

SUPERVISORS MINUTE BOOK 2023

May 2, 2023

The Regular meeting of the Board of Supervisors was called to order at 9:00am by Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Heath Hansen, Janell Remsburg, Tyler Thygesen, John Hansen, Mitch Rydl, Miranda Bills, Janell Bluml, Todd Johnson, Bruce Haag, Lisa Frederiksen, Chris Swensen, and Mike Galloway. Motion-Thompson Second-Hansen to approve the agenda with the addition of an asset deletion from Secondary Roads. Vote-all in favor.

Department Head Meeting-Discussed the PPE central location. The auditor's office has a surplus of masks and some other items. All other departments don't have a surplus of items. We can give items to Tyler Thygesen-Emergency Management Association or the Public Health. Janell let everyone know that there is a laminator for everyone's use in the Auditor's back room. Decision was made to move the Department Head meetings back to the second Tuesday of the month starting in June. Departments are still confused on how to handle assets. The auditor's office will send an email to all departments explaining procedure. Todd is working on getting the Active Shooter Training scheduled. Tyler stated that Jotham of Public Health can send an online link for a portion of the CPR training, which cuts the in-person training to approximately 30 minutes.

Motion-Hansen Second-Thompson to approve the 4/25/23 meeting minutes. Vote-all in favor.

Motion-Thompson Second-Hansen to accept/file the Annual MMP Update for Keno Farms VIII LLC-Dove Finisher Farm #69332. Vote-all in favor.

Motion-Thompson Second-Hansen to approve the Auditor's office asset deletion #2414 (2 non-functioning TM's for voting machines) Vote-all in favor.

Secondary Roads-Maintenance and Construction Activity-F32 project. Motion-Thompson Second-Hansen to approve asset deletion #54 2009 PJ Flatbed Trailer that was traded in for new trailer. Vote-all in favor.

Mike Galloway-discussion about floating holiday with Mitch for Secondary Roads. The union states that the floating holiday is by calendar year, not fiscal year. There are some secondary roads employees that feel that they didn't receive this benefit in full because of change from fiscal to calendar year. We will look into this further and make corrections as needed. Mike will have a conversation in the future with Todd Johnson and Mitch Rydl regarding the union and longevity positions. The departments feel that there is a need for a policy for employee warnings and termination procedure. Mike will schedule another meeting for approximately 3 weeks from now. We will try to have at the end of the regular meeting and then invite department heads for any input regarding the employee handbook.

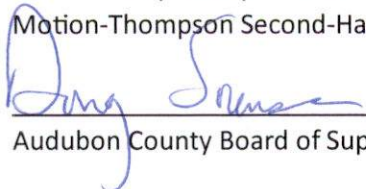
Phone call with John Danos of Ahlers-Cooney for discussion of the Feed Mill property tax rebate and other Urban Renewal questions.

Auditor Frederiksen reviewed IT budget/amendment needs and also discussed the three areas the Board needed to check with their departments for current amendment needs. Auditor provided a list of amendment items she had come up with to-date on the boards' behalf and asked them to review along with their expense reports.

Board conducted amendment review and had no comments, changes or additions brought to auditor's attention.

Motion-Thompson Second-Hansen to approve claims for payment as submitted by various departments and listed in a separate publication following these minutes in the amount of \$730,142.26. Vote-all in favor.

Motion-Thompson Second-Hansen to adjourn at 1:15pm. Vote-all in favor.

  
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Audubon County Board of Supervisors

  
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Audubon County Auditor Clerk