

July 2nd, 2024

The meeting of the Board of Supervisors was called to order at 9:03 am by Chairman Heath Hansen. Present were Heath Hansen, Doug Sorensen, Rick Thompson, Lisa Frederiksen, Chassity Musfeldt, Rob Welch, Diana Munch, Ben Linde, Brenda Muzney, Kent Grabill, Mitch Rydl, Megan Nielsen, and Dave Lake.

Motion- Thompson Second- Sorensen to approve the agenda. Vote-all in favor. The status of the County Ordinances was discussed again. Sorensen read an email from Jennifer Movall from the firm who was previously working on the ordinances. Movall had a list of questions needing answered by County Attorney/Supervisors. Public discussion was opened at 9:15. Rob Welch with APEX asked if anyone had questions regarding the project. Motion- Thompson Second- Sorensen to accept/file the following MMP Annual Updates: Gleason Farms Inc East Site #57666 & Anthofer Family Farms- Danny Anthofer #68601. Vote-all in favor. Discussion was held on the new law regarding Compensation Boards in Iowa. It was an overall decision that the Compensation Board has been working well and Supervisors would like to continue to utilize one. A resolution to reinstate one will be on next week’s agenda. Motion-Sorensen Second- Hansen to approve the meeting minutes of 6-25-24. Motion- Thompson Second- Sorensen to approve the meeting minutes of 6-28-24.

Engineer Rydl and Roadside Department Head Kent Grabill met to discuss the issues with problematic trees, particularly Ash trees, on private properties. Grabill explained that there are several dying/damaged trees located on private properties that are going to cause an issue when they fall onto roadways. In accordance with Iowa Code 331.384 abatement of public health and safety hazards- special assessments (1)(b), the county may require (property owners) the removal of diseased trees or dead wood, except on publicly owned property or right-of-way. Discussion on how to inform/alert property owners that they need to remove the problematic trees was held. Rydl suggested sending a certified letter to the property owners. Possible options included having the County remove the trees for a labor/equipment fee or the property owners could take care of them. Grabill was going to talk to Secondary Road’s maintainers to have them keep a list of any trees they notice along their routes that look concerning and prioritize the most dangerous ones first. Rydl presented a final payment voucher for the M66 Resurfacing Project. Motion Sorensen Second- Thompson to approve the final payment for the M66 Resurfacing Project #FM-c005(74)—55-05. Vote-all in favor.

Conservation cabin revenue splits were discussed. Auditor Frederiksen suggested waiting until the cabins were functioning to make the decision after reviewing all the new expenses. No decisions were made on the revenue split, and it will be reassessed at a later date.

Appropriations for FY25 were discussed before approving the resolution. Conservation Department’s appropriation amounts were reduced to reflect lowering raises to the 3.2% Compensation Board recommendation, removal of the new proposed full-time Trail Manager position, and removal of the land acquisition line item. Motion- Sorensen Second- Sorensen to approve Resolution #2024-32 Appropriations for Fiscal Year 25 as follows. Vote-all in favor.

APPROPRIATIONS RESOLUTION 2024-32

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2024, in accordance with 331.434 (6), Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa as follows:

SECTION 1. The amounts itemized to the departments or offices are listed as follows:

Board of Supervisors (1)	\$225,935	Auditor(2)	\$524,790
Treasurer (3)	\$297,473	Attorney(4)	\$341,461
Sheriff (5).....	\$1,662,098	Recorder(7).....	\$208,610
Engineer (20)	\$8,096,763	Veterans Affairs(21).....	71,695
Conservation Board(22).....	\$ 614,121	Public Health Board(23).....	\$293,625
Weed Commission/Roadside(24)	\$350,959	Social Services(25)	\$10,370
Sanitarian (27).....	\$ 46,500	Juvenile Justice (30).....	\$16,300
Misc. Court (31).....	\$13,200	General Services(51).....	\$1,726,512

Data Processing(52).....\$333,010
Non-Departmental (99).....\$3,294,792

Mental Health(60).....\$3,100

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state laws, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations, effective July 1, 2024.

SECTION 3. In accordance with 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If, at any time, during the 2024-2025 budget year the Auditor shall ascertain that the department will be over that said department's total appropriation, she shall immediately inform the Board and recommend appropriate corrective action.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which accounts shall indicate the amount of the appropriation, the amounts charge thereto, and the unencumbered balance. The Auditor shall report the monthly status of such accounts to the applicable departments and offices during the 2024-2025 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2025.

