

June 11th, 2024

The meeting of the Board of Supervisors was called to order at 9:02 am by Vice Chairman Doug Sorensen. Present were Doug Sorensen, Rick Thompson, Chassity Musfeldt, Kent Grabill, Rob Welch, Lisa Frederiksen, Diana Munch, Todd Johnson, Beth Watson, John Hansen, Ben Linde, Janell Bluml, Miranda Bills, Deb Campbell, Tyler Thygesen, Mitch Rydl, Dave Lake and Megan Nielsen. Heath Hansen- Absent.

Motion- Thompson Second- Sorensen to approve the agenda. Vote-all in favor. Motion- Thompson Second- Sorensen to approve the meeting minutes of 6-5-24. Vote-all in favor. Motion- Thompson Second- Sorensen to approve claims as submitted by various departments to be paid in the amount of \$408,092.99 and published in a separate publication at the end of June. Vote-all in favor. Motion- Sorensen Second- Thompson to accept/file the following MMP Annual Updates: Jody Meiners #61440; Vanole Inc- VanAernam Site #64747 and Dave Robinson Sec 20 #62115. Vote-all in favor.

Beth Watson, the interim VA Director, spoke with the Supervisors and gave recent updates. Watson said she has been meeting monthly, since April, with the Commissioners. They have been doing a series of interviews to fill the Veteran's Affairs Director position. The expectations of the new hire were explained including a mandatory out of state training. The idea was proposed of having the Veteran's Affairs office location be in Exira at the Public Health office space to meet code and be easily assessable for everyone. The VA grant money was used to purchase new office equipment/furniture and a fireproof safe. Watson said they will be meeting again on July 3rd and have hired Stacey Harris Molina as the new Director to start next month. Watson would like to see more free programs available/brought in for Veterans in Audubon County. Audubon VA Commissioner Kyle Hinnens will be representing the Veterans Affairs in the Exira 4th of July parade. Watson will continue to work with Audubon County to get the new hire settled in and trained.

Auditor Frederiksen explained to Supervisors that Deb Kramer had brought it to attention that the Veteran's Graves list for Hamlin was currently not up to date. They got the listed updated and would like approval to be reimbursed 5 years back for the 8 graves. Motion- Thompson Second- Sorensen to approve the back pay reimbursement in the amount of \$200 for the Veteran's graves. Vote-all in favor.

Department Heads had their monthly meeting with the Supervisors. Most of the Courthouse Departments are now getting the mail since they have requested it to be forward to the drop box. EMA Director Thygesen said he was still having issues with his address being changed without authorization or answers. Frederiksen said the Auditor's Office has decided to stick with using the PO Box so there is no confusion when it comes time to mail back absentee ballots in November's general election. Frederiksen asked the group of Department Heads if anyone had questions regarding the month end expense reports or coding. Treasurer Campbell said the reports can be hard to read and wondered if there was a way to format differently. Frederiksen explained that on the coding side there was no way of changing the numbers because they are provided from the Department of Management. Frederiksen asked Supervisors about the status of the code of ordinances. Campbell inquired as to who is charge of them and Frederiksen said the Supervisors were. Auditor Clerk Chassity Musfeldt asked when the last time they had been updated. Frederiksen said 2011 was the last update and they are supposed to be done every 5 years. More discussion will follow at next week's meeting. Campbell asked Supervisors about balancing/ cash counting Department's money. It needs to be done at random, and documented, as the State Auditors have done write ups for this not being completed. EMA Director Thygesen was asked about the upcoming ambulance service termination. He has not heard any recent updates from the hospital. Custodian John Hansen advised that a decision for the Courthouse roof needs made soon. Mcdermott Roofing looked at the Courthouse roof and said it should not cost anywhere near the possible \$70,000 quote that was first presented. The engineering company ETI got the proposed solution submitted to Graphite Construction yesterday. They will get a quote from the subcontractors and get back to the Supervisors for approval as soon as possible.

Motion- Thompson Second- Sorensen to open the Public Hearing at 10:00 am for the resolution and proposal to sell, grant and convey real estate for Iowa DOT project, US Highway 71 bridge over Sifford Creek. Vote-all in favor.

No comments were made during the Public Hearing. Motion- Thompson Second- Sorensen to close the

Public Hearing. Vote-all in favor. It was decided to postpone the approval of the resolution for the DOT/Sifford Creek Easement Purchase until Attorney Swensen is present. Motion- Sorensen Second- Thompson to accept/file Recorder’s Report of Fees Collected for May 2024. Vote-all in favor.

