

September 2nd, 2025

The meeting of the Board of Supervisors was called to order at 9:00 am by Chairman Heath Hansen. Present at the meeting were Heath Hansen, Kent Grabill, Don Mosinski, Chassity Musfeldt, Kelli Schultes, Lora Anthofer, Gareth Stouffer, Steve Lewis, Mitch Rydl, Ron Mullenger, Bruce Haag, Nathan Wahlert, Lisa Frederiksen, and Chris Swensen.

Motion- Grabill Second- Mosinski to approve the agenda with the addition of discuss/approve Resolution 2025-51 Interfund Transfers. Vote-all in favor. Members from the NRCS/Watershed met with Supervisors to discuss the decommissioning of PL566 David's Creek Site 7-5. Steve Lewis explained what the NRCS does for the County and the processes it takes to maintain the structures. A potential termination of lease was presented to decommission the PL566 David's Creek Site 7-5. They have met with the landowners but need to update the lease termination before it is finalized. Supervisors would like the County Attorney to review documents before making any final decisions but were in overall agreement that they would sign on the County's behalf after Attorney Swensen reviews. NRCS members will present the final signed copy back after completion by landowners/Attorney General.

Engineer Rydl gave construction and maintenance updates for Secondary Road's Department. Auditor Frederiksen explained the FY26 Additional Interfund Operating Transfers Resolution. Motion- Mosinski Second- Grabill to approve Resolution 2025-51 as follows. Vote-all in favor.

RESOLUTION 2025-51**FY26 ADDITIONAL INTERFUND OPERATING TRANSFERS**

WHEREAS, it is desired to transfer monies between operating funds of Audubon County, and
WHEREAS, said operating transfers are in accordance with Section 331.432, Code of Iowa; and
WHEREAS, debt funds cannot be paid directly from the Capital Projects Fund,
NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, as follows:

For TIF projects: additional sum of up to \$350,000 from Capital Projects to Secondary Roads as needed for TIF projects

The Auditor is directed to correct her books, accordingly, and to notify the Treasurer of these operating transfers, accompanying the notification with a copy of the resolution and the record of its adoption.

Passed on this 2nd day of September 2025 with the vote thereon being as follows:

AYES: Hansen, Mosinski & Grabill

NAYS: None

/s/Heath Hansen

Audubon Board of Supervisors

ATTEST: /s/Chassity Musfeldt

Audubon County Auditor Clerk

Rydl emailed the final costs of the Brayton project to Supervisors and City of Brayton. They will need to set up a meeting with Brayton to discuss the repayment plan to Audubon County. Crews have been busy completing ditch cleaning south of Exira, doing bridge maintenance, and starting to work on 200th Street. The East Side Drive project in Exira is still in the design planning phase. They have been having a few problems with the Utilities on this project. Roadside has been out doing spraying when possible, with wind cooperation. Rydl inquired about an Urban Renewal plan amendment. Supervisors will reach out to John Danos regarding this and will discuss it at next week's meeting.

Conservation Director Bruce Haag and board members Ron Mullenger and Nathan Wahlert, met to discuss updates of the My County Parks progress and Cabins. Sarah from Adam's County Conservation will be coming down to help get the cabin rentals implemented on My County Parks Wednesday and Thursday of this week. The State Hotel/Motel taxes were discussed. They are looking to be higher than anticipated so the revenue breakdown will need to be recalculated when they are filed. More discussion will happen regarding the late fees on the State taxes. Haag will be setting up a bank account soon for the cabin revenue deposits from My County Parks. He will reconcile at the end of each month and write the Treasurer a check from that account.

Page 90

Haag spoke with Audubon County Tourism regarding a potential promotional video for the cabins. They will be checking to see if there are any funds available to help with this. Supervisors voiced concerns about the expenses/upkeep of the cabins compared to the revenues coming in. A potential increase in the rental fees was discussed.

Motion- Grabill Second- Mosinski to approve the following DNR MMP Annual Updates/Changes: Currituck LLC #57969; Ben Klocke #67953 & Newell Pig II #61310. Vote-all in favor. The County Wide Policies 23 (Meal Reimbursements/limits) and 24 (County phone/fax Usage) were reviewed. Supervisors will discuss the phone/fax policy with Department Heads next week. Chairman Hansen gave an ordinance update and said he has completed and sent the Supervisor's responses to Simmering Corey for their review. Motion- Grabill Second- Mosinski to approve claims as submitted by various departments to be paid in the amount of \$17,356.96 and published in a separate publication at the end of the month. Vote-all in favor. Motion- Mosinski Second- Grabill to approve the meeting minutes of August 25th and August 26th, 2025. Vote-all in favor. Discussion was held regarding County Employees' remote work. Supervisors drafted an outline of expectations of the policy. Grabill reached out to the ICIT group and spoke with Joel Rohne to gather their input. Once the policy is finalized, Supervisors would like to have Department Head's approval, employee acknowledgment of the policy, and then make the final decision on an individual employee basis. This will be discussed with Department Heads at next week's meeting to gather more feedback on the policy. The key points they would like to include regarding remote work are accountability of hours with a breakdown of what was completed each hour, an outline/schedule of the upcoming planned remote work, set days that are allowed for remote work and mandatory days that shall be worked in the office. Supervisors will reach out to HR Attorney Mike Galloway to get his input on this matter. Supervisor Grabill gave a recap on the recent ISAC event attended at the end of August. Updates/information from the event included a potential new payroll program in the works by ISAC for Counties, franchise fees that some Counties are charging, potential revenues that some Counties receive for bike trails/horse trails, DOGE proposing combining Recorder's/Treasurer's offices, DNR Master Matrix upcoming updates, and potential EMA State funding. Meeting adjourned at 12:18 pm.

/s/Heath Hansen
Chairman, Board of Supervisors

Attest: /s/Chassity Musfeldt
Audubon County Auditor Clerk