

SUPERVISOR'S MINUTE BOOK 2022

October 18, 2022

The Regular Meeting of the Board of Supervisors was called to order at 9 a.m. by Chairman Doug Sorensen. Others attending were: Gary VanAernam, Rick Thompson, Diana Munch, Becky Marten, Ben Linde, John Hansen, Miranda Bills, Deb Umland, Chris Swensen, Ashley Madsen, Mitch Rydl, Tyler Thygesen, Justin Veik and Matt Butler of Engineering Technologies Inc. Motion-Thompson Second-VanAernam to approve the agenda. Vote-all in favor.

Motion-Thompson Second-VanAernam to approve the minutes of October 11 with addition of statement from Thompson. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of October 12, 2022. Vote-all in favor.

Motion-Thompson Second-Sorensen to approve Resolution 2022-64 with the change of allocation to Fairboard to be \$25,000. Vote-all in favor.

RESOLUTION 2022-64

WHEREAS, the County continues to engage in planning for the future; and
WHEREAS, the Board of Supervisors gives careful consideration to various expenditures that are vital to the county services provided and that are necessary in the future; and
WHEREAS, the Board of Supervisors believes it is necessary to designate certain funds to assist in the payment of these expenditures in the future; and
WHEREAS, the Board of Supervisors has an ongoing assigned Resolution 2017-3 in place;
BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that for the FY22 FYE, the following amounts be additionally assigned from the ending cash balance:

\$25,000 from General Basic to cover the July allocation to Fairboard

\$18,750 from General Supplemental to cover budgeted Quarter 1 allocation to EMA

Passed and approved this 18th day of October, 2022 with the vote thereon being as follows:

Ayes: Sorensen, Thompson, VanAernam Nays: None

/s/ Doug Sorensen

Chairperson, Audubon County Board of Supervisors

ATTEST: /s/ Becky Marten, Deputy

Audubon County Auditor

Motion-Thompson Second-VanAernam to approve and sign Ahlers and Cooney (Mike Galloway) contract for legal services. Vote-all in favor. Discussion was held and Suzanne Gerlach will be contacted per telephone at next meeting (October 25th) concerning bonding issues with the Motorola project.

Motion-Thompson Second-VanAernam to accept and file MMP original management plans with N&J Smith Farms #65024 and ALKAJA (AMVC) #65042. Vote-all in favor.

Justin Veik and Matt Butler of Engineering Technologies Inc displayed the Courthouse HVAC plans and their intention is to send out bids which would be due in January. Discussion was held by various departments on how the project would be handled as far as whether departments will be able to stay in their offices, odors, dust control, etc. BOS gave their approval for a set of plans to be sent to Camblin Heating in Atlantic for their review and quote. This is common practice to send out plans and get their input on possible changes which might need to be made that ETI hadn't thought about. Boilers, placement of radiators and styles were discussed. Thompson asked Attorney Swensen if he had any concerns and Attorney stated he is concerned about the noise that will come from the placement of a unit in an adjoining closet. They stated the unit is very quiet and that the noisy equipment will be outside of building. Ventilation in the jail area was also discussed and all upgrading will be done in compliance with jail regulations. Clerk of Court Madsen asked if there had been any consideration given to off-site placement of offices and Veik stated he didn't think this would be necessary.

Attorney Swensen presented resignation letter of Annie Brinks. Swensen has requested that she remain on staff as part-time employee. Motion-Thompson Second-VanAernam to accept resignation letter and approve Resolution 2022-65. Vote-all in favor.

RESOLUTION 2022-65

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that Annie Brinks, current full-time legal assistant, will be employed as an "As Needed Legal Assistant" in the Audubon County Attorney's office effective October 19th, 2022. There will be no benefits. The hourly wage will be \$18.50.

This position will continue, as needed, on a temporary basis, until the regular full-time legal assistant position is filled.

Dated this 18th day of October 2022

/s/ Doug Sorensen,

Chairperson Board of Supervisors

Attest: /s/ Becky Marten, Deputy

Motion-Thompson Second-VanAernam to go into closed session pursuant to Iowa Code 21.5 (c) at 10:55 a.m. Vote-all in favor. Motion-Thompson Second-VanAernam to come out of closed session at 11:05 a.m. Vote-all in favor.

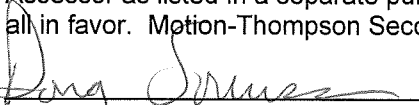
After review Motion-Sorensen Second-VanAernam to approve Journal Entries as submitted by Auditor to correct invoice codings. Vote-all in favor.

Engineer Rydl presented final plan submittal for F32 west and reviewed such. Motion-Thompson Second-VanAernam to approve F32 West plans for final plan submittal. Vote-all in favor. Rydl discussed bridge projects and crew work, pavement markings are done, gave bridge and road project updates. Extensive discussion by Rydl on consolidated Audubon County urban renewal plan project description listings and estimates of costs and reviewed TIF areas, projects completed and costs of projects. He also listed new projects coming up along with their costs.

Supervisors reviewed FY23 budget amendment and Supervisors Sorensen visited with Sheriff's Department. Motion-Thompson Second-VanAernam to set Budget Amendment public hearing date for 10 a.m. November 1, 2022 and public notice to be published. Vote-all in favor.

Tyler Thygesen discussed with the Board the meeting to be held on Wednesday with landowners where they are requesting to put the E911 tower. Sorensen also questioned whether additional bids were received other than Motorola/Unplugged Wireless. Thygesen stated Motorola is a state bid.

Board reviewed claims and Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, Emergency Management Director, E911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$579,651.93. Vote-all in favor. Motion-Thompson Second-VanAernam to adjourn at 1:07 p.m. Vote-all in favor.


Chairman, Board of Supervisors


Audubon County Auditor