

February 11th, 2025

The meeting of the Board of Supervisors was called to order at 9:14 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Kent Grabill, Don Mosinski, Lisa Frederiksen, Diana Munch, Chassity Musfeldt, John Hansen, Doug Sorensen, Tyler Thygesen, Rob Welch, Mitch Rydl, Ben Linde, Todd Johnson, Kathy Inman, Miranda Bills, Bruce Haag, Chris Swensen, Meg Andersen-Zoom, Justin Veik, and Josh Reeck.

Motion-Grabill Second-Mosinski to approve the agenda with the deletion of the employee exit interview/possible closed session. Vote-all in favor. Motion- Mosinski Second- Grabill to accept/file the minutes of hiring for the Veteran's Affairs Director position. Vote-all in favor. Motion- Mosinski Second- Grabill to adopt reciting the Pledge of Allegiance to be added to the Board of Supervisor's agendas each week. Vote-all in favor.

The monthly Department Head meeting was held. The policies that were in place during Covid were discussed amongst Department Heads. Reminders to Department Heads included getting timesheets submitted to the Auditor's Office in a timely matter and any issues needing addressed from the HVAC end of project punch list. The most urgent issues needing addressed included the trim that was removed where the new units were placed, the rooftop units being too loud for the Courtroom, the Clerk of Court's Office lighting flickering on and off, the thermostat in the women's restroom not working, and the Jail area pipes. A reminder that HR Attorney Galloway will be visiting in person for the February 25th meeting was given. Supervisors will be updating the County policy book and would like input from all Department Heads if a certain policy pertains to their office. Sheriff Johnson suggested that when an agenda item gets added and it involves another Department, there should be a name behind the item stating who would like to discuss it. If there is discussion during the meeting about a specific Department, he would like to have that communicated with the Department involved if they were not able to be present during the meeting. Chairman Hansen said he will make a "grid system" for each Department to communicate any information from meetings. Supervisors would like to work with IT Director Linde to use a program like Microsoft One Drive to have a shared access to adding/editing the weekly agenda. Treasurer Campbell asked Conservation Director Haag if he had set up My County Parks for the cabin/camping rentals. Haag is currently working on that. Auditor Clerk Musfeldt asked Haag if he had set up a Gov Connect account with the State of Iowa for the hotel/motel taxes. Haag said he was needing some help with that. Thanks were given to Custodian Hansen for all his hard work during the HVAC project. Recorder Bills gave Department Heads a list of employees who need to complete online trainings. Sheriff Johnson asked if the Supervisors have set a date to go over each Department's FY26 Budget sheets. Supervisors requested this be added to next week's agenda to set up a time and date for each Department. IT Director Linde discussed the County emails. He will be getting one set up for every employee. Linde asked about the policy for Department Heads having access to their employee's email.

Engineer Rydl gave Secondary Roads construction and maintenance updates. Motion- Grabill Second-Mosinski to approve the hiring resolution for Grade 2 Classification, Equipment Operator B as follows. Vote-all in favor.

Resolution 2025-9

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Curtis Wright be hired as Grade 2 Classification, Equipment Operator B, Year 1 column, for the Secondary Roads Department effective February 24th, 2025. Hourly wage will be \$23.33 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Insurance coverage shall begin April 1st, 2025. Passed and approved this 11th day of February 2025.

Audubon County, Iowa Board of Supervisors

/s/Heath Hansen

ATTEST

By: /s/Chassity Musfeldt

Audubon County Auditor Clerk

Next week there will be discussion on the joint road vacation with Cass County and a resolution to follow. Secondary roads have been busy prepping for potential winter weather. Rydl will be meeting with John Deere and CAT to get quotes on a new motor grader. Current motor graders are coming up on 9-10 years old.

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Motion- Grabill Second-Mosinski to approve the Public Notice for the FY25 Budget Amendment #2. Vote-all in favor. Motion- Mosinski Second- Grabill to approve setting the Public Hearing date for 2-25-25 at 10:00 am for the FY25 Budget Amendment #2. Vote-all in favor. The tables and chairs that were no longer needed in the Recorder's Office were not wanted by other Departments. The chairs can be put in the Supervisor's room. Recorder Bills will bring in deletion slips at a later meeting.

Justin Veik from ETI and Josh Reeck with Graphite Construction met with the Supervisors to discuss the HVAC project and final punch list questions and concerns. Supervisors communicated the list of concerns from the Department Head meeting. The most concerning item was the jail that is still unfinished. Chairman Hansen asked Veik what the solutions are and who would be responsible for the costs. Sheriff Johnson voiced his concerns on this issue. ETI designed the project plans, so the overall feeling was that they should be the ones to fix the problem at their cost. Veik stated he never said that ETI wouldn't help. The issue with the trim that was removed to accommodate the wall units was discussed. Veik said they had measured each unit on site to be hung up higher so it would not affect the trim, but they ended up having to be hung lower. Custodian Hansen said Twin Construction is currently making the replacement trim. Supervisor Mosinski inquired about who will be responsible for the cost of the trim and labor to hang it. Veik said he will need to take a look at the plans to see if they were actually set to be hung higher, and if so, they will need to be fair to Audubon County with those costs. Custodian Hansen asked Supervisors what they would like to do with the window air units that are no longer needed. Purple Wave was mentioned as a way to auction them with no costs to the County. A walk through of the Courthouse with done with Supervisors and ETI/Graphite. The jail area was addressed. They will be pricing out options and considering local contactors to complete the project if it means it can be done soon.

Supervisors reviewed the January Month End reports. Motion- Mosinski Second- Grabill to accept/file the Supervisor's January 2025 month end. Vote-all in favor. Motion- Mosinski Second- Grabill to accept/file the Auditor's January 2025 month end. Vote-all in favor. Motion- Grabill Second- Mosinski to approve claims as submitted by various departments to be paid in the amount of \$98,899.56 and published in a separate publication at the end of the month. Vote-all in favor. Meeting adjourned at 1:03 pm.

/s/Heath Hansen

/s/ Chassity Musfeldt

Chairman, Audubon County Board of Supervisors

Attest: Audubon County Auditor Clerk