

SUPERVISOR'S MINUTE BOOK 2018

June 26, 2018

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. Present were Rick Thompson and VanAernam. Nelsen absent. Others present were Laura Bacon, Doug Weston, Todd Johnson, Lisa Frederiksen, Diana Munch, Jeanne Schwab, Mitch Rydl and Miranda Bills.

Motion-Thompson Second-VanAernam to approve the agenda. Vote-all in favor.

Custodian update included dispatcher bullet proof door, elevator and the boiler.

Motion-VanAernam Second-Thompson to approve the minutes of the June 19, 2018 board meeting. Vote-all in favor.

Sheriff Johnson read his resolution to the Board making Deputy Sheriff Chris Reischl's status as-needed. Vote-all in favor. Motion-VanAernam Second-Thompson to approve Resolution as read. Vote-all in favor.

RESOLUTION NO 2018-35

Be it hereby resolved by the Audubon County Board of Supervisors, that a status change for Christopher Reischl be approved as an as-needed Deputy Sheriff effective June 22, 2018. His wages will be set at \$20.00 per hour and this position will follow the union contract.

Dated at Audubon this 26<sup>th</sup> day of June, 2018, with the vote thereon being as follows:

AYES: Rick Thompson and Gary VanAernam NAYS:

Audubon County Board of Supervisor

ATTEST: /s/ Diana Munch

By: /s/ Rick Thompson, Chairman

Auditor Frederiksen discussed the hiring of as needed Auditor Clerk Karen Goans with having 39 years of experience as Auditor assistant. Motion-Thompson Second-VanAernam to approve Resolution 2018-36 as follows. Vote-all in favor.

Resolution 2018-36

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that, pending passage of pre-employment physical, Karen Goans be hired as an as-needed Auditor Clerk at \$ 17.76 /hour—no benefits (insurance /paid time off) when staffing/workload requires the need.

Dated at Audubon County, Iowa this 26th day of June, 2018.

/s/Rick Thompson

ATTEST: /s/Diana Munch, Deputy

Chairperson, Board of Supervisors

Audubon County Auditor

Audubon County, Iowa

Motion-VanAernam Second-Thompson to approve Resolution 2018-37 as follows. Vote-all in favor.

Resolution 2018-37

WHEREAS, there were warrants having been issued and are outstanding for more than one year, the Auditor therefore is directed to cancel the following warrant pursuant to §331.554(7) of the Code of Iowa:

Check#	Date Issued	Amount	Issued To
517613	09/20/2016	25.00	District IV Conservation
518629	02/21/2017	20.00	Bruce Haag
518896	03/21/2017	10.00	Hunter Voigts

WHEREAS, also pursuant to §331.554(7) of the Code of Iowa, a person may file a claim with the Auditor for the amount of the canceled warrant within five years of the date of cancellation.

AND WHEREAS, upon showing proper proof that the claim is true and unpaid, the Auditor shall issue a warrant drawn upon the fund from which the original warrant was drawn.

BE IT THEREFORE, RESOLVED, by the Audubon County Board of Supervisors that pursuant to §331.554(7) of the Code of Iowa, the above warrant be canceled by the Auditor and that Auditor/Treasurer correct records accordingly effective June 26, 2018.

Dated at Audubon this 26<sup>th</sup> day of June, 2018.

/s/Rick Thompson

ATTEST: /s/Diana Munch

Chairperson, Audubon County Board of Supervisors

Audubon County Deputy Auditor

Motion-VanAernam Second-Thompson to accept/place on file a MMP update for JEM Investments, LLC ID#64782, Lincoln 31. Vote-all in favor.

Jeanne Schwab – PHN Administrator informed the board of the resignation of Board of Health member Dr. Christopher Stubbs. Motion-Thompson Second-VanAernam accept the resignation of Dr. Christopher Stubbs and to approve Dr. Stephanie Vampola to the vacancy term ending December 2019. Vote-all in favor.

