

SUPERVISOR'S MINUTE BOOK 2022

June 21, 2022

The regular meeting of the Board of Supervisors was called to order at 9:00 a.m. on June 21, 2022 by Chairman Doug Sorensen. Others present were Gary VanAernam, Rick Thompson, Becky Marten, John Hansen, Miranda Bills, Mitch Rydl, Dave Lake and Megan Nielsen of Community Insurance, Melissa Thygesen, and Chris Swensen. There were technical difficulties with the Zoom which was resolved and Zoom was joined later in the meeting. Motion-Thompson Second-Sorensen to approve agenda. Vote-all in favor.

Dave Lake and Megan Nielsen representing Community Insurance reviewed their quote from ICAP. Motion-Thompson Second-VanAernam to approve increased deductible quote. Vote-all in favor. Motion-Thompson Second-Sorensen to approve the ICAP renewal package with proposed premium increase rate. Vote-all in favor. Motion-Thompson Second-Sorensen to approve the minutes of June 8, 2022. Vote-all in favor. Motion-Thompson Second-VanAernam to approve the minutes of June 14, 2022. Vote-all in favor. Motion-Thompson Second-Sorensen to approve the minutes of June 17, 2022. Vote-all in favor.

Custodian John Hansen discussed the Janning Tile bid for new flooring in the old Assessor's Office. The Board advised Hansen to proceed and they will add this to next week's agenda for approval. There was also discussion of the window project. Motion-Thompson Second-VanAernam to approve the estimate given by Twin Construction for ordering new Courthouse windows. Vote-all in favor. Hansen discussed the temperature in the IT room and how to decrease this. Sheriff will be working on removing some of the equipment in the room.

Recorder Bills discussed the block of hours and quote presented and to be signed for Heartland Business Systems. Telephone call from Keri McMahon explaining the HBS flex service contract and telephone contact numbers. They will have an IT person at the Courthouse on Fridays for at least four weeks to assist with IT situations. Motion-Thompson Second-VanAernam to approve the HBS quote of \$5500 for block of service. Vote-all in favor. Motion-Thompson Second-Sorensen to approve the Civil Service mileage rate be increased to 62.5¢ per mile, per IRS, effective July 1, 2022. Vote-all in favor.

RESOLUTION 2022-36

Be it hereby resolved by the Audubon County Board of Supervisors, that the allowable reimbursement rate for Civil Service mileage be set at 62.5¢ per mile, per IRS, effective 7-1-2022.

Dated at Audubon this 21st day of June, 2022, with the vote thereon being as follows:

Ayes: Sorensen, Thompson, VanAernam Nays:

/s/Doug Sorensen

Attest: /s/Becky Marten, Deputy

Chairperson, Audubon County Board of Supervisors

Audubon County Auditor

Motion-Thompson Second-VanAernam to approve Asset #2755 Absentee mini OVCS scanner and Asset #2754 Fujitsu 7160 document scanner (election equipment). Vote-all in favor. Motion-Thompson Second-VanAernam to approve the payment of claims as submitted by various departments, Emergency Management Director, E911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$822,609.41. Vote-all in favor.

Engineer Rydl reviewed utility permit. Motion-Thompson Second-VanAernam to approve utility permit for Windstream fiber relocate in Douglas Township Section 34. Vote-all in favor. As previously approved Motion-Thompson Second-Sorensen to approve and sign County Engineer Mitch Rydl's contract for fiscal years ending on June 30, 2023, June 30, 2024 and June 30, 2025. Vote-all in favor. Motion-Thompson Second-VanAernam to approve Resolution 2022-37 Kent Grabill'sl FY23 salary.

Resolution 2022-37

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective July 1, 2022, Kent Grabill, Roadside Manager/Weed Commissioner, hourly wage be \$25.58. Increase in wage rate includes \$2000/year as Weed Commissioner and 6% as Roadside Manager.

Passed and approved this 21st day of June, 2022.

/s/Doug Sorensen, Chairperson

Attest: /s/Becky Marten

Audubon County Board of Supervisors

Deputy Auditor

Motion-Thompson Second-VanAernam to approve Resolution 2022-38 salary increases for George Parris and Jami Schleimer. Vote-all in favor.

Resolution 2022-38

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective July 1, 2022, George Parris, Assistant to the Engineer, annual salary be \$79,500 and Jami Schleimer, Road Superintendent's annual salary be \$58,206.72.

Passed and approved this 21st day of June 2022.

/s/Doug Sorensen, Chairman
Audubon County Board of Supervisors

Attest: /s/ Becky Marten
Deputy Auditor

Motion-VanAernam Second-Thompson to approve Resolution 2022-39 Linda Bills wage increase. Vote-all in favor.

Resolution 2022-39

BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors that effective July 1, 2022, Secondary Roads Department office manager, Linda Bills, receive her 3-month probationary hourly wage to \$19.75. She is eligible for an additional increase at her 6-month and 1st year anniversary dates. Future annual July 1st raises will be as per union contract.

Passed and approved this 21st day of June 2022.

/s/Doug Sorensen, Chairman
Audubon County Board of Supervisors

Attest: /s/ Becky Marten
Deputy Auditor

Engineer Rydl discussed job description for Engineer Tech I and the qualifications necessary. He would like to promote Shawn Paulsen to this position as he is presently doing surveys and bridge inspections. He had consulted with HR Von Bokern with her approval. Motion-Thompson Second-VanAernam to approve Resolution 2022-40. Vote-all in favor.

Resolution 2022-40

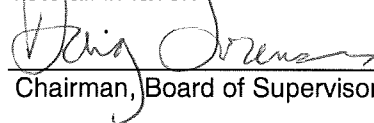
BE IT HEREBY RESOLVED, by the Audubon County Board of Supervisors, that effective July 1, 2022 Shawn Paulsen be promoted to the position of Engineer Tech 1 with hourly wage to be set at \$26.50.

Passed and approved this 21st day of June 2022.

/s/Doug Sorensen, Chairman
Audubon County Board of Supervisors

Attest: /s/ Becky Marten
Deputy Auditor

Supervisor Thompson left the meeting at 12:25 p.m. for another meeting. Rydl gave updates on bridge projects and the planning and zoning concerns. Attorney Swensen discussed the flood plain ordinance concerns and Rydl stated Region XII was also working on ordinances. The ordinances will again be reviewed at the next meeting. Motion-VanAernam Second-Sorensen to adjourn at 12:45 p.m. Vote all in favor.


Chairman, Board of Supervisors


Audubon County Deputy Auditor