

April 8<sup>th</sup>, 2025

The meeting of the Board of Supervisors was called to order at 9:00 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Kent Grabill, Lisa Frederiksen, Chassity Musfeldt, Tim Irlmeier, Paul Nielsen, Mitch Rydl, Eugene Hoffman, Brian Klocke, Todd Johnson, Miranda Bills, Linda Bills, Deb Campbell, Tyler Thygesen, Bruce Haag, Ben Linde, Randy Dreher, John Hansen, Melissa Thygesen, Chris Swensen and Caleb- Iowans for Tax Relief.

Motion- Mosinski Second- Hansen to approve the agenda. Vote-all in favor. Auditor Frederiksen updated the Supervisors and Engineer on a recent phone call with Jon Danos regarding paying down the 2023 bond. Danos stated they cannot pay down until FY31 at the earliest, and need to have used at least 85% of the funds within three years, which would be April of 2026.

Engineer Rydl gave Secondary Roads Construction & Maintenance updates. Motion- Grabill Second- Mosinski to approve Resolution 2025-19 to award and accept the bid from Vogal Traffic Services, Inc for pavement marking project # FM-C005(81)—55-05 as follows. Vote-all in favor.

**RESOLUTION 2025-19**

**WHEREAS**, the Board of Supervisors, hereafter referred to as "the Board", believes the FM-C005(81)--55-05, hereafter referred to as "the project" is in the best interest of Audubon County, Iowa, and the residents thereof. The project is defined as Pavement Markings on various Audubon County highways as indicated on plans; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

**WHEREAS**, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Audubon County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by Board to accept the bid from Vogal Traffic Services, Inc. in the amount of \$93,952.70 and awards the associated contract(s) to the same;

**BE IT FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

**BE IT FURTHER RESOLVED** by the Board of Supervisors of Audubon County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Mitchel J. Rydl, P.E., the County Engineer for Audubon County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Audubon County, Iowa, this 8th day of April, 2025.

Board of Supervisors of Audubon County, Iowa

/s/Heath Hansen

Heath Hansen, Chairperson

/s/Kent Grabill

Kent Grabill, Vice Chairperson

/s/Don Mosinski

Don Mosinski

ATTEST:

By: /s/Chassity Musfeldt

Audubon County Auditor Clerk

Rydl stated that four total bids were received for the pavement marking project and came in lower than expected. Motion- Mosinski Second- Grabill to approve the final payment for the F32 (west) pavement/widening project. Vote-all in favor. The Feedmill/Lark Ave Road project bid letting results were discussed. Taxpayers presented a quote from a local company for the concrete of the Lark Ave project that was significantly lower than the bids received from the letting. Rydl explained the process of the bid lettings and that the information on projects out

for bid had been published in the newspaper and available to the public. All contractors who submit bids for these projects must comply with the DOT qualifications and submit all required documents by the deadlines posted. The idea of rejecting the bids and having a rebid was proposed, but it could potentially jeopardize the State funding if the start dates were pushed out any further. This project has a deadline of 75 working days to complete, with a \$1000/day penalty if the deadlines are not met. Rydl said he would be happy to meet with the local contractor to discuss the process of the bid lettings and qualifications on future projects. Motion- Mosinski Second- Grabill to accept/approve the low bid and award the contract to PCS for the Feed mill/Lark Ave Project. Vote-all in favor.

Caleb with Iowans for Tax Relief introduced himself to Supervisors. They will be attending an upcoming meeting for Audubon County taxpayers/Supervisors. The date has not been set for that meeting yet. Public comment was opened. A concerned taxpayer brought in a letter from the Treasurer's Office stating the fees owed for a late tax payment. Treasurer Campbell explained that they must follow the Iowa Code regarding the late payments, and a 1.5% penalty is charged each month. The taxpayer stated he had put the tax payment in the mailbox on March 31<sup>st</sup>, but it was not postmarked until April 1<sup>st</sup>, and needed to be post marked on the 31<sup>st</sup> to avoid the penalty. It was suggested that in the future there could be a specific note added to the newspaper reminder regarding the tax deadlines that the envelopes must be postmarked on the due date to avoid the penalties.

The monthly Department Head meeting was held. Linda Bills gave Wellness Updates. The Wellness Committee will be hosting a "Walk the Trail" day in May. The potential date is set for Saturday, May 3<sup>rd</sup>, with lunch to follow at Albert the Bull Park. There will be prizes at each station along the trail, and snacks/drinks available. Family members/kids are encouraged to attend. Custodian Hansen gave an update on the wiring panel that needs replaced. The Courthouse will need to be closed for a day to complete this. Discussion on Compensation Board recommendations/matrix was held. Mosinski discussed being paid on a performance-based matrix. It was questioned if Departments that have their own boards would follow the matrix.

Motion- Grabill Second- Mosinski to accept/file the Recorder's Report of fees collected for March 2025. Vote-all in favor. Motion- Mosinski Second- Grabill the accept/file the Sheriff's quarterly report of fees collected from January-March 2025. Vote-all in favor.

Treasurer Campbell presented the FY26 budget with Supervisors. The Elderly Credit was discussed. The County must pay for the unfunded amount, which totaled around \$1700 this year. The ages 65-69 are fully funded. Treasurer's revenues were discussed. The amount collected for titles has increased by recent State Laws.

Motion- Grabill Second- Mosinski to approve the Danish Countryside Vines & Wines liquor license renewal. Vote-all in favor. Motion- Mosinski Second- Grabill to approve the MMP annual update for Dan & Bill Christensen #68467. Vote-all in favor. Motion- Mosinski Second-Grabill to approve the MMP annual update for Floyd B Klocke & Lisa M Klocke Farms #63745. Vote-all in favor. HVAC bond status and items were discussed. Mosinski suggested that Attorney Swensen should follow up on the amount proposed by ETI that they would contribute towards the jail completion. Motion- Grabill Second- Mosinski to approve the meeting minutes of 3-25-25. Vote-all in favor. Motion- Mosinski Second- Grabill to approve the meeting minutes of 4-1-25. Vote-all in favor. Motion- Grabill Second- Mosinski to approve the meeting minutes of 4-3-25. Vote-all in favor. Motion- Mosinski Second- Grabill to amend the agenda to include approving claims for payment. Vote-all in favor. Rotation of Supervisors as a timesheet approver for Custodian Staff and IT staff was discussed. Mosinski will be the current approver for those departments. Jon Danos was called to discuss the status of the bonds/Urban Renewal plan. Danos did not answer. Motion- Mosinski Second- Grabill to approve claims as submitted by various departments to be paid in the amount of \$543,594.92 and published in a separate publication. Vote-all in favor. FY26 budget/cuts were discussed. Auditor Frederiksen asked if there were any updates/cuts to be entered. No additional ones have been received.

HVAC punch list items were reviewed. Supervisor Mosinski had a checklist with each item needing action. Grabill will be emailing Graphite regarding payment #10 and inquiring about the status of the HVAC manuals. Auditor Frederiksen answered questions and showed the deficit spending. The Sheriff's FY26 budget was discussed. Supervisors reviewed the Sheriff's budget with and without the costs of adding an additional deputy. Without an additional Deputy there would be an increased amount of overtime in the budget. Supervisors discussed the amount Exira pays towards law enforcement and would like to consider changing the rate in the future. Sheriff said adding an additional Deputy would help keep the staff rotation going without accruing all the

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over time. Mosinski suggested tracking how much overtime is paid out and analyzing this for the FY27 budget. Supervisors requested to have the Sheriff take the additional Deputy out of the FY26 budget. Motion- Grabill Second- Mosinski to approve the hiring Resolution 2025-20 for Camryn Helvie as Full-Time Dispatch/Jailer as follows. Vote-all in favor.

**Resolution 2025-20**

Be it hereby resolved by the Audubon County Board of Supervisors, that Camryn Helvie be hired as a full time Dispatcher/Jailer for the Audubon County Sheriff's Office beginning March 28<sup>th</sup>, 2025. Her pay will start at \$24.77. This position will follow the Union Contract.

Dated this 8<sup>th</sup> day of April, 2025, with the vote thereon being as follows:

Ayes: Mosinski, Grabill & Hansen

Nays: None

/s/Heath Hansen

Attest: /s/Chassity Musfeldt

Chairperson, Audubon County Board of Supervisors

Audubon County Auditor Clerk

Meeting adjourned at 2:21 pm.

/s/ Heath Hansen

Attest: /s/Chassity Musfeldt

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Chairman, Board of Supervisors

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Audubon County Auditor Clerk