

SUPERVISORS MINUTE BOOK 2023

July 5, 2023

The regular meeting of the Board of Supervisors was called to order at 9:04am by Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Heath Hansen, Janell Remsburg, Tyler Thygesen, John Hansen, Sara Slater, and George Parris.

Motion-Thompson Second-Hansen to approve the agenda. Vote-all in favor.

Motion-Hansen Second-Thompson to approve the 6/27/2023 meeting minutes. Vote-all in favor.

Motion-Hansen Second-Thompson to approve the Treasurer’s office asset deletion of Brother Fax Machine #2752. Vote-all in favor.

Motion-Thompson Second-Hansen to accept/file the following Annual MMP Updates: Anthofer Family Farms- Danny Anthofer #68601, Jason Fett-Fett Barn #59766, and JEM #64782. Vote-all in favor.

Tyler Thygesen-discussion regarding 911 Tower funding. He presented the Iowa Code Chapter 34A. The 911 Board will meet on July 20<sup>th</sup>. Tyler will update the board following that meeting. He also met with Motorola last Thursday, June 29<sup>th</sup>. He should receive recommendations from inspection for existing tower soon.

Sara Slater, ACED, discussion regarding how County funding to ACED is used. ACED has received applications for these funds from Audubon Rec Center, Nathaniel Hamlin Park, one home in Exira, and four businesses in Exira for either a new business or business expenses. Sara will email us an itemized list to give to the State Auditor. Sara will continue to meet with the Board to keep them informed when there is funding that is approved. Also discussed housing issues in Audubon County. One of the major issues is the zoning, that needs to meet State standards.

George Parris-Secondary Roads-presented resolutions for approval. Motion-Thompson Second-Hansen to approve Resolution 2023-42 for FY24 Non-Union Employee Raises. Vote-all in favor.

**RESOLUTION 2023-42  
NON-UNION RAISES**

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1<sup>st</sup>, 2023, George Parris, Assistant to the Engineer, annual salary be \$86,416.50, Shawn Paulsen, Engineer Tech, hourly wage be \$28.81, Linda Bills, Office Manager & Title VI Coordinator, hourly wage be \$23.91, Jami Schleimer, Road Superintendent, annual salary be \$63,270.70, Kent Grabill, Roadside Manager/Weed commissioner, hourly wage be \$27.81 and Kyle Juelsgaard, Full Time Roadside, hour wage will be \$22.36.

Passed and approved this 5<sup>th</sup> day of July 2023.

/s/Doug Sorensen

Audubon County Board of Supervisors

ATTEST BY:

/s/Janell Remsburg

Audubon County Auditor Clerk

Motion-Thompson Second-Hansen to approve Resolution 2023-43 for Cory Baier Promotion. Vote-all in favor.

**RESOLUTION 2023-43  
PROMOTION RESOLUTION**

BE IT HEREBY RESOLVED, by the Audubon County, Board of Supervisors, that effective July 5<sup>th</sup>, 2023, Cory Baier be promoted to the position of Shop Foreman/Parts Manager, hourly wage to be set at \$32.00. This is a Non-Union position with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

Passed and approved this 5<sup>th</sup> day of July, 2023.

/s/Doug Sorensen

Audubon County Board of Supervisors

ATTEST BY:

/s/Janell Remsburg

Audubon County Auditor Clerk

Motion-Thompson Second-Hansen to approve MidAmerican Utility Permit crossing 160<sup>th</sup> St. and US-71. Vote-all in favor. Motion-Thompson Second-Hansen to approve Windstream Utility Permit for Sections 8 & 9, Lincoln Township, Crane Ave. Vote-all in favor.

John Hansen-discussion regarding snow removal. The city used to clear the parking behind the Courthouse, but haven't for the past few years. John talked to the city and they will start clearing this again. Tom Gardner from the Presbyterian Church had called to ask for assistance with paying for snow removal since some of the Courthouse employees park in the church parking lot. The Supervisors called Tom Gardner and asked him to let them know what they pay for snow removal.

