

SUPERVISOR'S MINUTE BOOK 2021

July 13, 2021

The regular meeting of the Board of Supervisor's was called to order at 8:31 a.m. by Chairman Rick Thompson. Others present were Doug Sorensen, Chassity Musfeldt, Rick Hunsaker, Mitch Rydl, Todd Johnson, Sara Slater, Joel (IP Pathways), Tanner Clark, Lisa Frederiksen, Jeanne Schwab, Miranda Bills, Joel Rohne (via zoom), Chris Swensen, Phil Mennenoh, Diana Munch, Mitch Rydl, Jotham (Guthrie County), Jo (Guthrie County) and _____ via text. Van Aernam was absent.

Motion-Sorensen Second-Thompson to approve the agenda. Vote-all in favor.

Rick Hunsaker from Region 12 came to discuss possibly increasing the amount of money from \$5,000 to \$10,000 the county provides to the Housing Trust Fund in the FY 23. He also spoke on the Revolving Loan Fund and asking the county to consider matching \$50,000 towards it.

Joel from IP Pathways stopped by to introduce the new IT tech Tanner Clark. Discussed how many days per week during his training he would be at the court house verse remotely.

Sheriff Todd Johnson came to discuss getting new keycards for the Court House, preferably at least two departments acting as a cardholder.

Motion- Sorensen Second- Thompson to approve having Collen Riesgaard sign over her keycard rights and have the Auditor's Office and Sheriff's Department hold the keys. Vote-all in favor.

Motion- Sorensen Second- Thompson to approve the minutes from July 6th, 2021. Vote-all in favor.

Joel Rohne, IT Director, with ICIT group talked about visiting the Courthouse to give a second opinion on what needs completed/updated. The Courthouse would just have to pay for the expenses for them to come here. A later date will be set up for a visit.

Motion- Sorensen Second- Thompson to accept/file MMP annual updates for Gleason Farms Inc (East) #57666, Daniel Lauritsen-Jensen Farm #62131. Vote-all in favor.

Motion- Sorensen Second- Thompson to accept/file for Multi-Pig Nursery Cameron Twp #61060. Vote-all in favor.

Attorney Chris Swensen inquired about the keycards and having a protocol set in place in the event a new key is requested. He also inquired on the order of the State Auditor and wanted to see the order on Public Health. He would like to have, in writing, who has access to Public Health.

Motion- Sorensen Second- Thompson to accept/file Clerk of Court's Fees collected for June 2021. Vote-all in favor.

Motion- Sorensen Second- Thompson to approve/sign revised Payroll Deductions Resolution as follows. Vote-all in favor.

PAYROLL DEDUCTIONS RESOLUTION 2021-34

WHEREAS, it is desired to have payroll deductions for state and federal taxes, IPERS, FICA, ISAC (Group Health Insurance/Delta Dental/Delta Vision/Reliance Accident/Life), AFLAC, Manhattan Life Insurance, Flex Plan Benefits including Trust/Dependent Care/Health, Reliance Life and Accidental Death, Midwest Group Benefits, Liberty National Life

WHEREAS, pursuant to 331.506 (3). Code of Iowa, the Board of Supervisors may authorize the Auditor to issue warrants without prior approval.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Audubon County, Iowa, to authorize the County Auditor to make the aforementioned payroll deductions for the fiscal year 2022.

Passed this 13th day of July, 2021, with the vote thereon being as follows.

AYES: Sorensen, Thompson NAYS: None

AUDUBON COUNTY BOARD OF SUPERVISORS

/s/Rick Thompson

Chairperson

ATTEST:

/s/Chassity Musfeldt

Audubon County Auditor Clerk

Supervisors Doug Sorensen and Rick Thompson had discussion on Public Health payout for vacation, and also for health insurance benefits to be paid/not paid for month of July 2021, when employees only worked a partial versus full day on their last day on July 1st; per County/Public Health Handbooks "employment records will reflect the last day worked as the day of termination". Previous Public Health employees/county employees have had to put a full day of work in. Thompson received a text from _____ to stop discussing payroll. Sorensen stated it was discussion only and was listed on the agenda accordingly--no decision was being attempted.

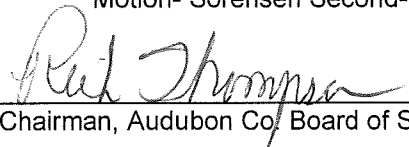
Engineer Mitch Rydl showed picture updates on the Wind Turbine progress. He gave updates on the upcoming work on bridges and roads.

Jotham and Jo with Guthrie County Public Health, Jeanne Schwab, and Attorney Chris Swensen met at 11:00 am and discussed Public Health agreements. Jotham said he had contacted other counties and gathered their input on Public Health matters. He has talked with Suzanne Cooner at ACMH and the hospital and Guthrie believe office space at ACMH would be mutually beneficial for everyone. Jotham proposed the idea that they could use the Court House office space for 6 months while ACMH did renovations to the office located there. Jotham also mentioned that grant money could be used to purchase signage for the public to be aware of Public Health's location at ACMH. He said there are many great ways that they can partner with ACMH to benefit the community. Jotham said after 28E agreement is signed he thinks it would be beneficial for the community to hold a forum of some kind for community members to ask questions and voice concerns.

Board reviewed IMWCA and ICAP accounts payable spreadsheets provided by Auditor. Supervisors met with EMA director Phil Mennenoh and Auditor regarding FY22 allocation. Allocation will be currently lowered to \$25,000 for FY22—original askings were for \$54,500. Auditor explained that new vehicle was presented in both FY21 and FY22 budgets when determining allocations. Vehicle was purchased in FY21 and would no longer be needed in FY22 budget flow. Board will check with this department in 6 months to view status of reserves/needs. Discussion on work of Auditor clerk Marten in finding and processing FY21 funding from E911 to all of the fire departments-copies explained/provided to Mennenoh.

Auditors 4th Quarter Summary- Business property tax credit (bptc) import/export to state, data elements file export to state; tax billing currently on hold to state issues in finalizing consolidated levy rates/determining final bptc; two May/June budget amendments; financial FY21 closing/FY22 opening and FY22 budget committal/appropriations—lowered public health appropriation; finalization of fy20 audit with state; status of new financial software implementation; status of upcoming fy21 state audit and of state audit investigation to commence on Audubon County public health and any grant funding; refusal of public records backup (including timesheet details) from public health for covid tracking/funding.

Motion- Sorensen Second- Thompson to adjourn the meeting at 12:08 pm.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor Clerk