

SUPERVISORS MINUTE BOOK 2023

June 27, 2023

The regular meeting of the Board of Supervisors was called to order at 9:00am by Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Heath Hansen, Janell Remsburg, Todd Johnson, Lisa Frederiksen, John Hansen, Mitch Rydl, Chris Swensen, and Taya Vonnahme.

Motion-Thompson Second-Hansen to approve the agenda. Vote-all in favor.

Motion-Thompson Second-Hansen to have the next meeting on Wednesday, July 5, 2023 because of the Courthouse being closed July 4, 2023. Vote-all in favor. Motion-Hansen Second-Thompson to approve the 6/20/2023 meeting minutes as revised. Vote-all in favor.

Discussion with Sheriff Todd Johnson regarding the carrying of weapons in the courthouse by the public and employees. If the courthouse banned weapons, we would have to have full-time security at the doors. Department heads should discuss their thoughts on employees and weapons with the Board. This should also be discussed with our liability insurance company and the attorney about legal aspects.

Taya Vonnahme from the Recovery Center in Manning, Iowa, discussed their need for Opioid funds. They are a 16-bed facility with a long waiting list. They have hired a Mental Health Practitioner starting July 1st. They are also needing a full-time preventionist. They are needing to teach kids about the dangers of drugs and alcohol. The Recovery Center is contacting the surrounding counties that they work with for any assistance they are willing to give. Audubon County is in the process of starting an Opioid Settlement Funds Committee to discuss what these funds should be used for.

Motion-Thompson Second-Hansen to open the Public Hearing for the FY23 Budget Amendment #3 at 10:00am. Vote-all in favor. Motion-Thompson Second-Hansen to close the Public Hearing for the FY23 Budget Amendment #3 at 10:15am. Vote-all in favor. Motion-Thompson Second-Hansen to approve the resolution for the FY23 Budget Amendment #3. Vote-all in favor.

**RESOLUTION NO. 2023-34
ADOPTING BUDGET AMENDMENT #3
FOR FYE JUNE 30, 2023**

WHEREAS, Audubon County has published and approved by a motion/vote the FY23 proposed budget amendment in the manner set out by Iowa Code Section 331.435 on with public notice placed in the June 20, 2023 Audubon County Advocate Journal.

NOW THEREFORE BE IT RESOLVED by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the FY23 Audubon County budget amendment is hereby formally approved as published and as presented.

Dated this 27th day of June, 2023.

By: /s/Doug Sorensen
Doug Sorensen, Chairman
Audubon County Board of Supervisors

ATTEST: /s/Lisa Frederiksen
Audubon County Auditor

Motion-Thompson Second-Hansen to approve the resolution for the FY23 Budget Amendment #3 Appropriations. Vote-all in favor.

**RESOLUTION NO. 2023-35
FY23 BUDGET AMENDMENT #3 APPROPRIATIONS**

WHEREAS, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2023, and has published the amendment according to the law, and

WHEREAS, it is now desired to amend the appropriations for the departments,

NOW, THEREFORE, BE IT RESOLVED, by the Audubon County Board of Supervisors that the appropriations be amended effective June 27, 2023 as follows:

Sheriff (Dept 05– Function 1000-Fund 0001) increase	\$ 12,000
Non Departmental (Dept 99– Function 1210--Fund 0002) increase	\$ 15,286
Public Health (Dept 23—Function 3400—Fund 0001) increase	\$ 50,000
Sec Roads (Dept 20– Function 0201- Fund 1500) increase	\$ 37,000

Passed and approved this 27th day of June, 2023 with the vote thereon being as follows:

Ayes: Sorensen, Thompson, Hansen
/s/Doug Sorensen
Chairperson, Audubon County. Board of Supervisors

Nays: none
Attest: /s/Lisa Frederiksen
Audubon County Auditor

Motion-Thompson Second-Sorensen to approve the revised 6/15/2023 meeting minutes. Vote-all in favor.
Motion-Hansen Second-Sorensen to approve the resolution for FY24 Auditor office clerk wages. Vote-all in favor.

RESOLUTION 2023-33

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective July 1, 2023, wages of Auditor office clerks Chassity Musfeldt and Janell Remsburg, will be raised to \$21.74/hour.

Dated at Audubon County, Iowa this 27th day of June, 2023.

/s/Doug Sorensen
Audubon County Board of Supervisors

ATTEST: /s/Janell Remsburg
Audubon County Auditor Clerk

Tried to call Justin Veik to discuss HVAC project, no answer, left message.

