

June 3<sup>rd</sup>, 2025

The meeting of the Board of Supervisors was called to order at 9:02 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Don Mosinski, Kent Grabill, Lisa Frederiksen, Chassity Musfeldt, Mitch Rydl, Devin Gieselman, John Hansen, Miranda Bills, Paul Nielsen, Chris Swensen, Dennis Carter, Megan Nielsen, and Dave Lake.

Motion- Grabill Second- Mosinski to approve the agenda. Vote-all in favor. Motion- Mosinski Second- Grabill to approve the meeting minutes of 5-27-25. Vote-all in favor. Public comment was opened, no comments were given. Motion- Grabill Second- Mosinski to approve the following MMP Annual Updates/Changes: Jody Meiners #61440; L & N Pork LLC #67812 and Hawthorn #71892. Vote-all in favor.

At 9:30 am a representative with Pitney Bowes called in to discuss the County's postage meter. Recent update requirements with the postage machines are requiring a machine replacement in order to print the correct label information. Pitney Bowes was unable to say a date of when the USPS will stop accepting the current mailing label that the machine prints. They would like to phase the machine out sooner than later. Supervisors will research options/companies and discuss again next week.

Engineer Rydl gave Secondary Roads maintenance and construction updates. Motion- Mosinski Second- Grabill to approve both pay estimate #2 for the Brayton Project and the Lark Ave/Feedmill Project. Vote-all in favor. The Planning and Zoning Director position is still open. Rydl discussed the Weed Commissioner adding some updates to the website. He will be reaching out to the IT Director and Supervisor Grabill. The new trucks for Secondary Roads should arrive next week after a walkaround is completed. Rydl discussed private driveways being paved and the issues it can cause if they go past the right-of-way line. The County is not responsible for damage to those that have gone past the ROW. Rydl would like to implement a policy/agreement for any upcoming driveways being paved.

Library Allocation amounts were discussed. Motion- Mosinski Second- Grabill to approve the \$52,000 allocation split between Audubon and Exira libraries as follows: Audubon- 60% at \$31,200 and Exira- 40% at \$20,800. Vote-all in favor. Chairman Hansen said he was unable to attend the SWI JDC May meeting but will try to attend or call in to the next month's meeting.

Attorney Swensen discussed the planning & zoning position. He would be unable to fulfill this spot due to conflicts of interest with his currently position, but said one of his staff may potentially be interested. Supervisors stated that in the past, there was a \$1/hour wage increase for the duties on this position. Swensen suggested Supervisors send an email to all Department Heads to share with employees to see if there is any interest. Paul Nielsen inquired about the Assistant Engineer taking over the position. Supervisors said Engineer Rydl had said he wasn't interested. The Audubon County Magistrate Appointing Commission position is still open. Swensen will check with the Clerk of Court's office for suggestions. Motion- Grabill Second- Mosinski to approve Budget Amendment #4 Public Notice/Hearing Date for June 17<sup>th</sup>, 2025, at 10:00 am. Vote-all in favor. That status of the recodification of ordinances was discussed. Chairman Hansen has been awaiting a response from the company. Supervisor Grabill called Simmering Corey and Jennifer Movall said the ordinances should be done this week or next and will follow up with an email on the finalized ordinances. Recorder Bills brought in a list of companies for options regarding the postage meter situation. Supervisor Grabill will reach out to some of those to get a few quotes.

Dennis Carter with the Audubon County Historical Society, and Dave Lake & Megan Nielsen with Community Insurance met with Supervisors to discuss the FY26 ICAP premiums and an issue with the Historical Society insurance. Carter stated that the current company that the Historical Society had for insurance has dropped them without an opportunity to renew. This is not due to any claims or problems; the company simply did not renew. This is becoming a current issue for many Historical buildings throughout the United States if they are over a certain age. The original deeds where Audubon County transferred to the Historical Society stated that if the Society was unable to keep the museum running, it would revert back to the County. The Historical Society is having no luck finding any insurance coverages and would like some guidance/help in the next steps to take. Carter inquired about a Quit Claim Deed to transfer back to the County in order to acquire insurance. Attorney Swensen will do some checking on options. Community Insurance will also look into options for insurance coverage. Motion- Grabill Second- Mosinski to approve the ICAP FY26 insurance premiums for Audubon County. Vote-all in favor.

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The County's General Relief/Funeral Assistance policy was discussed. Chairman Hansen will reach out to Cass County to get an example policy. Motion- Mosinski Second- Grabill to approve claims as submitted by various departments to be paid in the amount of \$251,219.97 and published in a separate publication at the end of the month. Vote-all in favor. Custodian Hansen discussed his timesheet from the previous month. The Courthouse was closed a day due to a wiring project, but since Hansen worked that day, he would like to have those hours applied to a day off on the next week because the other Courthouse employees had a paid day off. Motion- Mosinski Second- Grabill to approve 8 hours be applied to Hansen's timesheet. Vote-all in favor.

Supervisor Grabill and Auditor Frederiksen gave an update on the State Auditor FY24 exit interview. More discussion will follow after it is signed and finalized. Supervisors reviewed policies and set a procedure moving forward to ensure the currently policies in place are being reviewed/updated regularly. They would like to start reviewing two policies a week to verify they are okay or proceed with updating. Next week will start week one of the policy review process. Meeting adjourned at 1:48 pm.

/s/Kent Grabill

Chairman, Board of Supervisors

/s/Chassity Musfeldt

Attest: Audubon County Auditor Clerk