

## SUPERVISOR'S MINUTE BOOK 2022

September 27, 2022

The Regular Meeting of the Board of Supervisors was called to order at 9 a.m. on September 27, 2022 by Chairman Doug Sorensen. Others present were Rick Thompson, Lisa Frederiksen, Becky Marten, Miranda Bills, Deb Campbell, Todd Johnson, Angie Baylor, Chris Swensen, Jotham Arber, Gary VanAernam arrived at 10:45. Keri McMahon, Kaleb Hoenig, Drew Ballard and Joel Rohne via Teams connection. Telephone call was made to Mike Galloway.

Meeting was called to order by Sorensen. Motion-Thompson Second-Sorensen to approve agenda with change of Mike Galloway telephone call to 9:45 a.m. (typo) and to add potential closed session pursuant to Iowa Code 21.5 (k) if requested by HBS. Vote-all in favor. Motion-Thompson Second-Sorensen to approve minutes of September 20, 2022. Vote-all in favor. Motion-Thompson Second-Sorensen to approve minutes of September 22, 2022 with correction in spelling of name. Vote-all in favor. Motion-Thompson Second-Sorensen to approve deletion of asset #2380 and asset #0924. Vote-all in favor.

Motion-Thompson Second-Sorensen to approve/sign FY 2023 flex renewal plan. Vote-all in favor. Motion-Thompson Second-Sorensen to approve/sign IOWADOT letter of intent/privacy act agreement for Auditor personnel. Vote-all in favor. After discussion Motion-Sorensen Second-Thompson to approve County paying for IACME conference registration for Heather Toft. Vote-all in favor. Sorensen relayed that Benjamin Linde had accepted the position of IT Director. Motion-Thompson Second-Sorensen to approve Resolution 2022-62 (hiring Benjamin Linde, IT Director).

**Resolution 2022-62**

**WHEREAS**, Audubon County Board of Supervisors has decided to hire a full-time IT Director, and has advertised and interviewed accordingly,

**BE IT HEREBY RESOLVED**, by the Audubon County Board of Supervisors that Benjamin Linde be hired as full-time Audubon County IT Director with beginning annual salary of \$78,000. His start date will be October 11, 2022, pending employment physical screening results. This position will follow the Audubon County Employee Information handbook. A cell phone reimbursement of \$50 per month unless a cell phone is provided with the obtainment of a government cell plan. Insurances will be effective December 1, 2022.

Dated at Audubon County, Iowa this 27<sup>th</sup> day of September.

/s/ Doug Sorensen

Chairperson, Board of Supervisors, Audubon County Iowa

ATTEST: /s/ Becky Marten

Audubon County Deputy Auditor

Telephone call was made to Mike Galloway of Ahlers and Cooney law firm. Sorensen requested that Galloway tell of his history and what services could be provided to the county. He stated he currently provides HR services to approximately half of the counties of Iowa. He stated he is always available for questions from all offices, works with union negotiations, job descriptions, public records requests, policy and handbook revisions, etc. Galloway stated he hadn't ever had any issues working with County Attorneys and said any of these other counties could be contacted for references. Auditor asked Thompson and Sheriff Johnson if they had any further questions/concerns for Galloway--none. Call ended. As stated in prior week, Sheriff would like to check with other counties and also stated he felt the County should only employ one HR person. Auditor/HR agreed that definitely only one HR service should be used versus paying two entities. Statement also made on Galloway's assistance on the large outdated County Policy book would be a tremendous Supervisor/Department asset to Audubon County- that these policies have remained in long over-due status to review/update. No decision made on hiring or HR service as Thompson wants other department heads involved in decision as well.

Per specific request of HBS, Motion-Sorensen Second-Thompson to go into closed session with Heartland Business Services at their request pursuant to Iowa Code 21.5(k). Vote-all in favor. Motion-Thompson Second-VanAernam to come out of closed session at 11:00 a.m. Vote-all in favor.

Attorney Swensen asked that another call be placed to Mike Galloway so he could visit with him during public meeting. Thompson requested telephone call be lined up with Galloway for Tuesday, October 4 at 11 a.m. Auditor office will do all the contacting for Thompson/Swensen to line up if this will work for Galloway.

Public Health Jotham Arber reviewed activities of the Environmental Health Department and also the Public Health Department. Staffing is being increased due to increased visits and programs. He reported that 72 radon tests had been done in Audubon County over the last three months with an average of 9.1. 64% of the tests were above 4 level and they would like to see all tests at 2 or less. Radon kits will soon be available on the GCPH website or by calling ACPH at 712-563-2226. Discussed upcoming projects and clinics.

Motion-Thompson Second-VanAernam to approve and file the Pinto Finisher Farm authorization for population on farm #71790. Vote-all in favor. County Engineer Mitch Rydl and Roadside Manager Kent Grabill were unable to attend meeting. Motion-Thompson Second-VanAernam to approve Resolution 2022-61 Revision (hiring of Todd Nielsen). Vote-all in favor.

**RESOLUTION 2022-61  
REVISION**

**BE IT HEREBY RESOLVED**, by the Audubon County, Board of Supervisors, that Todd Nielsen be hired as Grade 2 Classification, Equipment Operator B for the Secondary Roads Department effective September 20, 2022. Hourly wage will be \$20.18 with benefits as per the contract between Audubon County and Public, Professional and Maintenance Employees, Local Union #2003. Insurance coverage shall begin November 1, 2022.

Originally passed and approved the 13<sup>th</sup> day of September 2022.

Revision passed and approved this 27<sup>th</sup> day of September 2022.

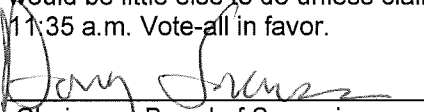
/s/ Doug Sorensen

Chairman, Audubon County Board of Supervisors

ATTEST By: /s/ Becky Marten

Audubon County Deputy Auditor

Discussion was held on the Title VI Coordinator position for Audubon County. Board requested that a memo be sent out to all departments/employees offering a \$1000/year stipend for this position and directed Auditor office to prepare/issue. It was felt by the Board that once policies, etc are in place there would be little else to do unless claims were filed. Motion-Thompson Second-VanAernam to adjourn at 11:35 a.m. Vote-all in favor.

  
Chairman Board of Supervisors

  
Audubon County Deputy Auditor