Discussed the status of the Employee Handbook revision. All Supervisors have looked over. They may want to add something regarding employees carrying weapons. First need to discuss this with our insurance company. Janell will contact Mike Galloway regarding legal aspects. Need to update the safety shoe reimbursement amounts. Will then send to all department heads for any changes needed. Will put on next week's meeting agenda to discuss further.

Motion-Hansen Second-Thompson to approve Resolution 2023-36 for FY24 Non-Discrimination in Employment. Vote-all in favor.

**RESOLUTION 2023-36**

**NON-DISCRIMINATION IN EMPLOYMENT**

WHEREAS, Audubon County has in the past tried to conform to all federal rules and regulations pertaining to equal employment opportunities, and

WHEREAS, Audubon County wishes to continue to comply with all federal rules and regulations for equal employment opportunities,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa that Audubon County will make every effort possible to comply with all federal laws and regulations in existence and future laws which may come about pertaining to equal employment opportunities.

Passed this 5<sup>th</sup> day of July, 2023, with the vote thereon being as follows:

AYES: Sorensen, Thompson, Hansen

NAYS: none

/s/Doug Sorensen

/s/Janell Remsburg

Audubon County Board of Supervisors

Audubon County Auditor Clerk

Motion-Thompson Second-Hansen to approve Resolution 2023-37 for FY24 Payroll Deductions. Vote-all in favor.

**RESOLUTION 2023-37**

**PAYROLL DEDUCTIONS**

WHEREAS, it is desired to have payroll deductions for state and federal taxes, IPERS, FICA, ISAC (Group Health Insurance/Delta Dental & Vision/Reliance Accident & Life) AFLAC, Manhattan Life Insurance, Flex Plan Benefits including Trust/Dependent Care/Health, Reliance Life and Accidental Death, Midwest Group Benefits, and Liberty National Life Insurance.

WHEREAS, pursuant to 331.506 (3) Code of Iowa, the Board of Supervisors may authorize the Auditor to issue warrants without prior approval.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, to authorize the County Auditor to make the aforementioned payroll deductions for the fiscal year 2024.

Passed this 5<sup>th</sup> day of July, 2023 with the vote thereon being as follows:

AYES: Sorensen, Thompson, Hansen

NAYS: none

/s/Doug Sorensen

ATTEST: /s/Janell Remsburg

Audubon County Board of Supervisors

Audubon County Auditor Clerk

Motion-Thompson Second-Hansen to approve Resolution 2023-38 for FY24 Tourism Allocation. Vote-all in favor.

**RESOLUTION 2023-38**

**TOURISM ALLOCATION**

WHEREAS, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon County (County) to provide for the health and welfare of its residents, and

WHEREAS, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes that of these funds should be set aside for tourism expenditures for such items as dues, travel expenses, supplies, etc., and

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Audubon County Board of Supervisors, shall allocate funds for tourism expenses for FY2024 to continue promoting, preserving, and maintaining economic development within Audubon County.

Passed this 5<sup>th</sup> day of July, 2023 with the vote being as follows:

AYES: Sorensen, Thompson, Hansen

NAYS: none

/s/Doug Sorensen

ATTEST: /s/Janell Remsburg

Audubon County Board of Supervisors

Audubon County Auditor Clerk

Motion-Hansen Second-Thompson to approve FY24 Economic Development Allocation. Vote-all in favor.

**RESOLUTION 2023-39**

**ECONOMIC DEVELOPMENT**

WHEREAS, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon County (County) to provide for the health and welfare of its residents, and

WHEREAS, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes an allocation of \$30,447.00 be issued to the Audubon County Economic Development Corporation for Fiscal Year 2024, and

WHEREAS, Audubon County Economic Development Corporation has agreed to continue to provide the promoting, preserving, and maintaining economic development to County and will account for said funds upon request of the County.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Audubon County Board of Supervisors, on behalf of County, shall allocate the sum of \$30,447.00 to Audubon County Economic Development Corporation for FY2024 for the use of continuing to promote, preserve and maintain economic development within Audubon County.

