

May 14th, 2024

The meeting of the Board of Supervisors was called to order at 9:02 am by Chairman Heath Hansen. Present were Heath Hansen, Doug Sorensen, Rick Thompson, Chassity Musfeldt, Lisa Frederiksen, Rob Welch, Nathan Wahlert, John Hansen, Kent Grabill, Mitch Rydl, Brenda Muzney, Miranda Bills, Todd Johnson, Tyler Thygesen, Ben Linde, Corey Eberling, Meg Andersen (via zoom), Chris Swensen, Josh Reeck, Shannon Cece (via phone), Justin Veik (via phone) and Holly McCoy (via zoom).

Motion- Thompson Second- Sorensen to approve the agenda. Vote-all in favor. Motion- Thompson Second- Sorensen to approve the Certificate of Cost Allocation Plan for DHS. Vote-all in favor. Motion- Thompson Second- Sorensen to approve the meeting minutes of 5-7-24. Vote-all in favor.

At 9:30 am the Department Heads had their monthly meeting with the Supervisors. Custodian John Hansen said he spoke with McDermott Roofing who had installed the Courthouse roof. McDermott said the company installing the rooftop HVAC units should have had something underneath the units/feet otherwise the warranty would be voided for the roof. McDermott's said they could possibly be able to put a pad underneath those units to make the roof stable. Supervisor Hansen said he wants to do what's best for the Courthouse and taxpayers. Custodian Hansen said with the padding option that was proposed by McDermotts, there would be a pad under each foot of the unit. McDermott Roofing said there should never have been anything set on the roof without a proper padding to begin with. Supervisor Hansen reminded Department Heads that open enrollment for FY25 insurance is due tomorrow and to have all employees sign the handbook acknowledgment page. Recorder Bills spoke on behalf of her office, the Treasurer's, and Assessor's offices about the current issue with the postal system. Bills said it takes weeks to get the mail forwarded to the new location. They have approached the local postmaster several times about the issue, and they get a different answer each time. Bills asked what it would take to get answers. She inquired about setting up a PO Box for the remainder of the HVAC project, but the post office said it would take a lot of time to get the forwarding service stopped. IT Director Linde was asked how everything on the IT side is going so far with the relocations. Linde said there are no current issues. Department Heads were asked how they were handling the new locations. Bills said the main issue at the Armory was the confusion of what entrance to use. Christina Nelson from the Recorder's Office painted some signs, and they hung those Friday. Bills said if anyone if needing assistance within the Veteran's Affairs department, send them to the Armory, and they will help fill in due to the director being out of office this week.

Motion- Sorensen Second- Thompson to open the Public Hearing for FY24 Budget Amendment #5 at 10:00 am. Vote-all in favor.

Discussion was held on the Valley Business Park funds being allocated to ACED. The conversation started off with reading a letter from Meg Andersen requesting ACED funding transparency and accountability. Supervisor Sorensen said he spoke with Troy Wessel from the ACED Board about positions on the Board. The appointed positions are running on a 5-year rotation, and the others are appointed from funding parties. Discussion on why ACED has closed conversations was explained as pertaining to negotiating privately in bringing in new businesses, etc. Nathan Wahlert said that taxpayers specifically just want transparency on the funding that ACED has received from Audubon County. Auditor Frederiksen said that when the State Auditors perform the Audit for the County, they want back up/written agreements in place for any entity that funds are being given to. It was suggested that the Supervisors use a template any time an agreement to provide an entity funds takes place. There should be a formal document and understanding with any entity receiving money. Each entity needs to account for the allocated funds and what is expected to be done with those funds. Supervisor Hansen suggested that ACED should come in and speak during a board meeting at least twice a year to show what has been done with the County provided funds. This would be one way to provide transparency for the taxpayers. It was suggested that the Valley Business Park funds should've stayed within the County's control (similar to Cass County) to avoid the paperwork/volunteer hours nightmare for ACED. Wahlert inquired about the signage that ACED has posted within the City of Audubon showing the areas they have cleared/bought. He said taxpayers should be able to drive through the entire County, not just the City of Audubon, and see the ACED signs and what the funding is being used for to provide more transparency.