Passed this 25th day of June, 2024, with the vote thereon being as follows:

AYES: Hansen, Sorensen, Thompson NAYS: None

Attest: /s/Chassity Musfeldt /s/ Heath Hansen

Audubon County Auditor Clerk Chairperson, Audubon County Board of Supervisors

Conservation Director Haag called in to discuss the County owned land in Brayton that had previously been leased. The expired lease will be added to the next Conservation Board's meeting for discussion.

Megan Nielsen & Dave Lake with Community Insurance met to discuss the new insurance renewals. ICAP had been down last week, so they have not received the full quotes yet, but hope to have them soon and will be ready for approval next week. Supervisors reviewed different deductible options.

Motion- Thompson Second- Sorensen to approve Resolution #2024-39 to Set Public Hearing Regarding Disposal of Interest in County Real Property as follows. Vote-all in favor.

Resolution 2024 -39

SET PUBLIC HEARING REGARDING DISPOSAL OF INTEREST IN COUNTY REAL PROPERTY

WHEREAS, the Board of Supervisors, Audubon County, Iowa, is empowered under the authority of the Code of Iowa to dispose of the right, title, interest, estate, and claim of Audubon County, Iowa, in real property, and

WHEREAS, the Iowa DOT has proposed buying a permanent easement on county-owned property to facilitate a bridge replacement project located 0.6 miles north of I-80,

WHEREAS, before disposing of a property right, the County must hold a public hearing.

THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Audubon County Board of Supervisors that a public hearing shall be held for the purpose of determining whether Audubon County will sell said property interest. Said hearing shall be held on July 16th, 2024, at 10:00 a.m. The Audubon County Auditor shall publish notice of said hearing.

Dated this 2nd day of July, 2024.

/s/Heath Hansen

Chairperson, Board of Supervisors

Audubon County, Iowa

ATTEST

By: /s/Chassity Musfeldt

Audubon County Auditor Clerk

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At 11:35 am Chairman Hansen declared meeting to recess for exempt session per Iowa Code 21.9. At 11:51 am meeting was back to regular session. Motion- Sorensen Second- Thompson to accept/file resignation of Attorney's Office Legal Assistant Angie Baylor. Vote-all in favor. Motion- Sorensen Second- Thompson to approve Resolution 2024-38 for As-Needed County Attorney Legal Assistant as follows. Vote-all in favor.

RESOLUTION 2024-38

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, Angie Baylor be hired as an as-needed County Attorney Legal Assistant effective July 8th, 2024. Her wages will be \$25.81 per hour, without benefits.

Dated at Audubon County, Iowa this 2nd day of July 2024.

/s/Heath Hansen

Chairperson, Board of Supervisors

Audubon County, Iowa

/s/Chassity Musfeldt

Audubon County Auditor Clerk

Motion- Sorensen Second-Thompson to approve Resolution 2024- 37 for Sarah Irlbeck's wage increase and interim duties of Victim Witness Coordinator as follows. Vote-all in favor.

RESOLUTION 2024-37

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective July 8, 2024, Sarah Irlbeck, employed as full-time County Attorney Legal Assistant, including interim duties of Victim Witness Coordinator, shall receive a wage of \$23.31/hour at 40 hours per week.

Dated Audubon County, Iowa this 2nd day of July 2024.

/s/Heath Hansen

Chairperson, Board of Supervisors

Audubon County, Iowa

/s/Chassity Musfeldt

Audubon County Auditor Clerk

Motion- Sorensen Second- Thompson to approve Resolution 2024-33 Non-Discrimination in Employment as follows. Vote-all in favor.

RESOLUTION 2024-33

NON-DISCRIMINATION IN EMPLOYMENT

WHEREAS, Audubon County has in the past tried to conform to all federal rules and regulations pertaining to equal employment opportunities, and

WHEREAS, Audubon County wishes to continue to comply with all federal rules and regulations for equal employment opportunities,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa that Audubon County will make every effort possible to comply with all federal laws and regulations in existence and future laws which may come about pertaining to equal employment opportunities.