Engineer Mitch Rydl gave Secondary Roads Construction & Maintenance updates. Motion- Sorensen Second- Thompson to award the contract to Cedar Falls Construction Co of Cedar Falls, Iowa for the Puck Paving/Widening project on M66/ 100th St/340th Street Audubon/Carroll County Line in the amount of \$221,450.14. Vote-all in favor. Ten Point Construction will be doing patching on F58 between Exira & Elk Horn. Crews have still been hauling contract rock and hope to finish up the miles this week. Maintainers have been out blading. Rydl will be attending a Region 12 meeting this week.

Dave Lake & Megan Nielsen with Community Insurance presented the ICAP insurance renewals. There will be around a 27% increase in cost from last year based on the 5yr losses paid.

Motion- Thompson Second- Sorensen to approve Resolution #2024-27 to cancel outstanding warrants as follows. Vote-all in favor.

RESOLUTION 2024-27

WHEREAS, there were warrants having been issued and are outstanding for more than one year, the Auditor therefore is directed to cancel the following warrant pursuant to §331.554(7) of the Code of Iowa:

<u>Check#</u>	<u>Date Issued</u>	<u>Amount</u>	<u>Issued To</u>
531336	09/06/2022	\$14.75	Jotham Arber
532367	02/21/2023	\$30.00	Aaron C Petersen
532538	03/21/2023	\$30.00	Daniel Tibben
532580	03/21/2023	\$234.78	Sheila Subbert

WHEREAS, also pursuant to §331.554(7) of the Code of Iowa, a person may file a claim with the Auditor for the amount of the canceled warrant within five years of the date of cancellation.

AND WHEREAS, upon showing proper proof that the claim is true and unpaid, the Auditor shall issue a warrant drawn upon the fund from which the original warrant was drawn.

BE IT THEREFORE, RESOLVE, by the Audubon County Board of Supervisors that pursuant to §331.554(7) of the Code of Iowa, the above warrant be canceled by the Auditor/Treasurer and correct records accordingly effective June 11th, 2024.

Dated at Audubon this 11th day of June, 2024.

/s/Doug Sorensen Vice Chairperson, Audubon County Board of Supervisors
ATTEST: /s/Chassity Musfeldt Audubon County Auditor Clerk

Motion- Thompson Second- Sorensen to approve Special Class C Retail Alcohol 5 Day Liquor License effective 7-10-24 to 7-14-24 for Lucky Wife Wine Slushies. Vote-all in favor. Motion- Thompson Second- Sorensen to approve Resolution #2024-28 Auditor staff FY25 wage increase as follows. Vote-all in favor.

RESOLUTION 2024-28

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective July 1, 2024, wages of Auditor Office regular staff will increase 3.2% in line with Compensation Board recommendation for FY25 elected officials. This will include the regular as-needed clerk position.

Dated at Audubon County, Iowa this 11th day of June 2024.

/s/Doug Sorensen Audubon County Board of Supervisors
ATTEST: /s/Chassity Musfeldt Audubon County Auditor Clerk

Motion- Thompson Second- Sorensen to accept/file Auditor’s month end reports for May 2024. Vote-all in favor. Meeting was adjourned at 12:20 pm. to proceed with the June 4, 2024 Election Canvass as follows:
CANVASS

At 1:00 PM, the Board of Supervisors (consisting of Doug Sorensen and Rick Thompson, absent was Heath Hansen) sitting as Board of Canvassers proceeded to Canvass the returns of the Primary Election held on June 4, 2024, pursuant to the provisions of §43.49 of the Code of Iowa

The Board of Supervisors acting as ex-officio Board of Canvassers for Audubon County certified the following outcomes, in accordance with Iowa Code §43.49, of the votes cast in the Primary Election held June 4,

Page 65

2024. In accordance with §50.22 Code of Iowa, Deputy Auditor announced there were 0 provisional and rejected ballots not counted.

308 people voted at the polls on Election Day.

58 absentee ballots were accepted for counting.

0 provisional ballots were accepted for counting.

366 people total voted.

Candidates Nominated to County Offices were the following:

SUPERVISORS: Republican – Kent Grabill and Donald Mosinski

SUPERVISORS: Democrat – Nathan Wahlert

AUDITOR: Republican – Lisa Frederiksen

SHERIFF: Republican – Todd W. Johnson

No Candidates were nominated for Democrat Auditor or Sheriff and no candidates were nominated for any Libertarian offices. Board directed Auditor’s Office to forward state accepted results to the Secretary of State’s Office. Board of Canvassers adjourned at 1:37 pm.

/s/Heath Hansen

Chairman, Board of Supervisors

/s/Chassity Musfeldt

Audubon County Auditor Clerk