

SUPERVISOR'S MINUTE BOOK 2019

June 4, 2019

The regular meeting of the Board of Supervisors was called to order at 1:35 a.m. by Chairman Todd Nelsen. Present: Rick Thompson, Gary VanAernam. Others present were Lisa Frederiksen, Joni Hansen, Becky Marten, Doug Weston, Tiffany Henkle, Todd Johnson, Deb Campbell, Teresa Murray, Chris Hemmingsen, Mitch Rydl, Sarah Jennings and Renee Von Bokern via telephone.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Clerk of Court fees and Windstream notice. Vote-all in favor. Doug Weston stated the elevator inspector was coming today.

Tiffany Henkle and Todd Johnson discussed the split of IT claims and reviewed how they arrived at a total of \$4058.64 for IT services from January to the end of June. Board

Teresa Murray informed the Board of a Lunch and Learn scheduled for June 26 and asked if they would be willing to grill for that training and the Board agreed.

Motion-VanAernam Second-Thompson to approve minutes of May 29, 2019 meeting. Vote-all in favor.

The Board placed a call to Renee Von Bokern and along with Teresa Murray discussed a Public Health addendum to the County handbook regarding ongoing public health concerns. Teresa had a request to grandfather in 1 RN and 2 HCA employees (P LaFoy, P Clark & S Murray) for potential temporary "less-than-3-consecutive months of reduced hours/per calander year" to be able to maintain their family insurance plan. VonBokern will draft an addendum for approval at the June 20 Board of Health meeting. Teresa had received attorney general opinion from Sarah Jennings regarding insurance and Supervisor authority to provide/administer the county's plan. When questioned, Murray responded this reduction event had possibly happened once in the past 5 years; was not sure why previous part-time positions had been increased to full-time.

Mitch Rydl and Chris Hemmingsen met with the Board. Motion-VanAernam Second-Thompson to approve the IDOT FY19 budget amendment. Vote-all in favor. Discussion was held regarding the split of IT claims and Rydl agreed to a \$3000.00 journal entry for payment of IT services from January to the end of June. Nelsen questioned Auditor Frederiksen on reserves and was directed to Treasurer for most current cash balances. Treasurer Deb Campbell brought cash ledger balances for the Board to review. Discussion was held regarding work on 280th Street.

Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$279,644.33. Vote-all in favor.

Motion-VanAernam Second-Thompson to approve 3% raise with Resolution 2019-22 as follows. Vote-all in favor.

Resolution 2019-22

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective July 1, 2019, hourly rate of as-needed Auditor Assistant Becky Marten be raised to \$19.32/hour.

Dated at Audubon County, Iowa this 4th day of June, 2019.

/s/ Todd M. Nelsen, Chairperson

Board of Supervisors, Audubon County, Iowa

ATTEST:

By: /s/ Joni Hansen, Deputy Audubon County Auditor

Motion-Thompson Second-VanAernam to approve 3% raise Resolution 2019-23 as follows. Vote-all in favor.

Resolution 2019-23

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that Deputy Auditor Joni Hansen hourly pay be \$20.50/hours effective July 1, 2019.

Dated at Audubon County, Iowa this 4th day of June, 2019

/s/ Todd M. Nelsen, Chairperson,

Board of Supervisors, Audubon County, Iowa

ATTEST:

By: /s/ Joni Hansen, Deputy Audubon County Auditor

Motion-Thompson Second-VanAernam to accept and place on file the Recorder's May Report of Fees. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and place on file the Clerk of Court's May Report of Fees. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept/place on file MMP update for Gleason Farms Inc. - Chad's Site, ID#66867. Vote-all in favor. Motion-Thompson Second-VanAernam to accept/place on file MMP update for Douglas Gleason-Gleason Farms Inc.-Home #, ID#61327. Vote-all in favor.

Board of Supervisor update – Heart of Iowa, New Opportunities, EMA and Valley Business Park meeting updates.

Doug Weston let the Board know that elevator inspection was OK and that the new door restrictor would have to be in place by January 1, 2020. Weston will get a quote.

Motion-Thompson Second-VanAernam to approve the Nyhart Service Agreement for interim GASB 75 valuation and forward to Nyhart. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and file the Auditor's May month-end reports. Vote-all in favor.

Nelsen discussed the process involved for liability and property insurance quotes and stated they would put out an official request for bids in November.

The Board requested the Auditor's office to prepare a department memo stating the last claim date for the fiscal year would be June 18 and to do a corrective journal entry to recode the road vacation invoice in the amount of \$18.77 to Secondary Roads which Board had miscoded. Auditor office also directed to prepare journal entry to recode past Jan-June IT expenses according to Nelsen's notes.

The Board discussed review of budget-to-actual spending through June 4th and the options for appropriations with Auditor Frederiksen. General Basic reserves/potential budget cut concerns were discussed along with line-item under/over spending of appropriations. Also discussed inconsistencies with departmental budget treatment. Auditor explained her difficulty with attempts to advise/recommend ways to save reserves on behalf of taxpayers and treat departments in a more equitable manner; however it is ultimately a decision of the Board to maintain these reserves, departmental budgets/wage increases, and set the levy rates. Supervisors offered to better look at actual-vs-budget spending (know where the excesses are) and more carefully review budget requests during upcoming fiscal year. Reminder given that same commitment was made by the Board last June and in prior years; Auditor will move forward with 100% appropriation of FY20 budget amounts.

The Board gave Sarah Jennings a bankruptcy notice from Windstream that they had received and she told them to shred it. A denied claim for drug dog memorial was discussed and Jennings stated that it was allowable out of confiscated (equitable sharing) funds -- it will be submitted for payment on the 18th. The Board discussed budget line items and Sarah explained that the new credit card scanner and computer were part of the collections program stating that this program will generate money for Audubon County that is currently going to Cass County.

Motion-Thompson Second-VanAernam to adjourn the meeting at 1:48 p.m.



Chairman, Audubon Co. Board of Supervisors

Attest 

Audubon County Auditor