

January 7th, 2025

The meeting of the Board of Supervisors was called to order at 9:01 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Kent Grabill, Don Mosinski, Lisa Frederiksen, Chassity Musfeldt, Rob Welch, Lora Anthofer, Steve Lewis, Kelli Schultes, Wendi Barnett, Ashley Madsen, Michelle Kilmer, Sarah Irlbeck, Todd Johnson, Linda Bills, Mitch Rydl, John Hansen, Debbie Campbell, Tyler Thygesen, Josh Reeck, Rick Thompson, and Jason Schultz.

Motion- Mosinski Second- Grabill to approve the agenda. Vote-all in favor. The Soil & Water Commission met with Supervisors and was represented by Lora Anthofer, Steve Lewis, and Kelli Schultes. Discussion was held on the decommissioning of a structure that has exceeded the 50-year life span to have expenses covered for updates/repairs. They would like to work with the Attorney General to vacate the P1566 structure. The landowner is in agreement and willing to have the structure turned back to them and they would hold responsibility of it moving forward. Anthofer explained that this is a long process but would like to get it started if approved by all parties, including the Supervisors. Supervisor Mosinski inquired as to what would happen if the landowner sold the property after the structure is decommissioned. Soil & Water explained that the easement would then carry over to the new owner. Supervisors would like to talk with the County Attorney on this matter, but the overall feeling was that it would be beneficial to all to decommission the structure. Lewis said they will potentially have some other ones they are looking into vacating in the future. More discussion will follow at a later date.

Motion- Grabill Second- Mosinski to approve the annual updates/changes for the following MMPs: Jerry Schultes Finishing #60937; Jason Christensen #57968; Triple K Snyder Inc- South #60957; Triple K Snyder Inc- Home #62061; Dan Jorgensen #60478 & Pheasant Ave Farms Ltd #58382. Vote-all in favor. Motion- Mosinski Second- Grabill to accept/file the Recorder's Report of Fees collected for December 2024. Vote-all in favor. Motion- Grabill Second- Mosinski to approve the appointment of Nathan Wahlert to the Conservation Board for a 5-year term ending December 31, 2029. Vote-all in favor. Supervisors stated that they appreciated the great response of applicants for this position and encourage anyone interested to apply again towards the end of the year when another spot will come open in 2026.

Department Heads discussed the HVAC project and updates. Custodian Hansen said that all the workers are supposed to be out of the Courthouse and finished by Friday 1-10-25. The cleaning crews were working yesterday and today. Sheriff Johnson said the issues in the jail cell have still not been completed/fixed and therefore they are still unable to house inmates in Audubon County. This is an additional expense to the County to house them elsewhere. Josh Reeck with Graphite Construction said the plans for the jail cells are in production. He did not have a definite timeline on when it would be completed but estimated around 2 weeks. Ray Martin was currently on-site working on the HVAC system. The vault/top floor area was done, second floor was getting the wiring finished, and the bottom floor will still have to have workers come back to finish up at a later date. Custodian Hansen asked that Department Heads review their office space and let him know where they need the desks moved to or if anything needs to be rearranged. Auditor Frederiksen inquired about the newly installed pipes in the Auditor Office and if they have been covered. Josh Reeck said he finished building the wall panel yesterday. Custodian Hansen said he had wiped down furniture before moving but it will still need wiped off and cleaned again. Iowa Prison Industries workers are scheduled to help move items on January 21-24 and January 27,28, and 30th. Custodian Hansen would like to get the Assessor's office moved back into the Courthouse this week. Discussion was held on if/when they would need to rent a U-Haul to assist with moving. IT Director Linde will get able to start running wires once Department Heads know where the desks will be located. Hansen is working on getting the storage pod emptied so it can be returned. Treasurer Campbell and Ashley Madsen with the Clerk of Court stressed that they need an actual date of a functioning office so they can schedule the DOT and State to come in and set up their systems. The January 21st date was the only date that had been spoken of to start moving some items, but no definite date was decided for official reopening of the Courthouse. Supervisors said to plan on having everything moved and offices functionable by January 31st. Concerns on the snow removal at the armory were brought to attention of the Supervisors. Danner's is scheduled to do the snow removal, but Department Heads said the last snow fall happened around the opening of offices, so it was difficult for the Public to get into the building with all the snow. Windows in the Courthouse are in the process of being installed this

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week. Auditor Frederiksen said the State Auditors would like to do the in person work the week of January 21st, so she needed to know if they are okay to come to the Memorial Building office and work, since the Courthouse office will not be functioning yet. Chairman Hansen had contacted the State regarding moving those dates, but Frederiksen said the point of contact should have been directed to the Senior Auditor working with Audubon County who is doing that scheduling. The importance of not pushing back the Audit any longer than necessary was stressed.

Linda Bills spoke to the Supervisors regarding the Wellness Committee. Next week she would like them to review and sign the wellness agreement that is done every year. Bills would like the Supervisors to consider an agreement similar to one that Cass County uses to encourage employees to participate in the yearly physical exam and online assessment in order to keep the County costs down. If employees choose not to complete these tasks, they would potentially have to pay a higher amount for the insurances. Bills also discussed the responsibilities of heading the Wellness Program and would like to see the position rotated between departments each year. HIPPA training also needs to be completed by those in the Wellness Committee.

