

July 30th, 2024

The meeting of the Board of Supervisors was called to order at 9:01 am by Chairman Heath Hansen. Present were Heath Hansen, Rick Thompson, Doug Sorensen, Chassity Musfeldt, Ben Linde, Deb Campbell, Todd Johnson, Miranda Bills, Brenda Nelson, and Chris Swensen.

Motion- Thompson Second- Sorensen to approve the agenda. Vote-all in favor. Motion- Sorensen Second Thompson to accept/file the Clerk of Court's report of fees collected for the month of June. Vote-all in favor.

Treasurer Campbell presented the semi-annual report from January-June 2024. Supervisors reviewed the document. Motion- Thompson Second- Sorensen to accept/file the Treasurer's Semi-Annual Report. Vote-all in favor. Campbell discussed a DHS tax suspension.

Motion- Sorensen Second- Thompson to accept/file the following MMP Annual Updates/Changes: JEM #64782- JEM Investments LLC; Daniel Lauritsen- Jensen Farm #621131; Cumberland #63970- Steve Huegerich & Sunburst Valley Farms LLC #63968. Vote-all in favor. Motion- Thompson Second- Sorensen to approve the meeting minutes of 7-23-24. Vote-all in favor. Motion- Thompson Second- Sorensen to approve the meeting minutes of 7-16-24. Vote-all in favor. Motion- Thompson Second- Sorensen to approve the FY25 County Substance Abuse Program Agreement with New Opportunities. Vote-all in favor. Chairman Hansen said he was unable to contact SWI Juvenile Emergency Services regarding the FY25 allocation and will get ahold of them this week. Graphite Construction met Hansen and a few other departments last week and answered questions. Graphite would like to start doing weekly Zoom meetings/in person when possible. Supervisor Sorensen said he spoke with Justin Veik from ETI and there will possibly be another change order coming through. The AIA/Change Orders #6 & #7 for the HVAC project were reviewed. Motion- Sorensen Second- Thompson to approve the HVAC change orders #6 & #7. A phone call to Justin Veik was made to discuss the next possible change order and to discuss the next step to the original proposal in question. Veik said he would prefer a closed session to discuss the proposal issue and needed more time to get things on his end lined up. He will contact the Board with a time that works to meet.

Motion- Thompson Second- Sorensen to approve claims as submitted by various departments to be paid in the amount of \$154,319.18 and published in a separate publication at the end of July. Vote-all in favor.

Sheriff Johnson met with the Supervisors to discuss a MOU regarding the work schedules of the Jailers/Dispatchers. This would change the rotation for hours worked to hopefully help staff get more time to rest/sleep before the next shift. Motion- Sorensen Second- Thompson to approve the MOU for the Dispatchers/Jailers. Vote-all in favor.

Attorney Chris Swensen presented two resolutions for approval. Motion- Thompson Second- Sorensen to approve the hiring resolution #2024-42 for Tiffany Henkle as follows. Vote-all in favor.

Resolution 2024-42

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective August 8, 2024, Tiffany Henkle, be employed as full-time County Attorney's Office Legal Assistant. Starting wage will be \$23.00/hour at 40 hours per week, The wage rate may change at the County Attorney's discretion, at the end of the 6-month probationary period. Benefits will follow the Audubon County Employee Handbook.

Dated Audubon County Iowa this 30th day of July, 2024.

/s/Heath Hansen

Chairperson, Board of Supervisors

Audubon County, Iowa

ATTEST By: /s/Chassity Musfeldt

Audubon County Auditor Clerk

Motion- Thompson Second Sorensen to approve resolution #2024-43 wage increase for Sarah Irlbeck as follows. Vote-all in favor.

Resolution 2024-43

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective July 31, 2024, Sarah Irlbeck,

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employed as a full-time County Attorney's Office Legal Assistant shall receive a wage of \$25.81/hour at 40 hours per week.

Dated Audubon County, Iowa this 30th day of July, 2024.

/s/Heath Hansen

Chairperson, Board of Supervisors

Audubon County, Iowa

ATTEST By: /s/ Chassity Musfeldt

Audubon County Auditor Clerk

Work session held on ordinances - County ordinances were discussed/worked on. A list of questions from Simmering-Corey were reviewed. Another work session will be necessary next week to ask the County Engineer ordinance questions pertaining to Zoning.

It has been stressed that Cash Counts need to be done by the Supervisors at random due to State Auditor write-ups. County Auditor office recommendation that per past precedence all supervisors perform this work together as part of meeting so that all three are aware of the process and how it works. Sorensen claimed State Auditors said that only one of them was needed to do the county; therefore meeting adjourned at 1:15 pm.

/s/ Heath Hansen

Chairman, Board of Supervisors

Attest: /s/Chassity Musfeldt

Audubon County Auditor Clerk