Passed this 2nd day of July, 2024, with the vote thereon being as follows:

AYES: Sorensen, Thompson, Hansen

NAYS: None

/s/Heath Hansen

Audubon County Board of Supervisors

/s/Chassity Musfeldt

Audubon County Auditor Clerk

Motion- Sorensen Second- Thompson to approve Resolution 2024-34 Payroll Deductions for Fiscal Year 2025 as follows. Vote-all in favor.

RESOLUTION 2024-34

PAYROLL DEDUCTIONS

WHEREAS, it is desired to have payroll deductions for state and federal taxes, IPERS, FICA, ISAC (Group Health Insurance/Delta Dental & Vision/Reliance Accident & Life) AFLAC, Manhattan Life Insurance, Flex Plan Benefits including Trust/Dependent Care/Health, Reliance Life and Accidental Death, Midwest Group Benefits(includes HRA), Liberty National Life Insurance, and Voya Accident/ Critical Illness.

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WHEREAS, pursuant to 331.506 (3) Code of Iowa, the Board of Supervisors may authorize the Auditor to issue warrants without prior approval.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, to authorize the County Auditor to make the aforementioned payroll deductions for the fiscal year 2025.

Passed this 2nd day of July, 2024 with the vote thereon being as follows:

AYES: Sorensen, Thompson, Hansen

NAYS: None

/s/ Heath Hansen

ATTEST: /s/Chassity Musfeldt

Audubon County Board of Supervisors

Audubon County Auditor Clerk

Motion- Sorensen Second- Thompson to approve Resolution 2024-35 FY25 Interfund Operating Transfers as follows. Vote-all in favor.

RESOLUTION 2024-35

FY25 INTERFUND OPERATING TRANSFERS

WHEREAS, it is desired to transfer monies between operating funds of Audubon County, and

WHEREAS, said operating transfers are in accordance with Section 331.432, Code of Iowa; and

WHEREAS, debt funds cannot be paid directly from the Capital Projects Fund,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, as follows

1. The sum of up to \$1,375,800 from the Rural Services Basic Fund to the Secondary Roads fund as needed.
2. For TIF projects: additional sum of up to \$878,070 from Capital Projects to Secondary Roads as needed.

The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 2nd day of July, 2024 with the vote thereon being as follows:

AYES: Thompson, Hansen, Sorensen

NAYS: None

/s/ Heath Hansen

ATTEST: /s/Chassity Musfeldt

Audubon Board of Supervisors

Audubon County Auditor Clerk

Motion- Sorensen Second- Thompson to approve Resolution 2024-36 for Economic Development & Tourism FY25 Allocation as follows. Vote-all in favor.

RESOLUTION 2024-36

ECONOMIC DEVELOPMENT & TOURISM

WHEREAS, the Audubon County Board of Supervisors believes that economic development is an important public purpose, is in the public interest, and will continue to enhance the ability of Audubon County (County) to provide for the health and welfare of its residents, and

WHEREAS, the Board of Supervisors believes it is necessary to and has set aside certain funds for economic development within Audubon County, Iowa and believes an allocation of \$30,447.00 be issued to the Audubon County Economic Development Corporation for Fiscal Year 2025, and

WHEREAS, Audubon County Economic Development Corporation has agreed to continue to provide the promoting, preserving, and maintaining economic development to County and will account for said funds upon request of the County; and

WHEREAS, the Board of Supervisors believes that in addition, funds should also be set aside for tourism expenditures for such items as dues, travel expenses, supplies, etc.,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Audubon County Board of Supervisors, on behalf of County, shall allocate the sum of \$30,447.00 to Audubon County Economic Development Corporation for FY 2025 for the use of continuing to promote, preserve and maintain economic development within Audubon County.

Passed this 2nd day of July, 2024 with the vote being as follows:

AYES: Hansen, Thompson, Sorensen

NAYS: None

/s/Heath Hansen

/s/Chassity Musfeldt

Audubon County Board of Supervisors

Audubon County Auditor Clerk

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It was noted that in the Economic Development & Tourism Resolution it stated that ACED is to account for said funds upon the request of the County.

Meeting adjourned at 12:35 pm.

/s/Heath Hansen

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Chairman, Board of Supervisors

Attest: /s/Chassity Musfeldt

Audubon County Auditor Clerk