

SUPERVISOR'S MINUTE BOOK 2020

March 17, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam, Todd Nelsen via telephone. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, John Hansen, Phil Mennenoh, Robert Nelson, Gary Riesgaard, Todd Johnson, Kim Johnson, Amanda Kommes, Suzanne Cooner, Teresa Murray, Miranda Bills, Deb Umland, Chris Erlandson, Tiffany Henkle, Melissa Thygesen and Mitch Rydl/Chris Hemmingsen via telephone.

Motion-VanAernam Second-Thompson to approve the agenda with the addition of Robert Nelsen and courthouse hours. Vote-all in favor.

John Hansen gave the custodial update and stated that the replacement of traps is complete and that the elevator inspector will be coming up.

Motion-VanAernam Second-Thompson to approve the minutes of the March 10, 2020 meeting. Vote-all in favor.

Robert Nelson, Public Health Administrator, and Phil Mennenoh, Emergency Management Director, met with the Board and Department Heads to update the Board on the coronavirus and the need to minimize exposure. Much discussion was held as to how to implement restrictions, notices, entrances to the building and testing. Suzanne Cooner of the hospital gave information regarding procedures they are following at the hospital. Phil Mennenoh stated that we have been notified of being designated Level 1-Emergency Operations. Motion-VanAernam Second-Thompson to amend the agenda to add an Emergency Declaration. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the COVID-19 Audubon County Emergency Declaration as follows. Vote-all in favor.

COVID-19 AUDUBON COUNTY EMERGENCY DECLARATION

Date: March 17, 2020

Whereas COVID-19 is spreading across the globe as a pandemic.

Whereas COVID-19 is further spreading across the United States and Iowa.

Whereas the number of confirmed cases in Iowa are increasing.

Whereas the County of Audubon, Iowa has experienced significant disruption to services.

Whereas the County of Audubon, Iowa has become overwhelmed with the mitigation efforts and preparation to response of the arrival of COVID-19 virus.

Therefore the Audubon County Board of Supervisors has declared a state of emergency authorized under Iowa State Statue invoking mutual aid agreements and applying to the State of Iowa for assistance.

/s/Todd M. Nelsen

Dated: 3/17/20

/s/Rick Thompson

Dated: 3/17/20

/s/ Gary VanAernam

Dated: 3/17/20

The Board will meet Wednesday, March 18 at 4:00 p.m. to discuss Emergency Operations.

Mitch Rydl gave the Secondary Road update via telephone. Motion-Thompson Second-VanAernam to approve a utility permit for Northern Natural Gas in Sec. 6, Audubon Township. Vote-all in favor. Weekly activity: discussed trailer, crews doing shoulder work and bridge work. Rydl stated Shawn Paulsen will be taking a truck home to report directly to a pour site.

Lisa Frederiksen discussed the budget with the Board and informed them that the timeframe has been extended for submission of budgets.

Todd Johnson and Melissa Thygesen met with the Board to discuss the hiring of a 5<sup>th</sup> dispatcher as they have advertised for a part-time position and have not had good results. Motion-Nelsen Second-VanAernam to approve an additional full-time dispatcher position. Vote-all in favor.

Chris Erlandson asked the Board how they wanted him to proceed as to whether he should keep coming in to the courthouse or if he should work remotely. The Board will get back to him.

Motion-VanAernam Second-Thompson to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$78,735.25. Vote-all in favor.

Board of Supervisor update – ISAC meeting.


Motion-VanAernam Second-Thompson to accept the bid of \$40.00 for the typewriter stand from Diana Munch. Vote-all in favor.

Motion-VanAernam Second-Thompson to accept and file the MMP annual updates for AMVC RE LLC-South Fork, ID#63613; Kyle Kjergaard-Jensen Farm Pork, ID#62686; Lawrence Handlos-Irlmeier Site, ID#68002 and Holly Kjergaard-Lauritsen, ID#62651. Vote-all in favor.

The Board convened as the Board of Canvassers to canvass the results of the Audubon Special School Election-Second Tier at 1:00 p.m. The Board canvassed the votes from the March 3, 2020 Special Audubon School election to count the votes from the Audubon School voters in the County of Guthrie. The official results will be forwarded to the Audubon School.

The Chairman recessed the meeting at 1:07 p.m. The Board reconvened at 3:50 p.m. A phone call was made to Todd Nelsen and the closing of the courthouse was discussed with Phil Mennenoh, Bob Nelsen and Kim Johnson. Motion-VanAernam Second-Nelsen to close the courthouse to the public and keep the doors locked until further notice, the public may call in and make appointments.

Motion-VanAernam Second-Thompson to adjourn the meeting at 4:08 p.m. Vote-all in favor.

  
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Chairman, Audubon Co. Board of Supervisors

Attest:   
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Audubon County Deputy Auditor