

SUPERVISOR'S MINUTE BOOK 2018

February 27, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Board Chairman Thompson. Present were Rick Thompson, Todd Nelsen and Gary VanAernam. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, Mitch Rydl, Bruce Haag, Tyler Bruck, Hunter Voigts, Jill Christensen, Sarah Jennings and Miranda Bills.

Motion-Nelsen Second-Thompson to approve the agenda with the addition of audit draft responses. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the minutes of February 20, 2018. Vote-all in favor. Motion-VanAernam Second-Nelsen to approve the deletion of asset #2190, Dell Optiplex 360 terminal. Vote-all in favor. Motion-Nelsen Second-VanAernam to approve the deletion of asset #2269 Dell Optiplex 360 terminal. Vote-all in favor.

Motion-Nelsen Second-VanAernam to approve a credit card with a \$500.00 limit for the Attorney's department. The Board reviewed the budget.

Mitch Rydl reviewed funding for upcoming projects that will be using the farm-to-market funds and also discussed funding the county receives from the State regarding road money. Reviewed SWAP money between the Feds and the State. Rydl asked if the budget could be changed so they could go ahead and put the new building back in. The Board called Auditor Frederiksen in and asked if it was too late to change the FY19 budget that was presented as requested by them the previous day. Auditor went to move/adjust all item's back as requested in roadside /sheriff Dept of Justice funds; remove rural basic interfund loan for tif bond;move loan expenditures into capital projects/debt service funds and incorporate all transfers in/out of these funds as needed to make this flow work. Supervisors also agreed to have auditor correct board coding of tif/urban renewal advertising out of general basic funds into the capital projects fund. Auditor confirmed with Board that she is still waiting for them to decide when/how to move forward with FY18 budget amendment.

Motion-Nelsen Second-VanAernam to approve Resolution 2018-18 as follows. Vote-all in favor.  
Resolution 2018-18

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1<sup>st</sup>, 2018, Kent Grabill, Roadside Manager/Weed commissioner, hour wage will be \$19.86.

**BE IT FURTHER RESOLVED**, that vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

Passed and approved this 27th day of February, 2018.

Board of Supervisors  
Audubon County, Iowa  
/s/ Rick Thompson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve Resolution 2018-19 as follows. Vote-all in favor.  
Resolution 2018-19

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1<sup>st</sup>, 2018, Chris Hemmingsen, Office Manager, hour wage will be \$17.85.

**BE IT FURTHER RESOLVED**, that vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

Passed and approved this 27th day of February, 2018.

Board of Supervisors  
Audubon County, Iowa  
/s/ Rick Thompson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-Nelsen Second-VanAernam to approve Resolution 2018-20 as follow. Vote-all in favor.  
Resolution 2018-20

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that effective July 1<sup>st</sup>, 2018, Dwight Jessen, Road Superintendent, wages will be \$53762.16 annual salary.

**BE IT FURTHER RESOLVED**, that vacation, sick leave and fringe benefits shall be the same as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003, excluding longevity.

Passed and approved this 27th day of February, 2018.

Board of Supervisors  
Audubon County, Iowa  
/s/ Rick Thompson

ATTEST: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to approve a utility permit for Heartland Divide Wind, LLC. Vote-all in favor. The Board reviewed a building permit for Sec.20-T81-R36W. Nelsen stated that a Master Matrix has already been completed for that building site. Rydl discussed a complaint about the slick roads on a school bus route and said that he had never received a school bus route from the school. Weekly activity: cutting trees and hauling sand from Willy. Discussion was held regarding a test road in Cass County and also overtime for a management position. Rydl reviewed future bridge replacement plans.

Auditor Frederiksen brought in the budget changes that were requested to make the newspaper noon deadline. Motion-Nelsen Second-VanAernam to amend the agenda to accept and file the Attorney's opinion regarding health insurance. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and file the County Attorney's opinion regarding the health insurance agreement and direct the Auditor to proceed with payroll accordingly. Vote-all in favor. Motion-Nelsen Second-VanAernam to discontinue the previous practice of full-time coverage for part-time employees. Vote-all in favor.

Bruce Haag, Tyler Bruck and Hunter Voights presented the Annual Conservation Review.

Auditor's Office notified BOS of sheriff union's employer letter of understanding regarding employee timesheet. Board responded with employee had on call time.

Motion-Nelsen Second-VanAernam to approve the Public Notice for the FY19 Budget with the public hearing set for March 13, 2018 at 10:00 a.m. Vote-all in favor. The Board worked on audit draft responses/audit financial statement checklist approval.

Attorney Sarah Jennings, Recorder Miranda Bills and Auditor Lisa Frederiksen discussed findings on ACA insurance requirements—this will only affect nonunion employee coverage. Board will work on issues/handbook changes at next/future meetings with HR consultant and attorney and direct needed payroll implementation of Auditor office accordingly.

Motion-VanAernam Second-Nelsen to adjourn at 2:29 p.m. Vote-all in favor.

Rick Thompson  
Chairman, Audubon Co, Board of Supervisors

Attest: Joni Hansen, Deputy  
Audubon County Auditor