

SUPERVISOR'S MINUTE BOOK 2025

The meeting of the Board of Supervisors was called to order at 9:05 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Don Mosinski, Kent Grabill, Glen Myers, Devin Gieselman, John Hansen, Mitch Rydl, and Chris Swensen.

Motion- Mosinski Second- Grabill to approve the agenda. Vote-all in favor. Public comment was opened at 9:07 am. Glen Myers presented and provided the annual reporting for the Good Neighbor Center allocation. Myers had concerns on the Elderbridge contributions to the County. Supervisors will address this at a future meeting with Elderbridge.

Motion- Grabill Second- Mosinski to approve the Supervisor meeting date change from July 15th, 2025 to July 14th, 2025. Vote-all in favor. Fire work permit documentation was previously reviewed by EMA Director Thygesen and Supervisors. All requirements were met. Motion- Mosinski Second- Grabill to approve the fireworks permitted as submitted by the Audubon County Fair Board. Vote-all in favor. Chairman Hansen said he reviewed ordinances and questions from Simmering Corey. He will need to sit down with Engineer Rydl to go over zoning ordinance questions. Attorney Swensen will be reviewing some of the more in-depth ordinances. Supervisor Grabill updated Jennifer Movall with Simmering Corey on the County's status with the ordinances. Motion- Mosinski Second- Grabill to approve the FY26 Non- Discrimination in Employment Resolution 2025-35 as follows. Vote-all in favor.

RESOLUTION 2025-35

NON-DISCRIMINATION IN EMPLOYMENT

WHEREAS, Audubon County has in the past tried to conform to all federal rules and regulations pertaining to equal employment opportunities, and

WHEREAS, Audubon County wishes to continue to comply with all federal rules and regulations for equal employment opportunities,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa that Audubon County will make every effort possible to comply with all federal laws and regulations in existence and future laws which may come about pertaining to equal employment opportunities.

Passed this 1st day of July, 2025, with the vote thereon being as follows:

AYES: Hansen, Grabill, Mosinski

NAYS: None

/s/Heath Hansen

/s/Chassity Musfeldt

Audubon County Board of Supervisors

Audubon County Auditor Clerk

Motion- Grabill Second Mosinski to approve the FY26 Payroll Deduction Resolution 2025-36 as follows. Vote-all in favor.

RESOLUTION 2025-36

PAYROLL DEDUCTIONS

WHEREAS, it is desired to have payroll deductions for state and federal taxes, IPERS, FICA, ISAC (Group Health Insurance/Delta Dental & Vision/Reliance Accident & Life) AFLAC, Manhattan Life Insurance, Flex Plan Benefits including Trust/Dependent Care/Health, Reliance Life and Accidental Death, Midwest Group Benefits(includes HRA), Liberty National Life Insurance, and Voya Accident/ Critical Illness.

WHEREAS, pursuant to 331.506 (3) Code of Iowa, the Board of Supervisors may authorize the Auditor to issue warrants without prior approval.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, to authorize the County Auditor to make the aforementioned payroll deductions for the fiscal year 2026.

Passed this 1st day of July, 2025 with the vote thereon being as follows:

AYES: Hansen, Grabill, Mosinski

NAYS: None

/s/Heath Hansen

ATTEST: /s/Chassity Musfeldt

Audubon County Board of Supervisors

Audubon County Auditor, Clerk

The Planning and Zoning Director position and pay rate was discussed. In the past, the Director position was a \$1.00/hour addition to current wage. Supervisors discussed keeping this on a separate job position line to be able to track the actual hours worked. This would keep it under its own budget code. The past three years' worth of

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building permit revenue was reviewed. Supervisors will make a job posting once the hourly rate is decided, so Courthouse employees have the opportunity to consider the position with the decided rate. Engineer Rydl reviewed the building permit revenues and suggested that \$2/hour would be a fair amount. More discussion will follow at next week's meeting so Department Heads can have input on this. Motion- Grabill Second- Mosinski to reappoint Peggy Smalley as the Audubon County Representative for the Region XII Regional Housing Authority Board for the term starting October 1, 2025, and ending September 30, 2026. Vote-all in favor. Custodian Hansen discussed the new leak in the roof of the Court House. It was suggested that the chimney be capped. Someone will need to build the parts to cap it, and they will need to be in a couple different pieces in order to get them up onto the roof, then finish being assembled once up there. Custodian gave a friendly reminder to please recycle bottles and cans in the Court House. County Wide policy 7 (Residential Anti-Displacement & Relocation Assistance) and policy 8 (Court House Thermostats) were reviewed. Supervisors would like Attorney Swensen to review policy 7. Policy 8 will need to be revised/updated after getting input from Department Heads at next week's meeting.

Engineer Rydl gave Secondary Roads maintenance and construction updates. Motion- Grabill Second- Mosinski to approve the Casey Mutual Telephone Co Utility Permit for Sections 2,11, and 14 in T78N, R34W Audubon Township, Thrush Ave, 280th St and 310th St. Vote-all in favor. Motion- Mosinski Second- Hansen to approve the Hungry Canyons Alliance Project Agreement. The preliminary plans were reviewed for this project on Mockingbird, North of Highway 44. Vote-all in favor. Rydl clarified the FY26 Non-Union Salaried Employees wage increase differences. The Assistant Engineer had declined the higher increase offered and accepted the increase equivalent to the other Non-Union Employees. The wage resolution was questioned because the accepted amount did not match the other salaried employees, but it was clarified that the Assistant Engineer had calculated out/accepted the hours in the fiscal year at \$2088, and the other salaried employee was content with the \$1/hour increase equaling out to \$2080. Coding on the Roadside mower purchase and tractor lease was discussed. Stage 3 of 5 for the Lark Avenue project is completed. The next bridge project on 265th Street East of Mockingbird will be starting soon and hopefully completed by winter.

Supervisors discussed HVAC concerns with Attorney Swensen. Swensen will check into potential options. Several phone calls were placed to Pitney Bowes regarding the postage meter contract. Emails from the company stated two different dates that the contract with Audubon County ends. Once clarification is received on the actual end date, Supervisors will be able to look into options moving forward. Motion- Mosinski Second- Grabill to approve claims as submitted by various to be paid in the amount of \$237,557.87 and published in a separate publication at the end of the month. Vote-all in favor. Meeting adjourned at 1:46 pm.