

February 4th, 2025

The meeting of the Board of Supervisors was called to order at 9:03 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Kent Grabill, Don Mosinski, Lisa Frederiksen, Diana Munch, Chassity Musfeldt, Gareth Stauffer, Ben Linde, Mitch Rydl, and Miranda Bills.

Motion- Grabill Second-Mosinski to approve the agenda with the additions of update on Tyler/Incode Software and update of ACED. Vote-all in favor. The Public Hearing for the road vacation (350th St/Akron Road) with Cass County was opened by Cass County at 9:04. Audubon Supervisors joined the Cass Zoom meeting.

Motion- Mosinski Second- Grabill to open the public hearing at 9:19 am. Vote-all in favor. The main reason for this possible road vacation is due to the condition of the bridge. Two Cass County residents had concerns on the potential road vacation. Audubon County had no residents join for the Public Hearing. Supervisors told Cass County that they were good with the proposed Resolution. Motion- Mosinski Second- Grabill to close the Public Hearing. Vote-all in favor. Cass County will need to modify the Resolutions and send it to Audubon for reviewal.

Motion- Mosinski Second- Grabill to approve the meeting minutes of 1-28-25. Vote-all in favor. It Director Linde discussed the County emails. Supervisors would like him to set up an individual email for every County employee. The main reasoning for wanting each employee to have their own was to provided privacy for any confidential HIPPA information or for trainings. Offices will still be able to share and utilize the main joint office email address. More discussion will be held next week. Linde said the current phone support is up for renewal and the quote was around \$1600. Motion- Mosinski Second-Grabill to approve the renewal of the phone support. Vote-all in favor.

Engineer Rydl gave Secondary Roads maintenance and construction updates. No further discussion was held on the tentative union agreement. Motion- Mosinski Second-Grabill to approve the agreement between Audubon County and PPME Local Union 2003 to have wages raised \$1.00 per hour ATB (7/1/25); modifying Article 5 to reflect that employees may accrue up to 80 hours of compensatory time in a year and can only use 80 hours of compensatory time each fiscal year; modifying Article 7 to add the following language "Holidays that are observed when employees are regularly assigned to ten hour shifts shall receive ten hours of pay for the holiday; duration will be a 3 year contract effective July 1, 2025. Wages shall be open for negotiations to be effective July 1, 2026 and July 1, 2027 and bi-weekly pay checks shall be implemented no later than July 1, 2025. Vote-all in favor. Rydl said they have received the final DOT reimbursement for the Puck Project and the reimbursement from Carroll County. The municipality meeting for Brayton is set for February 18th and 10:00 am. They will be able to talk about the Urban Renewal projects/Capital project costs at this meeting. Secondary Roads have still been busy cutting down dead ash trees in the ROW. Mosinski inquired about treating the roads for bad weather. Rydl said Audubon County does not brine the roads because of the cost and it is hard on the asphalt. Rydl will talk to the Kilworth's next week regarding vacating an additional part of the road by the potential road vacation with Cass/Audubon Counties. Rydl verified the numbers provided by the Auditor's Office for the FY25 budget cap project transfer revenue were the same.

Motion- Mosinski Second- Grabill to approve claims as submitted by various departments to be paid in the amount of \$69,207.94 and published in a separate publication at the end of February 2025. Vote-all in favor. Concerns on the Supervisor month end not being carefully reviewed were brought to attention. There will need to be a budget amendment as soon as possible. The HVAC expenses still need to be reviewed to see if anything can be recoded. Supervisors were provided copies a couple weeks ago for reviewal. Auditor Frederiksen explained the month end processes and how the percentages used/left need to be thoroughly reviewed by each line item. Frederiksen explained that they are not allowed to go over what is appropriated by departments and can never go over by the fund, department or function. Upcoming HVAC expenses that will still need to be paid were estimated and reviewed. HR Attorney Galloway had suggested recoding the inmate out of county expenses. Frederiksen stressed that each line item in department 51 needs to be gone through to get the numbers needed for Budget Amendment #2 so it can be published in the newspaper next week. Once Supervisors can get those numbers figured out, the soonest possible budget amendment date will be set for February 25th, 2025. Frederiksen reviewed some of the line items left blank on the Supervisors FY26 budget forms. Chairman Hansen sent a memo to department heads to request they let the Auditor's office know if they have any more claims coming in that will

Page 17

fall under the HVAC expenses. An additional Board of Supervisor's meeting is to be scheduled for this Friday, February 7th at 12:00 pm to review the budget and get the numbers ready for the amendment. Hansen said the overdue ordinances are on the matrix schedule for Supervisors to review/work. He will reach out to Simmering Corey on the status of the ones submitted. The wellness insurance incentives agreement was discussed. There are no updates as Supervisors are waiting to see if the Sheriff's Office will do an MOU to be able to approve the wellness agreement and insurance resolution. Motion- Grabill Second- Mosinski to approve appointing Linda Blomme to represent Audubon County on the Region XII Executive Policy Board. Vote-all in favor. New recycle bins were not approved for purchase at today's meeting. Supervisors will revisit this after the budget amendment. Recorder Bills asked the Supervisors what they would like to do with extra chairs and a table that are no longer needed. Bills will send a memo to Departments to see if there was any interest. Supervisors said the extra chairs can go in the Supervisor's room if no one wants them. Bills explained the Recorder's monthly report of fees collected to the new Supervisors. Motion- Mosinski Second- Grabill to accept/file the Recorder's Month of January 2025 Fee's Collected. Vote-all in favor. Discussion was held on a breakroom location for Courthouse employees. Supervisors said they are fine with employees using the board room as long as no other offices have it scheduled for meetings, audits, or elections. Supervisors would like to talk about the Victim Witness room in an upcoming meeting to see how often it is used and if it can potentially be used for anything else. Auditor Clerk Musfeldt clarified with Supervisors that it was okay to pay today's claims due to the balance of Department 51 being very low prior to the upcoming budget amendment. Supervisors gave the go ahead for the claims to be paid today. Auditor Frederiksen stressed that she is trying to get the FY26 budget rolled up and it has been hard to keep waiting on the Supervisors to finish theirs. She noted that all the other departments had turned their budget forms in on time this year. Covid policies were discussed. Hansen sent a memo to Department Heads to see if any policies from Covid were still active. Grabill reached out to ISAC in regards to the software issues that Audubon County is dealing with. Joel Rohne, with ISAC, would like to set up a Zoom meeting with Audubon County within the next two weeks for further discussion. Mosinski spoke with Audubon County Economic Development to try to schedule an upcoming meeting with Supervisors. ACED would like to know ahead of time what the Supervisors want updated on so they can come prepared. Supervisors need to speak to the State Auditors regarding the money that Audubon County gave to ACED without any written agreements. Meeting was adjourned at 1:24 pm.

/s/Heath Hansen

Chairman, Audubon County Board of Supervisors

/s/ Chassity Musfeldt

Attest: Audubon County Auditor Clerk