Wahlert said he has not personally seen any signs in any other parts of the County. Sorensen replied that ACED has done many projects throughout the County, including many house/building tear downs and clean ups. Sorensen stressed that the members of ACED are all volunteer and work very hard to better the community. Mention made that no one has ever disputed that. Hansen suggested that maybe if community members were invited to attend some of the ACED meetings and could ask questions, it would help clear up any confusion and provide transparency. Meg Andersen spoke via Zoom. She said many of these questions are directed to the ACED Board but is asking the Supervisors for assistance with facilitating the discussion with ACED so everyone can be on the same page. Andersen said she just wants to understand/see where the use of the taxpayer dollars has gone. The numbers of the distributed funds that were provided were contradicting each other, and she just wants to be able to understand them. More discussion will be held at another time.

The only comments made during the Public Hearing for FY24 Budget Amendment #5 were from Auditor Frederiksen. She wanted to clarify with Supervisors if the 40,000 dollar amendment requested from Conservation is out of existing Urban Renewal funds or if it is an additional 40,000 dollars being requested. Supervisors agreed that it was an additional 40,000 dollars being requested. Motion- Thompson Second- Sorensen to close the Public Hearing at 10:50 am. Vote-all in favor. Motion- Sorensen Second- Thompson to approve Resolution #2024-20 to adopt FY24 Amendment #5 as follows. Nays/opposed- Hansen.

**RESOLUTION NO 2024-20
A RESOLUTION ADOPTING BUDGET AMENDMENT
FOR FYE JUNE 30, 2024**

WHEREAS Audubon County approved by a motion/vote the FY24 budget at the March 28, 2023, board meeting and signed the corresponding certification and thereafter an amendment on August 8, 2023, October 10, 2023, January 2, 2024 and March 19, 2024 and

WHEREAS Audubon County subsequently published and approved by a motion/vote the FY24 proposed budget amendment in the manner set out by Iowa Code Section 331.435 on with public notice placed in the May 3, 2024 Audubon County Advocate Journal.

NOW THEREFORE BE IT RESOLVED by the Audubon County Board of Supervisors that in compliance with Iowa Code Section 331.434 (5) the FY24 Audubon County budget amendment is hereby formally approved as published and as presented.

Dated this 14th day of May 2024.

By: /s/Heath Hansen ATTEST: /s/Lisa Frederiksen
Audubon Co Board of Supervisors, Chairperson Audubon County Auditor

Motion- Sorensen Second- Thompson to approve the appropriation of FY24 Budget Amendment #5 as follows. Nays/opposed- Hansen.

RESOLUTION 2024-21

WHEREAS on this day, the Board of Supervisors of Audubon County amended the current county budget for fiscal year ending June 30, 2024, and has published the amendment according to the law, and

WHEREAS it is now desired to amend the appropriations for the departments,

NOW, THEREFORE, BE IT RESOLVED by the Audubon County Board of Supervisors that the appropriations be amended effective May 14, 2024 as follows:

Attorney	(Dept 04 -- Function 1100 – Fund 0001) decrease	\$ - 9,509
Attorney	(Dept 04 – Function 1100 – Fund 0002) increase	\$ 9,509
Sheriff	(Dept 05 – Function 1040 – Fund 0001) increase	\$ 6,000
Sheriff	(Dept 05 – Function 1050 – Fund 0001) increase	\$ 3,000
Sheriff	(Dept 05 – Function 1060 – Fund 0002) increase	\$ 44,300
Sheriff	(Dept 05 -- Function 1000 – Fund 0012) increase	\$ 3,700
Recorder	(Dept 07 – Function 8110 -- Fund 0002) increase	\$ 4,800
Secondary Rds	(Dept 20 -- Function 7000 – Fund 0020) increase	\$ 52,500
Secondary Rds	(Dept 20 -- Function 7100 – Fund 0020) increase	\$ 100,000

