

SUPERVISOR'S MINUTE BOOK 2020

January 7, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Vice-Chairman Todd Nelsen. Present: Gary VanAernam Absent: Rick Thompson. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, John Hansen, Deb Umland, Mike Blum, Miranda Bills, Chris Hemmingsen, Virginia Mennenoh, Mitch Rydl, Deb Campbell, Kent Grabill, Jami Schleimer and Sam Wendl.

Motion-VanAernam Second-Nelsen to approve the agenda with the addition of Recorder's staff. Vote-all in favor. John Hansen gave the custodial update and stated that Bill Cramer will be going back to his regular hours. Deb Umland discussed her upcoming conference board meeting with the Supervisors. Motion-VanAernam Second-Nelsen to approve the minutes of the January 2, 2020 meeting. Vote-all in favor.

Motion-VanAernam Second-Nelsen to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$623,767.52. Vote-all in favor.

Board of Supervisor update: Upcoming EMA and ACED meetings. Motion-Nelsen Second-VanAernam to approve Resolution 2020-2 as follows. Vote-all in favor.

**RESOLUTION 2020-2**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors, that the allowable reimbursement rate for Civil Service mileage be set at 57.5 cents per mile, per IRS, effective 1-1-2020.

Dated at Audubon this 7th day of January, 2020, with the vote thereon being as follows:

Ayes: Nelsen, VanAernam Nays: None

/s/ Todd Nelsen  
Vice-Chairman, Board of Supervisors

ATTEST:  
By: /s/ Joni Hansen, Deputy Auditor

Motion-VanAernam Second-Nelsen to accept and place on file the Recorder's December Report of Fees. Vote-all in favor. Motion-Nelsen Second-VanAernam to accept and place on file the Sheriff's Quarterly Report. Vote-all in favor. Motion-VanAernam Second-Nelsen to accept and place on file the Auditor's December month-end reports. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept the Recorder's Deputy, Carolyn Bruun, letter of resignation, effective January 16, 2020. Vote-all in favor. The Board asked Recorder, Miranda Bills, if the Board made the decision as to whether or not her deputy's position would be part-time or full-time as they saw that she was advertising for a full-time Deputy. Bills stated that she had checked with the county attorney and was told that it was the Recorder's decision. Presently waiting on written opinion by attorney.

Motion-VanAernam Second-Nelsen to accept and place on file a MMP update for Scott Halbur, ID#59617. Vote-all in favor.

Chris Hemmingsen, Zoning Administrator, met with the Board and gave an update and also a FY21 budget request. She stated that the Comprehensive Plan for the county needs updated as it hasn't been done since 2003. Region XII would handle the update for a cost of \$15,000.00 which would include new zoning maps and updating the zoning ordinances. The Board agreed that they should move forward with updating the Comprehensive Plan as it is needed.

Mitch Rydl gave the Second Road update. Motion-VanAernam Second-Nelsen to approve a UPV to JEO for the GR 15 & 17 project. Vote-all in favor. Weekly activity: Lincoln 12 and Cameron 7 work and cutting trees on M66 up to 190<sup>th</sup> St. Rydl discussed an ICAP claim that had been denied regarding a sign that had blown down. Rydl told claimant to talk to Dave Lake our agent. Discussion was held on discontinuing the use of snow fence in rural areas as Rydl doesn't think it is cost effective and the savings throughout the years of little snow would be more than the cost of plowing snow.

Auditor Lisa Frederiksen discussed with the Board the FY19 Adjusting Journal Entries report from the State Auditor. Nelsen signed the report required by the State after reviewing with Frederiksen.

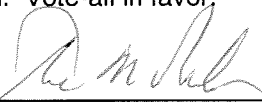
The Board discussed the draft of the Victim Witness resolution received from the attorney. The Board discussed the FY19 Adjusting Journal Entries report with Treasurer Deb Campbell. The Vice-Chair recessed the meeting at 12:30 p.m. The Board reconvened at 1:05 p.m.

The Board met with Kent Grabill, Weed Commissioner, to review his budget. Kent stated that he is more of a manager and doesn't receive much overtime. He has put in his budget a \$1.00 per hour increase (a 4.55% increase) for himself and also a .50 increase and additional .60 increase for employee Cory Olds. Nelsen stated that a 2.5% increase for Kent would be .55 per hour. When reviewing the budget, Grabill stated that he has been spraying more trees, will need tires for the tractor and a new laptop. The telephone increase would be for tablet data. Grabill also requested to trade the wheeled Bobcat for a new tracked

Bobcat. Two quotes were presented and the cost would be approximately \$30,000.00 with trade. Nelsen stated that they would have to see what the compensation board recommends regarding raises and that if there would be cuts, that possible they would have to hold off on the Bobcat trade.

Mitch Rydl reviewed the Secondary Road budget. He stated they would be trading in four graders and would be keeping one. Two of the new graders would need new snow equipment. He would also like to sell four of the pick-ups and replace with two standard pick-ups and two with flat-beds at the GM government price. He also is requesting to buy a new low boy semi-trailer. Rydl discussed the cost of purchasing rock and getting it delivered to the county, the cost of asphaltting roads and putting down rejuvenator and how it prolongs the life of the road and also bridge and culvert work in the new budget. It was stated that the union employees would be receiving a .50 per hour increase per the union contract; Shawn Paulsen would be receiving \$23.06 per hour per union contract and that Chris Hemmingsen would receive a 4% increase to go to \$20.50 per hour (actually when calculated is a 4.8% increase). Rydl discussed that they are considering changing the policy on field entrances so that the landowner would be responsible for the cost and installation of a new field entrance. The landowner would be able to buy the tube from the county, have it privately installed and then the county would inspect it to assure it was done correctly. Rydl also stated they would allow one entrance per forty acre tract. Rydl stated they have a new tracing system in the budget as the current one isn't working correctly and that the new software would be more accurate and that the monthly fee would be less. Nelsen stated that he didn't know if the transfer could come out of rural basic as that fund is capped. Nelsen stated that if cuts had to be made that they might have to consider taking the new pick-ups out. Nelsen discussed TIF budgeting and that they should rely on the Auditor's knowledge of TIF budgeting. No verbal promises were made.

There being no further business, Motion-VanAernam Second-Nelsen to adjourn the meeting at 4:08 p.m. Vote-all in favor.

  
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Vice-Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor