

SUPERVISOR'S MINUTE BOOK 2020

August 4, 2020

The regular meeting of the Board of Supervisors was called to order at 8:30 a.m. by Chairman Rick Thompson. Present: Gary VanAernam and Todd Nelsen. Others present were Lisa Frederiksen, Diana Munch, Joni Hansen, John Hansen, Ashley Madsen, Amanda Kommes, Phil Mennenoh, Deb Campbell, Mitch Rydl, Todd Johnson, Melissa Thygesen, Sarah Jennings, Hilaree Walters and via Zoom – Bob Gast, Teresa Murray, Suzanne Gerlach and Chris Hemmingsen.

Motion-Nelsen Second-VanAernam to approve the agenda with the addition of Recorder's Report of Fees, Sanitarian billing, Non-Audit comments, Windstream authority and lactation room. Vote-all in favor.

John Hansen gave the custodial update and discussed moving the Attorney's office on Wednesday.

Motion-VanAernam Second-Nelsen to approve the minutes of the July 28, 2020 meeting. Vote-all in favor.

Board of Supervisor update – None.

Board was questioned on whether their approval had been given to take control of public access hallway and install a third security door for the county attorney - Board stated that they were not aware and had not given such permission. Will discuss later with county attorney present.

Motion-Nelsen Second-VanAernam to approve the payment of claims as submitted by various departments, the Emergency Management Director, E-911 Director and Assessor as listed in a separate publication following these minutes in the amount of \$193,277.84. Vote-all in favor.

Motion-VanAernam Second-Nelsen to accept and file the Recorder's Report of Fees for July, 2020. Vote-all in favor.

The Board of Supervisors and the Public Health office were all in agreement to return billing for Sanitarian services back to the Public Health office.

The Board reviewed the State Auditor Non-Report comments and had all departments listed initial their referenced comment.

Phil Mennenoh discussed funding for a vehicle for EMA and will discuss further on August 18.

Amanda Kommes stated that the Treasurer's office would resume CDL skills testing on Tuesday, August 11 and that all driver's licenses are by appointment.

Attorney Sarah Jennings and Bob Gast, Fourth Judicial District Court Administrator, discussed the access to the lactation room. Lengthy discussion with various courthouse personnel on seeking permission prior to making building changes. The Board asked why the door was placed in the current location and Jennings stated that she couldn't be locked in her office. She refused to allow a key to be given at beginning/end of each workday to any lactating employee. Board discussed moving the hallway door. Gast stated that the door shouldn't be locked and according to law, there should be unhindered access. Jennings stated that there would always be one of her staff members here to grant access and asked who has the ultimate authority. Gast stated that he feels that it is not a security concern but that a lactation room would also have to be made available for jurors. Prior to door installation, access was allowed for all employees/jurors.


The Board asked Jennings to discuss the land surrounding the landfill in two weeks.

Jennings stated that she needs to move the phone lines for her office by Wednesday or her office would be shut down. The Auditor's office has authority regarding billing services to various departments but is not in charge of moving lines. The Board will call Windstream to get the authority for changes. Nelsen also asked why Hilaree had mileage expense to Council Bluffs and they had also paid for training here in Audubon and Jennings explained it was for training with actual cases.


Suzanne Gerlach of PHM gave a financial update. She had received a parcel list and stated all are in Leroy and Audubon townships and in the Audubon School District. Gerlach will prepare sub-district cash flows to keep separate and will build both ways so it can be tracked. Gerlach stated that the earliest date possible for long-term borrowing would be October 15, 2020 and that she would have to capitalize interest. The Board does not want to do an internal loan. Gerlach discussed certifying bonds this year or next year and will need verification of construction costs, which is estimated at 1.9 million per tower, so she can complete the cash-flow. We are looking at 5 million at the end of 2020 and the next 5 million in 2022. If the Board wants to proceed with a short-term loan she can prepare the term sheets to send to the three local banks but she can't negotiate rates. The Board instructed Gerlach to go with October of 2021 instead of January of 2022 to lock the bonds in.

Mitch Rydl gave the Secondary Road update. Weekly update: bridge maintenance, work on 280th Street, field entrances, design work on a low water crossing and grading. Rydl also discussed using the rejuvenator and quotes for the painting of lines on 22 miles. The lowest quote was from High Quality Striping in the amount of \$22,721.50.

Motion- Nelsen Second-VanAernam to adjourn at 12:21 p.m. Vote-all in favor.



Chairman, Audubon Co. Board of Supervisors

Attest: 

Audubon County Auditor, Deputy