use the upstairs Courtroom during the HVAC work. The Department Heads voiced their concerns on making sure we have everything addressed to Graphite and Justin Veik before the kickoff meeting on January 3rd. IT Director Linde asked if access points need removed from the hallways. Discussion on replacing the floors in the Clerk of Court and Auditor’s office while the HVAC is being worked on is in the plans. Linde discussed the need for a POE Switch for the temporary work location and gave an estimate of purchasing one. Motion- Thompson Second- Hansen to approve the purchase of the POE switch. Vote-all in favor. Motion-Thompson Second- Hansen to approve the FY24 Budget Amendment #3 Public Notice. Vote-all in favor. Motion- Thompson Second- Hansen to accept/file the November 2023 Clerk of Court’s fees collected. Vote-all in favor.

Engineer Rydl gave Secondary Roads Maintenance and Construction activity. He discussed a recent bridge closing on Swift Avenue for safety reasons until a plan is in place. Rydl said that Planning & Zoning members have been contacted to get a meeting in the works for the discussion on the Wind Turbine setbacks. He said the Planning & Zoning board currently has six members, but they should have seven, and to inquire if anyone is interested in serving on that board. Crew members have been in the SW part of the County removing trees and cleaning ditches. The maintainers have been out blading, but the wash boards will still be present until the ground gets some moisture. He discussed a major leak of transmission fluid in one of the trucks.

Motion- Hansen Second- Thompson to approve the meeting minutes of December 12th, 2023. Vote-all in favor. Motion- Thompson Second- Hansen to approve claims for payment as submitted by various departments and listed in a separate publication following these minutes in the amount of \$221,883.03. Vote-all in favor. Motion- Hansen Second- Thompson to adjourn the meeting at 11:31 am. Vote-all in favor.

/s/ Doug Sorensen
Chairman, Board of Supervisors

/s/ Chassity Musfeldt
Audubon County Auditor Clerk