Passed this 5<sup>th</sup> day of July, 2023 with the vote being as follows:

AYES: Sorensen, Thompson, Hansen

NAYS: none

/s/Doug Sorensen

/s/Janell Remsburg

Audubon County Board of Supervisors

Audubon County Auditor Clerk

Motion-Thompson Second-Hansen to approve Resolution 2023-41 for FY24 Interfund Operating Transfers. Vote-all in favor.

**RESOLUTION 2023-41**

**FY24 INTERFUND OPERATING TRANSFERS**

WHEREAS, it is desired to transfer monies between operating funds of Audubon County, and

WHEREAS, said operating transfers are in accordance with Section 331.432, Code of Iowa; and

WHEREAS, debt funds cannot be paid directly from the Capital Projects Fund,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, as follows

1. The sum of \$1,375,800 from the Rural Services Basic Fund to the Secondary Roads Fund.

2. For TIF projects: additional sum of \$433,484 from Capital Projects to Secondary Roads.

The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 5<sup>th</sup> day of July, 2023 with the vote thereon being as follows:

AYES: Sorensen, Thompson, Hansen

NAYS: none

/s/Doug Sorensen

ATTEST: /s/Janell Remsburg

Audubon Board of Supervisors

Audubon County Auditor Clerk

Motion-Thompson Second-Hansen to approve Resolution 2023-44 for FY24 Budget Appropriations. Vote-all in favor.

**APPROPRIATIONS RESOLUTION 2023-44**

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2023, in accordance with 331.434 (6), Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa as follows:

- SECTION 1. The amounts itemized to the departments or offices are listed as follows:

Board of Supervisors (1).....	\$210,705	Auditor(2) .....	\$484,730
Treasurer (3).....	\$276,878	Attorney(4) .....	\$331,373
Sheriff (5).....	\$1,473,505	Recorder(7).....	\$201,475
Engineer (20).....	\$6,214,055	Veterans Affairs(21).....	54,195
Conservation Board(22).....	\$ 643,481	Public Health Board(23) .....	\$261,200
Weed Commission/Roadside(24)	\$272,697	Social Services(25).....	\$9,370
Sanitarian (27).....	\$ 45,000	Juvenile Justice (30).....	\$16,300
Misc. Court (31) .....	\$16,200	General Services( 51) .....	\$1,476,220
Data Processing(52).....	\$275,612....	Mental Health(60).....	\$5,200
Non-Departmental (99).....	\$3,205,066		

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state laws, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations, effective July 1, 2023.

SECTION 3. In accordance with 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If, at any time, during the 2023-2024 budget year the Auditor shall ascertain that the department will be over that said department's total appropriation, she shall immediately inform the Board and recommend appropriate corrective action.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which accounts shall indicate the amount of the appropriation, the amounts charge thereto, and the unencumbered balance. The Auditor shall report the monthly status of such accounts to the applicable departments and offices during the 2023-2024 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2024.

Passed this 5th day of July, 2023, with the vote thereon being as follows:

AYES: Sorensen, Thompson, Hansen

NAYS: none

/s/Doug Sorensen

ATTEST: /s/Janell Remsburg

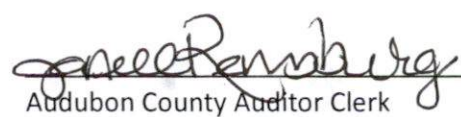
Audubon County Board of Supervisors

Audubon County Auditor Clerk

Motion-Hansen Second-Thompson to approve claims as submitted by various departments and listed in a separate publication following these minutes in the amount of \$777,023.04. Vote-all in favor.

Motion-Hansen Second-Thompson to adjourn at 11:46am. Vote-all in favor.

  
Audubon County Board of Supervisors

  
Audubon County Auditor Clerk