

October 29th, 2024

The meeting of the Board of Supervisors was called to order at 9:01 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Doug Sorensen, Rick Thompson, Chassity Musfeldt, John Hansen, Meg Andersen-Zoom, Rob Welch, Deb Campbell, Miranda Bills, Ashley Madsen, Beth Watson, Graydon Schmidt, Tami Fahn, and Craig Johnson.

Motion- Thompson Second- Sorensen to approve the agenda. Vote-all in favor. Discussion was held on the HVAC walkthrough and meeting with Graphite and ETI last week. During that meeting, there was discussion on the final cleaning and who would be responsible. ETI/Graphite stated that Audubon County had decided to opt out of the professional cleaning services to cut costs. Supervisors had already approved a change order (-\$6000) for such. Recorder Bills, Treasurer Campbell, Ashley Madsen with Clerk of Court's Office, and Custodian John Hansen voiced their concerns to the Supervisors and were all in agreement that professional services are going to be necessary to get the aftermath of the construction cleaned up. Drywall dust has settled into surfaces, making it a huge undertaking to clean the entirety of the Courthouse. John Hansen will reach out to a company to get a quote on the cleaning services.

Schmidt Funeral Home questioned/voiced concerns as to why Audubon County does not have a policy in place for funeral service benefits/approval for individuals in need as other counties do. There has recently been a request to help cover the costs of a deceased individual's cremation expenses and it has been hard to access one direct point of contact to get this process moving. Some counties have their own General Relief person, and others outsource it. Beth Watson with Guthrie/Audubon County Veteran's Affairs stated that in Guthrie County she also handles the General Relief. Audubon County will be looking into options for a more efficient process in these cases. Graydon Schmidt suggested reaching out to Cass County to mirror their process and gave the Supervisors a name to contact if they wish. Motion- Sorensen Second- Thompson to approve \$1700 from Veteran's Affairs to be used towards the cremation of the deceased Veteran. Vote-all in favor. More discussion will follow at a later date.

The municipality meeting of cities within Audubon County was set for 10:00 next Wednesday, November 6th, 2024. Motion- Thompson Second- Sorensen to approve the meeting minutes of 10-22-24. Vote-all in favor. Motion- Thompson Second- Sorensen to open the Budget Amendment Hearing at 10:00 am. Vote-all in favor. Motion- Thompson Second- Sorensen to approve the Manning Municipality Utility Permit for Lincoln Township Sections 2 & 11 (along Falcon Ave between 100th St and 120th St) and Lincoln Township Section 1 (along 100th St between Falcon Ave & Goldfinch Ave). Vote-all in favor.

Discussion was held on the status of several items needing to be completed. The recodification of County ordinances is set for a work session on November 12th, 2024. The County policies will be reviewed in February of 2025. The Audubon County Economic Development financial data submissions that have not been received will be discussed in November with Sara Slater. Meg Andersen, via Zoom, suggested that the Supervisors could have Slater attend next week's meeting with the Cities to discuss this. The random cash counts of departments within the County have been partially completed, but two departments still need completed. A date/time will be set at random for those. Discussion was held on the Boards/Committees that will have upcoming openings. Chairman Hansen has spoke to the radio to get the word out, they have been published in the meeting minutes and will possibly be advertised in the newspapers. The deadline to submit a request to be considered for a spot is set for December 16th, 2024. Any entity receiving an allocation from the County is expected to meet with the Supervisors at an annual meeting to present reports/requests.

Motion- Sorensen Second- Thompson to accept/file the Hamlin Feed Mill Development Agreement worksheet estimate. Motion- Thompson Second- Sorensen to approve claims as submitted by various departments to be paid in the amount of \$25,878.03 and published in a separate publication following these minutes containing all October 2024 claims. Vote-all in favor. Meeting was recessed at 10:45 am. Meeting reconvened at 12:37 pm. Budget Amendment Hearing closed. Motion- Sorensen Second- Thompson to approve to amend the agenda to update the verbiage on the resolution for the budget amendment appropriation to include authorizing increase in operating transfers accordingly. Vote-all in favor. Motion- Sorensen Second- Thompson to approve Budget Amendment Resolution 2024-47 as follows. Vote-all in favor.

