

**May 27<sup>th</sup>, 2025**

The meeting of the Board of Supervisors was called to order at 9:03 am by Vice Chairman Kent Grabill. Present at the meeting were Don Mosinski, Kent Grabill, Lisa Frederiksen, Diana Munch, Chassity Musfeldt, Mitch Rydl, Jotham Arber, Gareth Stouffer, Miranda Bills, Joel Rattenborg, Mike Blum, and Chris Swensen. Heath Hansen-absent.

Motion- Mosinski Second- Grabill to approve the agenda. Vote-all in favor. Supervisor Grabill gave an update from the Wellness Committee. The Walk the Trail event had a great family turnout. The next potential date for a family Wellness event will be August 23<sup>rd</sup>, 2025 at Littlefield Park. Departments were reminded to get their online and physical assessments done. Grabill welcomed Melissa Thygesen to the Wellness Committee. She will represent the Sheriff's Department.

Jotham Arber gave a Public Health update for the month of April 2025. Environmental Health is currently working with EMA Director Thygesen for the rural residents that have been impacted by the Regional Water issues. Residents with wells on their property are encouraged to hook them up if they had been disconnected. Environmental Health can also help with well rehabilitation and offers free water testing. There are options to have the well water ran to the house or hook into the current water system. As of now, they have 13 wells they will be hooking up. Arber highly recommends implementing any strategic long-term solutions if possible. Public Health & Audubon EMA have been implementing a lot of emergency plans for the county in case they are needed with the water crisis in the upcoming months. Beacon website should have all the septic systems attached to parcels by the end of August. Arber discussed the future of Medicaid and potential funding cuts impacting those making over the threshold to qualify for benefits. Public Health will try to offset some of the primary care costs where possible.

Public Comment was opened at 9:19. Gareth Stouffer with Coyote Willow/APEX Wind Turbine project asked if there were any questions about the project. He said everything is moving along as expected. HR Attorney Galloway reviewed the Custodian work schedule/comp time resolution. He advised that the handbook information covers this, so he felt a resolution wasn't needed. Galloway recommended that the Department Heads (Supervisors) of the Custodian need to clarify expectations and intent. Motion- Mosinski Second- Grabill to approve the meeting minutes of 5-20-25. Vote-all in favor. A phone call was made to Fred at Behrens Tate to have the arbitrage services explained. The firm will look at any interest earnings on the bonds and determine if any payments are owed to the IRS. They will follow up with an email to the Auditor and Treasurer's offices with the information needed to start the process. This is a requirement by the IRS. Motion- Mosinski Second- Grabill to approve using Behrens Tate firm as recommended by PFM for the arbitrage service. Vote-all in favor.

At 10:00 am a meeting was held between Supervisors, HR Attorney Galloway, and Union Representative Joel Rattenborg in regards to a Union Grievance filed by Rattenborg. HR Attorney Galloway started the meeting by reading the form and giving an overview of the grievance. All of the emails between Supervisors, Engineer Rydl, Rattenborg, and Auditor's Office were provided. Rattenborg was then given the opportunity to explain the reasoning on why he filed the grievance. On May 15<sup>th</sup>, it was noticed that the longevity pay, affecting 6 employees that are eligible to receive this at Secondary Roads, was not included on the March-April paycheck that was received on April 30<sup>th</sup>. The requested remedy for the grievance by Rattenborg was to be paid immediately for the missing longevity. Galloway stated that the emails provided did communicate that the longevity pay the was not received will be included on the May paycheck this Friday, the 30<sup>th</sup>. The Auditor's Office was unaware of the situation until the afternoon on May 15<sup>th</sup>. It was explained that the longevity distribution register was completed as normal, showing all of the Secondary Roads employees and the amounts as normal. Auditor's Office immediately looked into the situation and placed calls and support help emails to the payroll software company to get an explanation on why this was not included with the rest of the paycheck. Online support staff could not give an explanation as to why this happened. Auditor's staff reached out to the software analyst who has been working with Audubon County during the last month to get the monthly payroll converted to bi-weekly due to Union Negotiations. The analyst has recently been in the software changing/updating and getting all employees/deductions/wages/longevity/leave codes ready for the bi-weekly change that is starting in June, and during this process, there may have been a glitch with the software. She could not explain why the longevity did

not pull over for Secondary Roads, but did pull over from the Sheriff's Office. Currently, these two separate longevity packets (Sheriff Dept & Secondary Roads) are run separately, but the software analyst has been working to get them combined into one for the bi-weekly transition. After speaking with the software analyst, it was suggested that the longevity pay, which was under \$200 total between the 6 affected employees, be added to the May payroll which was set to be ran the following week and deposited for employees to receive on May 30<sup>th</sup>. It was explained that the payroll process is long, with many steps which must be completed. Auditor's office staff offered Rattenborg time to come into the office to see the extent of the process. Auditor's office suggested that Secondary Roads could run/approve/check a detail register in the future and sign off that it is good to go before payroll is ran. Attorney Galloway will write up a summary and more discussion will follow with any other steps necessary.

