

**AUDUBON COUNTY SOLID WASTE MANAGEMENT COMMISSION
MEETING MINUTES**

June 13, 2017 Transfer Station Scale House Members Present: Schmidt, Anthofer, Hoegh, Sornson, Thompson Others Present: Janet Hansen

5:00 P.M. Motion by Anthofer to approve the agenda, second by Sornson. All voted Aye.

Schmidt declared a conflict of interest regarding the expenditures.

Motion by Hoegh to approve the minutes of the previous meeting, second by Thompson. All voted Aye.

Motion by Sornson to renew property, liability and auto coverage with ICAP, second by Anthofer. All voted Aye.

Motion by Sornson, to approve monthly expenditures, including transfer of funds from the Post Closure Fund, second by Hoegh. All voted Aye.

Motion by Thompson to accept Turkle-Clark Environmental Consulting's Proposal for Landfill and Transfer Station consulting and engineering services for Fiscal Year 2017/2018, second by Sornson. All voted Aye.

Motion by Anthofer to approve Resolution 2017-1, Designating the primary and secondary contact persons to act as liaison between ICAP and the Audubon County Solid Waste Management Commission, second by Hoegh. All voted Aye.

Motion by Anthofer to approve the renewal of the Recyclables Pickup and Hauling Agreements with Dreher Sanitation and Virgil Schmidt for fiscal year 2017/2018 at the same cost as the previous agreements, second by Hoegh. All voted Aye.

Director Hansen reviewed proposed updates to the Personnel Policy. Motion by Thompson to approve the Personnel Policy as presented, second by Sornson. All voted Aye. Discussion on recent employee resignation and personnel needs. Motion by Hoegh to hire another full-time employee to replace the part-time position, second by Anthofer. All voted Aye. Motion by Anthofer to give Jr. Fleming a \$0.25 an hour increase in wage, Conrad Kurth and Darwin Rattenborg a \$0.15 an hour increase in wage and Janet Hansen a \$775.00 increase in salary, beginning July 1, 2017, second by Hoegh. All voted Aye.

Director Hansen discussed with the Commission action taken since the discovery of monies missing from petty cash over the weekend. Discussion held on outdoor lighting. 6:11 p.m. Thompson left the meeting. Motion by Hoegh to install two (2) LED lights on the Transfer Building and a LED motion detector light on the Scale House, second by Sornson. All voted Aye. Director Hansen informed the Commission that Elmquist Electric would be converting the Excel bailer from fuses to a breaker box.

6:29 p.m. Motion by Anthofer to adjourn, second by Sornson. All voted Aye.

Approved: _____ Attest: _____