

**AUDUBON COUNTY SOLID WASTE MANAGEMENT COMMISSION  
MEETING MINUTES**

**December 13, 2016 Transfer Station Scale House Members Present: Schmidt, Anthofer, Hoegh, Sornson Members Absent: Deist Others Present: Janet Hansen**

5:02 P.M. Motion by Sornson to approve the agenda, second by Anthofer. All voted Aye.

Chairperson Schmidt declared a conflict of interest regarding the expenditures.

Motion by Anthofer to approve the minutes of the previous meeting, second by Hoegh. All voted Aye.

Motion by Hoegh to approve monthly expenditures, second by Anthofer. All voted Aye.

Motion by Sornson to authorize the Director to pay Audubon Diesel's bills before the 10<sup>th</sup> of the month, to take advantage of the discount, second by Hoegh. All voted Aye.

Director Hansen presented and reviewed a proposed budget for fiscal year 2017/2018.

After discussion, motion by Anthofer to approve the 2017/2018 Budget as proposed, second by Sornson. All voted Aye.

Transfer Station Operations Plan & Rules reviewed and updated. Motion by Hoegh to approve updated Transfer Station Operations Plan and Rules and to set a processing fee of \$100.00 per hour, with a \$50.00 minimum, second by Anthofer. All voted Aye.

Director Hansen reviewed a draft of the Audit. Motion by Sornson to approve the Fiscal Year ending June 2016 Audit and Representation Letter as presented, second by Anthofer. All voted Aye.

6:25 p.m. Motion by Anthofer to adjourn, second by Sornson. All voted Aye.

Penny Schmidt, Chairperson

Janet Hansen, Director