Engineer Rydl gave Secondary Roads construction and maintenance updates. Motion- Mosinski Second- Grabill to approve the utility permit for MidAmerican Sections 4 & 9, T80N, R35W Leroy Township, 170<sup>th</sup> St and Jay Ave. Vote-all in favor. Rydl said Caterpillar is working on getting the financials together for the new motor graders. They currently have one maintainer down and needing repairs. The new trucks that were ordered close to 3 years ago, are currently in Fort Dodge getting the attachments installed. The trucks will be inspected with a walk around approval by Secondary Roads before they arrive. The Brayton project is moving along well. They will be pouring the sidewalks next. The Lark Ave/Feedmill Project will be starting on Phase 2. The driveways are complete. The rain may hold up some progress this week. Rydl met with the Hungry Canyons Director last week to look at a project North of Highway 44 on Mockingbird. Rydl put in the application with Hungry Canyons, and if approved, they will provide funding towards the project. The open Secondary Roads operator position will be advertised in the newspaper and social media.

Motion- Mosinski Second- Grabill to approve moving the Supervisor's meeting date of September 2<sup>nd</sup>, 2025 to Wednesday, September 3<sup>rd</sup>, 2025 due to Holiday conflicts with the payroll. Vote-all in favor. Planning and Zoning was set to meet at 11:00 am. The only member present from the Planning & Zoning Board was Mike Blum. Supervisors explained that they are currently still trying to find a person willing to take on the Director position as a volunteer, and if they can not find one, they would consider paying a set amount for the position. Currently, Engineer Rydl is the Director, but he will be done as of June 30<sup>th</sup>, 2025. Rydl is willing to help get a new person transitioned into the role. Blum thought that a current County employee should take over the position. He inquired about the Engineer's wage decreasing with the duty of Planning & Zoning Director being eliminated. Supervisors said they would have to check on this.

Attorney Swensen discussed the vacated alley issue in Ross that was brought up at a previous meeting. The landowner would like the land surveyed, but when the County vacated the alley, the amounts allocated to each owner were unclear, and it needs to be clear for the surveyor to complete the job. Swensen prepared a resolution to hold a Public Hearing on June 10<sup>th</sup> to clear up the past vacation and determine the precise amount of land for the owners involved. Motion- Mosinski Second- Grabill to approve Resolution 2025-26 to set a Public Hearing date for a Road Vacation as follows. Vote-all in favor.

**PUBLIC NOTICE**  
**Resolution for Road Vacation Public Hearing**  
**Audubon County**  
**Resolution No. 2025 -26**

WHEREAS, the Audubon County Board of Supervisors previously held a public hearing and, following a determination the land did not serve a public purpose, passed a resolution to vacate certain roads within the County, including Streets and Alleys in the Unincorporated Town of Ross. WO #524-2: "All of the alley (20' wide) located in block 2." Resolution 2014-17, approved June 17, 2014.

WHEREAS, said resolution declined to specifically assign or convey portions of the vacated alley to particular adjoining landowners.

WHEREAS, there has been a request for further clarification as to the division of the vacated alley between adjoining landowners, which is necessary to allow said property to be surveyed.

**Page 56**

WHEREAS, the County wishes to facilitate efficient transfers of land and clarity of title. To that end, the County intends to pass a clarifying RESOLUTION stating that the vacated alley (20' wide) located in block 2 of the Unincorporated Town of Ross was/is to be divided equally between adjoining landowners, with each being awarded half (10') of the alley next to their respective properties. This action is memorializing the intent of all parties at the time of the original action.

NOW, THEREFORE BE IT RESOLVED that a hearing on the proposed action will be held in the Board Room at the Audubon County Courthouse, Audubon, IA 50025 at 10:00am on June 10<sup>th</sup>, 2025 in accordance with Iowa Code Chapter 306, 331.361, and 354.23.

Date at Audubon County, Iowa this 27<sup>th</sup> day of May, 2025.

Board of Supervisors

Audubon County, Iowa

/s/Kent Grabill

ATTEST

By: /s/Chassity Musfeldt

Supervisors discussed the ACED written agreement with Swensen. Swensen will work on drafting an agreement after he gets more information. The opening on the Audubon County Magistrate Appointing Commission was discussed. Swensen said he will talk to the Clerk of Court's office to see if they have any recommendations. Motion- Mosinski Second- Grabill to approve claims as submitted by various departments to be paid in the amount of \$362,000.92 and published in a separate publication at the end of the month. Vote- all in favor. Supervisors called and left a voicemail with the State Auditor to discuss setting a date for the exit interview for the FY24 Audit. They also had questions regarding the analytical spreadsheet explanations on variances and if any further information was needed. 28E agreements were reviewed. Meeting adjourned at 12:39 pm.

/s/Heath Hansen

Chairman, Board of Supervisors

/s/Chassity Musfeldt

Attest: Audubon County Auditor Clerk