Motion-Thompson Second-Hansen to approve the FY24 custodial staff wages as follows. Vote-all in favor.

RESOLUTION 2023-40

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that custodial staff receive the following FY24 pay increase: John Hansen an 8.7% increase to \$23.20/hour effective July 1, 2023.

Dated at Audubon County, Iowa this 27th day of June, 2023.

/s/Doug Sorensen
Audubon County Board of Supervisors

ATTEST BY: /s/Janell Remsburg
Audubon County Auditor Clerk

The Board will meet with Sara Slater of ACED at the 7/5/23 meeting to discuss the State Auditor response needed. Doug will also contact Jennifer Wall.

Motion-Thompson Second-Hansen to approve the revision of the Safety Toe Shoe Policy raising the reimbursement to \$180 for full-time employees and \$90 for part-time employees per fiscal year. Vote-all in favor. Need to make sure this is updated in the Employee Handbook.

Motion-Hansen Second-Thompson to approve the resolution for setting Zoning Fees. Vote-all in favor.

RESOLUTION 2023-32

A RESOLUTION ESTABLISHING CHANGE USE PERMIT FEES, BOARD OF ADJUSTMENT APPLICATION FEES, AND APPLICATION FEES FOR CHANGES IN ZONING DISTRICT BOUNDARIES

WHEREAS, Change Use Permit Fees for the Unincorporated Portion of Audubon County, Iowa, are to be set by the Audubon County Board of Supervisors by Resolution pursuant to Chapter 21, Article 22, Section 21.22.06 FEES of the Audubon County Zoning Ordinance; and

WHEREAS, Board of Adjustment application fees for the Unincorporated Portion of Audubon County, Iowa, are to be set by the Audubon County Board of Supervisors by Resolution pursuant to Chapter 21, Article 20, Section 21.20.02 APPLICATION FOR SPECIAL EXCEPTION USE PERMIT; Chapter 21, Article 25, Section 21.25.03 APPLICATION FOR HEARINGS, APPEALS, NOTICE; Chapter 21, Article 25, Section 21.25.05 APPLICATION FOR VARIANCE of the Audubon County Zoning Ordinance; and

WHEREAS, Application for Change in Zoning District Boundaries Fee for the Unincorporated Portion of Audubon County, Iowa, are to be set by the Audubon County Board of Supervisors by Resolution pursuant to Chapter 21, Article 26, Section 21.26.02 of the Audubon County Zoning Ordinance; and

NOW, THEREFORE, BE IT RESOLVED by the Audubon County Board of Supervisors that the following fees are hereby set, pursuant to the above-mentioned articles and sections of Chapter 21 of the Audubon County Zoning Ordinance as adopted January 24th, 2023 for the Unincorporated Portion of Audubon County, Iowa:

Change Use Permit Fee: As per attached "Exhibit A"

Farm Related Exemption Fee: No Charge

Application to Board of Adjustment: \$200.00

Application for Change in Zoning District: \$200.00

BE IT FURTHER RESOLVED that this resolution shall be in full force and effect from and after its adoption/publication in the official Audubon County Newspaper.

Approved and adopted this 27th day of June, 2023

Board of Supervisors Audubon County, Iowa

/s/Doug Sorensen
Doug Sorensen, Chairperson

ATTEST By: /s/Janell Remsburg
Audubon County Auditor Clerk

Motion-Thompson Second-Hansen to approve revisions to the Engineer's contract as prepared/presented by the Engineer. Vote-all in favor.

Mitch-Secondary Roads-asked Chris Swensen if it is possible for Miranda Bills to be appointed to the Board of Adjustment. He will double check on this and let Mitch know. Discussion regarding the Mechanic position. The employee currently in this position is resigning as of July 20, 2023. This position has been advertised, but haven't received any applications. Mitch asked the Board for permission to offer this employee a promotion to Shop Manager at \$32/hour to keep him with the County. They did give their permission for this. He will present this to this employee. Hamlin-18 bridge has been closed. F32 asphalt is done. July 10th they will be working on bridge approaches. Rocking driveways. M66 is painted. Will set pipe this week at Audubon-5 bridge. Working on Eastside Drive patching in Exira. Rick will be talking to the city about drainage issues on Eastside Drive. Hopefully able to get four employees signed up for motor grader training in August.

Motion-Thompson Second-Hansen to approve claims as submitted by various departments and listed in a separate publication following these minutes in the amount of \$80,655.62. Vote-all in favor.

Motion-Hansen Second-Thompson to adjourn at 12:31pm. Vote-all in favor.


Audubon County Board of Supervisors


Audubon County Auditor Clerk