

SUPERVISOR'S MINUTE BOOK 2022

September 13, 2022

The regular meeting of the Board of Supervisors was called to order at 9:00 a.m. on September 13, 2022 by Chairman Doug Sorensen. Others present were Gary VanAernam, Rick Thompson, Lisa Frederiksen, Becky Marten, Miranda Bills, Chris Swensen, Mitch Rydl, Kent Grabill and representing Audubon County Memorial Hospital Suzanne Cooner and Paul Topliff. Ryan Berven per telephone.

Motion-Thompson Second-VanAernam to approve the agenda with the addition of minutes of September 7<sup>th</sup>, Clerk of Court's monthly fees and MMP annual update for Opperman-Bluebird #69531. Vote-all in favor. Motion-VanAernam Second-Sorensen to approve the minutes of the September 6, 2022 meeting. Vote-all in favor. Motion-Thompson Second-VanAernam to approve minutes of September 7, 2022 meeting. Vote-all in favor.

Suzanne Cooner and Paul Topliff of ACMH joined the meeting and Cooner relayed that the Hospital Board at this time didn't want to levy a hospital tax to help with expenses towards a contract with the Panora Ambulance Service. They are asking that the County pay one-half of the yearly fee and the hospital would pay the other half of the \$120,000 yearly fee which the County has agreed to provide for the first year of service. Cooner also discussed that their Attorney would like to make some changes to the contract and then the contract would be reviewed by County Attorney Swensen. Services would start as soon as contract was finalized and Topliff stated he felt this 5-year agreement with the City of Panora and Panora Ambulance Service would work well. Cooner stated they are very happy with the Public Health Department and if the County agrees to this 50/50 split of ambulance costs there would be no fees assessed to Public Health for office space use as had been previously discussed.

Motion-Thompson Second-VanAernam to accept and file Clerk of Court's fees collected in August. Vote-all in favor. Motion-VanAernam Second-Thompson to accept and file Recorder's August report of fees collected. Vote-all in favor. Motion-Thompson Second-VanAernam to accept/file MMP updates for Ben Klocke #67953, Matthew Halbur #59813 and Opperman-Bluebird #69531. Vote-all in favor.

Discussion was held on the State of Iowa 509A Certificate of Compliance. Ryan Berven of Employee Benefits was called and he and Auditor Frederiksen gave explanation to the Board the details of this report. Motion-Thompson Second-VanAernam to approve and sign 509A Certificate of Compliance. Vote-all in favor. Motion-Thompson Second-VanAernam to approve deletion of PHN desktop computers: Assets #2408, #2690, #2535, #2479. Vote-all in favor. Review was done on the handbook revision of vacation policies and this will be approved at next meeting.

Discussion on appointment of Title VI coordinator. Thompson stated both Carroll and Crawford Counties have County Engineer as their coordinator. Allowing a monetary incentive for this position was discussed. Attorney and Engineer stated would take some time to set up this program but then essentially would be updating as needed, handling complaints etc. Board states they want this to be done right and would probably include yearly training. Recorder Bills stated they have received two applications for the IT position and she is in the process of contacting ICIT committee for setting up interview times. Also there was discussion on incentive options for participation in the wellness program to help in decreasing county insurance rates.

Attorney Swensen stated he was finishing up the opioid agreement. Stated he had read through policy book and it will need some revisions/additions and he is continuing to work on ordinances. Engineer Rydl stated need to get snow ordinance finished with better enforcement wording included. Rydl also discussed farm exemption building permits and the need for people to obtain a permit before building. Rydl also explained the involvement of the zoning commission and their duties.

Roadside Manager Kent Grabill stated the county will receive \$15,000 grant money through the IDOT but a resolution is needed. Motion-Thompson Second-VanAernam to approve Resolution 2022-60 grant application for IDOT Living Roadway Trust Fund. Vote-all in favor.

**RESOLUTION 2022-60**

**WHEREAS** an application for the Iowa Department of Transportation Agreements Living Roadway Trust Fund Grant for Counties is available to Audubon County Roadside; and **WHEREAS** it would be financially beneficial to assist Audubon County Roadside with the purchase of a Diamond Forestry Mower.

**NOW, THEREFORE BE IT RESOLVED** by Audubon County Board of Supervisors that the Audubon County Engineer's office pursue such grant funding; and **BE IT FURTHER RESOLVED** the Audubon County Board of Supervisors authorize Mitchel J. Rydl, P.E., Audubon County Engineer, to sign all agreements and documentation associated with pursuance of the grant funding.

Dated this 13<sup>th</sup> day of September, 2022

/s/ Doug Sorensen  
Chairman, Audubon County Board of Supervisors

ATTEST By: /s/ Becky Marten  
Audubon County Deputy Auditor

Rydl presented the CDL agreement with Kyle Juelsgaard. He has passed the CDL training and has signed the agreement. Motion-VanAernam Second-Sorensen to approve and sign the CDL agreement with Kyle Juelsgaard. Vote-all in favor. Motion-Sorensen Second-VanAernam to approve Resolution 2022-61 (hiring Todd Nielsen, Grade 2 Classification, Equipment Operator B).

**RESOLUTION 2022-61**

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Todd Nielsen be Hired as Grade 2 Classification, Equipment Operator B for the Secondary Roads Department Effective September 19<sup>th</sup>, 2022. Hourly wage will be \$20.18 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Insurance coverage shall begin November 1<sup>st</sup>, 2022.

Passed and approved this 13<sup>th</sup> day of September 2022.

/s/ Doug Sorensen  
Chairman, Audubon County Board of Supervisors

ATTEST By: /s/ Becky Marten  
Audubon County Deputy Auditor

Board was shown diagram of utility permit. Motion-Thompson Second-VanAernam to approve and sign utility permit for Guthrie REC, Lark Avenue, Section 1, Hamlin Township. Vote-all in favor. Engineer Rydl reviewed various bridge and road projects and activities of secondary roads employees. Thompson stated he had been approached about the condition of the road past his home. Rydl asked if he had contacted the City since they share the road with the county. Motion-Thompson Second-VanAernam to adjourn at 12 noon. Vote-all in favor.

  
Chairman, Board of Supervisors

  
Audubon County Deputy Auditor