Auditor Frederiksen talked to the Supervisors about the weekly claims that are paid. Supervisors review the pending expense report every week that claims are paid, but she is encouraging them to all look through the claims to see the coding and get the hang of it. She noted that they should be looking for the fixed assets as they appear on the claims.

State Senate District Rep 6 Jason Schultz met with Supervisors to discuss any concerning topics the County wanted to address as he goes into the upcoming session. The Motorola tower issues were brought up again. Schultz recognized the challenges this is causing for many Counties. He would like to encourage every county to pass on the information of what it is like to work with Motorola and all of the additional expenses that accumulate for services that should be included. Another topic Schultz said could be concerning in the upcoming future is the electricity rates.

Engineer Rydl gave Secondary Roads maintenance and construction updates. Motion-Grabill Second-Mosinski to accept/file the resignation letter of Road Crew Equipment Operator Shawn Bohlmann. He provided a two week notice with a last day working as January 17th, 2025. Vote-all in favor. Rydl said this position will need filled, so applications are being accepted at this time.

The GO Loan Line of Credit was discussed. Auditor Frederiksen said that the loan agreement is easily going to go over 2 million for the HVAC project. A phone call was made to John Danos to discuss this, but he did not answer. Chairman Hansen will get in contact with him to discuss the options on if a new loan agreement needs to be drawn up. This information will be needed when figuring the FY26 budget.

Discussion was held on the expenses for the inmates that are being housed out of County. Auditor Frederiksen inquired about recoding some of the expenses out of HVAC project code. Sheriff Johnson said they will still have a large portion that will be needed to be used in the budget once Audubon is able to house inmates again. Since there were additional funds in the budget for the inmates to be housed out of County during the HVAC project, they decided it was okay to recode \$2000 of the room and board.

Discussion was held on appointing a Medical Examiner Deputy and Medical Examiner Investigators. No decisions have been made for the Deputy Medical Examiner because there has not been one for a while. Motion-Mosinski Second- Grabill to approve the 2025 appointment of Heather Toft, Will Sauers, and Tyler Thygesen as Medical Examiner Investigators for Audubon County. Vote-all in favor.

The new Supervisors were brought up to date with the Assessor situation. Audubon County is still looking to hire an Assessor. It was stressed that it needs to be high priority. There will be a Conference Board meeting to discuss this at 1:00 pm today. Discussion was held on the lawyer fees for Ahlers & Cooney with the HR Attorney mileage expenses for Secondary Roads union negotiations. It was decided that the Supervisor's budget and the department that is being represented will split those fees as it does not involve the rest of the County, so therefore the other departments should not have pay for them. Discussion was held on the family insurance rates and the single plan insurance rates. The idea of increasing the family insurance rate plan was proposed. Discussion was also had on the single plan having an increase. No decisions were made.

Motion- Mosinski Second- Grabill to approve the Civil Service Mileage Rate Resolution 2025-1 as follows.

Vote-all in favor.

RESOLUTION 2025-1

Be it hereby resolved by the Audubon County Board of Supervisors, that the allowable reimbursement rate for Civil Service Mileage be set at 70 cents per mile, per IRS, effective 1-1-25.

Dated at Audubon, this 7th day of January, 2025, with the vote thereon being as follows:

Ayes: Mosinski, Grabill, Hansen Nays: None

Audubon County Board of Supervisors

/s/Heath Hansen

Chairperson

Attest: /s/Chassity Musfeldt

Audubon County Auditor Clerk

Motion- Mosinski Second- Grabill to accept/file the Sheriff’s Quarterly report from October-December 2024. Vote-all in favor. Motion- Grabill Second- Mosinski to approve the appointments for Deputy Sheriff for the following: Jimmy James, Coby Gust, Andy Klein, and Jason Rokke, and for Chief Deputy Sheriff David Beane. Vote-all in favor. Motions were made for two items that were discussed at the 12-31-24 meeting, but since the newly sworn in Supervisors did not take office until 1-1-25 they needed to be approved again. Motion- Mosinski Second- Grabill to approve the Secondary Roads 2025 Fuel Bid with Agriland. Vote-all in favor. Motion- Mosinski Second- Grabill to approve the Safety Action Plan Pledge Letter for Audubon County prepared by Engineer Rydl. Vote-all in favor. A budget work session was scheduled for 8:00 am on Thursday 1-9-25. Motion- Grabill Second- Mosinski to approve the minutes of 1-31-24. Vote-all in favor. Motion- Mosinski Second- Grabill to approve the minutes of 1-2-25. Vote-all in favor. Motion- Mosinski Second- Grabill to approve claims as submitted by various departments to be paid in the amount of \$220,923.51 and published in a separate publication at the end of the month. Vote-all in favor, Motion- Grabill Second- Mosinski to approve the appointment of Deputy Auditor Diana Munch. Vote-all in favor. Meeting was recessed to go into the Conference Board meeting at 1:00 pm. Meeting reconvened at 1:30 pm. Meeting adjourned at 1:31 pm.

/s/Heath Hansen

Chairman, Board Supervisors

/s/Chassity Musfeldt

Attest: Audubon County Auditor Clerk