

October 7th, 2025

The meeting of the Board of Supervisors was called to order at 9:02 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Kent Grabill, Don Mosinski, Diana Munch, Lisa Frederiksen, Chassity Musfeldt, Corey Eberling, Gareth Stouffer, Tiffany Henkle, Mitch Rydl, Melissa Thygesen, Todd Johnson, Mike Galloway(phone), Tyler Thygesen, and John Hansen.

Motion- Grabill Second- Mosinski to approve the agenda. Vote-all in favor. Engineer Rydl gave Secondary Roads construction and maintenance updates. Motion- Mosinski Second- Grabill to approve the Raccoon Valley REC Utility permit for sections 4 & 5, T81N, R34W (Viola Township), on Oriole Ave (N36). Vote-all in favor.

Planning and Zoning Director Tiffany Henkle gave updates on the position, hours worked and permits that have been issued. Henkle will continue to track her hours and provide regular updates to the Supervisors. A recent Board of Adjustment meeting was discussed that has approved a special exception for a diesel repair shop for Travis Anthofer. Motion- Mosinski Second- Grabill to approve the Board of Adjustment's recommendation to approve the special exception for the Anthofer's diesel repair shop. Vote-all in favor.

Public Comment was opened at 9:15 am. Corey Eberling and Gareth Stouffer with Coyote Willow Wind/APEX gave updates on the turbine project. They will start reaching out to landowners regarding Met Tower placements and will most likely have two of these constructed in Audubon County. They will be providing free meals for the farmers next Wednesday, October 15th in Brayton and Harlan Codgill.

Motion- Mosinski Second- Grabill to approve the meeting minutes of 9-30-25. Vote-all in favor. Motion- Grabill Second- Mosinski to approve Resolution 2025-54 to Approve the Public Notice for setting a Public Hearing Date regarding the County's interest in the termination of easement PL566 Structure 7-5 as follows. Vote-all in favor.

Resolution 2025-54**A resolution setting time and date for public hearing regarding termination of certain easements.**

WHEREAS Iowa Code Section 331.361 requires that prior to acting on a proposal to dispose of a County interest in real property, the Board of Supervisors shall publish notice of the time and place of a public hearing on the proposal.

WHEREAS the parties to the following easements mutually agree that the described lands have ceased to be used for the purposes stated in the Easement and that the rights and easements as granted in the Easement shall, following public hearing, cease and terminate upon affirmative vote and execution of documents.

WHEREAS, Audubon County Soil Conservation District (also known as the Audubon Soil and Water Conservation District and hereafter referred to as "Audubon SWCD") and the Audubon County Board of Supervisors ("County"), having been granted a permanent and perpetual easement in, over, and upon portions of the following described land situated in the Davids Creek Watershed, Audubon County in a filing dated August 24, 1967, in the Audubon County, Iowa Recorder's Office, as Miscellaneous Record P, Page 550 (hereafter referred to as "Easement"), seek to terminate the Easement. Said Easement being terminated is more particularly described as follows:

W 1/2 of the SW 1/4 and the SW 1/4 of the NW 1/4, Section 33, Township 79 North, Range 34 West of the 5th P.M., Audubon County, Iowa

WHEREAS, Audubon County Soil Conservation District (also known as the Audubon Soil and Water Conservation District and hereafter referred to as "Audubon SWCD") and the Audubon County Board of Supervisors ("County"), having been granted a permanent and perpetual easement in, over, and upon portions of the following described land situated in the Davids Creek Watershed, Audubon County in a filing dated June 22, 1967, in the Audubon County, Iowa Recorder's Office, as Miscellaneous Record P, Page 549 (hereafter referred to as "Easement"), seek to terminate the Easement. Said Easement being terminated is more particularly described as follows:

E 1/2 of the NE 1/4, Section 32, Township 79 North, Range 34 West of the 5th P.M., Audubon County, Iowa

NOW THEREFORE BE IT RESOLVED; That a public hearing be **held on October 21, 2025 at 10:30 a.m.** in the Audubon County Board of Supervisors Meeting Room to hear comments from the public or other interested parties on the proposed resolutions terminating the above-described easements currently held by Audubon County.