Auditor Frederiksen explained the Appropriations Resolution as presented. Board wanted to wait to discuss with absent board member Nelsen and also agenda item - departmental request for June payments.

BOS outside meetings update.

Motion-VanAernam Second -Thompson to recess at 9:37 and reconvened at 10:00 am

Engineer Rydl presented agenda items. Motion-VanAernam Second-Thompson to approve Windstream utility permit for CA34 on 160<sup>th</sup>. Vote-all in favor. Motion-Thompson Second-VanAernam to approve Windstream utility permit for LE25, Lark & 200<sup>th</sup>. Vote-all in favor. Rydl continued secondary road update.

Discussed VA Director FY19 wage increase and will put on for next week's agenda item

Andrew from ICIT did a conference call regarding an IT audit of services needed. A greet/survey meeting will be held and then a follow up meeting (possibly closed session) for review. Costs to the county will involve travel-lodging and meals of around five personnel. Rydl asked how this will be paid and board was undecided.

Auditor Frederiksen asked about processing any other claims. Board stated they were under the assumption of no more FY18 bills. Also discussed OCIO (Office of the Chief Information Officer) services and setting up meeting with Cybersecurity Coordinator. Board instructed Auditor to move forward with meeting.

Auditor Frederiksen recommended Board to consider appropriating percentage of department requests if they felt a need to monitor budget versus actual spending habits of any particular department(s) to prevent non-budgeted end-of-year spending in order to use excess amounts in other line items. VanAernam agreed. Board vowed they would look at departments quarterly or semi-annually and take necessary steps to watch taxpayer monies. Motion-Nelsen Second-VanAernam to approve the FY19 Appropriations Resolution as presented. Vote-all in favor.

**APPROPRIATIONS RESOLUTION 2018-38**

**WHEREAS**, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2018, in accordance with 331.434 (6), Code of Iowa,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Audubon County, Iowa as follows:

SECTION 1. The amounts itemized to the departments or offices are listed as follows:

Board of Supervisors (1) .....	\$161,540	Auditor(2).....	\$379,076
Treasurer (3) .....	\$220,520	Attorney(4).....	\$258,145
Sheriff (5).....	\$1,297,795	Recorder(7).....	\$136,897
Engineer (20).....	\$5,301,643	Veterans Affairs(21).....	51,580
Conservation Board(22) .....	\$396,220	Public Health Board(23) .....	\$559,758
Weed Commission/Roadside(24).....	\$274,984	Social Services(25).....	\$12,400
Sanitarian (27).....	\$ 27,900	Juvenile Justice (30).....	\$14,268
Misc. Court (31).....	\$18,100	General Services( 51).....	\$317,475
Data Processing(52) .....	\$97,100	Mental Health(60).....	\$158,862
Non-Departmental (99).....	\$3,355,292		

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state laws, the appropriations authorized under Section 1 shall constitute authorization for the department or office listed to make expenditures or incur obligations, effective July 1, 2018.

SECTION 3. In accordance with 331.437, Code of Iowa, no department or office shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If, at any time, during the 2018-2019 budget year the Auditor shall ascertain that the department will be over that said department's total appropriation, she shall immediately inform the Board and recommend appropriate corrective action.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which accounts shall indicate the amount of the appropriation, the amounts charge thereto, and the unencumbered balance. The Auditor shall report the monthly status of such accounts to the applicable departments and offices during the 2018-2019 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2019.

Passed this 26th day of June, 2018, with the vote thereon being as follows:

AYES: Nelsen/VanAernam/Thompson

NAYS:

Attest: /s/Lisa Frederiksen

/s/Rick Thompson

Audubon County Auditor

Chairperson, Audubon County Board of Supervisors

Motion-Thompson Second-VanAernam to adjourn at 12:35 p.m. Vote-all in favor.

Rick Thompson  
Chairman, Audubon Co. Board of Supervisors

Attest: Diana Munch  
Audubon County Auditor, Deputy