

October 15th, 2024

The meeting of the Board of Supervisors was called to order at 9:05 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Doug Sorensen, Rick Thompson, Chassity Musfeldt, Lisa Frederiksen, Brenda Muzney, Gareth-APEX, John Hansen, Mitch Rydl, Bruce Haag-phone, Todd Johnson-phone, Cassie Jacobsen-phone, and Melissa Thygesen.

Motion- Thompson Second- Sorensen to approve the agenda. Vote-all in favor. Motion- Thompson Second- Sorensen to accept/file the Recorder's Report of Fee's Collected for September 2024. Vote-all in favor. Motion- Thompson Second- Sorensen to accept/file the Clerk of Court's Report of Fee's Collected for September 2024. Vote-all in favor.

Custodian John Hansen spoke with the Supervisors about a purchase that will be necessary for the Sheriff's Department jail area. Hansen explained that when the engineering company, ETI, designed the blueprints for the HVAC project, they had the exhaust fan coming out, but nothing going in. Hansen said they must have one in there for ventilation. Hansen said he thought that they had made this clear to ETI, but they still did not add it into the plan. Quotes were presented for a replacement fan, because the previous fan will not fit into the new design. More discussion will take place next week when an approval can be considered.

An HVAC walkthrough took place last Wednesday at the Courthouse. Chairman Hansen, Miranda Bills, Debbie Campbell, Cassie Jacobsen, and Chassity Musfeldt were present. Graphite/ETI chose not to attend. Project is moving along, but still no definite finish date. Concerns included some of the wall units hanging slightly crooked, one unit in the Recorder's Office that had been dropped and scuffed up, a closet in the Clerk of Court's Office that will be unusable due to the placement of the vent, and some exposed pipes in the Auditor's Office. Custodian Hansen was asked if he had any more concerns to add. Hansen said he was not happy with some of the control wires that had been ran, and some of the holes in the wall that will need covered/soundproofed in the Dispatch/Deputy area. Supervisors inquired about when the flooring will be laid. Hansen said the ceiling need finished before the flooring can be laid, and the contractor that had been scheduled by Graphite to install the ceilings has now backed out of the project. Another HVAC walkthrough will take place next Wednesday as a Public Meeting with an agenda.

Engineer Rydl gave Secondary Roads Construction and Maintenance updates. Motion- Sorensen Second- Thompson to approve the Casey Mutual Telephone Utility Permit for Leroy Township Sec 13 & 14 and Melville Township Sec 17 & 18 (along Oriole Ave & Kingbird Ave). Vote-all in favor. Motion- Sorensen Second- Thompson to approve the Utility Permit for Guthrie County REC Hamlin Township Sec 1 (near USHWY44 & Mockingbird Intersection). Vote-all in favor. Rydl said they have been busy getting blades on plows and doing other winter prep. Gravel roads are very dusty right now, and warned that when we get a rainfall, the roads will probably be very messy. Other updates included the construction projects are all getting wrapped up, bridge crew was still working on Sharon 19 but should be done by next week, Lark Ave is having some ditch cleaning done, and Brayton City still needs to get in contact with him regarding the road project. Rydl explained to the Supervisors that at last week's meeting they had accepted a letter of resignation for employee Tyson Smith, but he would now like to stay on and revoke the resignation. Motion- Thompson Second- Sorensen to approve rescinding the resignation of Tyson Smith. Vote-all in favor.

Conservation Director Haag called in to discuss the budget amendment and other items. Haag said they are looking at holding an open house to show the new cabins at the end of October or beginning of November. At this open house, the public will have the opportunity to start booking them to rent. He would like to have a couple open for the late fall. Once they get the window treatments done, they will be able to open a couple up. Supervisors asked Haag about an individual who said he was working for Audubon County Conservation, but they were unaware of. Haag explained that this individual is a "campground host" and receives free camping in return for cleaning bathrooms. He is not on a payroll or being paid as a vendor. Haag said he had him sign a volunteer form to keep on file.

Supervisors reviewed the County Directory and noted any boards/committees within the County that will be having a spot open in the upcoming year. They would like to make this information known to anyone within the

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County who would have an interest in filling these spots. More discussion will continue next week. The Sheriff's Quarterly report was discussed. Melissa Thygesen came in and answered the Supervisor's questions. Motion- Sorensen Second- Thompson to accept/file the Sherriff's Quarterly Report for FY25 QT 1. Vote-all in favor. Auditor Frederiksen explained the budget amendment numbers to the Supervisors. Frederiksen prepared and discussed the publication for the Board's approval for Budget Amendment #1. Motion- Sorensen Second- Thompson to approve the Budget Amendment Request #1 Public Notice for publication. Vote-all in favor. Motion- Sorensen Second- Thompson to approve the Public Hearing Date for Budget Amendment #1 to be set for 10:00 am on Tuesday, October 29th, 2024. Vote-all in favor. Motion- Thompson Second- Sorensen to approve claims as submitted by various departments to be paid in the amount of \$77,964.03 and published in a separate publication at the end of October. Vote-all in favor. Motion- Thompson Second- Sorensen to accept/file the follow MMP Annual Updates/Changes: Ranch South (Handlos) #64829; Edward Wiederstein Farm #58869; Roanoke LLC #62111 & Greenflash II # 60791. Vote-all in favor. Motion- Thompson Second- Hansen to approve the meeting minutes of 10-4-24. Vote-all in favor. Motion- Sorensen Second- Thompson to approve the meeting minutes of 10-8-24. Vote-all in favor. Motion-Meeting adjourned at 11:51 am.

/s/Heath Hansen

Chairman, Board of Supervisors

Attest: /s/Chassity Musfeldt

Audubon County Auditor Clerk