

September 25th, 2024

The special meeting of the Board of Supervisors was called to order at 10:09 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Rick Thompson, Chassity Musfeldt, Todd Johnson, Chris Swensen, Beth Watson, Tyler Thygesen, and John Hansen. Doug Sorensen- phone.

Motion- Thompson Second- Hansen to approve the agenda. Vote-all in favor. Beth Watson with the Veteran’s Affairs Department met with Supervisors to discuss a few items. It had been proposed that the Veteran’s Affairs office that was currently located within the Audubon Courthouse be moved to a location in Exira that would share space with Public Health. Watson explained that the Public Health Department and Veteran’s Affairs work in unison in many instances, and being combined to one location would be beneficial to the Veterans. There had been questions on the Courthouse being ADA compliant. Watson said the County would be responsible for the rent of the office space in Exira, which is set to be \$200/month. Watson explained the State VA Grant and the amount owed back due to the restocking fee of furniture that had been purchased with the Grant funds but was not approved by the new committee at the State. The amount of \$208.89 needs paid back to the State before they will issue the new FY25 \$10,000 grant. Motion- Thompson Second- Hansen to approve the reimbursement amount of \$208.89 to the State for the amount not covered by the grant. Vote-all in favor. Watson said she will not need a budget amendment. Watson discussed the VA Policy on Veteran Transport and said the policies have not been updated for several years. The last known revision was in 1997. Watson would like to make an updated policy for Supervisor’s approval. She said she will compile surrounding Counties policies to make them suitable for Audubon County. She will meet again with the Supervisors regarding this topic next month.

At 10:30 the meeting with Graphite and ETI was supposed to take place as an in-person meeting and walkthrough of the Courthouse to address questions/concerns and get updates regarding the HVAC project. Neither Graphite nor ETI attended in person but sent a call-in link for the meeting. Shannon CeCe and Justin Veik, along with Supervisor Sorensen, phoned in while everyone else was at the Courthouse location for a walk-through. Veik said he preferred not to have a group meeting and would rather only converse with one Supervisor for the HVAC meetings. Upcoming meetings will continue to be posted with an agenda for the Public to attend. CeCe said she could probably attend in person at the next meeting set for October 9th, 2024. Sheriff Johnson showed an area of concern with the HVAC project in the jail. Questions were answered regarding Change Order #05. Veik said this should not be any additional cost to the County. Motion- Thompson Second- Sorensen to approve/sign AIA Change Order #05. Vote-all in favor. Cece could not give a definite date for the reopening of the Courthouse offices but is roughly estimating it to be around February 2025. Supervisor Hansen stressed that Graphite/ETI should still strive to meet the December 2024 completion. It was suggested that Department Heads who have concerns/questions regarding the HVAC project, compile a list for the Supervisors to address at each of these meetings. More discussion will be held on the HVAC project at the next meeting date of October 1st, 2024.

/s/Heath Hansen

Attest: /s/ Chassity Musfeldt

Chairman, Board of Supervisors

Audubon County Auditor Clerk