/s/Heath Hansen

Chair, Board of Supervisors

/s/Chassity Musfeldt

Attest, Auditor Clerk

Sheriff Johnson and Melissa Thygesen met with Supervisors to discuss a potential MOU to replenish Thygesen's vacation hours that were lost. HR Attorney Mike Galloway phoned in to be part of the conversation and to explain that this was originally drafted as a resolution, but since Thygesen is a Union member, it must be presented as an MOU to be approved by Supervisors and the Union to become active. Thygesen was unable to take vacation time due to the Sheriff's Dispatchers running on short staff, and she was at her maximum accrued vacation hours, so they would stop being accrued unless hours were used. Galloway stated that an MOU can be initiated at either the County side or from the Union. Thygesen was under the impression from Auditor's Office that the hours could be replenished, but since she was a Union member, it would only be viable if the MOU was approved. Motion- Mosinski Second- Grabill to approve the MOU that was presented to replenish 41.8 hours of vacation to Thygesen. Vote-all in favor. The MOU will be submitted to the Union Representatives for their review and approval.

Supervisors discussed setting a timeline for the budget process to ensure deadlines are being met and departments are staying on track. Mosinski recommended sharing any budget schedules with Auditor Frederiksen since she is the Budget Director. They have started contacting different entities regarding the FY27 Allocations and have asked that they request an upcoming slot on the agenda. Chairman Hansen stated that after recent conversation with Sheriff Johnson, the County no longer needs to allocate to the Crimestoppers. The After-Hours Use of the Courthouse policy and Seatbelt policies were reviewed and discussed. WageWorks open enrollment documents were discussed. Motion- Grabill Second- Mosinski to approve the WageWorks 2026 open enrollment documents. Vote-all in favor. Motion- Mosinski Second- Grabill to accept/file the Sheriff's Quarterly Report for July-September 2026. Vote-all in favor. September 2025 month end reports were reviewed. Motion- Grabill Second- Mosinski to accept/file the Auditors and Supervisors September 2025 month end reports. Vote-all in favor. Motion- Mosinski Second-Grabill to approve the DNR Annual Update/Changes for Moonlight-Sunburst Valley Farms LLC #64179. Vote-all in favor. The arbitrage report from Berens-Tate Consulting was discussed and reviewed. Motion- Mosinski Second- Grabill to accept/file the arbitrage rebate opinion on the 2021 Bond Issue. Vote-all in favor. Motion- Grabill Second- Mosinski to approve the Mental Health worker's timesheet. Vote-all in favor. The Juvenile Office space in Harlan was discussed again. Supervisors were not in favor of spending additional funds for a remodel of that office. Supervisor Grabill will send an email to give them an update. Custodian John Hansen and EMA Director Tyler Thygesen updated the Supervisors on the potential lawn mower purchase. They have found several on marketplace and have gotten quotes from John Deere and Vetter Equipment. Motion- Mosinski Second- Grabill to approve claims as submitted by various departments to be paid in the amount of \$94,992.06. Vote-all in favor. The meeting was recessed at 12:08 pm and reconvened at 1:04 pm. Engineer Rydl met with Supervisors to discuss his Department Staff. Rydl provided a list of the total number of employees at Secondary Roads. The sign tech position will be open at the end of the year as the current employee is retiring. The possibility of taking the duties of this position and adding them to an existing position were discussed. Rydl would like to hire another person to fill this position. Meeting adjourned at 2:06 pm.

/S/Heath Hansen Attest: /s/Chassity Musfeldt

Attest: /s/Chassity Musfeldt

Chairman, Board

of Supervisors

Audubon County Auditor Clerk