Secondary Rds (Dept 20 – Function 7110 - Fund 0020) increase	\$ 45,000
Secondary Rds (Dept 20 – Function 7210 - Fund 0020) increase	\$ 63,333
Secondary Rds (Dept 20 – Function 0110 - Fund 0039) decrease	\$ - 8,368
Secondary Rds (Dept 20 – Function 0110 - Fund 2000) increase	\$ 277,227
Conservation (Dept 22 – Function 0110 – Fund 0036) increase	\$ 9,471
Conservation (Dept 22 – Function 0210 –Fund 0004) decrease	\$ -47,000
Conservation (Dept 22 – Function 6110 – Fund 0004) increase	\$ 127,000
Conservation (Dept 22 – Function 0220 – Fund 1500) increase	\$ 40,000
Roadside (Dept 24 -- Function 7140 – Fund 0011) increase	\$ 10,210
Nondepartmental (Dept 99 --- Function 0110 – Fund 0036) decrease	\$ - 1,111
Nondepartmental (Dept 99 --- Function 1000 – Fund 0011) increase	\$ 75,000
Nondepartmental (Dept 99 --- Function 1000 – Fund 0001) decrease	\$ -75,000

Passed and approved this 14th day of May 2024 with the vote thereon being as follows:

Ayes: Sorensen, Thompson

Nays: Hansen

By: /s/ Heath Hansen

Attest: /s/Lisa Frederiksen

Board of Supervisors, Chairperson

Audubon County Auditor

Motion- Sorensen Second- Thompson to approve to amend IDOT budget to reflect the County Budget.

Vote- all in favor. The letter to a homeowner with a driveway issue was discussed. Engineer Rydl confirmed with Supervisors that the letter can be sent with their letterhead. Sorensen dismissed from the meeting at noon. Rydl gave Secondary Roads Maintenance & Construction updates. The M66 project is going well and should be wrapped up soon. Cameron #7 project is moving slower than expected due to the recent weather. Maintainers have been out blading and rocking roads. Motion- Motion -Thompson Second- Hansen to approve Mid-American Utility Permit for 250th Crane/Dove (Section 16 Sharon). Vote-all in favor.

At 11:00 am a phone call with Shannon CeCe with Graphite Construction took place to discuss the Courthouse roof situation. CeCe stated that she had spoken with Justin Veik with ETI Engineering earlier to touch base on the situation. She said that the option McDermott Roofing suggested with placing padding under the feet of the HVAC units is not going to work. Cece said the requirements for roof top units will not pass with the padding option. Custodian Hansen stated that the rooftop units could’ve been set on the ground if a core sample would’ve been done, prior to the placement of the units. It was discussed as to why the engineering firm didn’t catch the roof issue when they were working on the engineering plans. CeCe suggested that was a question for ETI Engineering. The two options suggested were a completely new roof, or a work around to stabilize the area the units set on. The approximate estimate for a new roof was \$120,000 and the estimate for a work around was around \$70,000. Wahlert inquired about the work around option and what it would affect in the future. A phone call was made to Justin Veik with ETI Engineering. Veik did not answer the first time but called back shortly after. The recommendation from ETI was to replace the entire roof with insulation to meet the requirements. There was some confusion between Graphite and ETI’s recommendations.

Discussion on the ordinance for the wind turbine setbacks was held. Attorney Swensen went over some of the language in question. Swensen said there was not a definition for the “participating” or “non-participating” parties. Other language needing defined included the “residential/commercial/private” descriptions. Holly Mccoy with APEX spoke via Zoom and offered to research other leases for the defining language that was needed. Mccoy said she will send over the results to Attorney Swensen. Engineer Rydl stated that all of the planning and zoning minutes are located on the County website. Swensen will be in touch with APEX and the ordinance for the setbacks will be discussed/approve at next week’s meeting.

Attorney Swensen discussed the DOT Acquisition for HWY 71 bridge over Sifford Creek. He said that it was discussed that instead of having it purchased outright, the DOT will purchase a permanent easement that includes language pertaining to the Trails Act. The Public Notice for the DOT Acquisition will be held on June 5th at 10:00 am during the Board of Supervisor’s Meeting, located in the Memorial Building. Appropriate publications will be placed in the newspaper. Motion- Thompson Second- Hansen to approve claims as submitted by various departments in the amount of \$686,997.16 and published in a separate publication at the end of May. Vote-all in favor. Motion- Thompson Second- Hansen to adjourn the meeting at 12:49 pm.

/s/Heath Hansen
Chairman, Board of Supervisors

/s/Chassity Musfeldt
Audubon County Auditor Clerk