**RESOLUTION NO.2024-47
A RESOLUTION ADOPTING BUDGET AMENDMENT
FOR FYE JUNE 30, 2025**

WHEREAS, Audubon County approved by a motion/vote the FY25 budget at the April 9, 2024 board meeting and signed the corresponding certification; and

WHEREAS, Audubon County subsequently published and approved by a motion/vote the FY25 proposed budget amendment in the manner set out by Iowa Code Section 331.435 on with public notice placed in the October 18, 2024 Audubon County Advocate Journal.

NOW THEREFORE BE IT RESOLVED by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the FY25 Audubon County budget amendment is hereby formally approved as published and as presented.

Dated this 29th day of October, 2024.

By: /s/Heath Hansen

ATTEST: /s/Chassity Musfeldt

Heath Hansen, Chairman

Audubon County Auditor Clerk

Audubon County Board of Supervisors

Motion- Sorensen Second- Thompson to approve Budget Amendment Appropriation/Authorize Increase in Operating Transfers Accordingly Resolution-2024-48 as follows. Vote-all in favor.

RESOLUTION 2024- 48

Budget Amendment #1 Appropriation/Authorize Increase in Operating Transfers Accordingly

WHEREAS, on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2025, and had published the amendment according to the law, and

WHEREAS, it is now desired to amend the appropriations for the departments,

NOW, THEREFORE, BE IT RESOLVED, by the Audubon County Board of Supervisors that the appropriations be amended effective October 29, 2024 as follows:

Recorder	(Dept 07 –Function 8110 – Fund 0001) +/-	\$ +/- 6500
Sec Roads	(Dept 20 – Function 0201 – Fund 0020) increase	\$ 206,302
Sec Roads	(Dept 20 – Function 0220 – Fund 1500) increase	\$3,200
Conservation	(Dept 22 --- Function 0220 – Fund 1500) increase	\$ 162,439
IT	(Dept 52 --- Function 9110 – Fund 0011) increase	\$ 4017
IT	(Dept 52 --- Function 9110 – Fund 0012) decrease	\$ - 4017
Nondepartmental	(Dept 99 – Function 7300 – Fund 0011) increase	\$ 59,541
Nondepartmental	(Dept 99 –Function 7300 – Fund 0012) decrease	\$ -59,541
Nondepartmental	(Dept 99 – Function 0300 – Fund 1500) increase	\$ 60,622

IN ADDITION: WHEREAS, it is desired to transfer monies between operating funds of Audubon County, and

WHEREAS, said operating transfers are in accordance with Section 331.432, Code of Iowa;

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Audubon County Supervisors, that an additional sum of up to \$60,622 be available for transfer for TIF projects from Capital Projects Fund to Secondary Roads Fund as needed.

Passed and approved this 29th day of October 2024 with the vote thereon being as follows:

Ayes: Sorensen, Thompson, Hansen

Nays: None

/s/Heath Hansen

Attest: /s/Chassity Musfeldt

Chairperson, Audubon County Board of Supervisors

Audubon County Auditor Clerk

Discussion was held on the previous week’s hiring resolution for Secondary Road’s Operator Matthew Jorgensen.

Jorgensen’s starting date has changed, so a new resolution was drafted to reflect the date change. Motion-

Sorensen Second- Thompson to approve the Hiring Resolution 2024-46 as follows. Vote-all in favor.

Resolution 2024-46

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Matthew Jorgensen be hired as Grade 3 Classification, Equipment Operator A for the Secondary Roads Department effective October 30th, 2024, pending drug screen results. Hourly wage will be \$24.48 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Insurance coverage shall begin December 1st, 2024.

Passed and approved this 29th day of October 2024.

Audubon County, Iowa Board of Supervisors

/s/Heath Hansen

ATTEST

By: /s/Chassity Musfeldt

Audubon County Auditor Clerk

Discussion was held on last week's resignation of the Audubon County Assessor Brenda Nelson. The Conference Board is set to meet at 1:00 pm today. Meeting adjourned at 12:46 pm. Vote-all in favor.

/s/Heath Hansen

Attest: /s/ Chassity Musfeldt

Chairman, Board of Supervisors

Audubon County Auditor Clerk